

# **TOWN OF WESTPORT ANNUAL REPORTS**

**2013**



## **BOARD OF SELECTMEN & OTHER BOARDS OF OFFICERS**

Including a Statement of the  
Receipts and Expenditures  
for the Fiscal Year Ending  
June 30, 2013

# INDEX

## Section I - General Government

About Westport .....	9
Board of Appeals .....	77
Board of Assessors .....	78
Board of Health .....	80
Board of Selectmen .....	16
Bristol County Mosquito Control .....	84
Building Departments (Building, Gas, Plumbing & Wire) .....	85
Cemetery Department .....	89
Commission on Disability .....	89
Community Preservation Committee .....	92
Conservation Commission/Soil Board .....	94
Council on Aging .....	95
Ronald Desrosiers Memorial Fund .....	99
Elections, Town Meetings & Primaries .....	30
Energy Committee .....	99
Finance Committee .....	100
Fire Department .....	101
Fish Commissioners .....	108
Greater Fall River Vocational School District (Diman) .....	109
Harbormaster .....	123
Highway Department .....	124
Historical Commission .....	126
Housing Authority .....	127
Landing Commission .....	128
Moderator Report .....	131
Planning Board .....	132
Police Department .....	137
Recreation Commission .....	148
Sealer of Weights and Measures .....	149
Shellfish Department .....	150
SRPEDD .....	153
Tax Collector .....	155
The People Who Represent You .....	11
Town Accountant .....	160
Town Clerk .....	14
Town Farm .....	178
Town Officers .....	12
Town Treasurer .....	179
Trustees of the Westport Free Public Library .....	129
Veterans' Services .....	182
Westport Affordable Housing Trust .....	189

Westport Cultural Council .....	191
Westport Public Access Television .....	192
Westport Water Resources Management Committee .....	194
Wharfinger .....	195

## Section II - School Report

Alice A. Macomber School .....	203
Curriculum, Instruction, Assessment & Professional Development .....	218
Enrollment .....	199
Federal & State Revenues .....	202
Fiscal 2012 Actual Expenditures & School Committee Spending .....	200
Food Services .....	226
Graduation Exercises/ Academic & Community Awards & Scholarships .....	215
Information Services .....	222
Revolving Account Balances .....	203
School Committee .....	197
School District Personnel .....	227
Special Education .....	221
Student Transportation Services .....	224
Superintendent's Report .....	198
Town Expenses in Support of Schools .....	201
Westport Elementary School .....	206
Westport High School .....	211
Westport Middle School .....	208

<u>Municipal Directory</u> .....	233
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# IN MEMORIAM

THIS TOWN REPORT IS DEDICATED TO THE  
FOLLOWING PERSONS WHO SERVED THE TOWN OF WESTPORT  
AND PASSED AWAY DURING THE YEAR 2013

## **Viola Cabral**

School Department Cafeteria Worker

## **Clarence Cole**

Assistant Building Inspector

## **Charles A. Costa**

Board of Selectmen  
Board of Health  
Volunteer Firefighter

## **John G. Faria**

Central Village Public Improvements Committee

## **A. Eugene Feio**

Reserve Police Officer

## **Eric Larrivee**

School Committee

## **George Lewis**

Highway Department

## **Jean Lozinski**

Council on Aging Director

## **Hilda Martel**

Board of Selectmen Secretary

## **James S. "Crab" Manchester, Jr.**

Landing Commission  
Fish Commissioners  
Assistant Shellfish Constable

## **Edmund Medeiros**

Planning Board

## **Leo J.St. Onge**

Constable

## **Octave D. Pelletier**

Library Trustee  
Town Building Committee  
Conservation Commission

## **Agnes Potter**

Poll Worker

## **Normand H. Sasseville**

Conservation Commission

## **Alexander R. "Bud" Smith, Jr.**

Shellfish Advisory Committee  
Volunteer Firefighter

## **Francis P. Silvia**

Fire Department Lieutenant

## **Dale S. Thomas**

Stormwater Management Commission  
Pollution Control Advisory Committee

## **Richard M. Trecida**

Assistant Building Inspector



# SPECIAL RECOGNITION

TO THE FOLLOWING WHO HAVE SERVED AT LEAST TEN YEARS  
OF DEDICATED SERVICE TO THE TOWN OF WESTPORT

**J. Duncan Albert**

Westport Housing Authority  
2003 – 2013

**Paige Gibbs**

Fence Viewer  
1983 – 2013

**Norma Judson**

Historical Commission  
2000 – 2013

**Alberta Lavoie**

Poll Worker  
Over 20 Years

**Francois Napert III**

Fence Viewer  
1992 – 2013

**Kenneth Samson**

Highway Department  
1998 – 2013

**Scott Urban**

Highway Department  
1997 – 2013

**Kathleen Cummings**

Energy Committee  
2003 - 2013

**Beatrice Harrison**

Poll Worker  
Over 20 Years

**Donna Lambert**

Board of Health  
2001 - 2013

**John Montano**

Planning Board  
1991 - 2013

**Normand Ouellette**

Poll Worker  
Over 20 Years

**Daniel Sullivan**

Constable  
1993 - 2013

**Viola Webb**

Poll Worker  
Over 20 Years



# **SPECIAL RECOGNITION**

**TO THE FOLLOWING WHO HAVE SERVED AT LEAST TEN YEARS  
OF DEDICATED SERVICE TO THE WESTPORT SCHOOL DEPARTMENT**

**Paul Amaral**

Guidance Counselor – Westport High School  
2003 - 2013

**Karen Ferreira**

Food Service – Westport High School  
2001 - 2012

**Renee Jones**

Occupational Therapist – Westport Elementary School  
1993 - 2013

**Linda Maiocco**

Executive Secretary – Westport Elementary School  
1995 - 2013

**Mark Robichaud**

Health/Physical Education Teacher – Westport Middle School  
2000 - 2012

**Christopher Warren**

Special Needs – Westport High School  
2002 - 2012



# A TRIBUTE

TO THE FOLLOWING WHO HAVE DEDICATED AT LEAST FIVE YEARS  
OF SERVICE TO THE TOWN OF WESTPORT

**Beverley Baughan**

Council on Aging  
2008 - 2013

**Robert Carroll**

Beach Committee  
2004 - 2013

**David J. S. Emilita**

Planning Board  
2008 - 2013

**Mary Ellen Gomes**

Council on Aging Director  
2008 - 2013

**Heather Heath Reed**

Council on Aging  
2006 - 2013

**Mary Rodrigues**

Police Department E-911 Dispatcher  
2008 - 2013

**Marjorie T. Sandborg**

Library Trustee  
2004 - 2013



# A TRIBUTE

TO THE FOLLOWING WHO HAVE DEDICATED AT LEAST FIVE YEARS  
OF SERVICE TO THE WESTPORT SCHOOL DEPARTMENT

**Gabriel DeOliveira**

SPED Teacher Assistant – Westport Middle School  
2008 - 2013

**Teresa Soares**

Food Service – Westport Middle School  
2004 - 2012

**Suzanne Welch**

Paraprofessional – Alice A. Macomber School  
2005 - 2012





# ABOUT WESTPORT

## **SETTLED:**

1670 - Incorporated July 2, 1787  
225 years old in 2012

## **COUNTY:**

Bristol

## **POPULATION:**

1950 - 4,987  
1960 - 7,185  
1970 - 9,313  
1980 - 13,604  
1990 - 13,241  
2000 - 14,206  
2010 - 15,516  
2013 - 15,047

## **AREA:**

61 Square Miles - 33,900 acres (Road Mileage - approximately  
140 miles of accepted street, not including Routes 6, 88 & 177)

## **HIGHEST ELEVATION ABOVE SEA LEVEL:**

240 Feet

## **TAX RATE:**

Fiscal Year 2013	\$ 7.39
Fiscal Year 2012	\$ 7.05
Fiscal Year 2011	\$ 6.71
Fiscal Year 2010	\$ 6.27
Fiscal Year 2009	\$ 5.54
Fiscal Year 2008	\$ 5.56
Fiscal Year 2007	\$ 5.25
Fiscal Year 2006	\$ 5.33
Fiscal Year 2005	\$ 6.14
Fiscal Year 2004	\$ 8.07
Fiscal Year 2003	\$ 8.25
Fiscal Year 2002	\$ 10.20

## **FORM OF GOVERNMENT:**

Open Town Meeting - Annual Meeting 1st Tuesday in May  
Board Of Selectmen/Town Administrator

## **ANNUAL TOWN ELECTION:**

2nd Tuesday in April

## **HOSPITALS NEARBY:**

Charlton Memorial & St. Anne's in Fall River  
St. Luke's in New Bedford

## **HUMAN SERVICES:**

Council on Aging  
Veterans Services

**HEALTH:**

Part-Time Community Nurse

**PUBLIC SAFETY:**

Full-Time Fire Department with two fire stations  
Trained Paramedics & EMT's provide emergency  
& ambulance service  
Full-Time Police Department

**UTILITIES:**

Electrical service provided by National Grid &  
NStar Electric Company  
Natural gas service provided by New England Gas Company  
Land line telephone service provided by Verizon

**SCHOOLS:****Public:**

Elementary - Alice A. Macomber & Westport Elementary School  
Westport Middle School  
Westport High School  
Diman Regional Vocational Technical High School  
Bristol County Agricultural High School

**Private:**

Several private schools, nursery schools & day care centers

**CHURCHES:**

Three Catholic; two Congregational; one Methodist;  
one Quaker, Calvary Bible; one Chapel (seasonal)

**RECREATION:**

State Reservation - Horseneck Beach; thirty-five miles of  
shoreline and ponds provide for boating; sailing; fishing and  
other water related sports; hunting; wide variety of seasonal  
programs and events under the jurisdiction of the Community  
Center Committee

**POST OFFICES:**

Main Office - 649 State Road Route 6), 02790  
Central Village Station - 10 Adamsville Road, 02790  
Noquochoke Station - Old County Road, 02790  
Westport Point - Main Road, 02791



# THE PEOPLE WHO REPRESENT YOU

## **GOVERNOR**

His Excellency, Deval Patrick (D)  
Office of the Governor, Room 360  
Boston, MA 02133

## **SENATORS IN CONGRESS**

The Honorable Elizabeth Warren (D)  
2 Russell Courtyard  
Washington, D.C. 20510.....or  
JFK Federal Building, Room 2400  
15 New Sudbury Street  
Boston, MA 02203

The Honorable Edward J. Markey (D)  
Russell Office Building, Rm.218  
Washington, D.C. 20510 or  
222 Millikin Boulevard, Suite 312  
Fall River, MA 02721

## **REPRESENTATIVE IN CONGRESS** **9TH DISTRICT**

The Honorable William Keating (D)  
315 Cannon HOB  
Washington, D.C. 20515 or  
558 Pleasant Street, Suite 309  
New Bedford, MA 02740

## **SENATOR IN GENERAL COURT** **1ST BRISTOL DISTRICT**

The Honorable Michael J. Rodrigues (D)  
State House Room 167, Boston, MA 02133 or  
One Government Center, Fall River, MA 02720  
Somerset Town Hall, 140 Wood Street  
Somerset, MA 02726  
E-mail: michael.rodrigues@masenate.gov

## **REPRESENTATIVE IN GENERAL COURT** **8TH BRISTOL DISTRICT**

The Honorable Paul A. Schmid, III (D)  
State House, Room 473F, Boston, MA 02133 or  
1434 Pleasant Street, Fall River, MA 02723  
E-mail: paul.schmid@mahouse.gov

## **BRISTOL COUNTY COMMISSIONERS**

Maria F. Lopes  
Paul B. Kitchen  
John R. Mitchell

P.O. Box 208  
Taunton, MA 02780  
(508) 824-9681



# TOWN OFFICERS - 2013

## **SELECTMEN**

Steven J. Ouellette	2014
Antone C. Vieira Jr.	2014
Craig J. Dutra	2015
R. Michael Sullivan	2015
Richard M. Spirlet	2016

## **TERM EXPIRES**

## **TOWN CLERK**

Marlene M. Samson	2014
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## **MODERATOR**

Steven W. Fors	2016
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## **TREASURER**

George E. Foster	2014
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## **COLLECTOR OF TAXES**

Carol A. Borden	2014
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## **ASSESSORS**

John J. McDermott	2014
Robert Grillo	2015
Stephen J. Medeiros	2016

## **BOARD OF HEALTH**

Donna L. Lambert (Resigned 3/26/13)	2014
Karl W. Santos (Appointed 5/28/13)	2014
John J. Colletti	2015
Sean M. Leach	2016

## **SCHOOL COMMITTEE**

Michael P. Sullivan	2014
Antonio Viveiros	2015
Sylvia C. Africano	2015
Michelle Duarte	2016
Melissa M. Pacheco	2016

## **REGIONAL SCHOOL COMMITTEE**

Paul Jennings	2014
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## **HIGHWAY SURVEYOR**

Harold J. Sisson, Jr.	2014
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## **FISH COMMISSIONERS**

George Yeomans	2014
Peter Kastner	2015
David Bates	2016

## **CONSTABLES**

Joseph Migliori	2014
William A. Pariseau	2014

**LIBRARY TRUSTEES****TERM EXPIRES**

Pauline B. Dooley	2014
James J. Walsh	2014
Nancy M. Dawson	2015
Paul Cabral	2015
Robert J. Gormley	2016
Sharon F. Hanover	2016

**LANDING COMMISSIONERS**

Harold J. Sisson, Jr.	2014
Carl Tripp	2015
Jefferson L. Bull	2015
Maxwell Turner	2016

**HOUSING AUTHORITY**

Ronald E. Costa	2014
Elizabeth A. Collins	2015
Veronica F. Beaulieu	2016
Denise Leonardo	2017
Marjorie A. Holden (State Appointed)	

**PLANNING BOARD**

William D. Raus	2014
Elaine Ostroff	2015
David C. Cole	2016
James T. Whitin	2017
Wayne Sunderland	2018

**BOARD OF COMMISSIONERS  
OF TRUST FUNDS**

Maxwell Turner	2014
Charles W. Nichols	2015
Sean Dooley	2016



# ANNUAL REPORT OF THE TOWN CLERK

## VITAL STATISTICS

BIRTHS.....	97
MARRIAGES.....	73
DEATHS.....	138
POPULATION.....	15,047
NUMBER OF VOTERS.....	11,351
BURIAL PERMITS ISSUED.....	54

## LICENSES ISSUED BY THE TOWN CLERK 2013

<u>Dog Licenses</u>	Amount
Individual	942
Kennel	10
Amount Paid to Treasurer	\$10,780.00

<u>Beach Stickers</u>	
Amount Paid to Treasurer	\$77,265.00

<u>State Boat Ramp (Route 88)</u>	
Amount Paid to Treasurer	\$ 8,190.00

<u>Shellfish Permits</u>	
Commercial Shellfish	45
Commercial Student	0
Dredging Permits	0
Family Shellfish	360
Senior Citizen Shellfish	196
Non-Resident Shellfish	54
14-Day Shellfish	11
Duplicate Licenses	1
Amount Paid to Treasurer	\$21,340.00

<u>Scallop Permits</u>	
Commercial Scallop	1
Family Scallop	13
Senior Citizen Scallop	4
Non-Resident Scallop	0
Amount Paid to Treasurer	\$ 640.00

<u>Miscellaneous Fees</u>	
Amount Paid to Treasurer	\$23,418.00

<u>Marijuana Violations</u>	
Amount Paid to Treasurer	\$ 600.00

False Alarm Violations

Amount Paid to Treasurer \$ 40.00

Noise By-Law Violations

Amount Paid to Treasurer \$ 50.00

Auctioneers Licenses 2013

FEE \$40.00

(License Expires One Year from Date of Issue)

ISSUED 0

Gasoline Registration Renewals

FEE \$10.00

(Due: On or before April 30th) ISSUED 14

Junk Collectors Licenses 2013

FEE \$30.00

(License Expires May 1, 2014)

ISSUED

William White	05/03/13
Robert J. Desmarais	05/03/13
A & E Metals Recycling	05/13/13
Mid City Scrap Iron	05/20/13
Excel Recycling LLC	05/21/13

Raffle-Bazaar Permits 2013

FEE \$20.00

(License Expires One Year from Date of Issue)

ISSUED

Westport Middle School Association	03/04/13
WES MAC PTO	03/08/13
Westport Federation of Teachers	03/28/13
St. George Church	06/25/13
Westport River Watershed Alliance	07/02/13
St. John the Baptist Church	07/29/13
Acoaxet Club Women's Golf Association	08/09/13
Friends of the Westport Library	08/13/13
St. Philomena School	11/15/13

Justice Of The Peace

Gerald Coutinho  
110C Pettey Lane

Constance Desilets  
283 Tickle Road

Barbara Medeiros  
6 Village Way

# ANNUAL REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen are pleased to submit this annual report for the year ending December 31, 2013.

The year began with the Board of Selectmen recognizing the passing of former Selectmen Charles Costa. Mr. Costa served the town on many boards and committees. Mary Ellen Gomes, Council on Aging Director, formally retired after many years of dedicated service.

In April, Richard Spirlet was re-elected to a new three year term to the Board. Antone C. Vieira Jr. was elected chairman of the Board, Mr. Spirlet vice chairman, and R. Michael Sullivan clerk in the Board's re-organization after the Annual Town Elections.

The growing structural deficit in Town operational budgets continues to be a yearly challenge. Policies of deferring maintenance costs or delaying equipment needs by using one time funds to plug the gaps in normal operations further expanded the gap in funding to provide level operational services from year to year. In that regard, the Board has adopted the "Policy of not using and one-time funds" (i.e. Free Cash or Overlay Surplus) to support the operating budgets of Town departments. In addition, after implementing a town-wide purchase order system, the Board has approved a Debt Management Policy and a Financial Policies and Procedures Manual.

Overall, the Town has received a positive management letter from Auditors on compliance and/or implementation on Financial Policies, Fraud Policy, OPEB, Capital Projects, Health Insurance mandates, and Ethics Compliance.

Business Manager Stephen Lombard chairs the Capital Improvement Planning Committee (CIPC), and CIPC has now prioritized a six year capital plan for review at annual town meetings. Mr. Lombard was appointed as a part time Business Manager this year and he teams with Mr. Jack Healey (part time Town Administrator). Both men served the Town in noteworthy capacities and bring day to day administrative support with years of local town government experience.

As authorized by Town vote, the Board approved bonding for PCB remediation and Green Repair Projects for the Westport Community Schools in the amount of \$4,451,314.25 and accrued interest. The bond schedule runs through 2032.

The Board voted unanimously to recommend the elected position of Highway Surveyor be changed to an appointed position and voters agreed on the change effective in April 2014. Acting Highway Surveyor Christopher Gonsalves has provided the direction to the six member department in this interim. Within weeks of his appointment, Chris took the lead on the February blizzard. Along with Police, Fire, and the Council on Aging, the Highway Department should all be recognized for their great work during that blizzard. Residents may remember the number of trees down around Town and the loss of electricity for 90% of the Town.

Our public water supply in the north end of Town for 158 Westport customers has provided some challenges this year. The Town renegotiated its Public Drinking Water Contract with the City of Fall River, and during the same time, received a directive from the Massachusetts Department of Environmental Protection (DEP) to install a filtration system for this drinking water. Although Town Meeting has authorized the funding for a Water Treatment Facility if needed, the Board is presently working with the state and the City of Fall River to explore other long term solutions.

Fall River has been a good partner in these negotiations and the city has also been helpful in maintaining appropriate levels in the South Watuppa Pond to provide recreational opportunities for residents and safe level to prevent flooding and damages to residents along the pond.

In a joint meeting with the Board of Health, both boards appointed Karl W. Santos as a new Board of Health member. Karl replaced Donna Lambert who resigned to be appointed as the Westport Animal Control Officer. Andrew Bobola was also appointed as the part time certified Building inspector. Acting Building Inspector Ralph Souza returned to his previous position as the Town's Local Building Inspector.



Also, in another key appointment, Christine Quinn was appointed as the Council on Aging Director.

All the annual appointments made by the Board of Selectmen follow this report. These individuals provide countless hours in the service of our Town, and the Board wishes to thank them for their service. The Board also would like to acknowledge the many hours and commitment to service that many elected officials make to our Town. This year, because of the financial challenges in individual department operation budgets, the Board voted to reduce salaries of all elected part time elected officials. These dramatic cuts were not done lightly, but the funds were reallocated to save full time positions in those same areas. It is the hope that those cuts can be restored as soon as funds may come available, because those part time elected officials continue to do the work needed without compensation as voted on by Town Meeting.

The Town Administrator, Jack Healy, and the Town Business Manager, Stephen Lombard, both are paid part time salaries without paid vacation or health insurance. Both men certainly devote more hours to Town service than their part time status suggests. The Board also wishes to recognize all Town employees and volunteers for their dedicated service to our Town.

A special thank you is in order, and well deserved, to the Board's Confidential Clerk, Diane Pelland, and the Secretary to the Board of Selectmen, Denise Bouchard.

Respectfully submitted,

Antone C. Vieira Jr., Chairman  
Richard M. Spirlet, Vice-Chairman  
Steven J. Ouellette  
Craig J. Dutra  
R. Michael Sullivan, Clerk  
BOARD OF SELECTMEN



## APPOINTMENTS 2013

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
John F. Healey	Town Administrator	6/30/2014
Stephen J. Lombard	Business Manager	6/30/2014
Denise Bouchard	Secretary to the Board of Selectmen	
Diane Pelland	Administrative Assistant/Confidential Clerk	5/31/2016
Keith A. Pelletier	Police Chief	
Brian R. Legendre	Fire Chief	
Denise Bouchard	Parking Clerk	
Theresa M. Provencal	Town Accountant	
Susan Branco	Library Director	
Christine Quinn	Council on Aging Director	
Thomas Medeiros	Principal Maintenance Specialist Town Hall, Annex, Police Station	
Keith J. Novo	Data Processing Coordinator	

Kopelman and Paige	Town Counsel	At Will
Brian R. Legendre	Emergency Management Director	6/30/2015
Karl Santos	Board of Health	4/8/2014
Donna Lambert	Animal Control Officer	6/30/2014
Gerard LeBoeuf	Veterans Service Agent	4/30/2015
Gerard LeBoeuf	Graves Registration Officer	6/30/2015
Ronald E. Costa	Citizens for Citizens Representative	6/30/2014
Gary Sherman	Wharfinger	6/30/2014
Dennis H. Thibault	Sealer of Weights & Measures	6/30/2015
Linda L. Correia	Water Certifying Officer	4/30/2014
John D. Enloe	Cross Connection Surveyor/Backflow Device Tester	6/30/2014
Andrew Bobola	Building Inspector	
Ralph G. Souza	Local Inspector	
William Plamondon	Assistant Wire Inspector	6/30/2014
Dane R. Winship	Assistant Wire Inspector	6/30/2014
Robert Labonte	Plumbing Inspector (by Building Inspector)	6/30/2014
Robert Labonte	Gas Inspector (by Building Inspector)	6/30/2014
Joseph Ferreira	Assistant Plumbing Inspector (by Building Inspector)	6/30/2014
Joseph Ferreira	Assistant Gas Inspector (by Building Inspector)	6/30/2014

### MISCELLANEOUS POSITIONS AND/OR OFFICIALS

<u>Name</u>	<u>Position</u>
Stephen J. Lombard	Chief Procurement Officer
John F. Healey	Affirmative Action Officer
John F. Healey	National Organization on Disability Representative
John F. Healey	Americans with Disabilities Act Coordinator
Doris Silvia	Municipal Census Supervisor
Brian R. Legendre	Municipal Coordinator of the "Right to Know" Law
Gary Sherman	Waterways Oil Spill Coordinator
George Foster	Custodian of Tax Title Properties
Paul Duhon	E-911 Coordinator
Steven J. Ouellette	Railroad Commissioner
Steven J. Ouellette	Westport River Watershed Council
Christine Sylvia	Southeastern Massachusetts Health Group Representative
John F. Healey	Southeastern Massachusetts Health Group Rep. Alternate
Steven J. Ouellette	MBTA Growth Management Task Force
John F. Healey	Health Insurance Portability & Accountability Act Coordinator
Richard M. Spirlet	Bristol County Advisory Board
Bernadette M. Oliver	Wellness Coordinator SMHG
Richard M. Spirlet	Selectmen's Representative to the Sick Leave Bank Committee
Theresa Provencal	Selectmen's Representative to the Sick Leave Bank Committee
Antone C. Vieira Jr.	Diman 5 Year Strategic Planning Committee
John F. Healey	Municipal Liaison to the State Ethics Commission

### ADA TRANSITION PLAN COMMITTEE

R. Michael Sullivan (BOS Representative)	6/30/2014
Craig J. Dutra (BOS Representative)	6/30/2014
Dr. Carlos Colley (School Representative)	6/30/2014
Vacancy (School Representative)	6/30/2014
Warren Messier (Fin Com Representative)	6/30/2014
Gary Carreiro (Fin Com Representative)	6/30/2014
Elaine Ostroff (Com Disability Representative)	6/30/2014
John Pelletier (Com Disability Representative)	6/30/2014
Michael Ouimet (Com Disability Representative)	6/30/2014

**AGRICULTURAL/OPEN SPACE PRESERVATION TRUST**  
**FUND COUNCIL (3 YEAR TERM)**

Shana Shufelt (Fin Com)	6/30/2014	Antone C. Vieira Jr. (BOS Rep)	6/30/2014
Paul Joncas (Con Com)	6/30/2014	David Cole (Planning Bd)	6/30/2016
Karl Santos (Agri Com)	6/30/2015	Dudley Millikin (Land Trust)	6/30/2016
Edward Ferreira (At Large)	6/30/2015	Vacancy (C.I.P.C.)	6/30/2016
(Leone Farias (At Large)	6/30/2015		

**BEACH COMMITTEE (3 YEAR TERM)**

Robert E. Carroll	6/30/2013	Jeffrey Bull	6/30/2016
Wilfred St. Michel	6/30/2015	Sean Leach	6/30/2014
Leone Farias	6/30/2015	Millicent Throop (Temporary)	

**BOARD OF APPEALS**

**5 Year Terms - Regulars**

Clayton Harrison	6/30/2014
Christopher J. Graham	6/30/2018
Gerald Coutinho	6/30/2017
Heather L. Salva	6/30/2015
Donna Lambert	6/30/2016

**1 Year Term - Associates**

Gary P. Simmons	6/30/2014
Larry Kidney	6/30/2014

**BUZZARDS BAY ACTION COMMITTEE (1 YEAR TERM)**

Craig J. Dutra 6/30/2014  
R. Michael Sullivan (Alternate) 6/30/2014

**CABLE ADVISORY BOARD (1 YEAR TERM)**

Richard Spirlet	6/30/2014	Steven J. Ouellette	6/30/2014
John Montano	6/30/2014	Carolina Africano	6/30/2014
Donald Krudys	6/30/2014		

**CAPITAL IMPROVEMENT PLANNING COMMITTEE (1 YEAR TERM)**

Richard M. Spirlet (Selectmen's Representative)	6/30/2014
John J. Baughan (Business Representative)	6/30/2014
Antonio Viveiros (School Committee Representative)	6/30/2014
Stephen J. Lombard (Business Manager)	6/30/2014
George Foster (Town Treasurer)	6/30/2014
John McDermott (Assessor's Representative)	6/30/2014
Theresa Provencal (Town Accountant)	6/30/2014
John Miller (Finance Committee Representative)	6/30/2014
Muriel T. Kokoszka (Banking, Finance, etc. Representative)	6/30/2014
(Vacancy – Construction Representative)	

**COMMISSION ON DISABILITY (3 YEAR TERM)**

Elaine Ostroff (Elected or Appointed Official)	6/30/2016
John Pelletier	6/30/2016
Stanley Cornwall (Family Member Representative)	6/30/2014

Richard Squire	6/30/2014
Michael Ouimet	6/30/2015
Selena Howard	6/30/2015
Sybil S. Burba	6/30/2015

### COMMUNITY PRESERVATION COMMITTEE

Warren Messier (Finance Committee Representative)	6/30/2015
Richard E. Lambert (Conservation Commission Representative)	6/30/2014
Elizabeth Collins (Housing Authority Representative)	6/30/2015
Janet Jones (Historical Commission Representative)	6/30/2015
Timothy Gillespie (Recreation Commission Representative)	6/30/2014
William Raus (Planning Board Representative)	6/30/2014
Joan Wood (At Large)	6/30/2014
Ann Brum (At Large)	6/30/2014
James W. Coyne Jr. (At Large)	6/30/2014

### CONSTABLES (1 YEAR TERM)

Herve W. Vandal Jr.	6/30/2013
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### COUNCIL ON AGING (3 YEAR TERM)

Marcia W. Liggin	6/30/2015	Bruce C. Belling	6/30/2016
Vacancy	6/30/2015	Catherine E. Davis	6/30/2016
Virginia V. Routhier	6/30/2014	Karin Bergeron	6/30/2016
William Gifford	6/30/2016		
R. Michael Sullivan (Selectmen's Representative – Ex Officio)			

### EAST BEACH ROAD RECONSTRUCTION ADHOC COMMITTEE

Richard Spirlet	John F. Healey	Harold J. Sisson
Lieutenant Brian Beaulieu	Robert E. Carroll	Sean Leach

### EDUCATIONAL FUND COMMITTEE (2 YEAR TERM)

Veronica F. Beaulieu (At-Large)	6/30/2015
Michael P. Sullivan (School Committee Rep.)	6/30/2015
Dr. Carlos Colley (School Superintendent)	6/30/2015
Tracy Priestner (Finance Committee Rep.)	6/30/2015
George Foster (Treasurer)	6/30/2015

### ENERGY COMMITTEE (1 YEAR TERM)

Edward R. Goldberg	6/30/2014	Antone C. Vieira Jr. (BOS Rep.)	6/30/2014
Walter Barnes	6/30/2014	Tony Connors	6/30/2014
Karl Daxland	6/30/2014	A. Max Kohlenberg	6/30/2014
John L. Ciccotelli	6/30/2014	Leo Brooks	6/30/2014

### (3) FENCE VIEWERS (3 YEAR TERM)

Donna Lambert	6/30/2015
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### HARBOR ADVISORY COMMITTEE (1 YEAR TERM)

John Azevedo	6/30/2014	John W. Borden	
6/30/2014			
Edward B. Carey	6/30/2014	James Robeson	6/30/2014
Alexander Preston	6/30/2014		

### HARBORMASTER (3 YEAR TERM)

Richard B. Earle 6/30/2015

### ASSISTANT HARBORMASTER (1 YEAR TERM)

Jonathan Paull	6/30/2014	Gary A. Tripp	6/30/2014
John R. Bevis	6/30/2014	James Perry	6/30/2014
Christopher Leonard	6/30/2014	Richard Hart (Volunteer)	
6/30/2014			
Greg Robb (Volunteer)	6/30/2014	Andrew Souza (Volunteer)	6/30/2014

### HIGHWAY SURVEYOR SEARCH & SCREENING COMMITTEE

Paul M. Joncas James Hartnett

### HISTORICAL COMMISSION (3 YEAR TERM)

<u>Regular</u>		<u>Alternates</u>	
Geraldine Millham	6/30/2016	Christine Vezetinski	6/30/2014
Theodore Steven Kinnari	6/30/2014		
Janet Jones	6/30/2015		
James H. Collins, Jr.	6/30/2015		
Jane Loos	6/30/2015		
William Kendall I	6/30/2015		

### HOUSING PARTNERSHIP COMMITTEE (1 YEAR TERM)

Elaine Ostroff	6/30/2014	Craig J. Dutra	6/30/2014
Warren Messier	6/30/2014	Brian Corey Jr.	6/30/2014
Elizabeth A. Collins	6/30/2014	Catherine Williams	6/30/2014
James P. Sabra	6/30/2014		

### HOUSING REHAB ADVISORY COMMITTEE

(Grant Manager)	Elizabeth A. Collins (Housing Authority Rep.)
Ralph Souza (Building Inspector)	Elaine Ostroff (Planning Board Rep.)
(Council on Aging Rep.)	(Conservation Comm. Rep.)
James Walsh (Board of Health Rep.)	R. Michael Sullivan (Board of Selectmen Rep.)
Judith Taber (At Large)	

### LONG-TERM PLANNING TOWN BUILDING EVALUATION COMMITTEE (3 YEAR TERM)

William Gifford 6/30/2014

Robert R. Rebello	6/30/2014
Edward Brum	6/30/2016

**NARROWS REDEVELOPMENT COMMITTEE (1 YEAR TERM)**

Richard M. Spirlet (BOS Rep.)	6/30/2014
James Whitin (Planning Bd Rep.)	6/30/2014
Steven J. Ouellette (WEDTF Rep.)	6/30/2014
William Raus (Planning Bd Rep.)	6/30/2014
Paul M. Stein (At-Large)	6/30/2014
Vacancy (At-Large)	6/30/2014
Vacancy (At Large)	6/30/2014

**PERSONNEL BOARD (3 YEAR TERM)**

Vacancy	6/30/2014	Eileen Beaulieu	6/30/2016
Thom Shaughnessy	6/30/2016	Amy Assad	6/30/2016
Marybeth Ferrarini (Finance Committee Representative)			
Craig J. Dutra (Selectmen's Representative – Ex Officio)			

**POLICE DEPARTMENT**

**Chief of Police**  
Keith A. Pelletier

**Administrative Assistant**  
Hillary Harris

**Lieutenants**

Paul E. Holden	John J. Bell
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**Sergeants**

Antonio J. Cestodio	Christopher Dunn
John P. Couto	Thomas Plourde
Christopher M. Mello	Gary L. Cambra
Scott Arrington	

**Regular Police Officers**

David Arruda	Francois Napert III
Barry F. Beaulieu	Ryan Nickelson
Mario DaCunha	Todd Oliver
Scott N. Davis	Robert Rebello
Kyle J. Fernandes	Robert J. Reed
Fernando A. Goncalves	James B. Roberts Jr.
Matthew P. Holden	Michael Silvia
David M. Leite	David Simcoe
Jeffrey F. Majewski	Tara E. Souza
Bryan C. McCarthy	

**E-911 Dispatchers**

Jennifer J. Scott	John Andrade
Sara Beth Carvalho	

**Reserve Police Officers**

William G. Baraby	Jean Lopez
Jeffrey S. Belyea	Keith J. Novo
Ryan W. Carreiro	Kylie E. Ouellette

Reginald G. Deschenes  
 John R. Gifford  
 Nathanael J. Jones  
 Michael Kelley  
 Stephen D. Kovar Jr.  
 Jarrod M. Levesque

Richard J. Rodrigues  
 Marshall A. Ronco  
 Michael R. Roussel  
 Brian D. Souza  
 Samuel E. Teixeira  
 Eric J. Vanasse

### PUBLIC WEIGHER (1 YEAR TERM)

Jason Fonseca	at 548 State Road	6/30/2014
Kenneth Kehoe	at 548 State Road	6/30/2014
Lee Keizler	at 548 State Road	6/30/2014
Margarida D'Aguiar	at 548 State Road	6/30/2014
Mark Gitlin	at 548 State Road	6/30/2014
Abe Melendez	at 548 State Road	6/30/2014
Everett Miranda	at 548 State Road	6/30/2014
Terry Schaf	at 548 State Road	6/30/2014
Brad St. Sauveur	at 548 State Road	6/30/2014
Chris Keissing	at 548 State Road	6/30/2014
Matt Carrlton	at 548 State Road	6/30/2014
Chris Dumas	at 548 State Road	6/30/2014
Derrick Rodrigues	at 548 State Road	6/30/2014
Scott Smith	at 37 Charlotte White Road	6/30/2014
Kimberly Feno	at 37 Charlotte White Road	6/30/2014
Marty Costa	at 37 Charlotte White Road	6/30/2014
Eric Abate	at 449 American Legion Hwy.	6/30/2014
Paul Chaves	at 449 American Legion Hwy.	6/30/2014
Tom Frizzell	at 449 American Legion Hwy.	6/30/2014
Sonya Botelho	at 449 American Legion Hwy.	6/30/2014
Jason Botelho	at 449 American Legion Hwy.	6/30/2014

### RECREATION COMMISSION (3 YEAR TERM)

George R. Cataldo	6/30/2013	Kimberley Fernandes	6/30/2013
Brian Fernandes	6/30/2015	Timothy Gillespie	6/30/2014
3 Vacancies			

### REGISTRARS OF VOTERS (3 YEAR TERM)

#### Democrats

Marlene Samson	4/1/2014
Barbara A. Lambert	4/1/2015

#### Republican

Wilma Woodruff	4/1/2015
Arthur Caesar	4/1/2014

### SAFETY REGULATION BOARD (1 YEAR TERM)

(Art. 30 - Section 1, 1978)

Richard M. Spirlet, Selectmen's Representative	6/30/2014
Christopher Gonsalves, Highway Foreman	6/30/2014
Donna Lambert, Fence Viewer	6/30/2014

### SHELLFISH ADVISORY COMMITTEE (1 YEAR TERM)

George Smith	6/30/2014	John W. Borden, Jr.	6/30/2014
Richard E. Smith	6/30/2014	Ronald P. Savaria	6/30/2014
Dora Atwater Millikin	6/30/2014		

### SHELLFISH CONSTABLE (3 YEAR TERM)

Gary Sherman 6/30/2016

### DEPUTY SHELLFISH CONSTABLE (3 YEAR TERM)

Scott J. Soares	6/30/2016	Timothy Field	6/30/2016
Andrew Sherman	6/30/2016	Jeffrey Francoeur	6/30/2016
Eric M. Hickey	6/30/2016	Paul Macomber	6/30/2016
Daniel P. Sullivan	Honorary		
Robert Pierce (Special Deputy Shellfish Constable)			

### SOIL CONSERVATION BOARD/CONSERVATION COMMISSION (3 YEAR TERM)

John Reynolds	6/30/2016	Thomas F. Martin	6/30/2015
Noelle J. Briand	6/30/2016	Richard Lambert	6/30/2014
David Aguiar	6/30/2014	Michael Duval	6/30/2015
Paul Joncas	6/30/2014		

### SRPEDD & SRTA (1 YEAR TERM)

Steven J. Ouellette	SRPEDD - Selectmen's Representative
James Whitin	SRPEDD - Planning Board Representative
R. Michael Sullivan	SRTA - Selectmen's Representative
Richard Spirlet	SRTA - Alternate Selectmen's Representative
James K. Hartnett	Joint Transportation Planning Group
Andrew M. Souza (Alternate)	Joint Transportation Planning Group
Wayne Sunderland	Southeastern Massachusetts Commuter Rail Task Force
Richard M. Spirlet	Regional Transit Authority Advisory Board Rep.
Christine Quinn	Regional Transit Authority Advisory Board Designee

### TAX INCENTIVE PROGRAM COMMITTEE (1 YEAR TERM)

Robert Grillo (Board of Assessors Representative)	6/30/2014
R. Michael Sullivan (Board of Selectmen Representative)	6/30/2014
George Foster (Treasurer)	6/30/2014
Elaine Ostroff (Planning Board Representative)	6/30/2014
Mark Carney (Finance Committee Representative)	6/30/2014
Steven J. Ouellette (WEDTF Representative)	6/30/2014

### TOWN BEACH LIFEGUARDS

Summer 2013

Evan Audette	Head Lifeguard
Brad Morel	Lifeguard
Joseph Matrisciano	Lifeguard
Max Trojano	Lifeguard
Andrew Baptiste	Lifeguard
Althea Sylvia	Lifeguard
Connor Ragas	Lifeguard
Rachel E. Brown	Lifeguard
Cameron C. Schofield	Lifeguard



### WESTPORT AFFORDABLE HOUSING TRUST FUND (2 YEAR TERM)

Brian R. Corey, Jr.	6/30/2015	Warren Messier	6/30/2015
Catherine Williams	6/30/2015	Elizabeth A. Collins	6/30/2014
Craig J. Dutra	6/30/2014	Elaine Ostroff	6/30/2014
James P. Sabra	6/30/2014		

### WESTPORT AGRICULTURAL COMMISSION

<u>3 Year Terms - Regulars</u>		<u>1 Year Term - Alternates</u>	
Shirley D'Agostinho Robbins	6/30/2016	Donna Lambert	6/30/2014
Ronald Potter	6/30/2016	Ashley Robbins-Perry	6/30/2014
Brian Perry	6/30/2016	Michael S. Perry Jr.	6/30/2014
Karl Santos	6/30/2015	Hannah Wolbach	6/30/2014
Jay Tripp	6/30/2015		
Lee Tripp	6/30/2014		
Edward Ferreira	6/30/2015		

### WESTPORT CITIZENS BETTERMENT COMMITTEE (1 YEAR TERM)

Shirley Desrosiers	6/30/2014	Charlene R. Wood	6/30/2014
Margaret Vieira	6/30/2014	Patricia Kershaw	6/30/2014
Phyllis Chrupcala	6/30/2014	Leone Farias	6/30/2014

### WESTPORT CULTURAL COUNCIL (2-3 YEAR TERMS)

Irene Buck	6/30/2015	Carolyn Duby	6/30/2016
Suzanne Thomlinson	6/30/2015	Carol A. Vidal	6/30/2014
Trintje Jansen	6/30/2014	Lucy R. Tabit	6/30/2014
Alan W. Powers	6/30/2014		

### WESTPORT ECONOMIC DEVELOPMENT TASK FORCE (1 YEAR TERM)

Steven J. Ouellette (Board of Selectmen Representative)	6/30/2014
John F. Healey (Ex Officio)	6/30/2014
Antone Vieira, Jr. (Board of Selectmen Representative)	6/30/2014
Maurice E. May	6/30/2014
William D. Raus (Planning Board Representative)	6/30/2014
John J. Baughan	6/30/2014
Carlos A. Costa	6/30/2014
Brandon Cox	6/30/2014

### WESTPORT WATER RESOURCES MANAGEMENT COMMITTEE

#### One-Year Terms

Thomas W. Schmitt (WRWA Representative)	6/30/2014
James Walsh (Board of Health Representative)	6/30/2014
Jay Tripp (Agricultural Commission Representative)	6/30/2014
Christopher Gonsalves (Highway Department Alternate)	6/30/2014

#### Three-Year Terms

Richard Barressi (Precinct A Representative)	6/30/2015
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William J. Burns (Precinct B Representative)	6/30/2015
William M. Harkins (Precinct C Representative)	6/30/2016
Antone C. Vieira Jr. (Precinct D Representative)	6/30/2015
Maurice E. May (Precinct E Representative)	6/30/2015

### BONDS

Town Treasurer	\$150,000.00
Tax Collector	\$150,000.00
Town Clerk	\$ 15,000.00

### ONE-DAY LIQUOR LICENSES

Issued 29 (\$50.00 ea.)

### TRAILER PERMITS

Issued 93 (\$60.00 ea.)

### HIX BRIDGE PERMITS

Issued 322 (\$10.00 ea.)

### ENTERTAINMENT LICENSES

Issued 11 (\$150.00 ea.)

### COMMON VICTUALLERS LICENSES

Issued 53 (\$75.00 ea.)

### INNHOLDER'S LICENSES

Issued 3 (\$50.00 ea.)

### AUTOMATIC AMUSEMENT LICENSES

Issued 4 (\$20.00 per machine)

### TOTAL COLLECTED

(Fees & Miscellaneous)

\$87,242.61



## 2013 MOTOR VEHICLE LICENSES

### CLASS I (New)

JP Trailer Manufacturing

758 State Road

### CLASS II (Used)

"A" Auto Sales	644 State Road
Advanced Motors Sales & Service	735 State Road
Amaral Bus/Truck Sales & Service	1090 State Road
AutoPlus Motorcars	729 State Road
Beaulieu's Garage	497 Sanford Road
Bernard Auto Sales, Inc.	280 State Road
Carvalho's Bargain Motors	935 State Road
Dan's Auto Sales	559 State Road
Distinctive Autobody, Refinishing & Sales, Ltd.	1121 State Road
F & R Auto Sales, Inc.	1052 State Road
Ferreira's Auto Body & Sales	85 Forge Road
Ferreira's Auto Sales & Marine Annex	1115 State Road
Ferrine's Sales & Service	914 State Road
Forge Auto Sales	6 Forge Court
Frank E. Brayton, Jr. Auto Sales & Service, Inc.	626 Adamsville Road
G & S Used Auto Sales	924 State Road
Glenwood Auto Sales	10 Glenwood Avenue
Greenwood Park Motors, Inc.	25 Arlington Avenue
G. Souza's Hillside Motors	1121 State Road
Hart Auto Sales	431A Main Road
Henry's Diesel Performance Plus, Inc.	867 State Road
High Tech Auto Sales & Service	956 State Road
Hometown Motors	620 Sanford Road
Horseneck Auto Sales, Inc.	683A American Legion Highway
J & L Pond View Auto Sales Corp.	909 State Road
J.B.S. Towing Services Corp.	505 State Road
John Soares Village Garage, Inc.	660 Main Road
John Soares Village Garage, Inc.	660A Main Road
Katie's Auto & Truck Sales	449 American Legion Highway
Leclairs Auto Sales	702 State Road
Messier Motors, Inc.	972 State Road
Mid Town Motorsports	757 State Road
Mike's Auto	983 State Road
Norwest Auto Sales, Inc.	237 State Road
Nu-Way Auto Sales	837 State Road
Pine Hill Auto Sales	929 Pine Hill Road

Prestige Auto Mart Inc.	1175 State Road
R & J Auto Sales	1016B State Road
R & R Auto Body & Sales	800A American Legion Highway
RJM Motors	718 State Road
Samson's Enterprises Auto & Truck Repair	800B American Legion Highway
S & K Auto Sales	1016A State Road
Showtime Auto Outlet	585 State Road
State Road Auto Sales, Inc.	327 State Road
State Road Auto Sales, Inc. Annex	851C State Road
Tech Auto World, LLC	237B State Road
Thad's Auto Salvage, Inc.	37 Charlotte White Road
The Shine Shop Auto Sales	939 State Road
3D Auto Sales Inc.	575 State Road
Union Avenue Auto Sales	8 Union Avenue
Westport Auto Center	1018 State Road
Westport Auto & RV Center	1058 State Road

### CLASS III (Junk)

Lantic Salvage	58 Charlotte White Road
Mid-City Scrap Iron, Inc.	548 State Road
Robert J. Desmarais	560 Highland Avenue
Thad's Auto Salvage, Inc.	37 Charlotte White Road
Westport Auto Recycling	443 American Legion Highway

### GARAGE & SERVICE STATION REPAIR LICENSES

Adamsville Garage	626 Adamsville Road
Advanced Motors Sales & Service	735 State Road
Amaral Bus/Truck Sales & Service	1090 State Road
Auto Tech	443 American Legion Highway
Barry's Mobile Automotive	137 Forge Road
Beaulieu's Garage	497 Sanford Road
C & D Automotive Repair	276A State Road
Carvalho's Bargain Motors, Inc.	935 State Road
Distinctive Autobody & Refinishing & Sales, Ltd.	1121 State Road
East Coast RV & Auto Repair	131 Old Bedford Road
Ferreira's Auto Body & Sales	91 Forge Road
Five Star Collision Inc.	683A American Legion Highway
Four Square Garage	618 Sanford Road
Genie Auto Repair	800E American Legion Highway
Glenwood Auto Detailing	10 Glenwood Avenue
Hart Auto Body	431 Main Road
Henry's Diesel Performance Plus Inc.	867 State Road
High Tech Auto Sales & Service	956 State Road
J.B.S. Towing Services	505 State Road
Joal's Auto Garage	500 Adamsville Road
Joe's Auto Repair	468 American Legion Highway
John Soares Village Garage, Inc.	660 Main Road
Lou's Custom Exhaust	727 State Road
Macomber's Garage	1523 Drift Road
Magic Jeannie	775 State Road
Martin's Repair Shop	112 Sanford Road
Mendes Auto Repair	130 Plymouth Boulevard
Nu-Way Auto Repair	837A State Road
Pine Hill Auto Repair, Inc.	929 Pine Hill Road
R & J Auto Sales	1016B State Road
R & R Auto Body & Sales	800A American Legion Highway

Roger's Automotive, Inc.	1121 State Road
Rte. 6 Gas	162 State Road
Samson's Ent. Auto & Truck Repair	800B American Legion Highway
State Road Auto Sales, Inc.	327 State Road
Thad's Auto Salvage & Service	37 Charlotte White Road
The Shine Shop, Inc.	937 State Road
Westport Auto Center	1018A State Road
Westport Auto Clinic	422 Sanford Road
Westport Tire, Inc.	718 State Road
Whaling City Transit, Inc.	92 Sanford Road
Wilfrid's Garage, Inc.	427 Main Road

### STORAGE LICENSES

The Shine Shop, Inc.	937 State Road
State Road Auto Sales, Inc. Annex	851 State Road

## **2013 LIQUOR LICENSES**

### PACKAGE GOODS STORE – ALL ALCOHOLIC

Briere's, Inc.	233 Sanford Road
Albert E. Lees, Inc. d/b/a Lees Supermarket	796-800 Main Road
Naseeb Corp. d/b/a State Road Package Store	787 State Road
Watuppa Package Store, Inc.	151 State Road
Samodi, Inc. d/b/a Westport Market	291 American Legion Highway
Westport Wine & Spirits Inc.	655 State Road

### PACKAGE GOODS STORE – WINES AND MALT

Jay Maa Durga, Inc. d/b/a Harry's Country Store Inc.	646 American Legion Highway
Janet's Country Store & Deli, Inc.	526 Sanford Road

### RESTAURANT - ALL ALCOHOLIC

Badkitty Inc. d/b/a The Back Eddy	1 Bridge Road
The Bayside Restaurant Inc.	1253 Horseneck Road
Bittersweet Restaurant Inc.	438-440 Main Road
P. & G. Bowling W., Inc. d/b/a Holiday Lanes	236 State Road
J & S Enterprises, Inc. db/a Kozy Nook Restaurant	645 State Road
Joe's Café & Lounge, LLC d/b/a Joe's Café & Lounge	549 American Legion Highway
House of Chu, Inc. d/b/a Oriental Pearl	576 State Road
P.D. Foods, Inc. d/b/a Portas da Cidade	235 State Road
Hixbridge Hospitality, LLC d/b/a Ten Cousins' Brick Oven	977 Main Road
Westport Club, Inc.	904 Main Road
The Westporter Plantation & Cookery, Inc.	1031 Main Road
Lafrance Brothers, Inc. d/b/a White's Restaurant	66 State Road

### RESTAURANT - WINES AND MALT

Marguerite's Restaurant	778 Main Road
Mediterranean Café & Pizzeria	549 American Legion Highway

**RESTAURANT (COMMERCIAL CLUB)**  
**ALL ALCOHOLIC**

Holy Ghost Club, Inc.  
W.A. & R. Ouellette Post # 8502  
Acoaxet Club, Inc.

171 Sodom Road  
843 State Road

**SEASONAL MISCELLANEOUS**

Acoaxet Club, Inc. d/b/a The Pro Shop  
Village Pizza

152 Howland Road  
760 Main Road

**POURING PERMITS**

Buzzards Bay brewing, Inc.  
Westport Rivers, Inc.

218 Horseneck Road  
417 Hix Bridge Road



**COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF WESTPORT**  
**SPECIAL TOWN MEETING WARRANT**  
**FEBRUARY 7, 2013**

BRISTOL, SS.

To either of the constables of the Town of Westport in said County:

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Westport qualified to vote in elections and Town affairs, to assemble at the Westport High School on Thursday, February 7, 2013 at 7:00 p.m., and then and there to act on the following articles, viz:

Agreeable to the warrant calling said meeting, the voters of the Town of Westport assembled at the Westport High School on the above date. The meeting was called to order at 7:06 p.m. by Moderator Steven Fors. Bernadette Oliver acted as timekeeper for the meeting in accordance with a By-Law adopted under Article 45 of the Annual Town Meeting of 1963. All in attendance stood to salute the flag of our nation.

ARTICLE 1

To see if the Town will vote pursuant to G.L. c. 41, §1B to make the elected position of Highway Surveyor an appointed position, such appointment to be made by the Board of Selectmen for a term not to exceed three years; provided, however, that before such change may take effect, it must be approved by the voters of the Town at the 2013 Annual Town Election; and provided further that should the voters approve the change at that election, the incumbent elected Highway Surveyor shall continue in said office until the expiration of his elected term or sooner vacating of office; and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 1. Voted: Carried.

Voted: Unanimously to adjourn and dissolve the Special Town Meeting at 7:47 p.m.  
There were 127 registered voters and 7 press and guests in attendance.

A true record,  
Attest:

Marlene M. Samson  
Town Clerk

And you are hereby directed to serve this warrant by posting five or more copies in as many places within said Town at least seven days before the time of said meeting.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting.

Given under our hands at Westport this 22<sup>nd</sup> day of January in the year two thousand and thirteen.

Richard M. Spirlet, Chairman  
Antone C. Vieira, Jr., Vice-Chairman  
Steven J. Ouellette  
Craig J. Dutra  
R. Michael Sullivan, Clerk  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
January 23, 2013

On this 23<sup>rd</sup> day of January 2013, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

David Simcoe #1  
Westport Police Officer

February 25, 2013

Board of Health  
Town of Westport

856 Main Road  
Westport, MA 02790

Dear Dr. Colletti, Chairman of the Board:

In accordance with the Board of Selectmen's wishes and Town Counsel's comments expressed in past meetings regarding my continued employment as the Town's Animal Control Officer, I hereby tender my immediate resignation as an elected member of the Board of Health.

I look forward to my continued service with the Town of Westport.

Sincerely,  
Donna Lambert

Received: March 26, 2013 at 3:30 p.m.

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WESTPORT  
WARRANT FOR ANNUAL TOWN ELECTION  
APRIL 9, 2013**

BRISTOL, SS.

To either of the Constables of the Town of Westport: GREETINGS:

In the name of the Commonwealth you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs, to assemble at the respective polling places, namely:

PRECINCT A	American Legion Hall	489 Sanford Road
PRECINCT B	Town Hall Annex	856 Main Road (rear)
PRECINCT C	Alice A. Macomber School	154 Gifford Road
PRECINCT D	Fire Station	85 Briggs Road
PRECINCT E	Westport High School	19 Main Road

On Tuesday, the 9<sup>th</sup> day of April next, it being the second Tuesday of the month, at ten o'clock in the forenoon then and there to choose the following Offices, viz: One Selectmen, One Moderator, One Assessor, One Board of Health Member, Two School Committee Members, One Fish Commissioner, Two Trustees of the Free Public Library, One Landing Commissioner and One Commissioner of Trust Funds, each for three year terms; One Housing Authority and One Planning Board member each for a five year term and One Planning Board member for a three year unexpired term and to vote on the following question:

**QUESTION 1.**

Shall the Town vote to have its elected Highway Surveyor become an appointed Highway Surveyor of the Town?

The polls will be open for balloting for the officers, or any questions contained on the official ballot at 10:00 a.m. and shall be closed at 8:00 p.m.

And you are hereby directed to serve this warrant by posting five or more attested copies thereof in as many public places within said Town at least seven days before the time of said meeting.



Hereof and fail not and make due return of the Warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands at Westport this 26<sup>th</sup> day of March in the year two thousand thirteen.

Richard M. Spirlet, Chairman  
Antone C. Vieira Jr., Vice-Chairman  
Steven J. Ouellette  
R. Michael Sullivan  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
March 26, 2013

On this 26<sup>th</sup> day of March 2013, I posted 7 true attested copies of the foregoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Senior Center  
Central Village Fire Station  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

Officer Barry Beaulieu  
Westport Police Department



**ANNUAL TOWN ELECTION**  
**Westport, Mass.**  
**APRIL 9, 2013**

Agreeable to the foregoing warrant the voters of the Town assembled at the polling places in their respective voting precincts on the above date. Ballots were given in for the following persons, assorted, counted and public declaration made thereof in open meeting, the total result of the balloting from the five precincts as certified by the Precinct Officers, being as follows:

Sworn

### Selectman - Three Years

Richard M. Spirlet had one thousand twenty-three	1023	4/9/13
Timothy Gillespie (write-in) had seventy-one	71	
Wayne Sunderland (write-in) had four	4	
Blanks, four hundred sixty-two	462	

### Moderator - Three Years

Steven W. Fors had one thousand one hundred eighty-three	1183	4/11/13
Blanks, three hundred seventy-seven	377	

### Assessor - Three Years

Stephen J. Medeiros had one thousand one hundred twenty-four	1124	4/17/13
Blanks, four hundred thirty-six	436	

### Board Of Health - Three Years

Sean M. Leach had one thousand one hundred forty-five	1145	4/16/13
Blanks, four hundred fifteen	415	

### School Committee - Three Years

Michelle A. Duarte had eight hundred thirty-two	832	4/9/13
Melissa M. Pacheco had nine hundred eight	908	4/9/13
Nancy T. Rioux had seven hundred sixty	760	
Blanks, six hundred twenty	620	

### Fish Commissioner - Three Years

David Bates (write-in) had one hundred sixteen	116	4/11/13
Gary Cambra (write-in) had eight	8	
Blanks, one thousand four hundred thirty-six	1436	

### Trustees Of Free Public Library - Three Years

Robert J. Gormley had eight hundred fifty-one	851	4/11/13
Andrew R. Gaboury had five hundred fifty-one	551	
Sharon F. Hanover had, six hundred eighty-five	685	4/10/13
Blanks, one thousand thirty-three	1033	

### Landing Commissioner - Three Years

Maxwell F. Turner had nine hundred ninety-eight	998	4/16/13
Blanks, five hundred sixty-two	562	

### Housing Authority - Five Years

Denise Leonardo (write-in) had nineteen	19	4/10/13
Craig Mignone (write-in) had four	4	
Lois Spirlet (write-in) had three	3	
Blanks, one thousand five hundred thirty-four	1534	

### Planning Board - Five Years

Wayne Sunderland (write-in) had one hundred three	103	4/10/13
Michael P. Sullivan (write-in) had forty-eight	48	
Blanks, one thousand four hundred nine	1409	

Planning Board - Three Year Unexpired Term

David C. Cole had nine hundred forty-five	945	4/11/13
Michael P. Sullivan (write-in) had thirty-five	35	
Blanks, five hundred eighty	580	

Board Of Commissioners Of Trust Funds - Three Years

Sean Dooley (write-in) had thirty-one	31	4/10/13
Blanks, one thousand five hundred twenty-nine	1529	

Question 1 – Change Elected Highway Surveyor to Appointed Highway Surveyor

YES, six hundred sixty-five	665
NO, six hundred eleven	611
Blanks, two hundred eighty-four	284

A true record,  
Attest:  
Marlene M. Samson  
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
APRIL 30, 2013**

BRISTOL, SS.

To either of the Constables of the Town of Westport:

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Special State Primaries to vote at the respective polling places:

PRECINCT A	American Legion Hall	589 Sanford Road
PRECINCT B	Town Hall Annex	856 Main Road
PRECINCT C	Alice Macomber School	154 Gifford Road
PRECINCT D	Fire Station	85 Briggs Road
PRECINCT E	Westport High School	19 Main Road

On TUESDAY, THE THIRTIETH OF APRIL, 2013, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

SENATOR IN CONGRESS .....FOR THE COMMONWEALTH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 23rd day of April, 2013.

Richard M. Spirlet  
Antone C. Vieira Jr.  
Steven J. Ouellette  
Craig M. Dutra  
R. Michael Sullivan  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
April 23, 2013

On this 23rd day of March 2013, I posted 7 true attested copies of the foregoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Senior Center  
Central Village Fire Station  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

Officer Frank A. Napert III  
Westport Police

## **SPECIAL STATE PRIMARY WESTPORT, MASS APRIL 30, 2013**

Agreeable to the foregoing warrant, the voters of the Town assembled at the polling places in their respective voting precincts on the above date. Ballots were given in for the following persons and question, assorted, counted and public declaration made thereof in open meeting, the total result of the balloting from the five precincts as certified by the Precinct Officers, being as follows:

### **DEMOCRATIC**

#### **Senator In Congress**

Stephen F. Lynch had four hundred four	404
Edward J. Markey had four hundred seventy-six	476
Blanks, two	2

### **REPUBLICAN**

#### **Senator In Congress**

Gabrial E. Gomez had one hundred sixty-five	165
Michael J. Sullivan had one hundred fifty-two	152
Daniel B. Winslow had twenty-three	23
Blanks, two	2

A true record,

Attest:

Marlene M. Samson  
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WESTPORT  
ANNUAL TOWN MEETING  
MAY 7, 2013**

BRISTOL, SS.

To either of the constables of the Town of Westport in said County: GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Westport qualified to vote in elections and Town affairs, to assemble at the Westport High School on Tuesday, May 7, 2013 at 7:00 p.m., and then and there to act on the following articles, viz:

Agreeable to the warrant calling said meeting, the voters of the Town of Westport assembled at the Westport High School on the above date. The meeting was called to order at 7:02 p.m. by Moderator Steven Fors. Bernadette Oliver acted as timekeeper for the meeting in accordance with a by-law adopted under Article 45 of the Annual Town Meeting of 1963. All in attendance stood to salute the flag of our nation.

Motion and second to dispense with the reading of the warrant and the Constables return of service.  
Voted: Unanimously

Motion and second to authorize the Moderator to declare that a two-thirds vote has been achieved in accordance with Mass General Law, Chapter 39 §15. Voted: unanimously.

**Article 1**

To see if the Town will vote to transfer to reduce taxation certain sums of money from various articles approved by Town Meeting, when there is a balance remaining that is no longer required to accomplish the purpose for which the articles were originally passed, and/or take any other action relative thereto.

FINANCE COMMITTEE/BOARD OF SELECTMEN

Motion and second to pass over Article 1. Voted: Unanimously.

**Article 2**

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary for the purpose of paying outstanding bills from prior fiscal years, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Sitec	\$	933.00
Forever Paws Animal Shelter	\$	720.00
Trident Insurance	\$	782.56
Department of Revenue (Fuel Tax)	\$	128.00

Motion and second to appropriate from Free Cash the sum of \$2,563.56. Voted: Unanimously.

**Article 3**

Motion and second to postpone action on Article 3 until after completion of the Special Town Meeting.  
Voted: Unanimously.

Motion and second to advance the articles of the consent calendar, Articles 5, 7, 8, 10 and 11, to adopt the provisions thereof and to appropriate the sum of \$1.00 from Free Cash to fund Article 7 and \$770.00 from Free Cash to fund Article 8. Voted: Unanimously.

#### Article 5

To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen to borrow from time to time in anticipation of revenue of the fiscal year beginning July 1, 2013 in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes, payable within one year, and to renew any note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the General Laws, Chapter 44, Section 17, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 5. Voted: Unanimously.

#### Article 7

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of \$1.00 for the purpose of maintaining during the ensuing year the mosquito control work as estimated and certified by the State Reclamation Board in accordance with the provisions of Chapter 112 of the Acts of 1931, and/or to take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to appropriate \$1.00 from Free Cash. Voted: Unanimously.

#### Article 8

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$770.00 to contract for environmental services directly related to Buzzards Bay, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to appropriate \$770.00 from Free Cash. Voted: Unanimously.

#### Article 10

To see if the Town will vote to raise and appropriate or transfer from available funds \$141,068.00 to operate the Harbor Enterprise, and/or take any other action relative thereto.

Salaries	\$ 52,147.00
Expenses	\$ 78,421.00
Capital Outlay	<u>\$ 10,500.00</u>
Total	\$141,068.00

and that \$141,068.00 be raised as follows:

User Charges	\$141,068.00
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BOARD OF SELECTMEN/HARBORMASTER/WHARFINGER

Motion and second to appropriate \$141,068.00 from User Charges: Voted: Unanimously.

#### Article 11

To see if the Town will vote to raise and appropriate or transfer from available funds \$150,000.00 to operate the Waterline Enterprise, and/or take any other action relative thereto.

Salaries	\$ 5,000.00
Capital Outlay	\$ 5,000.00
Expenses	<u>\$140,000.00</u>
Total	\$150,000.00

and that \$150,000.00 be raised as follows:

User Charges	\$150,000.00
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BOARD OF SELECTMEN

Motion and second to appropriate \$150,000.00 from User Charges. Voted: Unanimously.

Motion and second to recess the Annual Town Meeting at 7:30 p.m. and open the Special Town Meeting. Voted: unanimously.

## **COMMONWEALTH OF MASSACHUSETTS TOWN OF WESTPORT SPECIAL TOWN MEETING WARRANT MAY 7, 2013**

BRISTOL, SS.

To either of the constables of the Town of Westport in said County:

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Westport qualified to vote in elections and Town affairs, to assemble at the Westport High School on Tuesday, May 7, 2013 at 7:30 p.m., and then and there to act on the following articles, viz:

### Article 1

To see if the Town will vote to amend the vote taken under Article 3 of the 2012 Annual Town Meeting by transferring from available funds and/or various line items within the current appropriations such sums of money necessary to supplement the budgets of various departments for the fiscal year beginning July 1, 2012, and/or take any other action relative.

Motion and second to transfer from various line items within the current appropriations, the following:

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT</b>
Highway Department Personnel Services	Highway Department Expenses	\$ 32,000.00
Animal Control Personnel Services	Animal Control Expenses	\$ 2,500.00
Free Cash	Council on Aging	\$ 4,571.00
Free Cash	Fire Department	\$ 23,235.00
Free Cash	Police Department	\$ 2,081.00
Free Cash	Town Hall General Expenses	\$ 10,000.00
Free Cash	Veteran's Benefits	\$ 30,000.00
Free Cash	Snow / Ice General Expenses	<u>\$160,000.00</u>
	<b>Total</b>	<b>\$264,387.00</b>

Motion and second to approve all line transfers. Voted: Unanimously.

## Article 2

To see if the Town will vote to raise and appropriate and/or transfer from available funds or various line items such sums of money sufficient to fund salary increases for certain elected officials by adjusting appropriate line items in the Fiscal Year 2013 budgets, and/or take any other action relative thereto.

<u>Elected Officials</u>	<u>Amount</u>
Moderator	\$ 15.00
Selectmen - Chairman	121.00
Board Members (4)	476.00
Assessors - Board Members (3)	320.00
Board of Health - Members (3)	170.00
Highway Surveyor	1,377.00
Tax Collector	1,160.00
Town Clerk	1,760.00
Treasurer	1,160.00
<b>Total \$</b>	<b>6,559.00</b>

BOARD OF SELECTMEN

A hold was put on the Highway Surveyor and Treasurer line items.

Motion and second to appropriate the amounts listed to fund salary increases for the elected officials listed except the Highway Surveyor and Treasurer. Voted: Unanimously from Free Cash.

Motion and second to transfer the sum of \$1,377.00 for the Highway Surveyor. Voted: The Moderator declared the voice vote too close to count, therefore, Tellers will take a hand count.

The Moderator appointed Robert McCarthy, Tracy Priestner, Hugh Morton and James Coyne to act as Tellers for the meeting and they were duly sworn by the Town Clerk.

Motion and second to appropriate \$1,377.00 for the Highway Surveyor. Voted: Defeated: Yes: 128 No: 79 (2/3 needed).

Motion and second to appropriate \$1,160.00 from Free Cash to the Treasurer. Voted: Unanimously.

## Article 3

To see if the Town will vote to raise and appropriate and/or transfer from available funds and/or borrow the sum of \$ 50,000.00 to pay the costs associated with the continued monitoring of the PCB levels of the Westport Middle School, and/or take any other action relative thereto.

SCHOOL COMMITTEE

Motion and second to appropriate \$50,000.00 from Free Cash. Voted: Unanimously.

## Article 4

To see if the Town will vote to appropriate a sum of \$994,000.00 for the cost of various capital expenditures in accordance with the Town's Fiscal Year 2014 Capital Improvement Planning Program, to determine whether this appropriation shall be raised by borrowing or otherwise, and/or to take any other action relative thereto.

<u>Department</u>	<u>Requests</u>	<u>Cost</u>	<u>Funding Source(s)</u>
Information Technology	Computer System, Phone System, Copiers	\$ 316,000	Borrowing



Board of Health	Backhoe	\$ 125,000	\$45,164.51 Bond Residual \$79,835.49 Receipts Reserved Appropriation Account
Highway	Freightliner Truck w/ Plow & Sander Chipper	\$ 141,000 \$ 36,000	Borrowing Borrowing
School	Van Pickup Truck	\$ 20,000 \$ 30,000	Borrowing Borrowing
Fire	Engine 4	\$ 400,000	Borrowing
Police	Station Mold Remediation Phase One	\$ 26,000	Borrowing
TOTALS:			
	\$ 125,000	From Existing Sources	
	\$ 969,000	From Borrowing	
	+ 25,000	Bond Administration Costs From Borrowing	
	\$ 994,000	Total	

#### CAPITAL IMPROVEMENT PLANNING COMMITTEE

Motion and second to appropriate the sum of \$1,119,000.00 with \$45,164.51 from Bond Residual, \$79,835.49 from Landfill Receipts and \$994,000.00 from borrowing. The Moderator declared the motion out of order because the total sum to be appropriated is greater than the sum listed on the warrant.

A hold was placed on the Information Technology line.

Motion and second to remove the amount of \$125,000.00 for the Board of Health backhoe and to appropriate the sum of \$969,000.00 from borrowing for the remaining line items. Voted: Unanimously.

Motion and second to appropriate \$316,000.00 for Information Technology. Voted: Unanimously.

#### Article 5

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2014 Community Preservation budget and to appropriate from the Fiscal Year 2014 Community Preservation Fund's estimated revenue a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year 2014; and further to reserve for future appropriation from said estimated revenue consistent with the Community Preservation Act a sum of money for open space, including land for recreational use, historic resources and community housing purposes and further to appropriate from the Community Preservation Fund a sum or sums of money for Community Preservation projects or purposes, all as recommended by the Community Preservation Committee, and/or take any other action relative thereto.

Historic Preservation	Preservation of Historic Town Hall Vault Locks	\$ 1,500	FY'14 CPA Estimated Fund Revenues
	Cemetery Records Preservation	\$ 2,000	FY'14 CPA Estimated Fund Revenues
	Council on Aging Historic Preservation	\$ 10,844	FY'14 CPA Estimated Fund Revenues
	Town Hall Slate Roof Restoration	\$260,000	FY'14 CPA Estimated Fund Revenues
	School District 18	\$ 5,000	FY'14 CPA Estimated Fund

	Legion Hall Sanford Road Historic Preservation		Revenues
Open Space	Phase II, Bread & Cheese Brook Study of the MEP	\$ 20,000	FY'14 CPA Estimated Fund Reserves
	Open Space Reserves	\$ 37,000	FY'14 CPA Estimated Fund Revenues
Recreation	Town Playground/Park Accessibility & Rehabilitation	\$ 68,000	Undesignated Fund Balance Reserves
Community Housing	Community Housing Reserves	\$ 57,000	FY'14 CPA Estimated Fund Revenues
Administrative Expenses		\$ 21,000	FY'14 CPA Estimated Fund Revenues
Budgeted Reserves		\$140,000	FY'14 CPA Estimated Fund Revenues
COMMUNITY PRESERVATION COMMITTEE			

Motion and second that the Town vote to appropriate or reserve from the Community Preservation Funds annual revenues and available funds the amounts recommended for the purposes defined in the recommendations of the Community Preservation Committee, with each item to be considered a separate appropriation.

A hold was placed on the Town Hall Slate Roof Restoration.

Motion and second to approve all transfers without holds. Voted: Unanimously.

Motion and second to approve the transfer of \$260,000.00 for the Town Hall Roof Restoration.  
Voted: Unanimously.

### Article 6

To see if the Town will vote to amend its By-laws and Regulations by inserting a new section in **ARTICLE 1, TOWN MEETINGS, Section 104**, as set forth below:

Notwithstanding the provisions of Sections 102 and 103, in Fiscal Year 2014 the Annual and any Special Town Meeting may be held on a Saturday and continued, if and as needed, to such time, date, and place as Town Meeting shall determine.

and/or take any action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 6. Voted: The Moderator declared the vote carried by 2/3.  
Approved by Atty. Gen. 8/28/13.

### Article 7

To see if the Town will vote to amend its By-Laws and Regulations, by revising "**ARTICLE XXV, HANDICAPPED PARKING REGULATIONS, Section 3502.2**" by deleting the strikethrough text and inserting the bold, underlined text as follows:

**3502.2** The penalty for violation of section 3502.1 shall be as follows: for each and every offense, ~~one hundred (\$100.00) dollars~~, **three hundred (\$300.00) dollars**, and/or the vehicle may

be removed in accordance with the provisions of M.G.L. Chapter 40, Section 22D.

and/or take any other action relative thereto.

COMMISSION ON DISABILITY

Motion and second to adopt the provisions of Article 7. Voted: The Moderator declared the vote carried by 2/3.

Approved by Atty. Gen. 8/28/13.

### Article 8

To see if the Town will vote to amend its By-Laws and Regulations, by revising "**ARTICLE XXII, ANIMAL CONTROL OFFICER AND RESTRAINT OF DOGS, Section 2201., Definitions**" by deleting the strikethrough text and inserting the bold, underlined text as follows:

Animal Control Officer - Officer(s) annually appointed by the Selectmen on July first to enforce the laws relating to dogs, said Animal Control Officer shall report to and be supervised by the ~~Board of Health~~ Board of Selectmen;

and/or take any other action relative thereto.

BOARD OF HEALTH

Motion and second to adopt the provisions of Article 8. Voted: Unanimously.

Approved by Atty. Gen. 8/28/13.

### Article 9

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of \$25,000.00 for Phase II of the 10 year update of the 2004 Master Plan; and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to appropriate \$25,000.00 from Free Cash. Voted: Unanimously.

### Article 10

To see if the Town will vote to amend the Town of Westport's Zoning By-Laws, **ARTICLE 1, PURPOSE AND DEFINITIONS, Section 1.1, Definitions**, by adding the following definitions, in appropriate alphabetical order:

**As of Right Siting** – Development may proceed with the issuance of a building permit.

**Building Permit** – A construction permit issued by the Building Inspector; the building permit evidences that the project is consistent with the state and federal building codes as well as local Zoning By-Laws.

**Designated Location for Solar Energy Systems** – The zoning districts designated by Article 24.

**Solar Energy Systems – Large Scale** – A solar photovoltaic system that is structurally mounted on the ground, not roof-mounted, and occupies more than 1,000 square feet of land.

**Rated Nameplate Capacity** – The maximum rated output of electric power production of the photovoltaic system in Direct Current (DC).

**Solar Energy Systems – Small Scale** – A solar photovoltaic system that is any size roof-mounted, or is structurally mounted on the ground and occupies 1,000 square feet of land or less.

**Solar Photovoltaic Array** – An arrangement of solar photovoltaic panels.

**Roof-Mounted Solar Energy Installation** – Solar photovoltaic arrays placed on the roof or wall of a structure.

and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to adopt the provisions of Article 10. Voted: Unanimously.

Approved by Atty. Gen. 8/28/13.

### Article 11

To see if the Town will vote to amend the Town of Westport Zoning By-Laws by adding **ARTICLE 24, SOLAR ENERGY SYSTEMS**:

## **ARTICLE 24**

### **SOLAR ENERGY SYSTEMS**

#### **24.1 PURPOSE**

The purpose of this article is to provide as-of-right siting for small scale solar energy systems in all zoning districts and such development may proceed without need for discretionary approval as set forth herein and to limit large scale solar energy systems as set forth herein. The provisions set forth in this section of the Zoning By-Law shall apply to the construction, operation, repair, and/or removal of solar photovoltaic installations, and to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

The intent of the By-Law is to create a reasonable regulation to ensure that the construction and operation of all solar photovoltaic installations be consistent with all applicable local, state and federal requirements, notwithstanding Chapter 40A, Section 3, including but not limited to all applicable nuisance (noise, odor, lighting etc), stormwater, safety, construction, electrical, and communications requirements. All buildings, structures and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code.

#### **24.2 AS-OF-RIGHT SMALL SCALE SOLAR ENERGY SYSTEMS AND ANY SIZE ROOF MOUNTED SYSTEM**

##### **24.2.1 Purpose**

The purpose of small-scale ground mounted solar photovoltaic installations and roof-mounted photovoltaic solar installations is to promote the creation of renewable energy for individual residences, commercial enterprises and municipal and other buildings, as-of-right, requiring the issuance of a building permit after demonstrating compliance with this bylaw.

##### **24.2.2 Small-Scale Roof-Mounted Solar Energy Equipment**

Retrofitted roof-mounted solar equipment shall be located so as not to increase the total height of the structure more than one (1) foot above the applicable zoning regulations related to height in the Zoning District in which it is located, or such other height as is determined by the Building Inspector to be essential for proper operation, but in no case no more than four (4) feet above existing roof plane, whichever is lesser. All new construction shall comply with the height regulation as listed in Article 7 of the Zoning Bylaw (Intensity Regulations).

##### **24.2.3 Small-Scale Ground-Mounted Solar Energy System Equipment**

Small-scale ground mounted solar equipment is permitted provided it meets the

Zoning Dimensional Setbacks as listed in Article 7 of the Zoning Bylaw (Intensity Regulations).

Small-scale ground-mounted equipment shall be adequately screened from the neighboring lot line as determined by the Building/Zoning Official.  
The height of Small-Scale Ground-Mounted Solar Equipment shall not exceed twelve (12) feet above existing grade.

**24.2.4      Permitting**

Small-scale solar equipment requires a building permit. All other necessary permits, such as electrical, shall be obtained through the Building Official/Zoning Official and from other Town departments.

**24.2.5      As-Built Plans**

As-built plans shall be submitted prior to final inspection approval.

**24.3      LARGE SCALE SOLAR ENERGY SYSTEMS**

**24.3.1      Purpose**

The purpose of this section is to facilitate the creation or expansion of any Large-Scale Ground-Mounted Solar Photovoltaic Installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on environmental, scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of such installations.

**24.3.2      Site Plan Approval**

Large-scale ground-mounted solar photovoltaic installations are allowed subject to Planning Board Site Plan Approval in the Business Districts and Unrestricted Districts.

**24.3.3      Special Permit**

Large-scale ground-mounted solar photovoltaic installations are allowed by special permit granted by the Planning Board in the Residence-Agriculture District.

**24.3.4      Administration**

The Planning Board shall be the Special Permit Granting Authority (SPGA) for a Large Scale Ground Mounted Solar Photovoltaic Installation special permit. The SPGA shall follow the procedural requirements for special permits as set forth in Section 9 of MGL Chapter 40A. After notice and public hearing and consideration of application materials, consultant reviews, public comments, and the recommendations of other town boards and/or departments, the SPGA may grant such a permit. The SPGA shall impose conditions reasonably appropriate to assure proper site design, safety, and protect water quality, air quality, and significant environmental resources, and/or otherwise serve the purpose of this section.

**24.3.5      Required Review and Permitting**

All large-scale ground-mounted solar photovoltaic installations in the Business and Unrestricted Zoning Districts shall require Site Plan Approval under Article 15 and a building permit issued by the Building Inspector. Low Impact Development Site Plan Approval, under Zoning By-Law Article 20 by the Planning Board shall also apply.

All large-scale ground-mounted solar photovoltaic installations in the Residential/Agricultural zoning district shall require a special permit under this Zoning By-Law and a building permit. Low Impact Development Site Plan Approval, under Zoning By-Law Article 20 by the Planning Board shall also apply.

**24.3.6 Utility Notification**

Evidence shall be provided at time of the application that the utility company that operates the electrical grid where the installation is to be located has been informed of the intent of a solar photovoltaic installation and that approval to connect to the grid has been granted or appropriate application(s) have or will be made to such utilities for interconnection. Off-grid systems shall be exempt from this requirement. Reasonable efforts should be made to place all utility connections underground, depending on appropriate soil conditions, wetlands, shape and topography of the site. The Building Inspector or Planning Board will consider this information in their deliberations.

**24.3.7 Fees**

An application shall be accompanied by the required fee and a tri-party account for engineering review, monitoring, and inspections fees. An application for a building permit shall be accompanied by the fee required for a building permit. All other fees that shall be required by permitting parties (Conservation Commission, etc.) shall be administered according to their regulations.

**24.3.8 Dimensional Requirements for Large Scale Systems (Lot Size, Frontage, Setbacks and Height)**

No minimum lot size is required in any zoning district.

Frontage – no minimum required.

Height of Structures – No component of a Large-Scale Ground-Mounted Solar Photovoltaic Installation shall exceed 15 feet above existing grade (except for connection to the grid).

Setbacks in Residential Districts\*:

Front Yard - depth shall be at least	100 feet
Side Yard - depth shall be at least	100 feet
Rear Yard - depth shall be at least	100 feet

Setbacks in Business and Unrestricted Districts\*:

Front Yard - depth shall be at least	50 feet
Side Yard - depth shall be at least	50 feet
Rear Yard - depth shall be at least	50 feet

\*Setbacks may be reduced if, in the opinion of the Planning Board based on evidence submitted by applicant, existing and/or proposed screening will be adequate to minimize visual impact (as described in 24.3.11.d). Under no circumstance will setbacks be reduced to less than the dimensional requirements for the zoning district.

**24.3.9 Required Documents**

In addition to any other documents required under the Town of Westport Zoning By-Law, the following documents shall be provided for Large-Scale Ground-Mounted Solar Photovoltaic Installation:

- a. All plans and maps shall be prepared, stamped and signed by a professional engineer licensed to practice in Massachusetts in accordance with the “Plans and Plan Content” section of Rules and

Regulations of the Westport Planning Board for Site Plan Approval (Section 2.2.3).

- b. Drawings of the solar photovoltaic installation showing the proposed layout of the system and any potential shading from nearby structures shall be shown on the plans.
- c. One or three line electrical diagrams detailing the solar photovoltaic installation, associated components and electrical interconnection methods with all National Electrical Code compliant disconnects and overcurrent devices shall be shown on the plans.
- d. Documentation of the major system components to be used, including the electric generating photovoltaic panels, mounting system, inverter, etc. shall be provided (including applicable material safety data sheets (MSDS).
- e. A list of any hazardous materials proposed to be located on the site in excess of household quantities and a plan to prevent their release to the environment, as appropriate, (including applicable material safety data sheets (MSDS).
- f. Name, address, signature and contact information for project applicant, co-applicant and name, address, signatures and contact information of any agents representing the project applicant's proposed system installer shall be provided.
- g. Photometric plan for any required site lighting with specific cut-sheet details.
- h. All signage detail shall be submitted with the application showing dimensions and detail.
- i. A rendering or photo simulation showing the proposed project at completion.
- j. Locations of wetlands and Priority Habitat Areas defined by the Natural Heritage and Endangered Species Program (NHESP); the applicant shall provide evidence of compliance with these regulations.
- k. Locations of Floodplains or inundation areas for moderate or high hazard dams.
- l. Locations of local or National Historic Districts and Priority Heritage Landscapes or other significant cultural sites.
- m. Plans showing provision of water including that needed for fire protection.
- n. Plans showing existing trees of 6" caliper or larger.
- o. Proof of liability insurance.

The Building Inspector or Planning Board may waive documentary requirements as it deems appropriate. All waiver requests must be written on the site plan.

#### **24.3.10**

##### **Site Control**

The applicant shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.

**Design Standards****a. Lighting**

Lighting of solar photovoltaic installations shall be consistent with local, state and federal law. Lighting shall be compliant with Section 20.9, Outdoor Lighting, in the Rules and Regulations of the Westport Planning Board for Site Plan Approval.

**b. Signage**

A non-illuminated sign not exceeding four square feet in area shall be installed identifying the owner and/or operator of the solar installation and a 24-hour emergency contact telephone number. Additional signage relative to public safety shall be permitted if approved by the Building Inspector.

**c. Land Clearing, Landscaping, Vegetation Maintenance**

Clearing of natural vegetation shall be limited to what is necessary for construction, operation and maintenance of the installation. Article 20, Low Impact Development Site Plan Approval shall apply. Herbicides shall only be applied by properly licensed personnel. Mowing, grazing, or using geotextile materials underneath the solar arrays are possible alternatives.

**d. Visual Impact**

Structures shall be reasonably shielded from view by vegetation and/or joined and clustered to minimize adverse visual impacts. Landscaping, natural features, opaque fencing and other suitable methods shall be utilized. A screening plan shall be submitted ensuring that the solar arrays and any appurtenant structures are screened from roads and from adjacent lots by a minimum twenty-five (25) foot wide and five (5) foot tall staggered and grouped planting of shrubs and small trees within the setbacks. The Planning Board may alter or waive this requirement if such screening would have a detrimental impact on the operation and performance of the array, or would prove to be ineffective for the site. Fences may be required for safety and/or visual screening purposes with appropriate safety signage (see 24.3.11.b).

When possible, a diversity of plant species shall be used, with a preference for species native to New England. Use of exotic plants, as identified by the most recent copy of the "Massachusetts Prohibited Plant List" maintained by the Massachusetts Department of Agricultural Resources, is prohibited.

Such plantings shall use native plants and a mix of deciduous and evergreen species and may be located within the setback area. Said vegetative screening shall reach a mature form to effectively screen the installation within five years of installation. Planting of the vegetative screen shall be completed prior to final inspection and approval of the solar energy installation. A landscape maintenance bond may be required for two (2) growing seasons.

Pre-application clearing may negate the application for Large Scale Systems at the Planning Board's discretion.

**e. Safety, Emergency Service and Hazardous Materials**



The applicant shall provide a copy of the project summary, electrical schematic, and site plan. The applicant shall develop an emergency response plan including showing all means of shutting down the solar installation. The applicant shall submit the name of the person answerable to inquiries throughout the life of the installation. The name of the designated individual shall be kept current and on file with the Planning Board and the Building Inspector.

Hazardous materials stored, used, or generated on site shall not exceed the amount for a Very Small Quantity Generator of Hazardous Waste as defined by the DEP pursuant to MassDEP regulations 310 CMR 30.000 and shall meet all requirements of the DEP including storage of hazardous materials in a building with an impervious floor that is not adjacent to any floor drains to prevent discharge to the outdoor environment. If hazardous materials are utilized within the solar photovoltaic equipment, impervious containment areas capable of controlling any release to the environment to prevent potential contamination of groundwater are required.

**f. Monitoring and Maintenance**

The applicant shall submit a plan for the operation and maintenance of the installation, which shall include measures for maintaining the site including safe access, stormwater control, structural repairs and the integrity of security measures. These measures shall be approved by the Fire Chief and emergency medical services personnel. The owner and/or operator shall be responsible for the cost of maintaining the installation.

**g. Appurtenant Structures**

All appurtenant structures to large-scale ground-mounted solar photovoltaic installations shall, be subject to reasonable conditions concerning the bulk and height of structures, setbacks, open space, parking and building coverage requirements. All such appurtenant structures, including but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Whenever reasonable, structures should be screened from view by vegetation and/or joined or clustered to avoid adverse visual impacts.

**h. Noise**

Noise generated by Large-Scale Ground-Mounted Solar Photovoltaic Installations and associated equipment and machinery shall conform to applicable state and local noise regulations, including the DEP's Division of Air Quality noise regulations, 310 CMR 7.10. A source of sound will be considered in violation of said regulations if the source:

- i. increases the broadband sound level by more than 10 db(A) above ambient; or
- ii. produces a "pure tone" condition, when an octave band center frequency sound pressure level exceeds the two (2) adjacent center frequency sound pressure levels by three (3) decibels or more. Said criteria are measured both at the property line and at the nearest inhabited residence. "Ambient" is defined as the background A-weighted sound level that is exceeded 90% of the time measured during equipment hours, unless established by other means with the consent of the DEP. Noise generated shall further comply with Section XL of the Town of Westport bylaws.

i. **Impact on Agricultural and Environmentally Sensitive Land**

The facility shall be designed to minimize impacts to agricultural and environmentally sensitive land and to be compatible with continued agricultural use of the land whenever possible.

**24.3.12 As-Built Plans**

As-built plans shall be approved by the Building Inspector, if said plans represent construction of the facility as shown on the building permit application or the site plan approved by the Planning Board before a Certificate of Completion or Occupancy may be issued.

**24.3.13 Modifications**

All material modifications as determined by the Building Inspector for a solar photovoltaic installation made after issuance of the required building permit shall require approval by the Planning Board.

**24.3.14 Change in Ownership**

If the owner and/or operator of a large-scale ground mounted solar facility changes, notice shall be given to the Building Inspector and Planning Board with the contact information of the new owner/operator within one month of the change in ownership and/or operations.

**24.3.15 Annual Reporting**

The owner or operator of the installation shall submit an Annual Report to the Building Inspector and the Planning Board which certifies compliance with the requirements of this By-Law and their approved site plan including control of vegetation, noise standards, and adequacy of road access by January 15<sup>th</sup> of each year.

**24.3.16 Abandonment, Decommissioning and Removal of Equipment**

The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Planning Board by certified mail of their proposed date of discontinued operations and plans for removal. The notification shall consist of the methodology of physical removal of all structures, equipment, security barriers and transmission lines, disposal of all solid and hazardous waste, and stabilization or re-vegetation of the site.

If the owner or operator fails to remove the installation in accordance with the above criteria, the Town or its agents may, after the receipt of an appropriate court order or consent of the owner, enter the property and physically remove the installation at the owner's expense. As a condition of siting any such use, an equipment owner shall allow the Town entry to remove an abandoned or decommissioned installation. The cost for the removal will be charged to the property owner in accordance with the provisions of M.G.L. 139, Section 3A as a tax lien on the property.

Decommissioning shall consist of:

- a. Physical removal of all Large-Scale Ground-Mounted Solar Photovoltaic Installations, structures, equipment, security barriers and transmission lines from the site, including any materials used to limit vegetation.

- b. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
- c. Stabilization or re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.
- d. Restoration of agricultural land to a condition suitable for resumption of agricultural production.

#### **24.3.17**

#### **Financial Surety for Removal/Remediation on Municipal Property**

The applicant shall provide surety (either through escrow account or other form of surety approved by the Building Inspector or Planning Board) to cover the cost of removal in the event the Town must remove the installation and remediate the landscapes, in an amount and form determined to be reasonable by the Planning Board. Such amount shall not exceed 150% of the estimated cost of removal and compliance with any additional requirements set forth herein. The project applicant shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal cost due to inflation. The estimate shall be verified by the Planning Board's consultant engineer or other expert who may be engaged pursuant to Section 24.4.

#### **24.4 CONSULTANT REVIEW**

The Building Inspector and the Planning Board shall establish a procedure for engaging a professional engineer and/or other technical consultant to advise the Building Inspector or Planning Board, and to review application plans and documents in application phase and the construction phase. The applicant shall pay for the cost of the consultant review pursuant to the procedures specified in M.G.L. c. 44, §53G or §53A. Further, the Building Inspector and the Planning Board shall establish a procedure for engaging consultants to inspect and confirm compliance with any requirements during construction and maintenance. Refusal to pay the necessary consultant fees shall be a basis to deny the building permit, site plan, or special permit approval. Such procedure shall include prior notice to the owner or operator of the installation of the cause of such proposed engagement.

#### **24.5 EXPEDITED APPLICATION AND PERMITTING PROCESS**

The Planning Board shall issue decisions for solar Energy Systems within one year from the date of submission of a completed application.

#### **24.6 SEVERABILITY**

Severability. If any provision herein is determined to be unlawful, it shall be severed from this section and all remaining provisions shall remain in force and effect.

and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to adopt the provisions of Article 11. Voted: Unanimously.

Approved by Atty. Gen. 8/28/13.

### **Article 12**

To see if the Town will vote to amend the Town of Westport's Zoning By-Laws **Table of Uses** by inserting the following new uses for Solar Energy Systems, in appropriate alphabetical order as follows:

### **TABLE OF USES**

Uses	Residential	Business	Unrestricted	STOD
Solar Energy Systems - Small-Scale	Y	Y	Y	X
Solar Energy Systems - Large-Scale	Y/SPPB	Y/SPA-PB	Y/SPA-PB	X

and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to adopt the provisions of Article 12. Voted: The Moderator declared the vote carried by 2/3.

Approved by Atty. Gen. 8/28/13.

### **Article 13**

To see if the Town will vote to amend the Town of Westport's Zoning By-Laws by adding a new **ARTICLE 25, TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS**, that would provide as follows, and further to amend the Table of Contents to add Article 25, "Temporary Moratorium on Medical Marijuana Centers;" and/or take any other action relative thereto.

### **ARTICLE 25**

### **TEMPORARY MORATORIUM OF MEDICAL MARIJUANA TREATMENT CENTERS**

#### **25.1 PURPOSE**

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town of *Westport* and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

#### **25.2 DEFINITION**

"Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

#### **25.3 TEMPORARY MORATORIUM**

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to adopt the provisions of Article 13. Voted: The Moderator declared the vote carried by 2/3.

Approved by Atty. Gen. 8/28/13.

#### Article 14

To see if the Town will vote to amend the Town of Westport Zoning By-Laws by reformatting the Table of Uses section of the Zoning By-laws as approved at Annual Town Meeting 2012, so that the Table reads as follows:

#### **•TABLE OF USE REGULATIONS**

**X = Prohibited unless allowed in Underlying District**

**Y = Allowed By Right**

**N = Prohibited**

SPBA = Special Permit Board of Appeals

**SPPB = Special Permit Planning Board**

**SPA-PB = Site Plan Approval Planning Board**

<u>USES</u>	<u>RESIDENTIAL</u>	<u>BUSINESS</u>	<u>UNRESTRICTED</u>	<u>STOD</u> <u>(Art. 22)</u>
ACCESSORY APARTMENT (see section 4.0.1.B.5.)	Y	Y	Y	X
ACCESSORY USE Included but not limited to: HOME OCCUPATION	Y	Y	Y	X
ADULT ENTERTAINMENT ESTABLISHMENT	N	N Except SPBA & SPA-PB in AEOD	N	X
AGRICULTURAL, FORESTRY NURSERY, GARDENING, FARM,	Y	Y	Y	X
AMUSEMENT OR ASSEMBLY (see section 4.0.2.C)	N	SPBA/ SPA-PB	Y/SPA-PB	X
ANALYTICAL LABORATORY INSTRUMENT MANUFACTURING	N	N	SPPB/SPA-PB	SPPB/SPA-PB
ANIMAL (EXCEPT POULTRY) SLAUGHTERING	N	Y/SPA-PB	SPPB/SPA-PB	SPPB/SPA-PB
ASSISTED AND INDEPENDENT LIVING FACILITIES	SPPB	SPPB	SPPB	X
*AUTO BODY SHOP/AUTO REPAIR SHOP	N	Y/SPA-PB	Y/SPA-PB	X

*AUTO SALESROOM CLASS 1 & 2	N	Y/SPA-PB	Y/SPA-PB	X
*AUTO SALES, TRAILER SALES, OR FARM EQUIPMENT SALES	N	Y/SPA-PB	Y/SPA-PB	X
*AUTO SERVICE STATIONS	N	Y/SPA-PB	Y/SPA-PB	X
<u>USES</u>	<u>RESIDENTIAL</u>	<u>BUSINESS</u>	<u>UNRESTRICTED</u>	<u>STOD</u> <u>(Art. 22)</u>
*AUTO STORAGE GARAGE	N	Y/SPA-PB	Y/SPA-PB	X
BANKS	N	Y/SPA-PB	Y/SPA-PB	X
BATH HOUSES, BEACH CLUBS, BOAT LANDINGS, WHARVES (see section 4.0.1.D)	SPBA	Y/SPA-PB	Y/SPA-PB	X
BOAT YARDS FOR CONSTRUCTION, STORAGE, MAINTENANCE, REPAIR OF BOATS (see section 4.0.1.D)	SPBA	Y/SPA-PB	Y/SPA-PB	X
BED & BREAKFAST	SPBA	Y/SPA-PB	Y/SPA-PB	X
<b>BUSINESS AND SECRETARIAL SCHOOLS</b>	<b>N</b>	<b>Y/SPA-PB</b>	<b>SPPB/SPA-PB</b>	<b>SPPB/SPA-PB</b>
CLUB, PRIVATE: NOT FOR PROFIT (See section 4.0.1.D)	SPBA	Y/SPA-PB	Y/SPA-PB	X
CLUB, PROFIT (see section 4.0.2.C)	N	SPBA/ SPA-PB	Y/SPA-PB	X
*COMMERCIAL & NON-COMMERCIAL KENNELS	N	Y	Y	X
CONVALESCENT HOMES	Y/SPA-PB	Y/SPA-PB	Y/SPA-PB	X
CONVERSION OF SINGLE-FAMILY INTO TWO-FAMILY STRUCTURE (see section 4.0.1.D)	SPBA	SPBA	SPBA	X
<b>CUTTING TOOL AND MACHINE TOOL ACCESSORY MANUFACTURING</b>	<b>N</b>	<b>N</b>	<b>SPPB/SPA-PB</b>	<b>SPPB/SPA-PB</b>
<b>DATA PROCESSING, HOSTING AND RELATED SERVICES</b>	<b>N</b>	<b>Y</b>	<b>SPPB/SPA-PB</b>	<b>SPPB/SPA-PB</b>
<b>DENTAL EQUIPMENT AND SUPPLIES MANUFACTURING</b>	<b>N</b>	<b>Y/SPA-PB</b>	<b>SPPB/SPA-PB</b>	<b>SPPB/SPA-PB</b>
<b>DENTAL LABORATORIES</b>	<b>N</b>	<b>Y/SPA-PB</b>	<b>SPPB/SPA-PB</b>	<b>SPPB/SPA-PB</b>
DOGS: MAXIMUM 3 (see section 4.0.1.C)	N	Y	Y	X

DOGS: MAXIMUM 6	SPBA	Y	Y	X
DRIVE-THROUGH FACILITIES	N	SPPB	SPBA	X
DWELLING: ONE FAMILY	Y	Y	Y	X
DWELLING: TWO FAMILY	Y	Y	Y	X
<b><u>USES</u></b>	<b><u>RESIDENTIAL</u></b>	<b><u>BUSINESS</u></b>	<b><u>UNRESTRICTED</u></b>	<b><u>STOD</u></b> <b><u>(Art. 22)</u></b>
DWELLING: MULTI-FAMILY	N	N	Y/SPA-PB	X
*EARTH REMOVAL/MINING	N	N	Y/SPA-PB	X
EDUCATIONAL USES	Y/SPA-PB	Y/SPA-PB	Y/SPA-PB	X
ELECTROMEDICAL AND ELECTROTHERAPEUTIC APPARATUS MANUFACTURING	N	N	SPPB/SPA-PB	SPPB/ SPA-PB
ELECTRONIC CONNECTOR MANUFACTURING	N	N	SPPB/SPA-PB	SPPB/ SPA-PB
ENGINEERING SERVICES	N	Y	SPPB/SPA-PB	SPPB/ SPA-PB
FARM MANAGEMENT SERVICES	Y	Y	SPPB/SPA-PB	SPPB/SPA-PB
FINFISH FARMING AND FISH HATCHERIES	SPBA/SPA-PB	N	SPPB/SPA-PB	SPPB/SPA-PB
FLEA MARKET (see section 4.0.1.D)	N	Y/SPA-PB	Y/SPA-PB	X
GLASS PRODUCT MANUFACTURING MADE OF PURCHASED GLASS	N	N	SPPB/SPA-PB	SPPB/SPA-PB
GREENHOUSES FOR AGRICULTURAL USE ONLY	Y	Y	Y	X
GOLF COURSE: PUBLIC OR PRIVATE (see section 4.0.1.D)	SPBA/ SPA-PB	Y/SPA-PB	Y/SPA-PB	X
HOME OFFICE (See section 4.0.1.B for Standards and Limitations)	Y	Y	Y	X
HOSPITALS	Y/SPA-PB	Y/SPA-PB	Y/SPA-PB	X
HOTEL	N	Y/SPA-PB	Y/SPA-PB	X
INCLUSIONARY HOUSING	SPPB	SPPB	SPPB	X

INSTRUMENT MANUFACTURING FOR MEASURING AND TESTING ELECTRICITY AND ELECTRICAL SIGNALS	N	N	SPPB/SPA-PB	SPPB/SPA-PB
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<u>USES</u>	<u>RESIDENTIAL</u>	<u>BUSINESS</u>	<u>UNRESTRICTED</u>	<u>STOD</u> <u>(Art. 22)</u>
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INSTRUMENTS AND RELATED PRODUCTS MANUFACTURING FOR MEASURING, DISPLAYING, AND CONTROLLING INDUSTRIAL PROCESS VARIABLES	N	N	SPPB/SPA-PB	SPPB/SPA-PB
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JOB PRINTING	N	Y/SPA-PB	Y/SPA-PB	X
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MANAGEMENT CONSULTING SERVICES	N	Y/SPA-PB	SPPB/SPA-PB	SPPB/SPA-PB
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MISCELLANEOUS RETAIL OR SERVICE BUSINESS (see section 4.0.2.B)	N	Y/SPA-PB	Y/SPA-PB	X
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MOBILE HOME PARK	N	N	N	X
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MOTEL	N	Y	Y	X
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METEOROLOGICAL TOWER (Met Tower)	Y	Y	Y	X
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MUNICIPAL	Y/SPA-PB	Y/SPA-PB	Y/SPA-PB	X
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MUSICAL INSTRUMENT MANUFACTURING	N	N	SPPB/SPA-PB	SPPB/SPA-PB
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NATURAL GAS DISTRIBUTION	N	N	SPPB/SPA-PB	SPPB/SPA-PB
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NEWSPAPER	N	Y/SPA-PB	Y/SPA-PB	X
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NURSING HOMES	Y/SPA-PB	Y/SPA-PB	Y/SPA-PB	X
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OFFICES: BUSINESS OR PROFESSIONAL	N	Y/SPA-PB	Y/SPA-PB	X
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OPEN SPACE RESIDENTIAL DEVELOPMENT	Y	Y	Y	X
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OTHER AQUACULTURE	SPBA	N	SPPB/SPA-PB	SPPB/SPA-PB
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OTHER MARINE FISHING	SPBA	N	SPPB/SPA-PB	SPPB/SPA-PB
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OUTDOOR ADVERTISING WITH PERMIT	N	Y/SPA-PB	Y/SPA-PB	X
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PUBLIC OR PRIVATE FACILITIES FOR AQUACULTURE (see section 4.0.1.D)	SPBA	SPBA	Y	X
PUBLIC UTILITY	N	Y/SPA-PB	Y/SPA-PB	X
RELIGIOUS USES	Y/SPA-PB	Y/SPA-PB	Y/SPA-PB	X
<b><u>USES</u></b>	<b><u>RESIDENTIAL</u></b>	<b><u>BUSINESS</u></b>	<b><u>UNRESTRICTED</u></b>	<b><u>STOD (Art. 22)</u></b>
RESEARCH LABS	N	Y/SPA-PB	Y/SPA-PB	SPPB & SPA-PB
RESIDENT FISHERMEN SHUCKING	Y	Y	Y	X
RESTAURANTS	N	Y/SPA-PB	Y/SPA-PB	X
ROOM RENTAL/BOARDING FOR NOT MORE THAN FOUR PERSONS IN A DWELLING	Y	Y	Y	X
SANITARIUMS	Y/SPA-PB	Y/SPA-PB	Y/SPA-PB	X
SEMICONDUCTOR AND RELATED DEVICE MANUFACTURING	N	N	SPPB/SPA-PB	SPPB/SPA-PB
SEMICONDUCTOR MACHINERY MANUFACTURING	N	N	SPPB/SPA-PB	SPPB/SPA-PB
SHARED WIND ENERGY FACILITIES	SPBA	SPBA	SPBA	X
SHELLFISH FARMING	SPBA/SPA-PB	N	SPPB/SPA-PB	SPPB/SPA-P
SIGNS (ACCESSORY)	Y	Y	Y	X
SURGICAL AND MEDICAL INSTRUMENT MANUFACTURING	N	N	SPPB/SPA-PB	SPPB/SPA-PB
TEMPORARY TRAILER	Y/SPA-PB	Y/SPA-PB	Y/SPA-PB	X
TIRE STORAGE YARDS	N	N	SPBA/ SPA-PB	X
TRADESMAN	Y/SPA-PB	Y/SPA-PB	Y/SPA-PB	X
TURBINE AND TURBINE GENERATOR SET UNITS MANUFACTURING	N	N	SPPB/SPA-PB	SPPB/SPA-PB
WHOLESALE BUSINESSES (see section 4.0.2.B)	N	Y/SPA-PB	Y/SPA-PB	SPPB/SPA-PB
WIND ENERGY FACILITY, COMMERCIAL	N	SPBA/ SPA-PB	SPBA/ SPA-PB	X
WIND ENERGY FACILITY, COMMERCIAL OVER 140 FEET IN HEIGHT	N	SPBA/ SPA-PB	SPBA/ SPA-PB	X

WIND ENERGY FACILITY NON-COMMERCIAL	Y	Y	Y	X
WIND ENERGY FACILITY, NON-COMMERCIAL OVER 140 FEET IN HEIGHT	N	SPBA	SPBA	X
<b><u>USES</u></b>	<b><u>RESIDENTIAL</u></b>	<b><u>BUSINESS</u></b>	<b><u>UNRESTRICTED</u></b>	<b><u>STOD</u></b> <b><u>(Art. 22)</u></b>
WIND TURBINES, THREE OR MORE ON ONE PARCEL	SPBA	SPBA	SPBA	X
YARD SALES & AUCTIONS: 3 DAYS IN 1 MONTH 4 DAYS CALENDAR YEAR	Y	Y	Y	X

\*-These uses have been recognized and allowed under Town licensing statutes.

(1990 ATM, Article 44; 1995 ATM, Article 42 [correction]; 1996 ATM, Article 39 [correction]; 1998 ATM, Article 64; 2000 ATM, Article 51; 2003 ATM, Article 48; 2005 ATM, Articles 6, 24, 29 [correction], & 30; 2006 ATM, Articles 4 & 9; 2007 ATM, Article 21; 2008 ATM, Article 45; 2012 ATM, Article 43)

and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to adopt the provisions of Article 14.

Motion and second to amend Article 14 by removing "SPPB" wherever it is located under "Unrestricted" zone. Voted: The amendment was defeated.

Motion and second to adopt the provisions of Article 14 as it appears in the warrant.  
Voted: The Moderator declared the vote carried by 2/3.

Approved by Atty. Gen. 8/28/13.

### Article 15

To see if the Town will vote to amend the Personnel By-Laws, **AMENDMENT TO SCHEDULE A, APPENDIX A** with the following revision:

COUNCIL ON AGING  
Director

FY2014  
\$55,000.00

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 15. Voted: Unanimously.

### Article 16

To see if the Town will vote to amend the Personnel By-Laws, **AMENDMENT TO SCHEDULE A, APPENDIX A FOOTNOTE** by adding the bold underlined text as follows:

All new personnel employed by the Town shall receive ninety (90) percent of the pay scale listed under each category for their first six (6) months of employment; said personnel shall receive ninety-five (95)

percent retro-active to six (6) months of employment, after a satisfactory performance review is filed with the Selectmen's office. After twelve (12) months of employment, said personnel shall receive one hundred (100) percent of the pay scale. **In the case of positions classified as Administrative or Supervisory, the reduction in the pay scale for the first year may be waived by a majority vote of the Board of Selectmen, provided the Board finds that the waiver is needed to secure a highly qualified employee,** and/or take any other action relative thereto.

PLANNING BOARD/PERSONNEL BOARD/BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 16. Voted: Unanimously.

### Article 17

To see if the Town will vote to transfer from the Harbor Enterprise Fund Balance Reserved for Capital Expenses, a sum of \$5,000.00 for the purchase of a new outboard motor for the Wharfinger Department, and/or take any other action relative thereto.

WHARFINGER

Motion and second to transfer \$5,000.00 from the Harbor Enterprise Fund Balance Reserved.  
Voted: Unanimously.

### Article 18

To see if the Town will vote to amend the Personnel By-Law by adding under Schedule A – Planning Board, the following:

<u>Position</u>	<u>Group</u>	<u>Hours</u>	<u>Pay Basis</u>	<u>Type</u>
Assistant Town Planner II	2	35	K – A	FT

and/or take any other action relative thereto.

PLANNING BOARD

Motion and second to adopt the provisions of Article 18. Voted: Unanimously.

Motion and second to adjourn and dissolve the Special Town Meeting at 9:29 p.m. and to reconvene the Annual Town Meeting.

And you are hereby directed to serve this warrant by posting five or more copies in as many places within said Town at least seven days before the time of said meeting.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting.

Given under our hands at Westport this 16<sup>th</sup> day of April in the year two thousand and thirteen.

Antone C. Vieira Jr.  
Richard M. Spirlet  
Steven J. Ouellette  
Craig J. Dutra  
R. Michael Sullivan  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 20790  
April 18, 2013

On this 18<sup>th</sup> day of April 2013, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

David M. Leite  
Westport Police Officer

## 5/7/13 ANNUAL TOWN MEETING CONTINUED

### Article 4

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money considered necessary to defray the Town's expenses for a twelve month period beginning July 1, 2013 and appropriate the same to several departments and/or take any other action relative thereto.

FINANCE COMMITTEE/BOARD OF SELECTMEN

Motion and second to appropriate the following:

\$31,611,161.00 from Taxation  
491,894.00 from Free Cash  
100,000.00 from Overlay Surplus  
\$32,203,055.00 TOTAL

### FISCAL YEAR 2014 PROPOSED BUDGET

FY 2013 Amounts include transfers from STM 11/13/2012

	FY13 Salary	FY13 Expense	Total FY13 Budget	FY14 Salary	FY14 Expense	Total FY14 FinComm Recommended	% of Total Budget
<b>GENERAL GOVERNMENT</b>	<b>Appropriation</b>	<b>Appropriation</b>	<b>by Dept</b>	<b>Appropriation</b>	<b>Appropriation</b>	<b>by Dept</b>	
Moderator	\$ 745.00	\$ 58.00	\$ 803.00	\$ 775.00	\$ 58.00	\$ 833.00	0.00%
Selectmen	\$ 173,629.00	\$ 24,850.00	\$ 198,479.00	\$ 248,468.00	\$ 19,325.00	\$ 267,793.00	0.83%
Finance Committee	\$ 1,750.00	\$ 1,650.00	\$ 3,400.00	\$ 2,100.00	\$ 1,655.00	\$ 3,755.00	0.01%
Reserve Fund	\$	\$ 50,000.00	\$ 50,000.00	\$	\$ 50,000.00	\$ 50,000.00	0.16%
Town Accountant	\$ 96,470.00	\$ 21,939.00	\$ 118,409.00	\$ 98,378.00	\$ 41,110.00	\$ 139,488.00	0.43%
Assessors	\$ 142,969.00	\$ 3,402.00	\$ 146,371.00	\$ 148,318.00	\$ 15,285.00	\$ 163,603.00	0.51%
Treasurer	\$ 132,315.00	\$ 19,540.00	\$ 151,855.00	\$ 136,312.00	\$ 23,822.00	\$ 160,134.00	0.50%
Collector	\$ 123,218.00	\$ 32,910.00	\$ 156,128.00	\$ 130,609.00	\$ 44,917.00	\$ 175,526.00	0.55%
Legal		\$ 100,000.00	\$ 100,000.00	\$	\$ 100,000.00	\$ 100,000.00	0.31%
Personnel Board	\$ 445.00	\$ 290.00	\$ 735.00	\$ 445.00	\$ 290.00	\$ 735.00	0.00%
Data Processing	\$ 28,143.00	\$ 41,400.00	\$ 69,543.00	\$ 28,427.00	\$ 47,200.00	\$ 75,627.00	0.23%
Town Clerk	\$ 93,890.00	\$ 2,520.00	\$ 96,410.00	\$ 99,166.00	\$ 2,460.00	\$ 101,626.00	0.32%
Registrar of Voters	\$ 52,843.00	\$ 26,372.00	\$ 79,215.00	\$ 56,459.00	\$ 17,329.00	\$ 73,788.00	0.23%
Conservation	\$ 59,023.00	\$ 4,755.00	\$ 63,778.00	\$ 59,023.00	\$ 4,755.00	\$ 63,778.00	0.20%
Planning Board	\$ 99,312.00	\$ 6,213.00	\$ 105,525.00	\$ 116,352.00	\$ 11,490.00	\$ 127,842.00	0.40%
Appeals Board	\$ 4,635.00	\$ 1,325.00	\$ 5,960.00	\$ 4,728.00	\$ 1,325.00	\$ 6,053.00	0.02%
Town Hall/Annex	\$ 39,874.00	\$ 56,500.00	\$ 96,374.00	\$ 39,785.00	\$ 75,150.00	\$ 114,935.00	0.36%
Property Insurance	\$	\$ 201,000.00	\$ 201,000.00	\$	\$ 220,000.00	\$ 220,000.00	0.68%
Housing Partnership Committee	\$	\$	\$	\$	\$	\$	0.00%
Town Reports	\$	\$ 250.00	\$ 250.00	\$	\$ 250.00	\$ 250.00	0.00%

Town Farm		\$ 1,316.00	\$ 1,316.00		\$ 1,316.00	\$ 1,316.00	0.00%
	\$ 1,049,261.00	\$ 596,290.00	\$ 1,645,551.00	\$ 1,169,345.00	\$ 677,737.00	\$ 1,847,082.00	5.74%
<b>PUBLIC SAFETY</b>							
Police Department	\$ 2,325,222.00	\$ 291,706.00	\$ 2,616,928.00	\$ 2,363,528.00	\$ 317,831.00	\$ 2,681,359.00	8.33%
Fire Department	\$ 1,527,938.00	\$ 208,556.00	\$ 1,736,494.00	\$ 1,564,630.00	\$ 212,731.00	\$ 1,777,361.00	5.52%
Building Department	\$ 96,367.00	\$ 6,601.00	\$ 102,968.00	\$ 102,870.00	\$ 9,435.00	\$ 112,305.00	0.35%
Sealer of Weights & Measures	\$ 1,901.00	\$ 600.00	\$ 2,501.00	\$ 1,939.00	\$ 600.00	\$ 2,539.00	0.01%
Animal Control	\$ 31,685.00	\$ 9,825.00	\$ 41,510.00	\$ 32,319.00	\$ 9,825.00	\$ 42,144.00	0.13%
Shellfish	\$ 72,032.00	\$ 14,523.00	\$ 86,555.00	\$ 72,133.00	\$ 16,218.00	\$ 88,351.00	0.27%
Parking Tickets		\$ 2,559.00	\$ 2,559.00		\$ 4,600.00	\$ 4,600.00	0.01%
	\$ 4,055,145.00	\$ 534,370.00	\$ 4,589,515.00	\$ 4,137,419.00	\$ 571,240.00	\$ 4,708,659.00	14.62%
<b>SCHOOL</b>							
Westport Community Schools	\$ 11,774,816.00	\$ 3,405,269.00	\$ 15,180,085.00	\$ 11,876,839.00	\$ 3,998,946.00	\$ 15,875,785.00	49.30%
Regional School Assessments		\$ 1,239,715.00	\$ 1,239,715.00		\$ 1,363,384.00	\$ 1,363,384.00	4.23%
	\$ 11,774,816.00	\$ 4,644,984.00	\$ 16,419,800.00	\$ 11,876,839.00	\$ 5,362,330.00	\$ 17,239,169.00	53.53%
<b>PUBLIC WORKS &amp; FACILITIES</b>							
Highway Dept	\$ 502,916.00	\$ 144,730.00	\$ 647,646.00	\$ 532,701.00	\$ 239,000.00	\$ 771,701.00	2.40%
Snow & Ice (Storm Account)	\$ 39,635.00	\$ 30,000.00	\$ 69,635.00	\$ 40,000.00	\$ 30,000.00	\$ 70,000.00	0.22%
Street Lights		\$ 17,000.00	\$ 17,000.00		\$ 22,000.00	\$ 22,000.00	0.07%
Transfer Station	\$ 128,939.00	\$ 126,061.00	\$ 255,000.00	\$ 131,433.00	\$ 128,595.00	\$ 260,028.00	0.81%
Cemetery Department	\$ 122,777.00	\$ 10,014.00	\$ 132,791.00	\$ 137,117.00	\$ 11,475.00	\$ 148,592.00	0.46%
Veteran's Graves	\$ 942.00	\$ 1,996.00	\$ 2,938.00	\$ 960.00	\$ 2,030.00	\$ 2,990.00	0.01%
	\$ 795,209.00	\$ 329,801.00	\$ 1,125,010.00	\$ 842,211.00	\$ 433,100.00	\$ 1,275,311.00	3.96%
<b>HUMAN SERVICES</b>							
Board of Health	\$ 235,909.00	\$ 13,728.00	\$ 249,637.00	\$ 244,842.00	\$ 14,728.00	\$ 259,570.00	0.81%
Nursing							0.00%
Commission on Disabilities		\$ 300.00			\$ 300.00	\$ 300.00	0.00%
Council on Aging	\$ 107,309.00	\$ 53,884.00	\$ 161,193.00	\$ 133,046.00	\$ 54,859.00	\$ 187,905.00	0.58%
Veterans Services	\$ 34,510.00	\$ 219,532.00	\$ 254,042.00	\$ 35,190.00	\$ 256,649.00	\$ 291,839.00	0.91%
	\$ 377,728.00	\$ 287,444.00	\$ 665,172.00	\$ 413,078.00	\$ 326,536.00	\$ 739,614.00	2.30%
<b>CULTURE &amp; RECREATION</b>							
Library	\$ 174,460.00	\$ 200.00	\$ 174,660.00	\$ 193,212.00	\$ 25,275.00	\$ 218,487.00	0.68%
Town Beach							0.00%
Historical Commission		\$ 725.00	\$ 725.00		\$ 725.00	\$ 725.00	0.00%
	\$ 174,460.00	\$ 925.00	\$ 175,385.00	\$ 193,212.00	\$ 26,000.00	\$ 219,212.00	0.68%
<b>DEBT SERVICES</b>							
Principal Payments		\$ 675,000.00	\$ 675,000.00		\$ 610,000.00	\$ 610,000.00	1.89%
Interest Payments on Long Term Debt	\$ 174,963.00	\$ 174,963.00		\$ 287,328.00	\$ 287,328.00		0.89%
	Interest Payments on Short Term Debt	\$ 62,000.00	\$ 62,000.00		\$ 40,000.00	\$ 40,000.00	0.12%
		\$ 911,963.00	\$ 911,963.00		\$ 937,328.00	\$ 937,328.00	
<b>ASSESSMENTS</b>							
SRPEDD		\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,700.00	\$ 2,700.00	0.01%
	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	0.01%
<b>PENSION &amp; INSURANCE</b>							
Pension Assessment		\$ 1,886,086.00	\$ 1,886,086.00		\$ 1,858,783.00	\$ 1,858,783.00	5.77%
Health & Life Insurance		\$ 3,408,000.00	\$ 3,408,000.00		\$ 3,375,197.00	\$ 3,375,197.00	10.48%
	\$ 5,294,086.00	\$ 5,294,086.00	\$ -	\$ 5,233,980.00	\$ 5,233,980.00	\$ 5,233,980.00	16.25%

	\$ 18,226,619.00	\$	\$	\$	\$	\$ 32,203,055.00	100.00%
		12,602,363.00	30,828,982.00	18,632,104.00	13,570,951.00		

**Total FY'13 Budget \$30,828,982.00**

**TOTAL FY'14 GENERAL OPERATING FUND BUDGET \$32,203,055.00**  
**DOLLAR DIFFERENCE INCREASE OVER FY'13 \$1,374,073.00 (4.46%)**

Recommended Funding Sources	\$31,611,161.00	Raise & Appropriate (Taxation)
	\$ 100,000.00	Overlay Surplus
	\$ 491,894.00	Free Cash
	<u>\$32,203,055.00</u>	

Motion and second to appropriate the sums for all budgets as shown. Voted: Unanimously.

### Article 3

To see if the Town will vote to fix the salary and compensation of all elected Town Officers for Fiscal Year 2014, and/or take any other action relative thereto.

Moderator	\$ 775.00
Selectmen - Chairman	6,264.00
Board Members (4)	24,637.00
Assessors - Board Members (3)	16,500.00
Board of Health - Members (3)	8,759.00
Highway Surveyor	71,270.00
Tax Collector	59,960.00
Town Clerk	59,960.00
Treasurer	<u>59,960.00</u>
<b>Total</b>	<b>\$ 308,085.00</b>

### FINANCE COMMITTEE/BOARD OF SELECTMEN

Motion and second to fix the salary and compensation of all elected officials except the Highway Surveyor.  
Voted: Unanimously.

Motion and second to amend the Highway Surveyor salary to \$69,893.00.

Motion and second to amend the Highway Surveyor salary to \$68,495.14.

Motion and second to amend the amendment to set the Highway Surveyor salary at \$68,523.00

Voted: Unanimously.

Motion and second to reduce the Highway Surveyor salary from \$71,270.00 to \$68,523.00.

Voted: Carried.

### Article 6

To see if the Town will vote to transfer \$401,610.40 received from the Southeastern Mass Health Group (SMHG) as a final distribution of the balance of the self-funded health insurance trust fund created and accrued during the 1990-2012 period into the OPEB Liability Trust Fund, and/or take any other action relative thereto.

TOWN TREASURER

Motion and second to pass over Article 6. Voted: Unanimously.

### Article 9

To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E ½, to establish and reauthorize revolving funds for certain Town departments and officers for the fiscal year beginning July 1, 2012 for the purposes defined from which costs not to exceed the amounts listed for these same services may be expended without further appropriation, and/or take any other action relative thereto.

VARIOUS DEPARTMENTS

<b><u>•Revolving Fund</u></b>	<b><u>Authority To Spend</u></b>	<b><u>•Revenue Source</u></b>	<b><u>Use of Fund</u></b>	<b><u>Maximum Expenditure</u></b>
Council on Aging - Programs	•Council on Aging & Board of Selectmen	Receipts from health care promotion, recreational and social programs for seniors	Health care promotion, recreational and social programs for seniors	\$20,000
Council on Aging-Social Day Care	Council on Aging & Board of Selectmen	Receipts from the Social Day Care Program	Social Day Care Program	\$80,000
Council on Aging – Other Income Generating Activities	Council on Aging & Board of Selectmen	Receipts from income generating activities other than those from health care promotion, recreational and social programs for seniors, the Social Day Care Program and transportation for seniors	Building operating and maintenance expenses, excluding salaries and wages of all full and part time employees employed at the Senior Center	\$5,000
Council on Aging - Transportation	Council on Aging & Board of Selectmen	Receipts from transportation for seniors	Transportation for seniors	\$65,000
Fire Department - Ambulance	Fire Department	Receipts from Ambulance fees	Purchase of an ambulance, ambulance equipment and/or any incurred ambulance related expense, not to include salaries	\$110,000
Fire Department - Haz Mat	Fire Department	Receipts from Haz-Mat fees	Purchase of Haz-Mat equipment and/or any incurred Haz-Mat related expense, not to include salaries	\$50,000
Electrical, Plumbing and Gas Inspectors	Electrical, Plumbing and Gas Departments	Receipts from fees and fines paid for electrical, plumbing and gas permits	Fees for inspections performed and mileage, schooling, supplies, clerical wages, equipment and other miscellaneous expenses	\$85,000
Board of Selectmen	Board of Selectmen	Receipts from the yearly "Additional Cable License Fee"	Cable services, equipment and/or supplies	\$300,000
Planning Board/Zoning Board of Appeals	Planning Board	Receipts from subdivision and comprehensive permit filing fees	Maintaining the Assessor's parcel GIS database	\$20,000
Police Department	Police Department and	Receipts from Police Cruiser fees	Purchase of cruisers, associated equipment	\$50,000

	Board of Selectmen	associated with private details	and/or any incurred police cruiser related expense, not to include salaries	
Board of Health	Board of Health	Receipts from vaccine purchases and administration reimbursements	Vaccine purchases	\$10,000
Conservation Commission	Conservation Commission	Wetland delineation and review related fees	Wetland delineation and review	\$40,000
School Department	School Committee	Receipts generated by the Special Education Department through tuition or service contracts generated by the school's specialists and administration	Special Education Program needs	\$20,000.00

Motion and second to adopt the provisions of Article 9. Voted: Unanimously.

### Article 12

To see if the Town will vote to raise and appropriate or transfer from available funds \$50,000.00 to operate the Town Beaches Enterprise, and/or take any other action relative thereto.

Salaries	\$ 30,000.00
Expenses	<u>\$ 20,000.00</u>
Total	\$ 50,000.00

and that \$50,000.00 be raised as follows:

User Charges	\$50,000.00
	BEACH COMMITTEE/BOARD OF SELECTMEN

Motion and second to transfer \$50,000.00 from User Charges. Voted: Carried.

### Article 13

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum of \$40,000.00 to be used by the Board of Assessors to fund fees and expenses to update the Revaluation program mandated by Chapter 797 of the Acts of 1979 to place the Town on a 100% valuation assessment basis, and/or take any other action relative thereto.

BOARD OF ASSESSORS

Motion and second to pass over Article 13. Voted: Unanimously.

### Article 14

To see if the Town will vote to appropriate a sum of \$15,000.00 from receipts reserve for the purpose of post closure costs and environmental monitoring expenses at the Landfill Site, and/or take any other action relative thereto.

BOARD OF HEALTH

Motion and second to appropriate \$15,000.00 from receipts reserve. Voted: Unanimously.



### Article 15

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of \$10,000.00 for follow-up environmental maintenance work at the Westport Town Hall as required by the Department of Environmental Protection, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to appropriate \$10,000.00 from Free Cash. Voted: Unanimously.

### Article 16

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$7,500.00 for economic planning and coordination services, and/or take any other action relative thereto.

WESTPORT ECONOMIC DEVELOPMENT TASK FORCE

Motion and second to appropriate \$7,500.00 from Free Cash. Voted: Carried.

### Article 17

To see if the Town will vote, pursuant to General Laws Chapter 82, Section 21, to accept the alteration of the layout of Adamsville Road, a public way in the Town, as ordered by the Board of Selectmen, so as to include within the existing layout of said road that parcel of land shown as "Parcel-C" on a plan entitled: "Town Of Westport – Road Layout Prepared For 615 Adamsville Road, LLC Adamsville Road Westport, Massachusetts", dated February 12, 2013 and prepared by Civil Engineering Concepts, Inc., as on file with the Town Clerk; and further, to discontinue or confirm the discontinuance as a public way of that portion of Adamsville Road described as "Parcel-A" on said plan; and to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, the fee or lesser interest in the land within the bounds of said altered layout as may be required to complete said layout alteration and confirm the existing layout of Adamsville Road, which land is believed to include "Parcel-C" and "Parcel-B" as shown on the plan; and to the extent the Town has an ownership interest in said "Parcel A", to transfer said land from the Board of Selectmen for the purposes for which it is currently held to the Board of Selectmen for purposes of conveyance, and in connection therewith to authorize the Board of Selectmen to release and convey any and all right, title and interest held by the Town in said "Parcel-A" on such terms and conditions and for such consideration as the Board of Selectmen deems appropriate; and finally, to authorize the Board of Selectmen to execute instruments and take such other action as may be needed to effectuate the vote taken hereunder, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 17. Voted: Unanimously.

### Article 18

To see if the Town will vote, pursuant to the provisions of G.L. c.41, §2, to decrease the length of the term of office of Planning Board members from five (5) years to three (3) years, with such terms to be arranged so that as nearly as one third as may be shall be elected annually; such decrease in term of office shall apply to members elected at or after the 2014 Annual Town Election; provided, however, that any vacancy that may arise after the effective date of this vote created by the sooner resignation, retirement or death of any incumbent member of the Planning Board shall appear on the next annual election ballot for a maximum term of three years; and further, that the terms of any incumbent Planning Board member as of the date of the vote taken hereunder shall otherwise be unaffected hereby; and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to adopt the provisions of Article 18. Voted: The provisions of Article 18 were defeated.

### Article 19

To see if the Town will vote to increase the size of the Recreation Commission by from five (5) to seven (7) members, and in connection therewith to elect at the 2014 Annual Town Election one member for a three (3) year term and one member for a (2) year term, and thereafter, all members of the Commission shall be elected for three year terms, and/or take any other action relative thereto.

BOARD OF SELECTMEN/RECREATION COMMISSION

Motion and second to adopt the provisions of Article 19. Voted: Carried.

Article 20.

To see if the Town will vote to amend the Personnel By-Law by adding under Schedule A – Library, the following:

Position	Group	Hours	Pay Basis	Type
After School Assistant	5	-20	Hourly	PT

and/or take any other action relative thereto.

PERSONNEL BOARD/LIBRARY TRUSTEES

Motion and second to adopt the provisions of Article 20. Voted: Unanimously.

Article 21

To see if the Town will vote to amend the Personnel By-Law by adding under Schedule A – Planning Board, the following:

Position	Group	Hours	Pay Basis	Type
Recording Clerk	2	-20	Hourly	PT

and/or take any other action relative thereto.

PERSONNEL BOARD/PLANNING BOARD

Motion and second to adopt the provisions of Article 21. Voted: Unanimously.

Article 22

To see if the Town shall reduce the tax surcharge for the Community Preservation Act from 2% to 1%, and/or take any other action relative thereto.

BY PETITION

Motion and second to pass over Article 22. Voted: Unanimously.

Article 23

To see if the Town will vote to accept the layout, as a public way, of Cortney Drive, a copy of which is on file in the office of the Town Clerk, and authorize the Board of Selectmen to acquire by gift, purchase or eminent domain land or rights in land within said way as so laid out, for all purposes for which public ways are used in the Town of Westport, and/or take any other action relative thereto.

BY PETITION

Motion and second to pass over Article 23. Voted: Unanimously.

Article 24

To see if the Town will vote to accept the layout, as a public way, of Devol Avenue, a copy of which is on file in the office of the Town Clerk, and authorize the Board of Selectmen to acquire by gift, purchase or eminent domain land or rights in land within said way as so laid out, for all purposes for which public ways are used in the Town of Westport, and/or take any other action relative thereto.

Motion and second to pass over Article 24. Voted: Unanimously.

Article 25

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to the Stabilization Fund and/or take any other action relative thereto.

FINANCE COMMITTEE/BOARD OF SELECTMEN

Motion and second to pass over Article 25. Voted: unanimously.

Motion and second to adjourn and dissolve the Annual Town Meeting at 10:15 p.m. Voted: unanimously.  
There were 252 registered voters and 15 press and visitors in attendance.

A true record,  
Attest:

Marlene M. Samson  
Town Clerk

And you are hereby directed to serve this warrant by posting five or more copies in as many places within said Town at least seven days before the time of said meeting.

Hereof and fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting.

Given under our hands at Westport this 16th day of April in the year two thousand and thirteen.

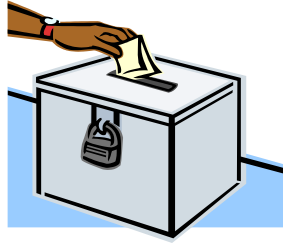
Antone C. Vieira Jr., Chairman  
Richard M. Spirlet, Vice Chairman  
Steven J. Ouellette  
Craig J. Dutra  
R. Michael Sullivan, Clerk  
BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
April 18, 2013

On this 18<sup>th</sup> day of April 2013, I re-posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

David M. Leite  
Westport Police Officer



**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

BRISTOL, SS.

To either of the Constables of the Town of Westport: GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Special State Election to assemble at the respective polling places, namely:

PRECINCT A	American Legion Hall	489 Sanford Road
PRECINCT B	Town Hall Annex	856 Main Road (rear)
PRECINCT C	Alice A. Macomber School	154 Gifford Road
PRECINCT D	Fire Station	85 Briggs Road
PRECINCT E	Westport High School	19 Main Road

on **TUESDAY, THE TWENTY-FIFTH OF JUNE, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Election for the candidates for the following office:

**SENATOR IN CONGRESS. . . . FOR THIS COMMONWEALTH**

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 28th day of May, 2013.

Antone C. Vieira Jr., Chairman  
Steven J. Ouellette  
Craig J. Dutra  
R. Michael Sullivan  
WESTPORT BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
May 29, 2013

On this 29<sup>th</sup> day of May, 2013, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station

State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

Fernando A. Goncalves  
Westport Police Officer



**SPECIAL STATE ELECTION  
Westport, Mass.  
JUNE 25, 2013**

Agreeable to the foregoing warrant the voters of the Town assembled at the polling places in their respective voting precincts on the above date. Ballots were given in for the following persons, assorted, counted and public declaration made thereof in open meeting, the total result of the balloting from the five precincts as certified by the Precinct Officers, being as follows:

**Senator In Congress**

Gabriel E. Gomez had one thousand two hundred thirty-eight	1238
Edward J. Markey had one thousand one hundred ninety-nine	1199
Richard A. Heos had ten	10
Blanks, six	6

A true record,  
Attest:

Marlene M. Samson  
Town Clerk



**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WESTPORT  
SPECIAL TOWN MEETING WARRANT**

# NOVEMBER 5, 2013

To either of the Constables of the Town of Westport in said County: GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Westport qualified to vote in elections and Town affairs, to assemble at the Westport High School on Tuesday, November 5, 2013 at 7:00 p.m., and then and there to act on the following articles, viz:

Agreeable to the warrant calling said meeting, the voters of the Town of Westport assembled at the Westport High School on the above date. The meeting was called to order at 7:00 p.m. by Moderator Steven Fors. Bernadette Oliver acted as timekeeper for the meeting in accordance with a By-Law adopted under Article 45 of the Annual Town Meeting of 1963. All in attendance stood to salute the flag of our nation.

Motion and second to dispense with the reading of the warrant and the Constables return of service.  
Voted: Unanimously

Motion and second to authorize the Moderator to declare that a two-thirds vote has been achieved in accordance with Mass General Law, Chapter 39 §15. Voted: Unanimously.

## Article 1

To see if the Town will vote to raise and appropriate and/or transfer from available funds, including the Stabilization Fund, the sum of \$451,510.37 to fund and implement the cost items contained in the Decision of Interest Arbitration Panel, issued on September 3, 2013, between the Town and the Police Officers of Westport Alliance, docketed at the Joint Labor Management Committee as Case No.JLMC-11-42P, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second that the Town transfer from Free Cash the sum of \$451,510.37 to fund and implement the cost items contained in the Decision of Interest Arbitration Panel, issued on September 3, 2013, between the Town and the Police Officers of Westport Alliance as described in Article 1.  
Voted: Unanimously.

## Article 2

To see if the Town will vote to transfer from available funds, including Landfill Closure funds and Transfer Station receipts received for appropriation, the sum of \$125,000.00 for the purpose of purchasing and equipping a new backhoe for the Board of Health to be used generally in connection with the landfill and transfer station, and/or take any other action relative thereto.

BOARD OF HEALTH

Motion and second that the Town transfer from the Capital Landfill Capping Project fund the sum of \$45,164.51 and from the Transfer Station Receipts Reserved for Appropriation Account the sum of \$79,835.49, for a total of \$125,000.00, for the purpose of purchasing and equipping a new backhoe for the Board of Health. Voted: Carried.

## Article 3

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$14,511.75 for the purpose of reimbursing the City of Fall River, the Town of Westport's share of the FEMA costs of pump rentals used on Plymouth Avenue during an emergency on March 30, 2010, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second that the Town raise and appropriate the sum of \$14,511.75 for the purpose of reimbursing the City of Fall River, the Town of Westport's share of the FEMA costs of pump rentals used

on Plymouth Avenue during an emergency on March 30, 2010. Voted: \$14,511.75 from Taxation. Carried

#### Article 4

To see if the Town will vote to raise and appropriate, transfer from available funds or a combination of the foregoing, the sum of \$19,401.00 for the purpose of meeting the increased assessment for Fiscal Year 2014 to the Town of Westport from the Diman Regional School District, and/or take any other action relative thereto

BOARD OF SELECTMEN

Motion and second that the Town raise and appropriate the sum of \$19,401.00 for the purpose of meeting the increased assessment for Fiscal Year 2014 to the Town of Westport from the Diman Regional School District. Voted: \$19,401.00 from Taxation. Carried.

#### Article 5

To see if the Town will vote to transfer the sum of \$15,000.00 from the Cemetery Lots and Graves account for the maintenance and upkeep of cemeteries, avenues, paths and structures situated therein, and/or take any other action relative thereto.

CEMETERY DEPARTMENT

Motion and second that the Town transfer the sum of \$15,000.00 from the Cemetery Lots and Graves account for the maintenance and upkeep of cemeteries, avenues, paths and structures situated therein. Voted: Carried.

#### Article 6

To see if the Town will vote to rescind the vote approving Article 19 of the 5/7/13 Annual Town Meeting, which article provided as follows:

To see if the Town will vote to increase the size of the Recreation Commission by from five (5) to seven (7) members, and in connection therewith to elect at the 2014 Annual Town Election one member for a three (3) year term and one member for a (2) year term, and thereafter, all members of the Commission shall be elected for three year terms, and/or take any other action relative thereto.

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second that the Town approve Article 6 as printed in the warrant. Voted: Carried.

#### Article 7

To see if the Town will vote to increase the size of the Recreation Commission from five (5) to seven (7) members, with all members to be appointed by the Board of Selectmen for alternating three year terms; provided, however, that to provide for such increase in the size of the Commission, initial appointments of the two new members shall be one made as follows: for a one year term and one for a two year term, with such appointments to be made following the November 5, 2013 Special Town Meeting, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second that the Town approve Article 7 as printed in the warrant. Voted: Unanimously.

#### Article 8

To see if the Town will vote to amend the Personnel By-Laws by transferring under Schedule A – from Board of Selectmen to Police Department, the following:

<u>Position</u>	<u>Group</u>	<u>Hours</u>	<u>Pay Basis</u>	<u>Type</u>
Animal Control Officer	7c	R	Annual	PT

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second that the Town approve Article 8 as printed in the warrant. Voted: Unanimously.

### Article 9

To see if the Town will vote to amend the Personnel By-Laws by inserting under Schedule A – Police Department, the following:

<u>Position</u>	<u>Group</u>	<u>Hours</u>	<u>Pay Basis</u>	<u>Type</u>
Assistant Animal Control Officer	7c	N	Hourly	PT

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second that the Town approve Article 9 as printed in the warrant. Voted: Carried.

### Article 10

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary for the purpose of paying outstanding bills from prior fiscal years, and/or take any other action relative thereto.

BOARD OF SELECTMEN

Beth Israel Deaconess Medical Center	\$ 353.54
Southcoast Hospitals Group	\$ 254.42
TOTAL	\$ 607.96

Motion and second that the Town raise and appropriate the sum of \$607.96 for the purpose of paying outstanding bills from prior fiscal years as listed in the warrant under Article 10.

Voted: Unanimously \$607.96 from Taxation.

### Article 11

To see if the Town will vote to transfer from the certified retained earnings of the Beach Enterprise Fund the sum of \$3,000.00 for the purpose of paying expenses of the Town Beach Department, and/or take any other action relative thereto.

BEACH COMMITTEE

Motion and second that the Town transfer from the certified retained earnings of the Beach Enterprise Fund the sum of \$3,000.00 for the purpose of paying expenses of the Town Beach Department.

Motion and second to delete the word "Department" and insert "Committee" was defeated.

Voted: To accept the main motion as presented. Carried.

### Article 12

To see if the Town will vote to transfer from the Police Insurance Reimbursement Account the sum of \$37,500.00 to purchase and equip a new marked Police Cruiser to replace a 2009 cruiser damaged beyond repair, and/or take any other action relative thereto.

POLICE CHIEF



Motion and second that the Town transfer from the Police Insurance Reimbursement Account the sum of \$37,500.00 to purchase and equip a new marked Police Cruiser to replace a 2009 cruiser damaged beyond repair. Voted: Unanimously.

### Article 13

To see if the Town will vote to transfer the sum of \$12,905.89 from the certified retained earnings of the Harbor Enterprise Fund for the purpose of purchasing a new motor with the necessary accessories for the Harbormaster boat, and/or take any other action relative thereto;

HARBORMASTER

Motion and second that the Town transfer the sum of \$12,905.89 from the certified retained earnings of the Harbor Enterprise Fund for the purpose of purchasing a new motor with the necessary accessories for the Harbormaster boat. Voted: Unanimously.

### Article 14

To see if the Town will vote to appropriate a sum of money for the design, permitting and construction of a water treatment facility and appurtenant work for the reduction of disinfection by-products; to determine whether this appropriation shall be raised by borrowing from M.G.L. c.44, §§7 or 8, the Massachusetts Water Pollution Abatement Trust or any other enabling authority; and further, that if the Town borrows for said project, while such bonds shall be general obligation bonds of the Town, it is anticipated that the principal and interest thereon shall be repaid from the Water Enterprise Fund; and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second that \$862,000.00 is appropriated for the purpose of financing the design, permitting, and construction of a water treatment facility and appurtenant work for the reduction of disinfection by-products, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c. 78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c. 78 or pursuant to any other enabling authority and to issue bonds or notes of the Town therefore; that such bonds or notes shall be general obligations of the Town of Westport unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c. 78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust (the "Trust") established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action or actions that may be necessary to carry out the project.

Motion and second to call the question. Voted: The Moderator declared the vote to call the question carried by 2/3.

Motion and second to approve Article 14 as presented. Voted: The Moderator declared Article 14 carried by 2/3.

### Article 15

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the Town to lease to one or more lessees, which lessees may, but need not, be the same as the current lessees, a portion or portions of Town property at 493 Old County Road as shown on a plan for such purposes on file with the Town Clerk, and as further described below; provided, however,

that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, and to authorize the Board of Selectmen to approve such amendments:

AN ACT AUTHORIZING THE TOWN OF WESTPORT TO  
LEASE A PORTION OF TOWN PROPERTY AT 493 OLD COUNTY ROAD  
TO THE WESTPORT RIVER WATERSHED ALLIANCE

Section 1. Notwithstanding Section 2 of Chapter 171 of the Acts of 1848, or of any general or special law to the contrary, the Town of Westport, acting by and through its Board of Selectmen, in consultation with the Westport Landing Commission, is hereby authorized to lease for a term of up to 30 years in the accordance of the provisions of chapter 30B of the general laws, including but not limited to the entities leasing said property as of the effective date of this act, for environmental, preservation and educational purposes, upon such terms and conditions as the Board of Selectmen, in consultation with the Westport Landing Commission, deems appropriate, as shown on a plan entitled, "Westport Town Landing at the Head of the Westport River", being all or a portion of the Town's lands located at 493 Old County Road, Westport and having a total area of 1.8 acres.

Section 2. Any leases currently in effect as of the effective date of this act shall be unaffected by the passage hereof, but any extension or renewal thereof shall be subject to the provisions of this act and said chapter 30B.

Section 3. This act shall take effect upon its passage.

And further, to transfer said Town property as described above from the Westport Landing Commission for the purposes for which it is currently held to the Westport Landing Commission for such purposes, and also to the Board of Selectmen for the purpose of leasing and to authorize the Board of Selectmen to lease said land; and, as may be necessary, to seek approval under Article 97 of the Amendments to the Massachusetts Constitution in connection with the above-referenced special legislation

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second that the Town approve Article 15 as printed in the warrant except deleting from the title of the act the words "TO THE WESTPORT RIVER WATERSHED ALLIANCE". Voted: Unanimously.

Article 16

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the Town to enter into an agreement for payment in lieu of taxes for the affordable housing development to be constructed on all or portions of the Town-owned parcels of land located on American Legion Highway and shown as Parcels 17, 47, 45, 47A, and/or 47E on Assessors Map 33 by the purchaser thereof; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, and to authorize the Board of Selectmen to approve such amendments;

AN ACT AUTHORIZING THE TOWN OF WESTPORT TO ENTER INTO AN AGREEMENT FOR  
PAYMENT IN LIEU OF TAXES ON PROPERTY  
USED FOR AFFORDABLE RENTAL HOUSING

Be it enacted by the Senate and the House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. Notwithstanding the provisions of any general or special law to the contrary, the Town of Westport is authorized to enter into an agreement for payment in lieu of taxes with the

owner of the parcels of land located on American Legion Highway and shown as Parcels 17, 45, 47, 47A, and/or 47E on Assessors Map 33, which are to be developed for rental to persons of low and moderate income at a rental amount not exceeding the standards of the United States Department of Housing and Urban Development for said low and moderate income persons.

- Section 2. In the event that the Town of Westport enters into an agreement for payment in lieu of taxes with the owner of the parcels of land identified in Section 1, said parcels shall be exempt from taxation under chapter 59 of the General Laws. The exemption shall be equal to the tax otherwise due on the parcels and improvements based on the full and fair appraised value, multiplied by the square footage of the housing units rented to and occupied by a person or family of low or moderate income, divided by the total square footage of a structure or structures located on the parcels. For rental housing, assessment of such property, if by an income approach to value, shall assume fair market rent of all units. To be eligible for the exemption, the housing unit shall be leased to a low or moderate-income person or family for the entire fiscal year for which the exemption is sought, as evidenced by certifications and such other documentation as the board of Assessors may require.
- Section 3. The date of determination as to the qualifying factors required for this act shall be July 1 of each year for the fiscal year beginning on such July 1.
- Section 4. This act shall take effect upon passage.

and/or take any other action in relation thereto.

WESTPORT AFFORDABLE HOUSING TRUST

Motion and second that the Town approve Article 16 as printed in the warrant, authorizing the Board of Selectmen to petition the General Court as set forth therein, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, and to authorize the Board of Selectmen to approve such amendments.

Motion and second to remove the word "Rental" from the title was defeated.

Motion and second to call the question. Voted: Carried.

At this time, the Moderator appointed Robert McCarthy, Tracy Priestner, Hugh Morton and Michelle Duarte to act as Tellers for the meeting in order to take a hand count of the votes for Article 16 and they were duly sworn by the Town Clerk.

Motion and second to approve Article 16 as presented was defeated. Voted: Yes: 98 No: 121.

### Article 17

To see if the Town will vote to amend its By-Laws and Regulations by revising "**ARTICLE III, FINANCE COMMITTEE**" by inserting the following new section:

- 0301.1** Members of the Finance Committee shall not be eligible to serve on any other Town standing committee with authority to make recommendations with respect to, or to expend, funds. However, notwithstanding the previous sentence, Finance Committee members may serve on the Capital Improvement Planning Committee, Personnel Board and any employee search committees that may be established from time to time. The limitations on service imposed by this by-law shall apply to members of the Finance Committee beginning with the 2014 annual appointments.

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second that the Town approve Article 17 as printed in the warrant.

Motion and second to call the question. Voted: Carried.

Motion and second to approve Article 17 as presented was defeated.

### Article 18

To see if the Town will vote to amend its By-Laws and Regulations by inserting the following new By-Law  
**“ARTICLE LXII, TERM LIMITS FOR COMMITTEES, COMMISSIONS AND BOARDS”:**

### ARTICLE LXII

#### TERM LIMITS FOR COMMITTEES, COMMISSIONS AND BOARDS

6201. Any person appointed to a multiple-member body shall be limited to serving no more than twelve (12) consecutive years, or four (4) consecutive terms, whichever is greater; provided, however, that for purposes of this by-law, a “term” shall be defined as appointment for a period of time greater than ½ of the full term provided for by law, by-law, or vote of Town Meeting. The limitations on service established by this bylaw shall apply only to appointments made or years of service provided on or after the effective date of this by-law, in that any prior appointed term or years of service shall not be considered in calculating the application of the term limits set forth herein.

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second to pass over Article 18. Voted: Unanimously.

### Article 19

To see if the Town will vote to amend its By-Laws and Regulations by inserting the following new By-Law  
**“ARTICLE LX, STORM WATER EASEMENTS”:**

### ARTICLE LX

#### STORM WATER EASEMENTS

6001. The Board of Selectmen, following consultation with the Water Resource Management Committee, to the extent such committee may exist from time to time, is authorized to accept on behalf of the Town, without further action by Town Meeting, gifts of land and easements for purposes of draining public ways, provided that no appropriation of funds is necessary for such acquisition.

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second that the Town approve Article 19 as printed in the warrant.

Voted: The Moderator declared Article 19 carried by 2/3.

### Article 20

To see if the Town will vote to amend its By-Laws and Regulations by inserting the following new By-Law  
“**ARTICLE LXI, DOOR TO DOOR SALES**”:

**ARTICLE LXI**

**DOOR TO DOOR SALES**

**6101.** No person shall canvass, solicit or call from house to house in the Town of Westport to sell or attempt to sell for commercial purposes any goods or services including sales or attempted sales by sample or by taking orders for the future delivery of such goods or services without first having received a written permit therefore from the Board of Selectmen. Every such permit shall contain such conditions and restrictions as the Selectmen, after investigation of the applicant and application, deem necessary to protect the safety, security and the convenience of the public.

**6102.** Whoever violates any provision of the By-Law shall be punished by a fine of not more than two hundred dollars (\$200.00) for each offense.

and/or take any other action relative thereto.

BOARD OF SELECTMEN

Motion and second that the Town approve Article 20 as printed in the warrant.

Voted: The Moderator declared Article 20 carried by 2/3.

Motion and second to adjourn and dissolve the Special Town Meeting at 8:56 p.m.

Voted: Unanimously.

There were 357 registered voters and 14 press, guests and officials in attendance.

A true record,  
Attest:

Marlene M. Samson  
Town Clerk

And you are hereby directed to serve this warrant by posting five or more copies in as many places within said Town at least fourteen days before the time of said meeting.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting.

Given under our hands at Westport this 15<sup>th</sup> day of October in the year two thousand and thirteen.

Antone C. Vieira Jr., Chairman  
Richard M. Spirlet, Vice Chairman  
Steven J. Ouellette  
Craig J. Dutra  
R. Michael Sullivan, Clerk  
BOARD OF SELECTMEN

Marlene Samson  
Town Clerk  
Westport, MA 02790  
October 17, 2013

On this 17<sup>th</sup> day of October 2013, I posted 5 true attested copies of the forgoing warrant in the following named places:

Briggs Road Fire Station  
State Road Package Store  
Briere's Inc. a.k.a. Country Liquor & Variety  
Town Hall  
Lees Supermarket

David Simcoe #1  
Westport Police Officer  
Badge 1

## **ANNUAL REPORT OF THE BOARD OF APPEALS**

The Board of Appeals respectfully submits its report for the year ending December 31, 2013. The organization of the Board is as follows:

### **Regular Members – Five-Year Terms**

Clayton Harrison - Chairman	Term expires: 6/30/2014
Christopher Graham – Vice Chairman	Term expires: 6/30/2018
Donna Lambert	Term expires: 6/30/2016
Gerald Coutinho	Term expires: 6/30/2017
Heather L. Salva – Clerk	Term expires: 6/30/2015

### **Associate Members**

Gary Simmons	Term expires: 6/30/2013
Larry Kidney	Term expires: 6/30/2013

### **Principal Clerk**

Diane Pelland

During the calendar year, the Board received ten applications, for which public hearings were conducted. There were five requests for variances, one request for a Special Permit, one Administrative Appeal, one request for a Finding and two requests for Determination. Of the ten applications received, two were allowed to withdraw without prejudice, three were denied, four were granted and one is being continued into the next year.

The Board would like to thank Diane Pelland for performing her duties as Principal Clerk.

Respectfully submitted,

Clayton Harrison, Chairman

## **ANNUAL REPORT OF THE BOARD OF ASSESSORS**

The Board of Assessors respectfully submits the following report for the year ending December 31, 2013 with organization as follows:

Mr. Robert Grillo, Chairman  
Mr. John J. McDermott  
Mr. Stephen J. Medeiros

Mr. Ellis Withington, Assistant Assessor/Appraiser  
Ms. Sharon M. Potter, Office Manager  
Mrs. Katherine DeNadal, Senior Clerk  
Mrs. Nadine Castro, Senior Clerk

Tax Rate Summary for Fiscal 2014:

Fiscal 2014 Tax Rate \$7.70 per m.

I.	Tax Levy Calculation	
A.	Total amount to be raised	\$35,222,242.30
B.	Total Estimated Receipts & Available funds	\$12,665,534.82
C.	Tax Levy	\$22,556,707.48
D.	Distribution of Tax Rate & Levies:	

Class	B Levy Percentage	C IC above times each % in Col. B	D Valuation by Class	E Tax Rate	F Levy by Class
Res	92.5027%	20,865,563.45	2,709,814,290	7.70	20,865,570.03
Comm	5.5632%	1,254,874.75	162,970,840	7.70	1,254,875.47
Industrial	0.2776%	62,617.42	8,131,200	7.70	62,610.24
Sub Total	98.3435%		2,880,916,330		22,183,055.74
Personal	1.6565%	373,651.86	48,526,200	7.70	373,651.74
Total	100.0000%		2,929,442,530		22,556,707.48

II.	Amount to be Raised	
A.	Appropriations	\$34,196,807.53
B.	Other amounts to be raised:	0.00
1.	Total cherry sheet offsets	22,932.00
C.	State and County Cherry Sheet Charge	624,278.00
D.	Allowance for abatements and exemptions (overlay)	378,224.77
E.	Total Amount to be Raised	\$35,222,242.30

III.	Estimated Receipts and other Revenue Sources	
A.	Estimated receipts – State	
1.	Cherry Sheet estimated receipts	\$ 6,444,409.00
B.	Estimated Receipts-Local	
1.	Local receipts not allocated	3,670,000.00
2.	Offset receipts	0.00
3.	Enterprise funds	361,973.89
4.	Community Preservation funds	622,344.00
	Total III. B	\$ 4,654,317.89
C.	Revenue Sources Appropriated for Particular Purposes	
1.	Free Cash	1,274,307.93
2.	Other Available Funds	292,500.00
	Total III. C	\$ 1,598,278.24
D.	Other Revenue Sources Appropriated Specifically to Reduce the Tax Rate	0.00
E.	Total Estimated Receipts and Other Sources	\$12,665,534.82

IV.	Summary of Total Amount to be Raised and Total Receipts from All Sources	
A.	Total amount to be raised	\$35,222,242.30
B.	Total estimated receipts and other Revenue Sources	\$12,665,534.82
C.	Total Real and Personal Property Tax Levy	\$22,566,707.48
D.	Total Receipts From All Sources	\$35,222,242.30

Under General Laws, Chapter 58, Section 10, we classify property reportable to the

State as follows:

Property Class	# of Parcels	Valuation as of 1/1/2013
101-Single Family	5761	2,160,396,700
102-Condominium	162	44,496,600
Misc-Res 103,109	151	104,518,800
104-Two Family	390	127,072,200
105-Three Family	15	5,691,200
111-125 4-8 Units	29	16,126,000
130-132&106 Vacant Land	1356	145,676,400
300-393 Commercial	263	136,256,900
400-452 Industrial	18	8,131,200
Ch 61 Forest Land	29	41,170
Ch 61A Agricultural	247	1,436,540
Ch 61B Recreational	29	5,055,440
012-048 Mixed Use	46	126,017,180
Total Real Estate	8496	2,880,916,330
Personal Property	1006	16,107,650
Public Utilities	12	32,418,550
Total Personal Property	1018	48,526,200
Tax Exempt Property	284	201,234,300

Number of Transfers of Property in 2013 514

### Motor Vehicle Excise Tax 2013

Number of Vehicles Assessed \$25. per m.	21,514
Excise Assessed	\$2,127,451.87
Valuation of Automobiles	95,750,100

### Farm Animal Excise Tax

Number of Farms	16
Excise assessed \$5. per m.	\$2,699.25
Valuation of Animals & Machinery	537,350

### Boat Excise Tax

Number of Boats	996
Excise assessed \$10. per m.	\$46,177.00
Valuation of Boats	4,619,300

We wish to tank the various departments in the Town Hall for their continued cooperation during the year.

Respectfully submitted,

Robert Grillo, Chairman

## **ANNUAL REPORT OF THE BOARD OF HEALTH**

The Board of Health respectively submits the following report for the year ending 2013.



•  
•The Board of Health Organized as Follows

Dr. John J. Colletti	Chairman
Sean M. Leach	Vice-Chairman
Donna Lambert	Member (Resigned 3/26/13)
Karl W. Santos	Member (Appointed 5/28/13)

Board of Health Department Staff & Appointees

James J. Walsh	Senior Health Agent/State Animal Inspector
Kathleen Burns, R.N.	Part-Time Public health Nurse
John R. Swartz	Full-Time Health Agent/Animal Inspector
Raymond Belanger	Part-Time Health Agent
Nancy J. Paquet	Principal Clerk
Patricia Kershaw	Senior Clerk
Lucy Tabit	Recording Clerk
Raymond Larnier	Landfill Worker
Wayne Parisee	Landfill Worker/Animal Inspector
Anthony Amaral	Landfill Worker
Dr. Dennis Callen	Medical Advisor
Marlene Samson	Burial Agent/Special Board of Health Agent

LICENSED FUNERAL DIRECTORS

Jonathan H. Potter Jr.  
Harry L. Potter  
Shane Erickson Potter  
Megan Pilling

•Certificates, Licenses, Permits, & Applications Issued

Bakery Permits: 3	Shellfish Permit: 1
Bottled Water Permits: 7	Above-Ground Pool Permits: 20
Catering Permits: 8	In-Ground Pool Permits: 12
Food Service Establishment Permits: 29	Semi-Public Pool Permits: 2
Food Service Establishments Ltd: 1	1-4 Pig Permits: 18
Frozen Dessert Permits: 2	Piggery Permits: 1
Mobile Food Permit: 1	Stable Permits: 10
Pasteurization Permit: 1	Equine Permits: 30
Residential Kitchen Permits: 5	Perc Applications-NC: 52
Retail Food Permits: 31	Perc Application Upgrades: 4
Seasonal Food Permits: 5	Perc Applications-Repairs: 72
Seasonal Retail Permits: 4	Extra Perc Holes: 20
Temporary Food Permits: 60	Water Table: 2
Temporary Retail Permit: 1	Septic Application NC: 37
Temporary Seasonal Permits: 2	Septic Application Upgrade: 3
Tobacco Permits: 16	Septic Application Repairs: 78
Tanning Salon Permits: 0	Septic NC Permits Issued: 37
Body Art Establishments: 1	Septic Upg Permits Issued: 3
Body Art Practitioners: 6	Septic Repair Permits Issued: 74 (21 w/Variations)
Body Art Apprentice: 1	Septic Minor Repair Permits issued: 15
Funeral Director Certificates: 4	Septic Plan Revisions: 4
Garbage Removal Permits: 4	New Well Permits: 37
Sewage Removal Permits: 14	Replacement Well Permits: 8
Installer's Permits: 39	Late Renewal Penalties: 20
Camp/Motels Permits: 2	Tobacco Violation Tickets: 5

Port-a-Jon Permits: 12

Other Violations: 1

Total Board of Health fees collected: \$87,934.61

### •Animal Bite Reports

Dog bites to humans: 13

Cat bites to humans: 2

### Transfer Station Collections

406 tons of recyclables, which include cardboard, scrap metal, tin, magazine/junk mail, newspaper and all plastics and clothing. Revenues totaling \$28,192.00 were received from the various recycling vendors during the year 2013. An additional \$4,348.00 was received for TV/monitors and tires. Recycling expenses cost the Town \$8,423.00 for the special handling of TV/monitors, glass and tires.

852 tons of Municipal Solid Waste/C&D were transferred to New Bedford Waste Services during 2013, which cost the Town \$56,351.00; however, with the fees from punch card sales and bulky items, the Town received in revenue \$145,040.00. Additional revenue of \$53,790.00 was collected through stickers and temporary pass sales.

### Other Board Of Health Responsibilities Provided Under The Guidance Of The Town Nurse, Kathleen Burns, Rn.

Health promotion, illness prevention, and health protection are the core functions of the Public Health Nurse. A focus on health and wellness, rather than illness, is the basis of all PHN work. Chronic diseases, which include cardiovascular disease, cancer and diabetes are among the most common and preventable health problems.

Additional responsibilities: clerical duties, vaccine management, referrals, sharps disposal, and participate in community health meetings. The nurse's educational courses include Immunization Updates, Vaccine storage and Handling, Anaphylaxis, Osteoporosis, Childhood Development, Urinary Infections, Chemical Intolerance, Colorectal Cancer Screening, Adverse Drug Events in Elderly, Influenza Reimbursement Protocols, MAVEN Webinars, EDS Training Module, Inventory Training Module for EDS, and CPR course.

### Services Provided Under The Town Nurse

Blood Pressure (BP) Clinics: Walk-in basis-includes education on medication, nutrition, and healthy life styles. Pulse readings, weights and lung auscultation as warranted. 267 BP readings.

Communicable Disease Case Investigations and Reports: Information exchange through the Massachusetts Virtual Epidemiologic Network (MAVEN). The reports help document and describe the extent of disease in a population, spread of disease to new areas, and assess control measures. During the investigation, education and support are provided to the client. At risk contacts are also identified in order to prevent further transmission of the disease. Disease reports included Lyme, Babesiosis, Ehrlichiosis, Hepatitis B & C, Streptococcus Pneumonia, Viral Meningitis, Norovirus, Pertussis, Legionellosis, Influenza and Enteric diseases.

Immunizations: Through the MDPH Vaccine Enrollment Program, we are able to offer state-supplied vaccines for children, adolescents and high-risk adults who meet eligibility requirements. Vaccination provides partial or complete protection against the consequences of infection. Massachusetts Immunization Information System is scheduled to be implemented soon. Vaccine administered in 2013: Measles, Mumps and Rubella vaccine: 4; Tetanus, Diphtheria and Pertussis vaccine: 4; Hepatitis B: 6; Pneumonia: 2; Varicella: 4; and Tetanus: 2.

Flu Clinics: 391 flu vaccines were given to Westport residents by scheduled appointments and walk-ins. 300 doses were purchased with revenue from the revolving account and 120 doses were state supplied. Remaining doses to be administered in early 2014. The BOH participates in the Medicare Part B Reimbursement and HMO Reimbursement Program.

Emergency Preparedness: 1) Call-Down Drills have been successfully completed. 2) Attended the quarterly Medical Reserve Corp meetings as a member of the Board of Directors. The Senior Health Agent attends the monthly Bristol County Public Health Emergency Preparedness Coalition meetings.

Additional Services: Mantoux Tests: 12; B12 Injections: 102; physician prescribed injections: 11; Medication Box refills: 38; dressing changes, throat checks, home BP monitor checks and teaching.

Home Visits: 61.

WIC Satellite Program: Held monthly.

Durable Medical Equipment: accepts donations of medical equipment to loan to residents in need.

Revenue: \$2,807.64 was received and deposited to the revolving vaccine account. This account is designated to aid in private purchase of vaccines and any other expenses associated with the administration of vaccines. Reimbursements for the administration of the 2013-2014 Flu vaccines have not been received as of 12/31/13. The delay in revenue funds are due to the Board of Health contracting outside the department to process all vaccine administration claims.

Special thanks to my co-workers and my faithful volunteers for their support.

Sincerely,

Kathleen Burns R.N.

The Board of Health meets every other Monday at 7:00 p.m. in the Town Hall Annex.

In order to continue to protect the public health and environment, the Board of Health has successfully implemented its Septic System Pump-Out Program and continues its well water-testing program. The credit for the success is due to the dedicated staff at the Board.

The Board will continue to work to better protect and monitor the public health, safety and environment by enforcing existing regulations.

Our Town Nurse, Kathy Burns, continues to provide excellent health services to those in need. Her dedication in planning and implementation for the possibility of a pandemic situation along with the Senior Health Agent, James Walsh, and Principal Clerk, Nancy Paquet and with the aide of Fire Chief and Emergency Management Director, Brian Legendre and Police Chief, Keith Pelletier will greatly improve the Town's ability to handle any overall emergency. Their work has expanded to an ongoing project to recruit volunteers as part of the Greater Fall River Medical Reserve Corp. unit, which includes Fall River, Somerset and Swansea.

Board of Health Members and Agents actively served on other committees: Affordable Housing, Stormwater, Homeland Security, Emergency Response, Estuary Committee, Water & Sewer Committee, Cemetery Task Force and Water Resource Management Committee.

The Transfer Station Staff, Raymond Lerner, Wayne Parisee, and Anthony Amaral continue to make improvements to the facility as well as providing service to the public and working with various Town agencies on special projects.

In regular business, the Board continued their work reviewing septic repairs, upgrades, and new construction applications. Overall, road kill remains a time-consuming endeavor, and the Board hopes the Animal Control Officer can take over this task.

## Board of Health Goals

The Board has set goals for the upcoming years, which it views as dealing with high priority issues. Among these goals are:

- 1). Continue to improve the Transfer Station operation procedures to maintain the success in improving its revenue stream to reduce or eliminate the need for financial support from general fund.
- 2). Continue to monitor septic pump out reports to identify possible septic failures.
- 3). Implementation of the Community Septic Management Program Loan.
- 4). Complete work on Tight Tank regulation.
- 5). Continue inter-board (department) communication and co-operation.
- 6). Continue to help protect our ground water and waterways.
- 7). Continue working with the Medical Reserve Corp to protect our residents in case of pandemic or national emergency.
- 8). Continue to enforce all state laws and health codes.
- 9). Continue to monitor all food establishments for food safety.
- 10). Disseminate all health care information provided by Mass Department of Health.

I would like to take this opportunity to formally thank the Board of Health staff, Town Nurse, and the Transfer Station workers. The Board is proud of the way they have interacted with other departments and our Town's people. They continue to serve the Town well through their hard work and dedication.

Respectfully submitted,

John J. Colletti, Chairman

## **ANNUAL REPORT OF THE BRISTOL COUNTY MOSQUITO CONTROL PROJECT FOR WESTPORT, MA**

### **Bristol County Mosquito Control Commissioners**

Arthur F. Tobin, Chairman  
Gregory D. Dorrance  
Christine A. Fagan  
Joseph Barile  
Robert F. Davis

This year marks the 54<sup>th</sup> anniversary of the Bristol County Mosquito Control Project and its services to the cities and Town of Bristol County. The project was established in 1958 in response to numerous cases of Eastern Equine Encephalitis. Over the years, our Project has greatly reduced exposure to this arbovirus and to the newly introduced West Nile Virus.

Much has changed in recent years. New technologies and products are now available to help monitor and suppress the presence of mosquito borne diseases. Our Project has embraced new innovations to help us serve the public with greater efficiency. For example, GPS guidance systems have been installed in our spray trucks. These devices enable our workers to effectively schedule and conduct early morning applications, document application routes and tell us where "no spray zones" exist in any particular neighborhood. We have also adopted more environmentally responsible products for our larvicide and adulticide applications. We did this in order to be a better steward of the environment and reduce any unwanted effect on non-target organisms. We still continue our practice of surveillance through trapping and sending specimens to the Massachusetts Department of Health for testing.

During the 2013-mosquito season, over 28,610 mosquitoes were tested. There were 29 isolations of EEE with 6 collections from human biting mosquitoes and no human cases for the County. We had 79 mosquito isolates of WNV in the County with no reported humans. There were no equine cases for EEE and 1 for WNV.

Our project continues its efforts year round. In the Fall and Winter seasons, our goal is to reduce mosquito breeding areas through water management and source reduction. We clean and maintain drainage ditches, culverts, and streams. Where feasible, we conduct open marsh management projects in conjunction with the Army Corps of Engineers.

During the time period January 1, 2013– December 31, 2013 the Bristol County Mosquito Control Project:

- Sprayed over 18,747.2 acres
- Treated 31.2 acres with *B.t.i.* and .04 acres with Altosid in 56 locations for mosquito larvae
- Received 463 requests for spraying
- Cleared and reclaimed 3,325 feet of brush
- Cleaned 300 feet of ditches by machine
- Treated 1,942 catch basins

Throughout the year, we strive to educate the public concerning mosquito borne diseases and simple ways people can protect themselves and help prevent breeding on their own property. We have many types of outreach programs including; speaking at public health events, visiting local schools and senior centers, and creating informational posters for distribution. Our Project also has a website [www.bristolcountymosquitocontrol.com](http://www.bristolcountymosquitocontrol.com) to better communicate with and relate important information to our cities and towns.

I would like to thank the city officials and residents of Westport for their continued support and cooperation. Our project is extremely proud of the work we perform and look forward to serving our communities in the upcoming year. If there are any questions concerning the projects efforts or objectives, please feel free to contact our office.

Respectfully submitted,

Jennifer E. Dacey, Superintendent



## ANNUAL REPORT OF THE INSPECTOR OF BUILDINGS

I hereby submit my report as Inspector of Buildings for the year ending December 31, 2013.

		Construction Value
0	Single Family Dwellings - Affordable	\$ -0-
39	Single Family Dwellings	\$ 12,184,189.00
5	Single –Condo unit	\$ 809,175.00
66	Occupancy permits	N/V
6	Accessory Apartments	\$ 402,000.00
77	Alterations and Additions	\$ 2,706,014.00
23	Garages	\$ 966,949.00

45	Renovations and Repairs	\$ 2,162,665.00
41	Replacement Windows	\$ 345,465.00
48	Decks, Porches and Gazebos	\$ 493,093.00
6	Greenhouses and Sunrooms	\$ 155,500.00
10	Barns, Sheds and Workshops	\$ 375,200.00
18	Above-ground Pools	\$ 46,133.00
13	In-ground Pools	\$ 274,660.00
11	Tents	\$ 81,885.00
20	Demolitions	\$ 257,766.00
38	Commercial	\$ 2,054,356.00
8	Municipal, State, Churches, Non-Profit	\$ 262,481.00
8	Wind Turbine/Generators, Cell Towers, Antennas	\$ 168,000.00
134	Roof	\$ 1,001,592.00
25	Shingles and Siding	\$ 320,409.00
29	Solar Panel	\$ 1,075,661.00
48	Wood stoves, Fireplaces, Chimneys , Pellet Stoves	\$ 270,894.00
34	Certification Inspections	N/V
12	Signs	\$ 26,138.00
0	Trench	\$ -0-
59	HVAC	\$ 713,013.00
1	Handicapped	\$ 1,800.00
1	Fence	\$ 32,640.00
1	Cell Towers	\$ 40,000.00

Fees to Treasurer \$ 150,403.00

Total Building Permits issued - 687

(Including Building Permits, Requested Inspections,  
Certification Inspections, Re-Inspections, 50 Yard sale permits etc.)

Miles Traveled – 8460

Respectfully submitted,

Ralph Souza  
Local Inspector



## ANNUAL REPORT OF THE GAS INSPECTOR

The following is a summary of the inspections made by the Gas Inspector for the year ending December 31, 2013.

Roughs	172
Finals	151
First Stage	41
Re-Inspections	35
Ranges	58
Generators	141

Space Heaters	0
Close Permit	2
Cooktops	4
Boilers	28
Furnaces	8
Gas Logs - Chimneys	3
Building Dept - BOS	5
Direct Heaters	1
Pool Heaters	3
Dryers	0
Tests	2
Water Heaters	15
Consultations	3
Water Services	0
Unit Heaters	2
Fire Department	16
CEU	12
No Permits	4
Ventless Heaters	0
Demolitions	3
Make Up Air Heaters	1

Total Inspections Made	710
Total Permits Issued	492
Fees to Treasurer	\$33,720.00
Miles Traveled	5447

Respectfully submitted,

Robert Labonte,  
Gas Inspector

## ANNUAL REPORT OF THE PLUMBING INSPECTOR

The following is a summary of inspections made by the Plumbing Inspector for the year ending December 31, 2013.

Rough Inspections	142
Final Inspections	181
Consultations	1
Water Services	0
Re-Inspections	24
Septic Tie Ins	18
Water Heaters	63
No Permits	3
Municipal Requests	10
Water Piping	1
Dishwashers	3
CEU	10
Utility Sinks/Kitchen Sinks	1
Permit Close Out	4
Tub/Shower Valves	2
Boilers	0
Demolitions	5

Additional Inspections	1
Backflow Preventers	23
Stop Work Order	1
Plan Review	1
Grease Interceptor	1
Temporary Mobile	3

Total Inspections Made	498
Total Permits Issued	349
Fees to the Treasurer	\$32,300.00
Miles Traveled	3412

Respectfully submitted,

Robert Labonte  
Plumbing Inspector

## ANNUAL REPORT OF THE WIRE INSPECTORS

We hereby submit our report as Wire Inspectors for the year ending December 31, 2013.

Single Family Dwellings, Overhead	6
Single Family Dwellings, Underground	37
Duplex	0
Alterations And Additions	35
New Service Overhead	17
New Service Underground	17
Rewire, Repair, Remodel	41
Barn/Sheds	5
Garage	16
Commercial	73
Alarms – Security/Smoke/Low Voltage	46
Temporary Service	8
Upgrade Service	8
Relocate/Repair/Replace Service	18
Meter Sockets	12
Panel Replacement	14
Septic Pumps	19
Hot Tubs	2
Boilers/Furnaces	37
Pool In-Ground	13
Pool Above-Ground	12
Generators	179
Municipal/State/Federal/Church	33
G.F.I. Lights	20
Air Conditioning	6
Re-Inspections	36
East Beach Inspections	69
Docks	1
Fire	5
Solar Panels	25
Cell Tower	1
Dishwashers	2



Demolitions	1
Credit Permit	1
Miles traveled by Inspectors	9524
Fees paid to the Treasurer	\$68,880.00
Total Permits issued	714

Respectfully submitted,

William Plamondon  
Dane Winship  
Assistant Inspectors of Wires



## ANNUAL REPORT OF THE CEMETERY DEPARTMENT

I hereby submit the report for the Cemetery Department for the year 2013.

### Reimbursements to the Town of Westport

66	Interments	\$ 33,000.00
34	Cremations	6,800.00
68	Foundations	6,558.99
66	Grass & Device	3,300.00
17	Saturday & Sunday Fees	4,350.00
	Sale of Lots	4,600.00
	Perpetual Care	<u>18,800.00</u>
	<b>Total</b>	<b>\$ 77,408.99</b>

The Cemetery Department is responsible for 36 cemeteries under perpetual care. Normal maintenance was carried out on all cemeteries with perpetual care and 6 not under perpetual care were also cleaned.

Respectfully submitted,

Westell G. Norman Jr.

## ANNUAL REPORT OF THE COMMISSION ON DISABILITY

The Commission on Disability hereby submits its report for the year ending December 31, 2013.

## Background

The Commission on Disability was established at the 2009 Annual Town Meeting. There were two related Warrant Articles. One article established the Commission and a second article authorized the allocation of fines for violations of handicapped parking to the Commission. Westport became one of over 140 Commissions throughout the state that have been established under MGL Chapter 40: Section 8J. All of the Commissions work with guidance from the Massachusetts Office on Disability.

Planning for the Westport Commission began in 2008, by a committee appointed by the Board of Selectmen. This included the preparation of the bylaws and gathering input from the community on the issues faced by people with disabilities. The committee also began educating the community on the requirements of the Americans with Disabilities Act as they apply to businesses and to Town and state government.

### •Vision

Westport Without Barriers is the logo and the vision to promote the mission and priorities of the Commission.

### •Mission Statement

To make Westport a better place to live by being a resource to the Town that will bring about the full and equal participation for people of all abilities in all aspects of life in Westport.

## Priorities

- Encourage public awareness of disability issues.
- Identify concerns of Westport citizens with disabilities.
- Work in cooperation with the Town departments and agencies, to bring about maximum participation of citizens with disabilities.
- Work with businesses, agencies, and organizations to improve accessibility for citizens with disabilities.
- Provide information, referral, guidance and advice to individuals, businesses, organizations and public agencies in all matters pertaining to disability.
- Assisting Town departments in complying with the American with Disabilities Act.
- Work with other local groups organized for similar purposes.
- Advocate for the rights of Westport citizens with disabilities.

## 2013 Highlights

### 1. Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan Update

The Commission's continuing activity in 2013 was the oversight of the ADA Self Evaluation and Transition Plan. They continued collaboration with several departments and committees to work on implementation of the report recommendations. The 2013 work included the following:

- Work with the Beach Committee to address the lack of access for people with disabilities at the Town Beaches. 2013 focused on the access potential of Town-owned property at Beach Avenue as part of the overall planning for public use on Beach Avenue that the Board of Selectmen requested of the Beach Committee. Field trips with the Beach Committee, Conservation Commission and the Town administration reviewed the Town owned access points and parking-related issues. The Commission on Disability also worked with accessibility and landscape staff of the Mass Department of Conservation and Recreation to identify a plan for a dune crossing. The Commission also met with the Westport Land Conservation Trust to look at the

access potential of their properties adjacent to the Knubble; they submitted a proposal to the WLCT regarding the use of access mats that would enable people using walkers and wheel chairs to access the beach through the WLCT properties. A preliminary proposal was submitted to the Community Preservation Committee for funding to design and construct an environmentally sensitive dune crossing, to purchase access mats and to produce educational signage.

- The Town Hall Annex accessibility problems are being addressed by funding from the Community Preservation Committee for materials. Work continued to rebuild the deteriorated ramp. The Bristol County Sheriff's Office provided the labor with their inmate work crew. Plans were prepared by volunteer contractor Tim Gillespie who met daily with the crew. Tools were provided by Stanley Cornwall, Commission Vice Chair, and Mr. Gillespie. The Department of Health provided a dumpster and Town custodian Tom Medeiros provided storage space for the materials during construction. Most of the work on the front porch and stairs was completed in the late fall of 2013. Painting was completed on the newly installed hand railings. The remaining finish work on the railings will be completed in the spring of 2014.
- The Annex front door entrance interior was made more accessible by the purchase of an interior rubber ramp.
- Access improvements at the two Town playgrounds continued in cooperation with the Recreation Committee. The Commission on Disability provided the Recreation Committee with the ADA Transition Plan report; the report was the basis for their successful proposal for 2013 funding by the Community Preservation Committee.
- Meetings with the Capital Improvements Planning Committee have been held to identify planning money needed to get detailed estimates on some capital improvements.

## 2. E911 for People with Disabilities

The Commission worked with the Police Department to get needed information about people with disabilities into the E911 system. The intent was to have information for fire and police personnel so that they can respond in an emergency with knowledge about the needs of Westport residents. A mailing in 2013 to 8500 households from the Police Department requested information on a form about anyone with a limitation such as being hard of hearing, has difficulty speaking, is blind, has mental confusion, is unable or has difficulty in walking, and is on oxygen or other life support equipment. The information provided will go into the 911 system so that if and when a person with limitations calls with an emergency, the information about their needs will show up as codes on the dispatcher's screen.

The Commission on Disability provided the letter as a public service. No town funds were used for the printing or mailing. The money to pay for the mailing came from contributions to the Commission and from Handicapped Parking fines.

## 3. Public Input

The Commission continued the "Community Input" opportunity for Westport residents to attend any meeting, ask questions, voice concerns and offer suggestions. The Community Input is the first agenda item at each meeting.

Several residents reported misuse of HP spaces to the Commission. Meetings with the Police Chief and Town Administrator led to a system of "Warning Tickets" that the Commission members began using in 2013. Copies of the Warning tickets will be filed with the Police Department. The Commission voted to increase the HP fines to \$300 and this was approved at the 2013 Annual Town Meeting warrant.

## 4. Promotion and Outreach to the Community

The Commission maintains a webpage on the Town website, managed by volunteer John Branco. The website includes resources that include "invisible disabilities," including Multiple Chemical

Sensitivities; accessible recreation and resources on accessible design. There are useful forms and links to national and regional newsletters. Minutes of past meetings are also posted.

## Membership

The Commission is comprised of seven members who have been appointed by the Board of Selectmen. The terms are staggered, 1 to 3 years. Commissioners and the years that their terms end are:

Elaine Ostroff, Chairperson (2016)  
Stanley Cornwall, Vice Chairperson (2014)  
Michael Ouimet, Secretary/Treasurer (2015)  
Sybil Burba (2015)  
Selena Howard (2015)  
John Pelletier (2016)  
Richard Squire (2014)

Respectfully submitted,

Elaine Ostroff, Chairperson

## **ANNUAL REPORT OF THE COMMUNITY PRESERVATION COMMITTEE**

Warren Messier, Chair, Elizabeth Collins, Co-Chair, Jim Coyne, David Aguiar, Anne Brum, Timothy Gillespie, Janet Jones, William Raus, Joan Wood, Charley Appleton (until June 30), David Emilita (until June 30), and Richard Lambert (until June 30).

The provisions of the Community Preservation Act (MGL.44B) were passed at the 2001 Annual Town Meeting. In adopting the provisions of the Act, taxpayers approved a two percent surcharge on real estate taxes, starting in February 2003, to fund this program. In addition, each year the State, from a special trust set up for this purpose, allocates funds to all the Community Preservation Act (CPA) communities. In the first several years, the State matched 100% but in the last four years of economic downturn the match had been dropping but this year it has doubled to 52% of matching state funds. An amendment to CPA passed in 2012 in which an expanded use for Recreation CPA funding was enacted as well as other needed amendments. (See General Laws Chapter 44B (2010 Official Edition) as amended by St. 2012, c. 139, §§ 69-83.) In addition, \$25 million was allocated for "extra" state match funding. CPA funds are restricted use only for open space, historic preservation, affordable housing and recreation. A minimum of 10% of the total available funds each year must be devoted to each of the categories of open space, affordable housing, and historic preservation. The balance of the funding may be expended in any of the categories listed. If funds are not expended in one year they are carried over to the next years as reserves. Five percent is allowed for administrative expenses.

A Community Preservation Committee (CPC) was established in April 2002, after voters had approved this action by an annual election ballot question. CPC consists of nine (9) voting members pursuant to the provisions of M.G.L. Chapter 44B, Section 5. The Committee, appointed by the Selectmen, at the end of 2012 include three members-at-large (Anne Brum, Jim Coyne and Joan Wood) and representatives of the Town's Conservation Commission (David Aguiar), Historical Commission (Janet Jones), Planning Board (William Raus), Recreation Commission (Timothy Gillespie), Housing Authority (Elizabeth Collins, co-chair), and Finance Committee (Warren Messier, Chair). In the course of the year Mr. Lambert was replaced by Mr. David Aguiar and Mr. David Emilita by Mr. William Raus. Ms. Mary Lou Daxland did not reapply. All are thanked for their service.

At any time after fiscal year FY08 the Town can revoke the Act by following the same procedure that was

followed in adopting the Act. That is by a vote of Town Meeting followed by an Annual Town Election ballot question. Otherwise, the Community Preservation Act remains in place. An article to reduce the surcharge on the real estate tax bill was passed over at Annual Town Meeting when no one stood up to introduce it. An article which would have removed the Finance Committee representative from the CPC was defeated in the Fall Town Meeting.

CPC works closely with Town committees and boards as well as with the Agricultural Open Space Trust Fund Council, Trustees of Reservations, the Westport Land Conservation Trust, and other non-profits to develop projects which will meet CPA requirements and which will contribute to the Town. Each project is carefully reviewed and costs closely examined. CPC requires that all projects serve a public purpose and that quarterly reporting back to the CPC is done. Because of time constraints the required public hearing will be in January from now on and projects must be submitted to the CPC by the December meeting. The required public hearing will be held in January for all the projects approved in that year by the CPC for recommendation to the Town Meeting. The CPC then submits a warrant article to Town Meeting for voters' consideration. All the recommended projects were approved at the 2013 Annual Town Meeting unanimously. They were:

### Historic Preservation

Preservation of Historic Town Locks, \$1,500 (FY'14 CPA Estimated Fund Revenues) - There are ten vaults and safes in Town Hall that service the Town. These vaults and safes are of late 19th century vintage for the most part and are considered to be historic artifacts. This project will serve to preserve these vaults and safe locks.

Cemetery Records Preservation, Beech Grove Cemetery, \$2,000 (FY'14 CPA Estimated Fund Revenues) - The Cemetery Identification Group (CIG), a private entity working with the Westport Historical Commission, has registered all known private and town-owned cemeteries and burial lots in Westport with the Massachusetts Historical Commission. These funds are to photograph and record seven thousand remaining stones. Information is available on <http://westport.loreprojects.com/home.cfm>.

Historic Preservation of Council on Aging Town-Owned Building, \$10,844 (FY'14 CPA Estimated Fund Revenues) - The historic Town-owned Head of Westport School Building on Reed Road serves as the headquarters of the Council on Aging. These funds are to enable the Council on Aging to replace white cedar wood shingling on the exterior of the South side.

Town-Owned Town Hall Historic Slate Roof Restoration and/or Replacement, \$260,000 (FY'14 CPA Estimated Fund Revenues) - The Vermont slate roof on the Town Hall is showing signs of wear and damage. This project includes a roof conditions assessment followed by a preservation plan and the preservation itself.

Town-Owned Sanford Road American Legion Hall Historic Preservation, \$5,000 (FY'14 CPA Estimated Fund Revenues) - The American Legion is working to complete the restoration and rehabilitation of this town-owned historic building. This project will remove lead from the windows and other areas.

### Open Space

Phase II Bread & Cheese Brook Study of the MEP, \$20,000 (FY'14 CPA Estimated Fund Revenues) - The Massachusetts Estuary Project (MEP) established that the highest concentration of nitrogen entering the River is from the Bread and Cheese Brook. This project is to identify the main sources of nitrogen in that area and thus provide a more solid baseline of causation for any future remediation efforts.

Open Space Reserves, \$37,000 (FY'14 CPA Estimated Fund Revenues)

### Recreation

Town Playground/Park Accessibility & Rehabilitation, \$68,000 (Previous Years's Undesignated Fund Balances) -

## Community Housing

Community Housing Reserves, \$57,000 (FY'14 CPA Estimated Fund Revenues)

## Administrative Expenses

\$21,000 (FY'14 CPA Estimated Fund Revenues)

## Budgeted Reserves

\$140,000 (FY'14 CPA Estimated Fund Revenues)

State Matching Funds received to date are listed below. The percentage doubled from 2012 to 2013.

October 2003	\$285,139
October 2004	\$296,150
October 2005	\$310,535
October 2006	\$324,421
October 2007	\$339,198
October 2008	\$242,421
October 2009	\$126,347
October 2010	\$103,501
October 2011	\$104,918
October 2012	\$110,399
October 2013	\$221,426
Total:	\$2,464,454

Detailed information about meetings, application procedures, criteria and other source material is available on the Town of Westport Website – Community Preservation Committee. For further information about CPA throughout the state as well as in Westport, go to <http://www.communitypreservation.org/>.

Respectfully submitted,

Warren M. Messier, Chair

# **ANNUAL REPORT OF THE CONSERVATION COMMISSION/SOIL BOARD**

The Conservation Commission/Soil Conservation Board hereby submits its annual report for the calendar year ending December 31, 2013.

## Overview

•The Conservation Commission is a seven-member volunteer board, appointed by the Board of Selectmen to oversee and protect Westport's extensive inland and coastal wetlands, riverfront and certain other natural resources. Our primary responsibility is to review wetland delineations and permit applications for activity in or near wetland and riverfront areas under the jurisdiction of the Massachusetts

Wetlands Protection Act (WPA) and the Rivers Protection Act, as well as ensuring compliance. The Commission issues decisions and permits after a public hearing and presentations by the applicant.

- 

The Conservation Commission employs professional support to review application filings including septic and building permit requests. The Commission staff works closely with the Board of Health and Building Inspector in these reviews. The Commission is responsible for updating the Town's Open Space Plan every five years and for overseeing town-held conservation restrictions, which preserve valuable natural areas. The Commission also serves as the Soil Conservation Board for the Town and reviews permit applications for storage, transfer and removal of certain soils and minerals as set forth in Westport's Soil Bylaw.

## Personnel Updates

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The Conservation Commission employs two outstanding Wetlands professionals, Tara Martin and Mary Trudeau. Ms. Martin is the Commission's full-time Conservation Agent and Ms. Trudeau remains available to us as our Consulting Agent. The Conservation Commission is also well supported by the administrative work of Leone Farias, Principal Clerk. Mrs. Farias handles the day-to-day operations of our office and with our agents, assist the public and applicants in moving through the sometimes intricate process of compliance with the requirements of the Conservation Commission.

Conservation Commission members at the close of 2013 were: Paul Joncas (Chairman), David Aguiar (Vice Chairman), and members Noelle Briand, John Reynolds, Richard Lambert, Thomas Martin and Michael Duval.

## •Commission Activity & Highlights

- The Commission continues to meet bi-weekly (alternate Tuesday evenings). We have continued with a regular review of our compliance worksheet, and have resolved numerous outstanding compliance issues. We have created an electronic filing system to organize new information in a way that should make information stored in our files more readily accessible for our review process. Policies and procedures continue to be refined and reviewed as appropriate. The Commission has instituted a Dock Policy which we have not had for years. This allows us greater control over the docks that are built in Westport. The Commission has done a complete review of fees and made the appropriate changes to make the fees more in line with our actual costs and not based on past fees.
- 
- The totals for various filings under the state Wetlands Protection Act in 2013 were: 258 Permit Reviews, 46 Notices of Intent, 8 Abbreviated Notices of Resource Area Determination, 34 Requests for Determination of Applicability, 13 Certificates of Compliance, 6 Amended Order of Conditions, and 13 Soil Permits. TOTAL 378

## •Coordination with Town Boards

Conservation Commission members also represent the Commission on the Stormwater Management Committee, Community Preservation Committee, Agricultural Preservation Trust Council, and the Westport Economic Development Task Force.

## Budget and Wetland Funds

The Conservation Commission is funded partly from taxation and partly from a fund called the Wetlands Fund. A portion of every Abbreviated Notice of Resource Area Delineation (ANRAD) and Notice of Intent (NOI) is deposited in the Wetlands Fund. The Conservation uses these funds to carry out the work of the Conservation Commission and to supplement shortfalls in our funds appropriated at Town Meeting. Due to both the ongoing budgetary restraints experienced by all Town departments and a marked slow down in the number of applications coming to the Commission in recent months, we expect to more greatly rely on our Wetlands Fund for our day to day operation.

On behalf of the Conservation Commission and the citizens of the Town of Westport, I thank both the staff and Commissioners for their dedication and willingness to devote many hours to serving the Town of Westport.

Respectfully submitted,

Paul Joncas, Chairman

## ANNUAL REPORT OF THE WESTPORT COUNCIL ON AGING

The Council on Aging respectfully submits this report for the year ending December 31, 2013.

<u>Council Members</u>	<u>Appointed</u>	<u>Term Expires</u>
Marcia Liggin	July 1, 2013	June 30, 2016
Bruce Belling	July 25, 2005	June 30, 2016
Catherine Davis	July 1, 2013	June 30, 2016
Karin Bergeron	July 1, 2013	June 30, 2016
Virginia Routhier	July 1, 2008	June 30, 2014
William Gifford	November 1, 2010	June 30, 2016

### Council on Aging Staffing

Including the Director, there are three full-time employees and nineteen part-time employees. Over 100 volunteers are actively involved in the operation of the Council on Aging.

#### •Town Funded

Director	Christine Quinn, LMHC, CCM
Principal Clerk	Eileen McCarthy Mendonca
Maintenance Specialist	John Medeiros (20 hours per week)

#### Transportation Program – Partial Town/Partial Grant Funded

Van Drivers	Carol Borges Richard Gomez Robert Braga Alfred Verville Paul Jaillet
Dispatcher	Kimberley Bouley Joan Hale
Outreach Department	Andrea Lemos Phyllis Sandman
Volunteer Coordinator	Susan Sharpe

#### Senior Social Day Program – Self Funded/Partial Grant Funded

Program Director	Constance McQuoid
Assistant Program Director	Heather Wilson
Program Aides	Jean Borges Janis Bertran Denise Banville Ellen Rego Louise Amaral



The Mission of the Westport Council on Aging is to identify and meet the needs of Westport's elder population and to inform elders and the community of available services. The Westport Council on Aging is responsible for planning, coordination and providing comprehensive services for Westport residents age 60 and over. We work with other Town agencies and community service providers to enhance the quality of life for our elders. The Westport Senior Center is a Town gathering place dedicated to enriching the aging experience for Westport seniors. We provide a rich, diverse environment with a wide range of opportunities, programs and services in the area of health, learning, art, socialization, nutrition and recreation. Our goal is to help seniors maintain their independence and to continue to be active members of their community. We believe wholeheartedly in enhancing growth, dignity and a sense of belonging while encouraging individual contributions and the sharing of life experiences.

The Council on Aging Board of Directors works toward the goal of serving elders who are poor, frail and/or homebound. It works toward this goal by working with Bristol Elder Services, Inc., the Aging Service Access Point (ASAP), the Executive Office of Elder Affairs (EOEA) and the Massachusetts Council on Aging (MCOA). The Council on Aging works with Westport's Town Departments, local businesses and many others. The Council on Aging expands beyond the borders of our own community to Diman Regional Vocational School, the Sheriff's Department, Bristol Community College, the University of Massachusetts at Dartmouth, the local transit authority, legislators, and to other regional and statewide boards and organizations that advocate for seniors.

There are four basic areas of operation at the Senior Center:

- a. Senior Center Programs provide a cross-section of opportunities to enable seniors to age well and "in place". Physical fitness programs including yoga, aerobics, osteoporosis prevention, Tai Chi and stretch and tone were accessed 6,367 times; instructional/ informational programs which include poetry writing, water color painting, knitting and quilting were accessed 1,951 times; social/recreational activities such as hiking, pool and bingo were accessed 4,561 times.
- b. The Social Day Program is a supervised program for frail elders. The median age of the clients is 85. At the present time there are 36 clients enrolled in the program. Daily attendance averages 15 to 20 people a day. The Social Day program was accessed 3,024 times in 2013; this is an increase of approximately 13% over last year reflecting the growing elder population and the increase in the need for this service which helps to keep elders in their community and out of institutions. The majority of the Social Day clients are Westport residents. The program is self-supporting through the \$30.00 a day charge per each client (transportation charges are extra).

For every person in the Social Day program, we are serving at least one additional person, the caregiver. Our trained staff provides six hours of supervised activities to each client, allowing the caregiver respite time to regenerate or to hold down a job.

- c. Outreach Program - the Outreach Program helps identify problems, needs and solutions; provides information and referrals and assists with long term care planning. Our Outreach Workers meet with elders and family members as needed in the home or at the Senior Center. The two Outreach Workers see over 436 individuals a year. Together they provided 2,740 units of service including but not limited to, assistance with fuel assistance and food stamp applications, loaning durable medical equipment, help with medical insurance applications including Medicaid, information and referrals to state and local resources.
- d. Transportation Program - Our four buses and two vans provided 7,783 rides this year to medical appointments, food shopping, pharmacies and bringing clients into the Senior Center for Social Day Program.

The Council on Aging Board, the staff and the volunteers are doing an exceptional job providing services to the elders of Westport. The over sixty population has grown by more than 51% during the years between 2000 and 2010. According to the 2010 census there are 4,198 seniors in town; this is greater than 27% of the total population of the Town. The demand for services will increase proportionally; especially the need for transportation and outreach services. There will also be an increase in demand for

affordable senior housing as the population ages.

The Westport Council on Aging is an active department and the Senior Center is a well-used building. The building has been maintained by funds from the Friends of Westport the Council on Aging, the Community Preservation Committee and the Town. The south side of the Senior Center is in the process of being re-shingled with funding from the CPC and labor provided by the Diman Regional Vocational School.

Socialization is an important part of maintaining a healthy mind and body. Opportunities such as the monthly Soup and Sandwich, the Annual Veterans Breakfast, and the Annual Picnic provide social interactions. The community of Westport was invited to join us for an "Evening Under the Tent" with the Cajun band "Magnolia". There was a car show for car enthusiasts during the day. The following day the COA had a picnic for the community with music provided by Gary Farais. Numerous volunteer hours made both events a success.

Volunteers are critical to the functioning of the Council on Aging. Over 100 volunteers providing a wide variety of services. Volunteers visit shut-ins, help in the kitchen, keep the gardens beautiful, help with data entry and write our Newsletter and other tasks. Volunteers from AARP help seniors with filing their taxes and our S.H.I.N.E Counselor (Serving the Health Insurance Needs of Elders), Ken Costa; assists seniors navigate the increasingly complex healthcare system throughout the year. We are extremely grateful for their service.

Through the generosity of many groups and individuals, the COA provided 21 food baskets containing turkeys for the Thanksgiving Holiday. We were also able to provide 28 food baskets and gift bags containing personal items for the Christmas Holiday.

"My Senior Center", a gift from the Friends of the Westport Council on Aging, was installed this year. This data system operates with a key-swipe automatically compiling data and more efficiently recording information. This system provides accurate data for report writing.

The Food Pantry, housed at the Senior Center, is run by volunteers. The Food Pantry has grown rapidly since its inception in 2009. Each month more than 69 Westport households receive food from this pantry. Volunteers purchase and sort food, stock shelves, fill bags, pick up fresh bread and man the Food Pantry from 10:00 a.m. to 1:00 p.m. on Thursdays. Any Westport resident, age 18 or older, in need of food is eligible to use the food pantry. The increase in numbers of people using the Westport Food Pantry is consistent with reports from food pantries across the region.

The staff, volunteers, and the COA Board and Friends of Westport Council on Aging work very hard to encourage healthy aging. Each year, the financial crunch increases as the over-60 population in Westport grows and we are asked to provide more services with fewer resources and less staff. With help from the Town, grantors, and private donations from individuals, the Council on Aging has met that challenge in 2013; we plan to explore all avenues to continue to offer more services, programs, and activities to our elders in the future.

The additional and final piece of this report is the very important role that the Friends of the Westport Council on Aging have historically had and continue to have in supporting the COA. The financial and supportive contributions of the FWCOA are too numerous to mention here, but their gifts have ranged from basic maintenance items to scholarships for Social Day Care clients. On behalf of the Westport Council on Aging we want to publicly express our gratitude.

It is the policy of the Westport Council on Aging to offer classes and programs first to Westport residents 60 years old and older, then to younger people, if room exists, unless restricted by grant-funding guidelines.

Respectfully submitted,

Marcia W. Liggin  
Council on Aging Chairman



## **ANNUAL REPORT OF THE RONALD DESROSIERS MEMORIAL FUND & WESTPORT CITIZENS BETTERMENT FUND & COMMITTEE**

The following is a report of the Westport Citizens Betterment Committee for the year ending December 31, 2013.

The Board of Selectmen reappointed members Shirley Desrosiers, Margaret Silvia, Patricia Kershaw, Phyllis Chrupcala and Charlene R. Wood to the committee. All terms expire June 30, 2014.

The committee awarded the following grants:

Westport Fire Department: The \$750.00 grant will be utilized toward Phase II of preserving the historical records and artifacts of the Westport Fire Department so they can be appropriately displayed and properly preserved for the future.

Westport River Watershed Alliance: This grant in the amount of \$750.00 will help fund repairs and prevent erosion and runoff at Sam Tripp Brook and Cockeast Pond by providing bed materials as well as a variety of hardy native vegetation, including shrubs and flowering plants.. The ultimate goal is to improve the quality of the water and stream bed conditions.

Westport Shellfish Department: This \$500.00 will go toward the purchase of a new centrifugal pump with filtration system for the Town Hatchery located at the Town Wharf.

Westport Land Conservation Trust: The \$500.00 grant will be used towards a Westport Town-Wide Trail Guide to assist Town residents and visitors in their pursuit of enjoying the walking trails throughout the Town and will include a brief history of the properties, maps and directions.

The Westport Highway Department: The funds from this \$500.00 grant will be used to replace vandalized and missing street signs to enable our streets to be more user friendly and more attractive.

We wish to thank all the applicants for their time and effort put forth in applying for the grants.

The Trustees of the Ronald Desrosiers Memorial Fund and the Westport Citizens Betterment Fund encourage contributions to either of these funds. Any person or organization wishing to contribute may do so through the Board of Selectmen's office or by calling Charlene Wood at 508-636-2075. Your donations would help put resources back into the community.

The balance in the Ronald Desrosiers Memorial Fund as of 12/31/13 was \$26,502.91, of which \$19,875.02 is non expendable. The Westport Citizens Betterment Fund has a balance of \$5,354.90.

Respectfully submitted,

Shirley Desrosiers, Chair

## **ANNUAL REPORT OF THE ENERGY COMMITTEE**

The following is a report of the Energy Committee for the year ending December 31, 2013.

The purpose of the Energy Committee is to investigate and propose ways to reduce the cost of energy for the Town, by promoting the use of renewable energy sources. Westport municipal buildings currently use about 2 million kilowatt hours of electricity per year. A project to produce 700,000 kwh of solar electricity on the capped Landfill has been delayed, but is now nearing a finalized contract. We are currently working on a separate power purchase agreement (PPA) for about 1.2 million kwh, bringing the total close to the Town's yearly consumption of 2 million kwh. The PPA would be for electricity produced outside of Westport and fed into the NStar grid; Westport would receive net metering credits at a discounted rate. It is estimated that the savings to the Town from these two projects, once they are operational, will be in excess of \$2 million over a period of twenty years.

At the end of 2013, the members of the Committee members were:

Walter Barnes  
Leo Brooks  
John Ciccotelli  
Tony Connors, Chair  
Karl Daxland  
Ed Goldberg  
Max Kohlenberg  
Antone Vieira, Selectmen's Representative  
(one vacancy)

Respectfully submitted,

Tony Connors, Chair  
Westport Energy Committee

## **ANNUAL REPORT OF THE FINANCE COMMITTEE**

The following is a report of the Finance Committee for the year ending December 31, 2013.

The committee has continued reworking its operations in an effort to increase transparency and improve

communication among all budget actors, i.e., Board of Selectmen, Town Administrator, School Committee, School Superintendent, Finance Committee, and Town Meeting. Following a suggestion made by the Department of Revenue in its 2011 review of the Town's financial management, the Finance Committee established a permanent Budget Advisory Group to serve as a forum in which each of these groups can carry on regular dialogue regarding the serious budget issues that continue to face the Town. In order to improve communication with the taxpayers through Town Meeting, it prepared for the 2013 Annual Town Meeting a written report regarding the financial situation of the town and, for the 2013 Special Town Meeting, a written statement of the reasons for the Finance Committee recommendations regarding the articles on the warrant.

The three-year terms of Robert McCarthy and Mark Carney ended on June 30, 2013, and the Moderator reappointed them to the committee. Marybeth Ferrarini, whose term also ended on June 30, chose not to be reappointed, and her seat was taken by Gary Carreiro. Upon reorganization, the committee reelected Buzzy Baron chair and Shana Shufelt vice-chair.

### Members

### Term Expires

Robert N. McCarthy	June 30, 2016
Mark Carney	June 30, 2016
Gary Carreiro	June 30, 2016
John E. Miller	June 30, 2015
Warren M. Messier	June 30, 2015
Charles "Buzzy" Baron, Chair	June 30, 2015
W. Hugh Morton	June 30, 2014
Shana Shufelt, Vice Chair	June 30, 2014
Tracy Priestner	June 30, 2014

## **ANNUAL REPORT OF THE FIRE DEPARTMENT**

I hereby submit my report as Fire Chief for the year ending December 31, 2013.

The mission of the Westport Fire Department is to protect life, property and the environment from fire, medical emergencies, hazardous materials, natural disaster and terrorist related incidents. We will do this through emergency mitigation, code enforcement, public education and training.

### Fire Chief

Brian R. Legendre

### Deputy Fire Chief

Allen N. Manley, Jr.

### Deputy EMA Director

Brian A. Beaulieu

### Administrative Assistant

Theresa A. Vaillancourt

### Captains

Bruce Martin Jr.

Michael P. Silvia

### Lieutenants

Brian A. Beaulieu  
Daniel Baldwin

Daniel F. Ledoux

### Firefighter/EMT's

Raymond E. Benoit	Brian D. Souza
Keith Nickelson	Glenn R. Nunes
Dennis Pelland	Matthew Cowell
Glenn Mackillop	Darren Nunes
Paul Duhon	Mark Brisk
Steve Lopes	Anthony Ward
Andrew Ferrarini	Andrew Raymond
Robert Porawski Jr.	Sean Connolly

### Call Firefighters

John W. Andrade (Lieutenant)	Kenneth Reilly
Ronald Vien	Todd Mackay
Chad Vaillancourt	Robert Porawski III
Chris Caswell	Justin Raulino
Robert Manchester	Matthew T. Farias
Philip Gonsalves	Weston Thurston II
James Cawley (military leave)	Adam Dietzman (military Leave)

### EMA Special Services

Roger Maynard	Bryan Moniz
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### Fire Prevention Officer

Daniel Ledoux

### Medical Director

Hank Crowley Jr., MD

### EMS Coordinator

William G. Baraby (Lieutenant)

### EMS Coordinator

Glenn R. Nunes

### Hazardous Material Technicians

Brian R. Legendre	Bruce Martin, Jr.
Glenn Nunes	Mark Brisk

### Child Passenger Safety Technicians

Brian D. Souza	Brian A. Beaulieu
Keith Nickelson	

### Grant Writer

Allen N. Manley, Jr.

### •Computer Coordinator

Michael P. Silvia

### E-911 Coordinator

Paul Duhon

### •Training Division

Allen N. Manley, Jr.	Bruce Martin Jr.
Keith Nickelson	Glenn Nunes
Anthony Ward	Daniel Baldwin

### Fire & Explosion Investigation Division

Allen N. Manley Jr.  
Mark Brisk

William G. Baraby

### Fire & Life Safety Education Division

Brian A. Beaulieu

Kenneth Reilly

The Westport Fire Department is a combination department that currently consists of twenty-one (21) full-time firefighter/paramedics and eighteen (16) call-firefighters. A full-time firefighter/paramedic works a minimum of forty-two (42) hours per week and provides both fire and EMS protection. There are a minimum of four (4) firefighter/paramedics on duty at all times, two in each station. The on duty personnel are supplemented by off duty full-time firefighters and the call firefighters. Staffing is a constant issue within the department due to the uncertainty and inconsistency with off duty firefighter and call firefighter responses. There is no guarantee that the on duty firefighters will get any help or sufficient help at emergency scenes to operate in a safe and effective manner. Westport is the fourth largest Community in the Commonwealth (land area) and has no public water supply to speak of resulting in firefighters having to find and secure their own water supply, a task that requires additional manpower and equipment.

The department is striving to meet current NFPA standards for required equipment certification, training, and staffing, unfortunately meeting these requirements is costly and with recent budget reductions we sometimes seem to be moving backwards instead of forward. We are attempting to do as many things as possible "in house" to reduce cost and still meet the standards to improve safety and reduce liability to the Town.

For several years the department has been working with the Insurance Services Office, Inc (ISO) to reclassify the department with a lower ISO rating throughout the Town. On May 1, 2013 the Fire Departments ISO rating improved from a ISO 8 to a ISO 4 and the Town wide rate improved from a ISO 8/9 to a ISO 4/9. This ISO rating is what insurance companies use to set the insurance premiums for both residential and commercial properties nationwide. With such a substantial improvement in the ISO rating residents should see a considerable savings in their annual property insurance bills.

The department has been battling with fleet maintenance for several years constantly going over budget with vehicle repairs to just keep them operational. A long term capital plan has once again been submitted to the Capital Committee outlining the need and cost to replace not only fire apparatus but other essential firefighting equipment. The Fire Department has been very successful receiving grant funding to replace and upgrade equipment but unfortunately these funds have been severely reduced and grants cannot and should not be expected to be the only source for equipment funding. Through the capital plan at the 2013 Annual Town Meeting the department was approved to replace a 35 year old fire pumper. The new pumper truck is due to be delivered in mid February 2014 and will be a much needed addition to our fleet.

The Town of Westport continues to have some of the most dedicated firefighters in the area constantly striving to improve the department and its role in the community. Due to budget restraints, firefighters donate their time for most department training and Fire Department sponsored events. The Department would like to thank Lees Market for consistently partnering with the Fire Department to create family events that are both fun and educational and also events that assist members of the community that are in need such as the annual Thanksgiving food drive.

The following are reports from the Division Coordinators on the yearly activities of their assigned Division within the Westport Fire Department:

### Emergency Management Report – by EMA Director Brian R. Legendre

In 2007 Emergency Management was placed under the direction of the Fire Chief. Since that time Westport EMA has followed the direction of FEMA and MEMA to restructure and rebuild the emergency management capabilities in the Town. As a result, Westport has been eligible to apply for and receive several State and Federal grants to support our mission.

Westport EMA will continue to look at new ways to serve the community. In 2013, Westport EMA trained volunteers that could assist in a wide spread emergency and be part of a CERT team. We will be hosting another training program with other surrounding communities in the near future. If any resident would like to be trained to be a CERT volunteer please contact Deputy EMA Director Brian Beaulieu at 774-264-5166.

### Training Division Report – by Allen N. Manley, Jr.

During 2013 department members received over 2000 hours of training in a variety of disciplines from basic firefighting operations to advanced and highly specialized training. This represents an increase of over 33% from last year, many of these training hours are uncompensated time that individual member dedicate to improving their knowledge and skills in order to better serve this community.

Shortly 2 new members of the call firefighting force will begin 6 months of training at the Massachusetts Firefighting Academy Call/Volunteer Firefighter Training Program in Fall River. This class is a comprehensive training blending traditional classroom lecture with on-line training and practical skills sessions that challenge the new member mentally and physically. This training requires a serious commitment of time and energy that these new members make in order to become call firefighters. I would like to thank them for their dedication to the department and their families for supporting their goal. Once a month, members of the Training Team organize and conduct a department wide drill to incorporate new tools and technology or to sharpen basic firefighting skills. I would like to thank all those members of the training team who work hard to make these sessions successful and fun for the participants.

The department is still in need of several training props in order to advance our day-to-day training evolutions. A proposal has been sent to the Capital Improvement Planning Committee to build a training tower that would allow the members to deploy ladders, practice search and rescue operations and hose and fire extinguishment evolutions. This training tower would also affect the departments ISO rating thereby helping to reduce the premiums paid by taxpayers while improving our members skills.

We continue to work towards making training as realistic and relevant as possible. Our goal is a well trained and disciplined firefighting force that will be able to meet the mission of the department and keep our members and those we serve safe. I would like to thank all the members who have given their time and talent to bring the best possible training to the Westport Fire Department.

### Fire Prevention (Code Compliance) Report – by Lieutenant Daniel Ledoux

Fire prevention activities continued to be busy this year as in the past. As always, constant building and fire code changes produce the most challenging obstacles to overcome. Builders are continually bombarded with subtle changes creating difficulties. It should be noted that the codes enforced are placed onto the local authorities by state authoritative agencies. As of now, it has been a few years since a major state code change has occurred. There is talk of another state revision in the future. I will continue in my efforts to produce an efficient way to dispense information when changes occur and to operate in a cost effective manor for the benefit of the townspeople.

#### Inspections for Year 2013

	Jan	Feb	Mar	Apr	Ma y	June	July	Aug	Sep t	Oct	Nov	Dec	•Total
Chapter 26F	18	15	8	16	18	16	19	19	18	27	11	22	207
Chapter 21E	0	0	0	1	0	1	0	2	1	1	0	0	6
Assembly Permits	3	2	9	2	3	4	0	0	0	1	1	3	20
Black Powder	0	0	0	0	0	0	0	0	0	0	0	1	1
Blasting	0	0	0	0	0	0	0	0	0	0	0	0	0



Garages	10	0	1	1	0	0	0	0	0	0	16	27	55
Oil Burners	4	3	2	3	6	4	5	3	4	3	2	1	40
Upgraded Fuel Line Check	2	0	1	0	0	1	1	0	2	2	1	1	11
Training Standby	4	4	6	3	3	4	6	4	6	5	4	4	53
Propane	5	4	4	3	5	9	7	6	5	11	6	1	66
Waste Oil Burners	0	0	0	0	0	0	0	0	0	0	0	0	0
Waste Oil Storage	4	0	0	1	0	0	1	0	0	0	1	7	14
Tank Removal	0	0	1	1	2	0	0	0	1	3	0	0	8
Ventless Heaters	0	1	0	0	0	0	0	1	0	0	0	0	2
Restaurants/Schools/ Commercial Inspections	0	0	0	4	4	0	0	0	4	3	18	2	35
Permit to Install System	2	0	0	1	3	1	4	0	0	0	0	0	11
Order Of Notice	0	1	4	0	0	2	0	2	2	2	0	0	13
Prevention Meetings	4	4	2	1	6	2	3	3	8	4	2	0	39
Plans Review	9	11	9	12	13	4	10	8	5	11	14	4	106
Key Box Install	0	0	4	1	0	2	1	0	0	2	0	2	13
Fuel Storage	0	1	0	0	0	0	0	0	0	0	0	1	2
Complaints/ Tickets	1	1	3	0	1	3	1	2	5	0	0	0	17
Tank Truck Inspections	0	0	0	0	0	0	1	1	0	0	0	0	2

### Hazardous Materials Response Division Report – by Captain Bruce Martin, Jr.

The Hazardous Materials response team has continued its training throughout the year, by keeping up to date on new techniques for mitigation and possible new hazards that can harm the Team and the community.

Our Response Team will continue its awareness for potentially new hazards, and keep the public educated and informed on hazardous materials both commercially and around the home.

### Fire and Life Safety Education Division Report – by Lieutenant Brian A. Beaulieu

The public education committee is, and has been committed to education. We have been involved with students of the Westport Community School system, parents of those students, and the general public in the Town of Westport.

Numerous times a year we meet with students and teachers from head start, pre-school, and kindergarten from the Macomber School and students from first through fourth grade in the Elementary School. In these classrooms the students are taught practices about basic fire safety, such as exit drills in the home (E.D.I.T.H.), stay low and go, crawl low under smoke, having a family meeting place, get out –stay out, and 911 as an emergency number only, as well as fire prevention tips such as smoke detector testing and holiday safety.

Students from the Westport Middle School have received lessons regarding general safety, holiday safety, and the dangers of smoking. Students have also been involved in the state wide competition of the “Arson Watch” Poster contest. There are county winners chosen, and their artwork will appear in calendars that are distributed throughout the state. Students from the Westport Middle School have had artwork in the calendars since 2010. Congratulations to the students, and sincere thanks to the Middle School Art Department for continuing support of the program.

We work with the Westport High School staff and students, the School Resource Officer, and select students, to educate students from the High School with issues such as seat belt use, impaired operation of motor vehicles, and long-term injuries.

Members of the Westport Fire Department are Child Passenger Safety Seat certified, and are available to install or check the installation of a child seat. Please call first to see when one of us is on duty.

We enjoy “chat” sessions with numerous groups in our community where we can discuss general fire safety. Group tours of the fire stations are welcome year round with some advanced scheduling.

We continue to update our knowledge and techniques at opportunities such as the annual Fire and Life Safety Education Conference. We are also active members of the Mass Public Fire and Life Safety Task Force, Mass. Students Awareness of Fire Education, and the Western Mass Fire & Safety Education Association; all of which are tasked with education of the general public, students, and fire educators.

The Public Education Division looks forward to future programs designed to encompass all of the residents of Westport. We are available to speak to groups if requested. Together we can make Westport a safer place for all of us.

Thank you to all of our supporters, within the school system, local government, local businesses, area fire departments, and all of the members of the Westport Fire Department.

### EMS Coordinators Report – by Firefighter/Paramedic Glenn Nunes

The Westport Fire Department's Emergency Medical Services will be going through a “transition phase” which will advance all levels of certifications. These new changes have been planned since 2000 and are being accomplished in conjunction with the EMS Education Agenda for the Future. Although many providers believe “skills” determine the value of a provider, especially in emergency situations, our plan is to not only know how to assess and treat patients, but what is occurring physiologically to the patient during the time of crisis. We have incorporated a more broad base education standard for our providers and so the underlying philosophy of who a Paramedic is and what he/she should know has been changed.

The Role of EMS in Community Paramedicine: Another program we are focused on for 2014 is Community Paramedicine. This new program will focus on the high-risk population and possibly reduce hospital readmission, reduce costs and increase the interval between discharge and need for readmission to a hospital. Our opportunities to enhance and improve the lives of our patients we serve are practically limitless. The Westport Fire Department personnel are uniquely positioned within an existing infrastructure to interface with patients at every phase of their care, from point of injury or illness through the gradual recovery of health and strength.

### In Conclusion

The Fire Department answered 2,613 calls for the year 2013. They were broken down as follows:

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
<b>Bulding</b>	3	8	1	4	2	2	2	1	1	1	6	3	34
<b>Vehicle</b>	0	4	0	0	0	2	1	1	1	1	1	1	12
<b>Haz Mat</b>	1	3	7	1	0	2	2	5	3	5	1	0	30
<b>Alarms</b>	17	10	5	9	13	15	18	20	16	5	8	12	148
<b>Good Intent</b>	1	0	0	0	1	3	0	0	0	0	0	1	6

CO Alarms	1	16	1	1	5	3	3	3	2	3	2	2	42
Wires Arcing	0	8	1	1	1	0	3	0	0	2	3	1	20
Lost Persons	0	0	0	0	0	0	0	0	0	0	0	0	0
Bombs/Explosive Device	0	0	0	0	0	0	0	0	0	0	0	0	0
Unauthorized Burning	2	2	2	1	5	1	2	5	5	8	3	0	36
Brush	0	0	2	10	4	1	0	1	0	0	1	0	19
Dumpster	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Assist	0	27	3	2	7	6	0	2	1	2	2	0	52
Investigation	4	18	17	20	15	9	17	24	19	13	12	2	170
Water Rescue	0	0	0	0	0	0	0	0	1	0	1	0	2
Jaws of Life	0	3	2	0	1	1	0	0	1	0	0	0	8
MVC	7	9	9	15	13	12	13	16	9	15	10	18	146
Car Seats	5	3	3	4	3	4	5	8	9	1	0	5	50
Private Details	1	3	2	3	0	3	3	1	3	3	2	0	24
BP Checks	0	0	0	1	0	0	0	0	0	0	0	0	1
EMS Transfers	0	0	3	0	2	1	3	1	2	0	2	0	14
EMS	113	134	111	126	128	150	152	157	114	132	132	130	1579
Mutual Aid EMS Given	7	14	8	15	12	11	12	15	12	8	16	7	137
Mutual Aid EMS Received	2	1	3	6	4	1	8	5	4	4	6	9	53
Mutual Aid Fires Given	0	5	2	1	0	3	3	1	1	1	0	1	18
Mutual Aid Fires Received	0	2	0	3	2	0	2	0	0	1	0	1	11
Total	164	270	183	223	218	230	249	266	204	205	208	193	2613

2013 was the busiest year in the history of the fire department with 2,613 emergency responses encompassing Fire, EMS and EMA. The Department generated \$656,416.92 in revenue for the Town in calendar year 2013. The Department also applied for and received \$ 135,970.00 in grant funding for 2013.



### 2013 Calendar Year Revenue Breakdown

Ambulance Revenue:	\$ 621,407.18
Fire Revenue:	\$ 15,909.00
EMA Revenue:	\$ 19,100.74
Grant Funding Revenue:	\$ 135,970.00
<b>Total Revenue Generated:</b>	<b>\$ 792,386.92</b>

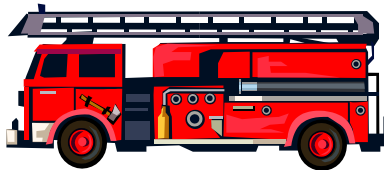
I would like to thank all Town Departments and Boards for their support over the past year. I would especially like to thank the Board of Selectmen, Police Department, Highway Department, Building Department, and Town Administrator for all the projects they assisted us with.

I would like to thank the business community for their continued support with our mission. Together working as a team we can make a safer community. There are several businesses that have once again gone above and beyond to support the mission of the Fire Department. They include Lees Market, Distinctive Auto Body, Mid City Steel, and the Nichols Foundation.

In closing, the Fire Department will continue to adapt as the Town changes and will continue to be an active part of the community by participating in and sponsoring family oriented safety events throughout the year. I would like to thank the Westport Permanent Firefighters Association, Westport Call-Firefighters Association, and EMA Special Services for their continued support to the Department and the Citizens of Westport.

Respectfully submitted,

Brian R. Legendre  
Fire Chief



## ANNUAL REPORT OF THE FISH COMMISSIONERS

Once again, we respectfully submit to the Town of Westport, the activities of the Fish Commissioners for the year 2013:

We maintained periodic inspections, clearing and maintenance at Adamsville Dam, Cockeast Pond, Forge Road, Kirby Brook and Sam Tripp Brook. Through these efforts, the herring population increased, again, this year, as documented by observations and recorded data from Cockeast Pond. In addition, we observed the reconstruction of the Adamsville Dam Herring Run, which we were pleased to see restored to its original state.

On October 24, 2013, the Fish Commissioners attended a workshop sponsored by the Herring Network Group in Bourne, Massachusetts. Comprised of conservation agents, fish commissioners and biologists this workshop was well attended and it provided us with up to date herring related information. Further data continues to be evaluated in order to determine if alewives might be added to the endangered species list.

We continue to support and expand our volunteer fish counting program consisting of local advocates who document the number of herring observed at Cockeast Pond. Through their efforts, we are able to develop an awareness of our goal in preserving natural herring runs in Westport, as well as, including community support.

We extend our thanks to the volunteers who assist us in our efforts to keep the herring running each year. We are always seeking ideas in how to improve and monitor the various herring runs in Westport and invite any residents to join us in our efforts.

Respectfully submitted,

George Yeomans, Chairman  
David Bates  
Peter Kastner  
Fish Commissioners

## **GREATER FALL RIVER VOCATIONAL SCHOOL DISTRICT ANNUAL REPORT SUMMARY JULY 1, 2012 - JUNE 30, 2013**

### **Introduction**

It is with pride and pleasure that I submit the Greater Fall River Vocational School District Annual Report for the 2012-2013 school year. Diman students continue to successfully acquire the academic and vocational skills they need as evidenced by their performance and accomplishments. I make special note of their performance in the Skills USA competition at the regional, state, and national levels, their MCAS scores, graduation rates, and projects in the various communities. I am convinced many future local and regional community leaders will continue to be Diman graduates.

Diman posted a number of accomplishments during the 2012-2013 school year. Twenty seniors participated in the English 101 Dual Enrollment class taught at Diman. These students received both high school graduation credit and transcribed Bristol Community College credit for the course. Nine Office Technology seniors also completed dual enrollment courses that qualified them for their BCC Office Skills Training Certificate upon graduation from Diman. 2012-2013 was also the first year of implementation for the higher Cooperative Education standards. I am happy to report that more students participated in the Co-op program than in any previous year. Student Success Plans were implemented this year insuring that struggling students had the support they needed to succeed. The spring MCAS administration was also the first year that all tenth grade students took the on-demand test insuring that every member of the class of 2015 has the opportunity to earn a Diman diploma. Diman was again recognized as a Level I school by the Department of Elementary and Secondary Education. The results of 2012-2013 clearly indicate that Diman students are able to meet high standards.

In addition to the achievements of the past, the administration, faculty, and staff of Diman and the Greater Fall River Vocational School District are working and planning to meet the challenges of the future. Diman's academic faculty have begun aligning the academic curriculum to the National Common Core Standards that have been incorporated into the Massachusetts Curriculum Frameworks. The vocational faculty also began the revision and updating of their curriculum to align with the newly adopted Massachusetts Vocational Technical Frameworks. We are also continuing to explore programmatic and facilities expansion to ease overcrowding and to provide our students with more alternative for the 21<sup>st</sup> century.

On behalf of the students, faculty, staff, and administration, I thank the Greater Fall River Vocational School District Committee, governmental leaders, citizens, and parents for their continued support. On a

personal note, I would like to thank the Diman faculty and staff for their work and dedication to Diman and the District in preparing for the New England Association of School and Colleges (NEASC) accreditation visit done in October 2013. Evaluating every department, program, and aspect of the school can be a daunting task. The faculty and staff met the challenge of completing all reports and preparations within timelines and with complete adherence to all guidelines. As we closed the school year, faculty and staff were looking forward with confidence to the NEASC Visiting Team's continued accreditation of Diman Regional Vocational Technical High School.

Respectfully submitted,

Marta E. Montleon  
Superintendent-Director

### GREATER FALL RIVER VOCATIONAL SCHOOL DISTRICT COMMITTEE

Laurenio Couto, Chairperson - Fall River  
Paul Jennings, Vice Chairperson - Westport  
Ronald Silva, Assistant Treasurer - Swansea  
Donald DiBiasio – Somerset (Elected May 2013)  
Joan Menard - Fall River  
Diane Nadeau - Fall River  
Robert Ciosek - Somerset (Replaced May 2013)

### 2012 – 2013 Enrollment (October 1, 2012)

	<b>Male</b>	<b>Female</b>	<b>TOTALS</b>
GRADE 9	197	178	375
GRADE 10	205	153	358
GRADE 11	201	135	336
GRADE 12	174	143	317
<b>TOTALS 9 - 12</b>	<b>777</b>	<b>609</b>	<b>1386</b>
LPN – Day FR	1	46	47
LPN – Day NB	0	9	9
LPN – Evening	4	14	18
<b>LPN TOTALS</b>	<b>5</b>	<b>69</b>	<b>74</b>

### Class of 2017 Admissions and Orientation

Six hundred one grade nine applications were received for the 2012-2013 school year. In April 2012, the newly accepted students were tested in reading comprehension, numerical ability and language usage. Results were used to assist in the initial academic placement of incoming grade nine students. Three hundred seventy-five (375) were enrolled as of October 1, 2012.

On August 13, 14, 15, & 16, 2012, an orientation program was held in the school auditorium for all new students. Students were given instructions for the opening of school, bus routes were assigned, and handbooks as well as student schedules were distributed and explained. Students also took photos for student ID's.

A "New Student Information Night" was held on September 11, 2012, to familiarize parents of new students with school programs and the school's philosophy and policies. School administrators were present to explain their roles and what Diman expects of the students.

## Competency Determination For the Class of 2013

Three hundred fourteen (315) students from the class of 2013 received a competency determination and graduated with Diplomas. One student received a Certificate of Attainment.

### Testing

All sophomores took the Department of Elementary and Secondary Massachusetts Comprehensive Assessment System (M.C.A.S.) exam. Any junior or senior who had not yet achieved his or her competency determination were also given re-tests. All MCAS examinations were administered on the DESE statewide schedule.

The Guidance Department returned to using Stanford 10 for placement testing for incoming 9<sup>th</sup> grade students. However, now we are utilizing their online feature which provide immediate scores and takes less time for students to complete then the paper and pencil version.

### Summer Programs 2013

THE BENGAL CHALLENGE! The program was again a huge success. One hundred ten entering ninth grade students from Fall River, Somerset, Swansea, and Westport participated in this summer program. The program was three weeks long. The first week, "It's All About You," focused on the students' health, nutrition, fitness, being safe, and making good decisions. Students learned about Diman in the second week, "It's All About Diman," with scavenger hunts to learn the building and math problems and to become proficient with locker combinations. The third week, "It's All About Our Community," saw students taking a trolley tour of Fall River, learning about our community's role in history including the Revolution, Civil War, World Wars, and immigration. The tour included visits to the Battleship Cove, Historical Society, and Lizzy Borden's house. The program placed a high priority on student's readiness for the rigors of the vocational curriculum with a portion of each day devoted to academic skill development. In addition to Mathematics and English Language Arts each day, students focused on Science the first week, Physical Education the second, and History the third. Throughout the program, teachers also included team activities that challenged and stretched students' academic skills. The Students arrived as strangers, but left with a feeling that they were part of something special – the Diman Community!

Diman Regional Vocational Technical High School offered a Summer Remedial Make-up Program in Shop Related Theory. The remedial program was self-funded with an enrollment of three students. Students who required remedial make-up in English, Math, Science or Social Studies were notified of area summer programs available at B.M.C. Durfee High School, Somerset High School, Bristol Community College or Private Area Tutors which meet the Diman guidelines of summer make-up programs. Ten students required Math, 13 for English Language Arts, 7 for Biology and 2 for Social Studies.

Diman piloted a Summer Foreign Language Program offering Spanish I and Portuguese I through a blended learning model. In addition to attended classes at Diman one day a week for six weeks, students participated in internet based distance learning. Forty-six students participated and earned high school credit in these two courses, 21 in Spanish and 25 in Portuguese.

Nineteen students participated in a 24-hour Princeton Review SAT Preparation class in the summer of 2012. Students were in small groups of 6 students per class. The increase in SAT scores ranged from 90 to 630 points (total Math, Verbal, and Writing) with an average of 245 point gain.

Recognizing the importance of continuous improvement, Diman requires all students to complete Summer Learning Packets in the core academic areas. This year the summer packets again featured an online review developed in collaboration with JFYNet. A set of directions were created and help sessions were designated. All information was given to students before they left for summer break and also provided on the Diman webpage. The summer reading lists were also revised. Students were assigned one, two, or three books, depending on the class and level. Students were assessed when they returned to school in September.

The School of Practical Nursing offered its fourth Summer Jumpstart Program for incoming students. Thirty-four (34) students took Normal Nutrition and thirty-one (31) took Anatomy/Physiology. A third course, Growth, Development and Behavior was offered as a Saturday option with twelve (12) students enrolling. Sixty (60) students also took a distance learning course, Mathematics for Health Care Professionals, taught by Diane Monast through the Moodle Distance Learning Platform.

## Academic Program Report

### English Language Arts Department

The English Language Arts Department had another very successful year. The graduating class of 2013 is the fifth graduating class to have received 100% successful passing of MCAS. Grades 9 and 10 completed the first year of CORE Standards in the *McDougal/ Holt* series. The ELA Core Curriculum Revision Committee also met in the Spring 2013 to align grades 11 and 12 curriculum to the CORE for implementation in the 2013-2014 school year. The major addendum to the course of study in all grade levels is the Reading Standard for Informational Text. The curriculum includes: texts, supplementary novels, audio and video tapes, computer technology and word processing writing assignments, poetry and curriculum projects.

All English Language Arts and Reading Language Arts students were expected to read and write independently during their Shop Cycle and throughout the entire year. Textbooks and supplementary novels were implemented in their respective curriculum. Honor students also completed a Library/Research project. Many of the ELA faculty had their classes read, write and present contemporary book reviews on independent reading books that were borrowed from the school library. Many of these reading projects such as *Trifolds*, *CD covers* and *Book reviews* were on display in the school's Library. These displays help to promote these books to the rest of the school body.

The English Language Arts Department continued to require summer reading for all students. Students entering grades 10, 11, and 12 received two books on which they are assessed when they return to school in August. The summer reading lists were revised to include one non-fiction at these grade levels to reflect the CORE Standard for Nonfiction. The reading requirement for incoming freshmen was revised to reflect a choice of one book from a list of three.

The BCC/Diman English 101 and 102 courses were offered for the 2012-2013 school year. As proof of the rigor in these courses, the results of student work were made visible during the BCC Portfolio Committee Assessment Day. All of the students from Diman passed their college level portfolio evaluations, three with distinction. Students were commended for their commitment to their topics and work.

### Mathematics Department

The Mathematics Department had a very busy and successful year this year. Curriculum review was initiated to update current courses to the new Common Core Standards. All freshmen and sophomore classes were completed and work will continue on junior and senior classes next year.

Ninety-eight percent of the students passed the Mathematics MCAS test the first time they took it. The number of students passing in the Advanced category increased and the number of students in the Warning or Needs Improvement categories decreased. As a result of MCAS analysis, a modified Algebra 1A course – covering some topics in less depth and covering some topics which were previously offered in Algebra 1B was piloted. The success of students in this course led to additional changes in the mathematics curriculum in 2013-2014. Starting next year, Algebra 1A will become known as Algebra 1 and will incorporate all topics previously in Algebra 1A as well as topics of Algebra 1B. In two years we will phase out the Algebra 1B class and replace it with Algebra 2.

Both Honors Trig and Analytics and standard level Trig and Analytics courses were added to the course offerings in 2012-2013. The success of these courses led to the development of an Honors Pre-Calculus to be introduced next year for seniors and will include topics which have not been covered in the Honors Trig class as well as an introduction to Calculus topics.



Summer packets were revised and will again be online using JFY Network. Last year's success rate of almost 90% completed was the best we have had. Summer Labs helped by providing support for those students who struggled with the material or did not have internet access.

### Science Department

The Science Department had a very successful year. A Sustainability dual enrollment class with BCC was piloted in the Honors Biology 10 class during the second half of the year. Students who want to earn the 3 credits from BCC will be able to take the other half of the class, Green Technology, next year. It is proposed to be a hybrid class offered after school from September until December. Physics First, a new program offered to freshmen, was also introduced this year. The students that were enrolled in Physics First will be taking the second half of the curriculum in grade 10 and will take the Physics MCAS test in the spring of 2014 to meet their Science, Engineering, and Technology competency requirement.

Biology 9 and 10 is currently using the Massachusetts Standards Based Curriculum. This was the last year that the Evolution standards are offered in grade 10. That topic is now in the grade 9 curriculum. Physics First curriculum part 1 (grade 9) was written and aligned with Massachusetts standards this year. The second part of the Physics First curriculum was written over the summer 2013. The Chemistry curriculum was also revised during the summer of 2013. It is noted that, beginning with the Class of 2014, a passing grade for ninth and tenth grade science is a graduation requirement for Diman students.

Teachers have continued to integrate the use of technology within the courses they teach to enhance the students' knowledge base. A lap top cart with 25 computers and a printer was added to the department resources to support these efforts. Teachers have received training which enables them to use the laptop carts for projects and research within their classroom.

### Social Studies Department

The 2012-13 Academic year was a successful one for the Social Studies Department. The year was notable for the development of new electives, the implementation of new curriculum in United States History I and the development of an internet based summer project.

The department continued to implement curricula based on the most recent history standards issued by The Commonwealth of Massachusetts. An integral part of our curriculum development was the inclusion of the Common Core Standards recently developed and adopted by the state. In this regard, the department continued to incorporate primary source analysis and statistical data into everyday classroom activities and lessons. As of this report, department members are beginning the effort of revising curriculum in World History, to align it with recent Common Core standards. The department also is developing new curricula for two new elective offerings: Psychology; and Art, Music, and Culture in 20<sup>th</sup> Century America. These offerings will allow upperclassmen the ability to access rich and rewarding social studies content. These courses take the department away from being a history dependent department and rounds us into a modern Social Studies Department with a full variety of course offerings.

The department has also continued to participate in cross-curricula projects with other departments. As a result of these efforts, a class has been and will continue to be offered next academic year combining thematic units in both ELA and Social Studies for junior students. With the US I and World curriculum properly aligned to meet Common Core standards, the department will seek to align subsequent courses as well, to ensure students are receiving a standards based curriculum that is challenging and meaningful.

### Physical Education and Health Department

The Physical Education/Health Department has continued to evaluate the program offerings and grading system. With the realization that most students will not be members of sports teams as adults and the health issues related to increasing obesity in the country, the department has continued its move from a sports centered curriculum to a fitness and healthy lifestyle curriculum. The increases in fitness awareness and activity have led to student increases in strength and endurance during fitness testing. In

Health, the students have also showed an increase in awareness of positive nutritional habits. For example, the junior/senior classes submitted fitfolios that clearly demonstrated the healthy lifestyle changes some of the students achieved. There were different activities at each stage of the fitfolio development with a poster indicating types of exercises in the trimester 3 fitfolio submission.

The members of the department also developed a rubric for student grading. By creating and using this rubric, teachers are able to assess the students more closely. The rubric also brought to light the differences in the students' participation and effort compared to their natural skill levels. It also highlighted the need for a written curriculum connected to both the Massachusetts Comprehensive Frameworks and the NASPE frameworks.

## Vocational Program Report

### Automotive Collision Repair & Refinishing

The Automotive Collision Repair & Refinishing Department has continued to place a high priority on student safety reviewing safety guidelines such as dress code at the beginning of the school year along with safety guidelines for safe equipment operation. Students also complete the OSHA safety course and an ASE online course. Throughout the year, students provide services to the sending communities through the completion of a variety of projects. The town of Somerset requested and received help in the painting of their trash barrels located at Ashton Field. In addition, AC students refinished and repaired a pickup truck for the City of Fall River this school year. Additionally, a request from the Fall River Police Department to paint and repair a portable speed indicator was completed, as well as the repainting of an SUV and prisoner transport van. Robert Martins of Swansea was named the Outstanding Student for 2013 in the Auto Collision Repair & Refinishing program.

### Automotive Technology

The program and students of the Automotive Technology Department experienced a very successful 2012-2013 school year. The eighty-nine very busy students enrolled in this program provided professional level repairs and services to over five-hundred vehicles. The program had a strong Exploratory showing with twenty-nine ninth grade students identifying it as their first choice. Ten seniors were employed in Cooperative Education placements. The shop had some renovations and the curriculum was revised to include twenty-first century skills that will broaden our students' employment opportunities going forward. The SkillsUSA Workforce Ready testing was also implemented for the first time in the Automotive Related class. This incorporated ASE/NATEF standards, resulting in grade eleven and twelve students performing above the national average for this age group with a pass rate of eighty-percent. Certificates of Achievement were provided to students who successfully passed this assessment. All students currently enrolled in the program have also obtained their 10- Hour OSHA General Industry safety credential. The AT shop underwent major renovations during the 2013 school year in an effort to modernize the program's look and function. The restructuring of the shop and office area is to prepare the program to implement a service and parts program that simulates a professional automotive service environment. Personnel changes include retirement of Mr. John Miranda in December of 2012. He was replaced as department head by Mr. John Chicharro. Mr. Michael Farias replaced Mr. Miranda as the twelfth grade instructor. Bryan Coelho of Fall River was named the Outstanding Vocational Student for 2013 in the Automotive Technology program.

### Carpentry/Cabinet Making

Over two hundred seventy-five (275) ninth graders explored the Carpentry/Cabinetmaking Department. The final enrollment grew to 108 students for the 2012-2013 school year. The curriculum challenged students both in the shop/house building and in the related classroom. All freshmen completed the ten hour on-line OSHA certification and seven of the seniors participated in the schools co-op employment program. Students also completed a myriad of projects including a nearly 3700 sq. ft. home in Westport, custom cabinetry for the Chamber of Commerce tourism lobby, and a podium for the City of Fall River, just to mention a few. There were also some personnel changes within the program with Ron Silva moving to the related instructor position. Al Saviano, in his first year instructing the sophomore class, also

took on the role as freshmen instructor during John Araujo's medical leave. Jeffery Cabral completed his first full year as the assistant at the house building site. The related classroom had a major makeover with new furniture and classroom computers. A hazard assessment and a shop safety inspection were conducted with staff reporting problem areas and necessary repairs being made. The outstanding student in the Carpentry program for 2013 was David Barata of Swansea.

### Culinary Arts

The school year for 2012/2013 has been an excellent year for the Culinary Arts Department. All Juniors passed the test for their ServSafe certification, all Freshmen passed their OSHA test, and the Culinary Arts program was granted the ACFEF certification. Both the shop and related Culinary Arts curriculum was aligned with standards of the Massachusetts CVTE Frameworks. In preparation of the 2012/2013 school year the department's Health and Safety Plan was revised to include guidelines for new equipment. The Culinary Arts Department has continued to collaborate with the cafeteria kitchen on menu development and food preparation providing a wider variety of food offerings for students. Changes were also made to the Room 251 restaurant schedule to enhance the learning environment and enable teachers to engage in more one to one instruction. Takeout orders were limited to three days a week (Monday, Tuesday and Wednesday) and the restaurant was closed once a month per cycle group to focus on instruction and the fabrication of different food items. Even with these changes, restaurant sales were over \$180,000. The CA department also conducted the Annual Thanksgiving Lunch, Thanksgiving Pies and the Holiday Buffet. In December 2012, the program sponsored an Annual Gingerbread House Decorating event, with proceeds for the event going to the Diman Key Club to help disadvantaged Diman students and their families during the Christmas holiday. This year, the department also offered more upscale items and a greater variety of products allowing our students the opportunity to learn more and exposing them to a wider range of food products. Brunna Ferreira of Fall River was the outstanding student in 2013.

### Dental Assisting

As the fifth most requested program, Dental Assisting continues to be one of Diman's most popular shops. The freshmen program accepted 18 students and there were no transfers out of the freshmen class. Fourteen Dental students participated in the cooperative education program and Jonathan Candido, a Junior, earned a second Gold Medal at the National SkillsUSA competition. All ninth grade students attained their CPR certification and successfully passed their OSHA exams. Ninety-four percent of the sophomores successfully passed the Dental Assisting National Board Infection Control Exam and 100% of the juniors successfully passed the Dental Assisting National Board Radiation Health and Safety Exam. The Dental Assisting program continued its clinical affiliations with local dental offices. Ten offices participated in the program, with 18 students completing 40 hours of clinical affiliations. Sophomores and seniors assisted Public Health hygienists during the Polished Program that provided free cleanings to our students throughout the year. The program also assisted with a number of public service campaigns including SMILES, a program that offers free dental care to patients and the "Kick Butts" Campaign for Tobacco Free Students. Seniors visited Ninth Street Day Nursery where they educated students on dental health and proper nutrition. The program continues to fabricate mouth guards for Diman athletes in sports where mouth protection is mandated. Faculty also participated in Dentistry From The Heart, a program that offers free dental care to patients. Jacqueline Canton of Swansea was named the Outstanding Student in the Dental Assisting program for 2013.

### Drafting

The Drafting Department experienced a resurgence of student interest with eighteen freshmen enrolled bringing the total student enrollment to fifty-four. Six seniors participated in the Cooperative Employment Program during the school year. Five students remained employed at the time of graduation. All Freshmen successfully completed the 10-hour construction online safety program. All seniors passed the Work Force Ready Exam for Technical Drafting and fifty-eight percent of the junior class passed the Work Force Ready Exam for Architectural Drafting. Curriculum changes were discussed with the Advisory Board and will include the implementation of a civil engineering module and additional STEM and Pre-Engineering concepts. The Drafting Department is articulated with Bristol Community College and is

seeking national certification from the American Design Drafting Association (ADDA). The Drafting department was engaged in a number of projects in 2013 including the kitchen layout for the house building project, the department also drafted a sign for the City of Fall River (Niagara Neighborhood), as well as numerous in-house drawings for the maintenance department. The Drafting department teamed with both B.M.C. Durfee High School and Morton Middle School as part of the Morton School Shadow Project, where students shadowed a contract administrator, architect and general contractor regarding a major municipal project to develop a greater understanding of building processes from start to finish. Taylor Langley of Fall River was named the program's 2013 Outstanding Student.

### Electrical Department

Students in the Electrical Department had a very busy year completing projects both in the school and within the sending communities. One project was the disconnecting and relocation to an outside site of the shop solar panels. A 1-1/4" EMT was installed in the shop to protect a fiber optic cable that will be run to monitor the Solar Photovoltaic Project electrical production. Diman will receive both electricity and energy credits through this project. Upperclassmen also completed projects in Automotive, Auto Body, Culinary, Dental, Electrical, Facilities Management, Graphics, Machining, and the D-Wing bathrooms. Community projects included the installation of light sensors for hallway lighting at the Swansea Elderly Housing Complex and the on-going electrical renovations at the Highway Survey Department in Westport as well as working on the house building project in Westport. All of the electrical shop students have completed the CareerSafe (12 Hour) Online OSHA Course and have been issued the OSHA cards. Faculty reviewed the new Electrical Frameworks in preparation for a full alignment in the coming year. Michael Ferreira of Fall River was named the 2013 Outstanding Student in the Electrical program.

### Electronics Technology

The Electronics Technology Department has had another successful year. Despite the regional economic difficulties, the Electronics Department has a large group of students on co-op and a record number of freshmen who have chosen electronics as their first choice for program placement. All students attained the OSHA 10-hour safety certification and forty students passed their ISCET electronics certifications tests. Faculty are excited as a department begins implementation of the new state frameworks for electronics. For the first time there is a heavy emphasis on robotics and computer technology. Curriculum realignment began and will continue throughout the 2013/2014 school year. The changes will make our students so much better in tune with the industry. Six of the top ten students in 2013 came from the Electronics program. Danielle Candido of Fall River was named as the Outstanding Student in the 2013 school year. She was also Diman's representative for the Massachusetts Outstanding Vocational Student Award.

### Facilities Management

In spite of a number of staff rotations due to illness, the Facilities Management Department had a very successful year. The modified exploratory curriculum was successful and enrollment was steady. The three students who participated in co-op did exceptionally well, receiving grades from their employers ranging from 89 to 99. The department also included the industry certifications available to students through Facilities Management in their curriculum. These include the OSHA10 certification for 9<sup>th</sup> graders, the Chief Architect Certificate for 10<sup>th</sup> graders, the Lockout Tagout Safety Course Certificate for 11<sup>th</sup> graders, and the Confined Space Training Course Certificate for 12<sup>th</sup> graders. Students were involved in a number of school and community projects including work for the Westport Highway Department, the Fall River Police Department, signs for Swansea and Fall River, and various jobs throughout the school in preparation for the NEASC visit in the fall. The Diman house in Westport was painted and kitchen cabinets were stained by students in the Facilities Management program. Vincent Rapoza was awarded the honor of being named the 2013 Facilities Management Outstanding Vocational Student.

### Graphic Communication

The Graphic Communications Department experienced success from both a production and educational

perspective during the 2013 school year. The program has a record high enrollment of 98 students with six seniors working in area companies through co-op placements. In their freshmen year, students learned screen printing, sophomores learned offset printing and bindery, and junior instruction focused on design and prepress. Seniors learn digital print, embroidery, and customer service and produce most of the "live work" for the communities. In-house production included over 3.1 million copies for the Diman staff through the quick-print center. Estimated production for the program in 2013 was over \$353,000. Also, the department produced graduation diplomas for both B.M.C. Durfee High School and Diman in 2013. The senior class project resulted in the completion of Diman's 2013 yearbook, "Classmates". More significantly, the Graphic Communications program is now responsible for school mailings, including report cards and other school bulk mailings. The recently purchased mailing software that was purchased for the GC program has resulted in a savings to the District of over a thousand dollars in 2013. The program conducted student assessments in both Adobe PhotoShop and SkillsUSA Workforce Ready. Zaina Gouveia of Fall River was named the 2013 Outstanding Vocational Student for the Graphic Communications program.

### Health Assisting

The Health Assisting Department was again the first most requested shop for placement from the exploratory program. The program accepted 29 female and 1 male freshmen student in January. Health Center 21 has proven to be an important asset to our program in being able to reinforce the concepts that have been taught. The American Red Cross Babysitter certification was added to the freshmen curriculum starting in the 2012-2013 school year. Juniors also benefit from the Department's clinical affiliation with Clifton Rehabilitative Nursing Center. Over the four years in the program students have the opportunity to earn numerous certification. Thirty freshmen students completed the 10 hour OSHA General Safety course, received the American Heart Association BLS Health Care Provider certification, their National Safety Council First Aid Certification, and their Babysitter Certification. Twenty-five juniors passed the state certification test for CAN and received the American Heart Association BLS Health Care Provider certification. Twenty-four juniors also successfully completed the Workforce Ready Assessment. Seven seniors received a Human Services Credential in Providers Council Developmental Disabilities I and II, six seniors received certification as Home Health Aides, and one senior received National Certification as an EKG Technician. Co-op education placements in the Health Assisting field continue to be high again this year having all 28 eligible students out on coop. The demand for our students in the Health Care field is high and we have not seen any impact due to the poor local economy on our program. Ashley Oliveira of Fall River was named the 2013 Outstanding Student in the Health Assisting program.

### Heating, Ventilation, Air Conditioning & Refrigeration

The Heating, Ventilation, Air Conditioning and Refrigeration Department (HVAC/R) continued to make gains in the area of sustainability in both curriculum and projects during the 2012-2013 school year. The related classes continued to use an online program and text which eliminated the cost of purchasing textbooks and enables students to access an e-book online from any computer at home or at school. Students received industry certifications including OSHA 10-hour construction safety in grade nine, EPA section 608 refrigerant management certifications in grade eleven, and their EPA 410A safety training certification in grade twelve. The HVAC/R students contributed to Diman's house building program with the installation of heating, ventilation, and air conditioning. The students completed several repair jobs, new installations, and preventive maintenance throughout the building under the supervision of the senior instructor. Alexandre Medeiros of Fall River was named the Outstanding Student for the 2013.

### Machine Tool Technology

The Machine Tool Technology Department had another very successful year with 100 students enrolled in the program. The Machine Tool Technology program is nationally certified by the NIMS organization. Co-op placements remained strong as jobs available surpassed Diman's ability to fill all employer requests due mostly to transportation. Throughout the school year, a total of 17 students were on co-op. At the end of the co-op employment cycle all students who expressed an interest in staying with their co-op employer as their career choice were offered full-time employment. All twenty-eight freshmen successfully completed the OSHA Career Safe General Certification and seniors received Workforce Ready

Certification. The Machine Tool Technology program continues to provide valuable services and projects for our member communities and for virtually every shop at Diman. Of special interest was a model M1A1 Abrams Tank the sophomores manufactured that replicates the real thing closely enough to draw the attention of the US Army. Faculty completed a scope and sequence of the new curriculum frameworks and plan to continue alignment in the coming school year. To maintain industry standards, a number of equipment purchases were also made including five Clausing-Metosa lathes for the Freshman area, a Kalamazoo Band saw in the freshman/ sophomore area and a new Prototrak 1630 programmable lathe to replace the old Smart-Lathe. With the recommendation of the Advisory Committee, the HAAS VF-2, which was purchased in 1996 was also replaced with a new HAAS VF-2 and up to date machining accessories package. The Machine Tool Technology program is nationally certified by the National Institute of Metalworking Skills organization. Nicholas Parente of Fall River was named the Outstanding Vocational Student.

### Metal Fabrication & Welding

Metal Fabrication and Joining Technology Department had another very successful year with a total enrollment of eighty-eight students with nine seniors and two juniors in cooperative education placements at the end of the year. The faculty completed a scope and sequence of the new curriculum frameworks and will work on a more comprehensive alignment of Strand 2 in the coming year. The Metal Fabrication and Joining Technologies program maintains certification with the American Welding Society (Certificate # 041101PO) and our state articulation agreement with the Sheet Metal Apprentice training center in Dorchester, MA. Student safety continued to be the top priority and all freshmen were required to take the OSHA 10 course. Students also receive safety and operation training and are tested on each piece of machinery at the start of each year. Personal safety, fire safety, electrical safety, machine safety and emergency response are also covered. Both Diman and our communities benefited with projects both large and small completed by students. Of special note was the installation of the final phase of the student designed and manufactured fence around the football stadium in time for the 2013 graduation exercises. Instructional changes are on the horizon for the program, as the teaching aide position that is currently held by Mr. James Ainsworth is going to be transformed into a full-time teaching position. The district will be hiring the full-time instructor to become the exploratory/freshmen instructor at the beginning of the 2014 school year. William Parrington of Somerset, Massachusetts was named as the Outstanding Vocational Student in the Metal Fabrication and Joining Technology program for 2013.

### Office Technology

The Office Technology Department had another successful year for students with changes to curriculum, access, and physical space. Enrollment continued to be high with 24 freshmen entering the program. Sixteen seniors participated in co-op and twenty juniors were placed during the third term. The greatest accomplishment for the Office Technology program this year is that 11 of our students completed the BCC Office Skills Training and received their BCC Certificate after graduating from Diman. Nine students are enrolled in this program for the coming school year. Twenty-two students received a credential for passing the Microsoft Office Certification for Word 2010, and twenty-six passed the Microsoft Certification for PowerPoint 2010, nineteen passed the Microsoft Certification for Excel with one student receiving a perfect score. Six of the students who piloted the Microsoft Certification for Outlook also passed that exam. Classrooms were renovated to facilitate a more efficient and organized use of space. Office Technology adopted a rotating schedule that allowed the instructors to work to their strengths while instructing all grade levels. A new format was also implemented for our computer system. Information Technology (IT) created a virtual machine (VM) environment for Office Technology including remote access. OT students are now able to access their Diman worksite from anywhere there is an Internet connection. This tool provides them continuity when completing homework assignments and allows them access to all specialized software applications being used. Lauren Loucks of Fall River was named as the Office Technology program's Outstanding Vocational Student in 2013.

### Plumbing

The Plumbing Department once again had a successful year. Diman's plumbing infrastructure is slowly aging, therefore, this is a perfect opportunity to have our students engage in real life plumbing issues. We

have renovated three bathrooms, two student bathrooms and one faculty bathroom, replaced and added air lines in various shops. To have our students receive the best instruction, the plumbing shop has four shop instructors and one related teacher, so that no question goes unanswered. In addition to the OSHA course which all freshmen take for certification, safety is an ongoing instruction priority during all projects in shop and of offsite jobs. Students in the program also provided services to the Westport Highway Department and were once again an integral part of the House Building program. The Plumbing program follows the Massachusetts State Plumbing and Gas Code. Matthew Coffee of Swansea was named Plumbing's Outstanding Vocational Student in 2013.

### Co-Operative Education Program

The Diman Cooperative Education Program is designed to provide an opportunity for students to gaining valuable employability skills and further their technical education through a paid work experience. Qualifying students attend school for two weeks for academics and then return to their respective employers for two weeks for Co-op. In addition to grade requirements, every student who was interested in applying for a position had a resume and experienced an interview. During the 2012 – 2013 school year, eighty (80) employers supervised and continued training one hundred eighty four (184) seniors and juniors. At the end of the school year, sixty-five (65) graduates in the class of 2013 were offered full-time employment by their Co-op employers and twenty-five (25) students remained as part-time employees. Diman's Cooperative Education Program also had a number of activities to educate students and promote the program during the 2012-2013 school year. The program collaborated with Youth Connect to provide training and education to prepare students for participation in the Annual Co-op Job Fair. Training was provided to two hundred and sixty (260) students on a number of job fair related topics, such as dressing for success, resumes, presenting themselves to employers and other topics related to the event. The 3<sup>rd</sup> Annual Co-Op Job Fair was held in March with thirty-three organizations represented and over 260 students participating. Forty-five students obtained cooperative or part-time employment as a result of this event.

The Cooperative Education Program also collaborated with the Special Education Department and the Southeastern Council of Independent Living on grant funded activities that provide students with disabilities an opportunity to develop job skills to obtain employment opportunities. Students were successfully placed in internship at various organizations throughout the community through this program.

### Guidance and Pupil Services

Personnel in the Guidance and Pupil Services Office were very busy during the 2012-2013 school year. In addition to providing individual counseling services to each student, counselors created curriculum, developed partnerships, and took on new responsibilities. Counselors are now responsible for reviewing teacher course recommendations for students and entering scheduling requests electronically. Lesson plans were written and implemented for individual conferences with 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade students. The conference included going over their grades, career and college planning, GPA and rank, as well as requirements for college entrance such as SAT/ACT tests, MCAS and Accuplacer. Group lesson plans have also been written for grade 10 and 11 and revised for grade 9 and 12. Some of the goals of these lessons include: setting personal, academic and career goals for short and long term, understanding the course selection process, learning what Career Cruising has to offer and begin to build a portfolio. A post-secondary planning booklet was also created by the guidance counselors and printed for the students and parents by the Graphic Communications department. A workshop was held on November 8, 2012 for all parents and students interested in getting more information about planning beyond high school and the post-secondary planning booklets were given to all those that attended. Counselors also gave the planning booklets out to the seniors during their group guidance meetings.

The Guidance and Pupil Services faculty have maintained or established relationships with a number of outside organizations and agencies that provide services to our students and families. These include a Parenting/Pregnancy Group co-facilitated counselor and Family Services therapist, a variety of organizations who provide individual therapists for Diman students, and presentation by Massachusetts Educational Financing Authority on college admissions and financial aid. The department also facilitated Diman's participation in the Bristol County Youth Court where 16 students contributed a total of 247 community service hours. The Guidance and Pupil Services faculty also participated in the Southeast

Equity Leaders (S.E.E.L.) group lead by Jeff Perrotti. This group met approximately every two months throughout the school year at various schools throughout Massachusetts. During these meetings, there were multiple strategies that were discussed in regards to engaging non-traditional students. Fellow school personnel were able to strategize and discuss non-traditional student issues.

The Bristol Career Vocational Technical Education program begins in the sophomore year of high school and continues through two or four years of college. This program prepares students for a career pathway, which coordinates with a defined post-secondary course of study at participating post-secondary institutions. Juniors or seniors who qualified are able to enroll in tuition free Bristol Community College (BCC) in conjunction with the Dual Enrollment Program. Thirty-four students completed courses at BCC under the Dual Enrollment Program earning a total of 214 credits. The Accuplacer Exam is the College Placement Test (CPT) required by all Massachusetts State colleges. Through the CVTE program, we proctored the exam for students at Diman. The Bristol CVTE program also awards college credits at BCC to students under the Articulated Credit Agreements for the work performed in their shop. In June 2013, 156 Diman seniors qualified for Articulated BCC Course Credit. Eighty graduates ultimately attended BCC and were granted a total of 949 credits.

Upon graduation, Diman students continue to benefit from Articulation Agreements with colleges, technical schools, and labor organizations. Particularly noteworthy is Diman's relationship with Bristol Community College (BCC) where there are twenty-four (24) individual agreements covering skills and knowledge in Graphic Communication, Machine Tool Technology, Electronics, Electricity, Drafting, Culinary Arts, and Office Technology. Agreements with New England Institute of Technology (NEIT) were also renewed this year for Air Conditioning, Auto Technology, Drafting, Electricity and Electronics. Diman's long standing articulation agreement for Culinary Arts with Johnson and Wales University was also reinstated this year after a lapse of several years. Our agreements with other schools are still active and remain in effect for another school year. Those articulations are for Drafting, Computer Technology, and Automotive Technology with Benjamin Franklin Institute of Technology; Heating Ventilating and Air Conditioning Technology with Massasoit Community College and Auto Technology with Universal Technical Institute. An additional agreement with the Sheet Metal Workers Joint Apprenticeship Program, Local 17 also remains active.

## Special Services

The Special Education Department provides services to 134 students with disabilities. Diman has three programs designed to meet the various learning needs of our students with disabilities, General Shop – grade 9 only, the Basic Program – grades 10-12, and the Standard Program – mainstreaming and services grades 9-12. General Shop is a one-year exploratory program provided to grade nine students with disabilities who require support while assessing their academic and vocational abilities on a daily basis in a more controlled and individualized environment. This program provides students with four periods of General Shop and four periods of academics. The General Shop students have the opportunity to be moved into the Basic or Standard programs when they are evaluated at mid-year and again at the end of freshmen year. Students with disabilities who are determined to need a more structured schedule along with daily instruction and reinforcement in academics enter the Basic program usually for grades 10 through 12 where they are provided daily academic classes and go to a vocational shop in which they have shown ability, each on a half-day basis. All other students enter the Standard Program and receive academic services with special education teachers based on their IEPs and are placed into trade areas based on ability. Determined by individual progress, students may move from the Basic to Standard program during the 10-12th grades. Reading intervention services such as Wilson Reading and/ Orton Gillingham were also provided after school as needed.

Diman continues to collaborate with the Southeast Center for Independent Living, Massachusetts Rehabilitation Commission, and Community Connections. These agencies provided transition support services to our students with disabilities. A permit class was once made possible through the Southeast Center for Independent Living. The class ran for three weeks and six students were administered their permit test at Diman by a representative from the Department of Motor Vehicles.

The Special Education Department continued to analyze available MCAS data to determine student weaknesses and remediate to these areas to increase MCAS success. MCAS Math support was provided to those students with disabilities who did not achieve competency on their eighth grade math



MCAS. These students received one on one to small group instruction two days a week during their vocational week. This program started in October and ended the week before the tenth grade MCAS test was administered. Sixteen students from the Class of 2015 received MCAS math support. Parent support was a key component to the success of these students because weekly progress reports were mailed home. Eighteen graduates of the Class of 2013 on IEPs passed MCAS requirements and earned their diploma, one student still needs to pass the Science.

## Grants

The Carl Perkins Grant (\$181,687) provided funds for one instructor and a portion of two others. The remainder of the funds targeted curriculum revision and professional development. Funds were provided for professional development in Adobe Creative Suite software for Graphic Communications and Office Technology faculty. A course entitled: Common Core Mathematical Practices for the Vocational Instructor was also provided for professional development. It provided vocational instructors with knowledge of the Common Core Standards in Mathematics and the integration of these standards as part of the related classroom or shop curricula.

The Special Needs 94-142 (\$328,353) provided salary and benefits for two special education teachers and the Extends after School Homework Support Program including transportation. Additional student services included contracted services for an MCAS math coach, a therapist to conduct a social group, services from Community Connections, and an Autism Consultant. A remedial program was purchased from JFYNet which provides modules in various academic areas to be utilized by the students with disabilities. The continuation of software for IEP development was supported by this grant and participation by two attendees to the CEC Council for Exceptional Children conference. Computers and software upgrades were purchased for the special education classrooms.

TITLE I (\$379,842) and Title I Carryover (\$ 63,307) provided partial salary and benefits for two reading teachers and four math teachers. A full-time secretary, a part-time at-risk-counselor, a part-time library paraprofessional, and a part-time parent liaison were also provided through this grant. Teacher stipends were provided for the Extends After-School and the RISE Early Morning programs as part of the supplemental services offered through the school-wide Title I project. Wilson Reading Specialists were also hired to provide reading support on an after school basis. After school transportation was provided on Tuesdays and Thursdays to students staying for Extends and Wilson Reading. Title I & Title I Carryover will fund the summer transition program entitled "Bengal Challenge - Freshmen Summer Academy", which includes a project coordinator, teachers, instructional and non-instructional supplies, and transportation. This fun program blends math, science and english skill builders with activities to familiarize the student with Diman. Field trips and physical challenges help build team spirit.

Title II Part A: (\$47,462) has been flexed into Title I grant and will offset the "Bengal Challenge".

Academic Support (\$27,300) provided the class of 2014 with weekend support services in Math during the fall, English Language Arts in the Winter and Science in the Spring.

Vocational Program Equipment Grant (\$50,000) is a matching grant that was awarded this year and will provide approximately 50% of the funds for a CNC Water jet Cutter for the Metal Fabrication and Joining Department. Diman has two years to access these funds for the purchase of this equipment. Diman continues to partner with the University of Massachusetts at Dartmouth, Bristol Community College and the Workforce Investment Board to provide professional development to our faculty and to provide training opportunities to area residents under numerous grant programs.

## SkillsUSA Competitions

Diman's Chapter of SkillsUSA had a very successful year in 2012-2013. Once again Diman was a 100% Participation Chapter with every secondary and post secondary student enrolled in SkillsUSA. Chapter officers attended the Fall Leadership Conference where all seven won leadership awards. The Diman SkillsUSA Chapter raised \$1,500 to support their designated charities, Be Like Britt Foundation (\$1,000) and Flutie Foundation for Autism (\$500). Diman held its annual Job Skills Demonstration in March 2013.

A total of 11students competed in five groups. The First place finishers in each category represented Diman at the State Leadership and Skills Conference in April.

Diman R.V.T.H.S. was honored to once again host the SkillsUSA District Competition in March. One hundred forty-seven students from Diman competed against 600 students from 7 other schools that make up the district. Diman students won a total of 64 medals. The totals are 20 gold, 23 silver, and 21 bronze. All gold and silver medal winners will advance to the State Championships in April. The event has been a perennial success for all attendees. Diman also held its annual Job Skills Demonstration in March with a total of 11students competed in five categories. The First place finishers in all categories represented Diman at the State Leadership and Skills Conference in April.

The 39<sup>th</sup> Annual State Leadership and Skills Conference was held from Thursday, April 25th, thru Saturday, April 27th. Ninety students and twenty-five advisors attended this weekend long competition which was held in Marlboro, MA. Diman had eighty-six students compete in their trade area or leadership area. At the closing ceremonies, thirty-three students earned gold medals, twelve students earned silver medals and three students earned bronze medals. In June, the gold medal students along with their SkillsUSA advisors attended the annual State House Luncheon in Boston honoring all Gold Medalists, National Voting Delegates and State Officers. This event is sponsored by Senator Michael Rodrigues of Westport.

In June, thirty-three students, fifteen advisors, and Mr. Bentley attended the week long 48<sup>th</sup> National Skills and Leadership conference in Kansas City, MO. All of our students competed in their trade/leadership area. We are proud of all of our competitors. At the National Closing Ceremonies, six students earned gold medals, three students earned silver medals and eight students earned bronze medals.

### School of Practical Nursing

During the 2012-2013 school year, the School of Practical Nursing offered full-time day, part-time evening, and part time day training options utilizing over twenty clinical sites. A formal articulation agreement with the Registered Nurse Program of Bristol Community College continues to provide qualifying students with an advanced placement option in the RN program. A second articulation between the School of Practical Nursing and Diman High School Science Department allows qualifying graduating seniors' Anatomy/Physiology to be recognized by in the LPN Program.

The School of Practical Nursing Program admitted 48 full-time day students into its 2012-2013 class. Thirty two (32) students graduated on June 28, 2013 and ten (10) transferred to part- time to continue their study. The part-time Day Program graduated an additional eleven (11) students. The part-time Evening Program admitted seventeen (17) students. Diman Regional School of Practical Nursing is also proud to announce that 55 of its 56 2012 graduates passed their National Council of Nursing Licensure Examination (NCLEX-PN).

In addition to their work with the affiliated agencies, School of Practical Nursing students participated in many community projects including: Annual Diman Open House and After Prom Party, American Red Cross Blood Drives, and chaperoning Diman HS students to the Museum of Science and Massachusetts Institute of Technology in Boston. Students also participated in the post-graduate division of SkillsUSA with four students attending Nationals, three bringing home medals (a bronze, a silver, and a gold).

### Greater Fall River Vocational School District Fiscal Year 2012-2013 Budget

#### Foundation Revenue:

Chapter 70 Foundation Aid	\$ 14,241,401
Community Assessments	6,715,829
Carry Forward	<u>460,360</u>
Total	\$ 21,417,590

#### Foundation Expenses:

1000 Administration	\$ 2,171,466
2000 Instruction	12,684,206
3000 Student Related Expenses	898,391
4000 Plant Operations/Maintenance	2,344,677
5000 Retirement & Insurance	<u>3,318,850</u>
<b>Total</b>	<b>\$ 21,417,590</b>

#### Transportation (By Regional Agreement)

Student Transportation Expenses	\$ 556,962
Chapter 71 Transportation Aid (55% Reimbursement)	306,329

#### Regional Transportation Assessment \$ 250,633

	<u># Students</u>	<u>Ratio</u>	<u>Regional Assessment</u>	<u>Community Assessment</u>
Fall River	1010	0.7481	\$ 250,633	\$ 187,511
Somerset	125	0.0926	\$ 250,633	23,207
Swansea	123	0.0911	\$ 250,633	22,835
Westport	<u>92</u>	<u>0.0681</u>	<u>\$ 250,633</u>	<u>17,080</u>
<b>Total</b>	<b>1350</b>			<b>\$ 250,633</b>

#### Total Community Assessments

	<u>Foundation</u>	<u>Transportation</u>	<u>Total</u>
Fall River	\$2,852,489	\$ 187,511	\$ 3,040,000
Somerset	1,358,329	23,207	1,381,536
Swansea	1,356,061	22,835	1,378,896
Westport	<u>1,148,950</u>	<u>17,080</u>	<u>1,166,030</u>
<b>Total</b>	<b>\$6,715,829</b>	<b>\$ 250,633</b>	<b>\$ 6,966,462</b>

## **ANNUAL REPORT OF THE HARBORMASTER**

The Harbormaster hereby submits his report for the year ending December 31, 2013.

The 2013 boating season started off with April and June on the cold side with not too much fog and normal winds, while July turned out hot like August weather and August, September and October were beautiful with light winds and a great late summer/early fall boating season. There were no named tropical storms that visited us like the last two years and people left their boats in the water until late October.

As usual, vessel pumpout service (CVA) was provided from late April until about November 15, 2013 with about 7,000 gallons of boat septage pumped from over 600 vessels pumped out. Through a CVA grant of \$12,000 we purchased a new 90hp outboard, Edsen pump engine (electric) hoses and fender system for the 22' Angler pumpout vessel. Also, the Harbor Department purchased a new 200hp E-Tec Evinrude outboard for the primary 24' rescue boat from monies supplied from our Capital account, which we have been putting about \$6,000 aside each year (the old engine had 1,350 hours for a period of 5 years).

In the early summer, we rescued a person who was reported missing off of Gooseberry Neck. After about 1½ hours of looking, Assistant Gary Tripp spotted the man who was o.k. but unable to swim back to the beach. The U.S. Coast Guard (USCG) responded along with a helicopter and 2 cutters as well as the Westport Fire Department. The Harbormaster Department provided 24/7 coverage and regular patrols on weekends while operating on a level funded budget for the sixth straight year.

The Harbormaster responded to a normal amount of assistance calls (40 or so) from the Westport Police dispatch, USCG, marine VHF and cell phone to assist the boating public.

In addition, the Harbormaster Department launched and hauled the floats at Hix Bridge, ran the State Boat Ramp, collected fees and registered approximately 1,300 vessels using Westport waters.

In October of 2013, the Harbormaster Department, along with the Westport Fire Department, Dartmouth Fire Department and state and private interests, conducted a joint oil spill boom deployment exercise using the Spindle Rock Club facilities as a staging area. The Harbormaster installed an oil boom anchor on Half Mile Rock and plans on installing stainless steel eye bolts in rock formations around the river for permanent mooring eyes for oil boom deployment.

The following were overall revenues collected from and paid by boaters for the 2013 season:

Slip & Mooring Fees (approximately 1250)	\$ 91,838.00
Private Mooring Permits (325)	3,900.00
Town Mooring Seasonal Permits	2,100.00
State Boat Ramp (Daily - \$5 per day)	11,651.00
State Boat Ramp (Seasonal – 183 x \$45)	8,235.00
State Boat Excise Tax (to Municipal Waterways)	22,036.00
State Boat Excise Tax (to General Fund)	19,586.00
Total to Enterprise Fund	\$139,760.00
Total Paid by Boaters in 2013	\$159,346.00

As always, I would like to publicly thank my very dedicated assistants James Perry, Jonathan Paull, Gary Tripp, John Bevis, Christopher Leonard and volunteers Richard Hart (Sweet Pea) and Greg Robb (close to 100 hours donated time at the State Boat Ramp in 2013) and Andrew Souza for a job well done, and who at times when called upon, put their lives at risk for the sake of the Town and boating public. Special thanks go out to the women at the Town Hall. They make life so much easier for the Harbormaster Department. Professional thanks to the Westport Police Department and the Dispatchers, the Westport Fire Department, the Harbor Advisory Committee (John Azevedo, Chair) and the Highway Department. These people are a great help with their continuing support of the waterfront.

Respectfully submitted,

Richard B. Earle  
Harbormaster



## ANNUAL REPORT FOR THE HIGHWAY DEPARTMENT

### Highway Surveyor

Harold J. Sisson, Jr.

### Interim Highway Surveyor

Christopher Gonsalves

### Operators

Quentin Lord  
Andrew Sousa  
Scott Boyd

### Skilled Laborer/Light Truck Drive

Antonio Medeiros

### Skilled Laborer/Truck Driver

Paul Lourenco  
Evan Almeida  
Ian Morse

### Clerk/Dispatcher

Susan Maynard

The Westport Highway Department continues to maintain 160 miles of roadway. The Highway Department has regular duties of:

1. General maintenance and resurfacing of roads;
2. Installation and repair of drainage;
3. Cleaning and installation of catch basins;
4. Tree trimming and brush cutting;
5. Mowing along sides of roads and landings;
6. Processing of loam, sand, gravel and stone on site;
7. Winter season plowing and sanding;
8. Maintenance of vehicles and equipment;
9. Sign making;
10. Water meter readings.
11. Street sweeping.
12. Maintaining of retention ponds and easements.

### •Chapter 90 Program

Chapter 90 is a 100% reimbursable program for maintaining, repairing, improving and constructing town ways and bridges, which qualify under the State Aid Highway Guidelines adopted by the Public Works Commission.

Additionally, road building machinery, equipment and tools may be purchased if project related.

### Projects

Raingarden Project: In 2013 Phase II, the Highway Department worked with community volunteers and engineers from the Norfolk Ram Group to create rain gardens to clean up and slow down the storm water runoff from roofs and parking lots at the Westport Middle School Complex. This work is part of a multiphase project. The Town along with the Westport River Watershed Alliance and the Buzzards Bay National Estuaries Program applied for a Section 319 grant to fund the project which would be administered through the Department of Environmental Protection, Office of Watershed Management.

Beach Avenue: Restructured roadway so the public will have accessibility to the public roadway and beach area. The road has been prepped for spring paving. The paving will be financed with Chapter 90 funds.

Sam Tripp Brook: Rebuilt retaining walls to prevent bank erosion from entering the stream.

### Building Repairs

The Highway Department was very fortunate to continue their partnership with Diman Regional Vocational Technical High School. While under the guidance of the instructors the students gain valuable skills on the job and the Town's only financial responsibility is paying for materials. The buildings are in great need of repair and upgrading and by being part of this program we were able to take care of the following issues in 2013:

Main Building: Completed removal of siding from the east side of building, cut siding 10 feet above grade, installed flashing and new siding. Installed weather stripping around 5 overhead doors, installed new handicapped accessible door, completed insulating east wall, applied interior walls and paint. Demo interior of south bay, framed interior to accept insulation, installed insulation, installed interior walls 8' high of plywood and the top section with sheet rock. Painted wall and installed trim.

Sign Room: Completed, Jacked ceiling, installed support beam and columns, relocated doors, installed new exterior door, new walls and a new suspended ceiling.

New Handicapped Accessible Bathroom: Demo old bathroom, demo concrete floor, installed new ceiling supports and columns, new walls, door, and ceiling. FRP to 4' was installed and painted room.

Back Storage Building: Covered with T-1-11.

Building #2: Removed old trim around six overhead doors, re trim and covered with 20 ga. galvanized metal. Relocated and re-signed fire extinguishers to code.

As with prior years, the Highway Department has assisted other Town departments with their projects and undertakings. We continue to look forward to accommodating the needs of the Town of Westport and will remain efficient in this undertaking.



## ANNUAL REPORT FOR THE WESTPORT HISTORICAL COMMISSION

The following is a report of the Westport Historical Commission for the year ending December 31, 2013.

Regular Members:

William Kendall, Chairman  
James Collins, Jr., Vice Chairman  
Jane Loos, Secretary  
Geraldine Millham, Treasurer  
Janet Jones  
Ted Kinnari

Alternate Members:

Sean Leach  
Christine Vezetinski, Clerk

The Westport Historical Commission (WHC) is in its 30th year of operation, and it's mandate includes a variety of responsibilities.

**Westport Historic Survey:** The WHC oversees and maintains the Westport Historic Inventory, a Town wide list of historic houses, buildings, structures and objects, also on file with the state at the Massachusetts Historical Commission (MHC). A Community Preservation Act grant has been instrumental in updating and widening this inclusive survey.

**Westport Demolition By-Law:** Under the terms of the Westport Demolition By-Law, property owners contemplating demolition of their historic structures must obtain approval from the WHC before they are issued a demolition certificate from the Westport Building Department. Property owners can view the complete inventory on the websites of the WHC or the MHC (<http://mhc-macris.net/Towns.aspx?Page=towns.asp>), in the office of the Building Inspector, or in the History Room at the Westport Public Library. Three properties on the Westport Historic Inventory requested demolition approval, two of which were found not to be “preferably preserved”, while the third was not a formal request.

**Westport Point Historic District:** Overseeing the Westport Point Historic District continues to be the major portion of the work of the WHC. This year twenty-five applications from property owners within the Westport Point Historic District came before the WHC. Seven major projects were approved for Certificates of Appropriateness; no applications were denied; one project was continued into 2014.

Fifteen projects received Certificates of Non-Applicability, either due to “like for like” repairs or for work not subject to WHC review. WHC revised its rules and regulation to expedite review/decision making for applicants of Certificates of Non-Applicability. The chair and secretary now may issue these certificates for routine work that is ‘like for like’ repair or work that is clearly outside of the WHC purview, without making applicants wait for the next monthly meeting.

**Preservation Oversight:** WHC regularly reviewed work at three properties where WHC holds preservation agreement oversight on behalf of the Town - Westport Town Farm, Oscar Palmer Farm, and the Handy House.

The WHC holds meetings generally on the first Monday of each month. WHC meeting agendas, application forms, guidelines and other general information are listed on the Town of Westport website. WHC house plaques for buildings over fifty years old are available at the nominal cost of \$50 per plaque. Applications can be obtained from the website or the WHC bulletin board in Town Hall.

The WHC’s annual budget of \$725 is used for office supplies, postage and printing costs, and the WHC website. Videotapes of WHC meetings are recorded by local cable personnel, and broadcast on the local cable access channel.

At the present time the WHC has an opening for one regular member and five alternate members. Applications are welcome through the Board of Selectmen’s office.

Respectfully submitted,

William Kendall, Chair

## **ANNUAL REPORT OF THE WESTPORT HOUSING AUTHORITY**

The Westport Housing Authority is a public agency operated by a Board of Commissioners composed of four town elected members and a Governor Appointee. This Authority is regulated by the Massachusetts Department of Housing & Community Development (DHCD) and operates a 48-unit complex known as Greenwood Terrace at 666 State Road. It is the only development under the auspices of the Authority. All units are two room (one bedroom) units suitable for an individual or a couple. This state subsidized housing is available to applicants at least 60 years of age or disabled with incomes not exceeding \$42,350 for one person and \$48,400 for two. There is no asset limit. Rents are based on thirty per-cent (30%) of the tenant’s income. Applications are processed according to state determined priorities and preferences. There is a waiting list.

## Report 2013

In 2013 we were able to complete the replacement of the gas ranges in each apartment with electronic ignition ranges. This work was completed with funding provided by the Commonwealth of MA/Department of Housing and Community Development. We began the design of a major project to replace all the bathroom sinks and faucets and correct the dysfunctional bathroom drains. The project went to out to bid and was awarded to Compass Plumbing & Heating. The work is scheduled to begin in January 2014.

## Board of Commissioners

The Board of Commissioners holds their regular meetings on the third Wednesday of each month at 3:30 p.m. Interested community members and tenants are welcome to attend.

<u>Members for 2013</u>	<u>Position</u>	<u>Term Expires</u>
Veronica Beaulieu	Chairman	2016
Elizabeth A. Collins	Vice-Chairman	2015
Ron Costa	Commissioner	2014
Denise leonardo	Commissioner	2018
Marjorie Holden	Governor's Appointee	

Long time Commissioner Duncan Albert decided to not seek re-election. At the annual town election , Denise Leonardo was elected through a write in vote. We welcome Ms. Leonardo to the Board and bid Duncan Albert farewell and thank him for his many years of dedicated volunteer service to the Authority.

We would like to take this opportunity to publicly acknowledge and thank the men and women of the Westport Police and Fire Departments who continually respond to the needs and concerns of our tenants. We would also like to thank the Council on Aging, the Community Preservation Committee, the Highway Department and the Board of Health for their support and assistance. Our final thanks are extended to the Board of Selectmen for all they do to support and advocate for affordable senior housing.

Respectfully submitted,

Krisanne Sheedy  
Executive Director

## **ANNUAL REPORT OF THE LANDING COMMISSION**

### **TREASURER**

I hereby submit my annual report as Treasurer, December 31, 2013.

Balance January 1, 2013	\$33,619.73
Received from Leases	5,240.00
Interest Received on Deposits	<u>243.29</u>
TOTAL	\$39,103.02
 Expenditures 2013	 9,122.49
Balance December 31, 2013	\$29,980.53

Respectfully submitted,

George E. Foster





## **ANNUAL REPORT OF THE TRUSTEES OF THE WESTPORT FREE PUBLIC LIBRARY**

The Board of Trustees of the Westport Free Public Library hereby submits its report for the year ending December 31, 2013.

### **•Trustees**

Robert J. Gormley, Chair  
Paul Cabral, Vice-Chair  
Nancy M. Dawson

Pauline B. Dooley  
Sharon Hanover  
James J. Walsh, Jr.

### **Staff**

Susan R. Branco  
Linda R. Cunha

Jane L. Young  
Joshua R. Brum  
Janina A. Oliver  
Ethel L. Rodrigues  
Leona E. Andrade  
Loretta Price  
Bonnie Strebel  
John Medeiros

Library Director  
Assistant Library Director/  
Children's & Young Adult Librarian  
Principal Clerk  
Principal Clerk  
Library Aide  
Library Substitute  
Library Substitute  
Library Substitute  
Library Substitute  
Custodian

Staffing changes came to the Library in 2013. Marjorie Sandborg retired after 9 years of service on the Board of Trustees. Her many hours of service on the Library Building Committee during the 2008-2009 building/renovation project were greatly appreciated. Joshua Brum, Principal Library Clerk, resigned on December 31<sup>st</sup> after 7 years of service. Many thanks, Josh, for your wonderful service to the community. Former Library Substitute, Bonnie Strebel, will join us January 2014 to replace Josh.

Additional funding in the Library budget from the Town for Fiscal Year 2014 has provided certification by the Massachusetts Board of Library Commissioners (MBLC), eliminating the challenge of a waiver.

Certification enables us to share resources with forty communities throughout Southeastern Massachusetts as well as eight regional library networks and university libraries throughout the Commonwealth. A healthier budget has enabled the Library to increase its weekly hours from 40 to 45 starting September 2013. As a member of the SAILS Library Network, patrons may order books and materials directly from home. Visit our Library website (<http://library.westport-ma.com>) to order materials and to explore other services as well.

Library use continues to grow for all ages. Thanks to the Manton Community Room, babies and preschoolers enjoy weekly story times, the Library book club and writing group gather to share books and stories, seniors meet to play Bridge and quiet space is provided for tutors. Brownies, Girl Scouts, Samaritans' training, Westport Education Foundation, Westport Cultural Council, Westport Historical Society and the Massachusetts Audubon Society gather for meetings and special programs open to the public.

This year brought a variety of art exhibits to the Manton Community Room. June kicked off with an oil painting and watercolor exhibit by Eugene and Andy Xu. Nikita Soares, a Lasell College student, shared her school art work during July. Organized by Friends of Westport Library (FOWL), Nathaniel Allen exhibited photography by his father, David Allen, from September into October. Local landscapes and seascapes were exhibited by the Westport Senior Center Watercolor Class, organized by Mary Bender, from October into November. Wall space is often available and the Trustees welcome all artists.

The Helen E. Ellis Charitable Trust Case displayed "Peace Boxes" and ceramic sgraffito vessels designed by Westport High School students in Morgan Bozarth's art classes. Jessica Raimondi's digital photography students in her Photo II class displayed their works on the display board in the Children's area. Volunteer, Bonnie Guptill, continues to display a variety of works in the Ellis Case

The Helen E. Ellis Charitable Trust sponsored puppeteer, Deborah Costine's "Woodland Cinderella" in March and Debbie O'Carroll's "Halloween Magic Show" in October. The Westport Cultural Council sponsored storyteller, Diane Edgecomb's "Digging Dinosaurs" program in July. August brought Marla Isaac and her variety of raptors sponsored by FOWL. Twelve workshops and six Pajama Story times took place around the summer theme, "Dig into Reading." Prizes for the summer reading picnic were provided by Partners Village Store & Kitchen.

Nine after-school programs were held for Westport Middle School students. Mary Cass, a BCC Engineering Instructor, held 2 lego-building workshops. Tyler Clark, Westport Substitute Teacher, held a geocaching program. Thanks so much to these two individuals for volunteering their time. Jordan Smith filled the position of After-School Assistant from January through June. The Library welcomed Oliver Surpless in September as After-School Assistant. Forty to fifty students visit on school days for homework help and to use the variety of resources available to them.

Linda Cunha visited first grade classes at the Westport Elementary School during March and October. The first graders visited the Library during June to receive their first library cards. A special thank-you goes to Mr. and Mrs. Goulart, who made a surprise visit as Santa and Mrs. Claus, reading stories to our lap-sit and preschool story time children in December.

The fundraising efforts of FOWL cannot be measured in words. The summer paperback sale, the September annual book sale, and the on-going year-round book sale support purchases of books, audio books, and DVDs. The Library is most grateful for the support that the Friends and many volunteers lend to the annual book sale. In April, FOWL sponsored a program by Living Literature dramatizing "A Celebration of Books". In August, FOWL presented "The Swing Fever Duo" featuring Cole Porter and Gershwin selections. FOWL continues their sponsorship of discounted museum passes to the Museum of Fine Arts and the Museum of Science in Boston and has added the New Bedford Whaling Museum and Ocean Explorium passes.

FOWL published the very first quarterly newsletter on April 1, 2013. The newsletter, available at the Library and on the Library website, contains a gem of information about library services along with a variety of articles. Thanks to FOWL, we can learn more about the role our Library plays in the community. Many thanks are extended to the FOWL Board members. The current slate of officers are: President, Kate Kastner; Vice-President, Michael Habib; Treasurer, Karen Nourse; and Clerk, Linda Olsen.

Speaking of volunteers, Beverly Rich continues to provide books, audio books and DVDs through the Homebound Delivery Service. Seniors are enjoying the rewards of receiving large print books and other materials delivered to their doorsteps. Contact the Library to have Beverly stop by and say hello. Volunteers from our community lend a hand on a weekly basis and were honored at a Volunteer Tea in May. Norma Judson continues to organize materials in the History Room. Susan Dutra keeps our outdoor flower pot growing. Linda Bramwell decorated the Library in December with poinsettias and wreaths on behalf of the Westport River Gardeners. A Christmas luncheon, for staff and Friends volunteers, was held by the Trustees.

The Library is grateful for generous donations from townspeople. Neil and Sue Van Sloun's donation is used to update computers. Some donors prefer to remain anonymous, but we thank them deeply. The Trustees and staff look forward to working with and serving the community for another busy year.

Respectfully submitted,

Robert J. Gormley, Chair

## **ANNUAL REPORT OF THE MODERATOR**

I respectfully submit my 2013 Annual report as Moderator of the Town of Westport.

### **Town Meeting**

In 2013, Westport held an Annual Town Meeting with an embedded Special Town Meeting on May 7. There were also Special Town Meetings held on February 7<sup>th</sup> and November 5.

The meetings were held at the auditorium at Westport High School. Voters in attendance exercised true democracy with passion and zeal and with respect for the views of their neighbors and for the town meeting process. They deserve to be commended.

### **Finance Committee**

The terms of Finance Committee members Robert McCarthy, Mary Beth Ferrarini and Mark Carney expired June 30, 2013. Mr. McCarthy and Mr. Carney generously consented to serve another 3 years and were re-appointed. Mrs. Ferrarini chose to retire from the committee after three years of distinguished service for which we all owe her a debt of thanks. Gary Carreiro was appointed to the position vacated by Mrs. Ferrarini.

#### **Finance Committee As Of January 2013**

<b><u>Members</u></b>	<b><u>Term Expires</u></b>
Charles "Buzzy" Baron, Chairman	June 30, 2015
W. Hugh Morton	June 30, 2014
Shana Shufelt	June 30, 2014
Tracy Priestner	June 30, 2014
John E. Miller	June 30, 2015
Warren M. Messier	June 30, 2015
Robert N. McCarthy	June 30, 2016
Mark Carney	June 30, 2016

Respectfully submitted,

Steven Fors, Moderator



## **ANNUAL REPORT OF THE PLANNING BOARD**

The Planning Board hereby submits its annual report for the year 2013.

### **Role**

Under the Massachusetts General Laws, the elected five-member Planning Board is charged with formulating and administering Rules and Regulations Governing the Subdivision of Land in accordance with the Subdivision Control Law; with advising on and reviewing plans for proposed subdivisions; monitoring the installation of subdivision infrastructure and new road construction; conducting public hearings for applications for development; conducting public hearings for the introduction of, and amendments to, Planning Board Rules and Regulations and Town of Westport By-Laws; with reviewing, advising and granting Special Permits and Site Plan Approvals for commercial development; and with developing the Master Plan Update. The Department also implements the guidelines suggested by the Town of Westport Master Plan for sustainable development and redevelopment practices. In addition, the Board advises the Town on land use decisions, projects and policies affecting Westport, and tracks current development trends.

The professional Planning Department staff supports the Planning Board's mission of creating a broad vision for the community of Westport by administering and monitoring subdivisions; reviewing plans for technical compliance; reviewing, amending and writing by-laws, regulations, policies, and grant proposals; conducting research and analysis to advise and assist the Board; preparing staff reports; performing site visits; attending meetings of the Planning Board and other Boards and Committees as requested by the Planning Board. In addition, staff seeks advice from the Board's Consultant Engineer and oversees their work to ensure conformance to approved plans and monitors their approved work and payments from the developers and to consultant engineers; is responsive to requests for information from other departments, the public, and the development community; is responsible for public outreach; and must have knowledge and understanding of Massachusetts zoning and subdivision laws as well as knowledge of planning principles and practices.

### **Meetings**

The Board generally meets every other Tuesday evening in the Town Hall Annex. Planning Board regular meetings and public hearing meetings are televised live. Each meeting is then rebroadcast on the local access cable station several times a week. Administrative meetings are held in the Planning Department

on Tuesday evenings once per month or as needed. During 2013 the Board held 18 regular, 9 administrative and 5 jointly with other departments, a Solar Bylaw Listening Session and a Master Plan Visioning Session for a total of 35 meetings. The Master Plan Update Subcommittee began its work in March and held an additional 11 meetings this calendar year.

### •Membership

Chairman David Emilita's term expired in April and he did not seek re-election to the Planning Board. The Planning Board is deeply appreciative of his professional planning and guidance during his years of service from 1998-2003 and 2007-2013.

All members are elected to a five-year term or if appointed, the balance of the seat until the next election.

Chairman, James T. Whitin's term will expire in 2017, Vice-Chairman, William D. Raus' term will expire in 2014. Elaine Ostroff will serve until 2015. David Cole was elected in April to fill the remainder of the vacated seat he was appointed to in January 2013; the elected seat will expire in 2016. Wayne Sunderland was elected and will serve until 2018.

### •Staff

The Planning Department staff is comprised of: the Town Planner, James K. Hartnett who served as interim part-time Planner from January through March and came on board as full-time Town Planner in April; an Assistant Town Planner, Lucy R. Tabit previously serving as the Principal clerk leaving the Principal Clerk position vacant and Joan Steadman the Part-time recording clerk.

### Revenue

The Planning Department collected a total of \$15,875.00 in filing fees.

Consultant Engineer fees are administered by the planning board and paid for by applicants. Consultant Engineering fees expended totaled \$46,883 during calendar year 2013.

TABLE 1. Department Revenues and Engineering Fees 2008-2013

	2013	2012	2011	2010	2009	2008
Revenue	\$15,875	\$ 9,184	\$ 9,135	\$13,239	\$11,117	\$ 9,649
Engineering fees	\$46,883	\$67,395	\$61,659	\$110,206	\$105,583	\$74,589

### Geographic Information – Fees

A fee for each new parcel is collected into a GIS revolving account. The revolving account was enacted under Article 48 at the 2004 Annual Town Meeting for the purpose of maintaining the assessor's parcel GIS database. In Fiscal 2013, GIS fees collected totaled \$3,320.

### Development Activity

TABLE 2. SUBDIVISION PLANS SUBMITTED, ENDORSED, APPROVED IN 2013

Type	Plans Submitted	Plans Approved/ Endorsed	Plans Withdrawn	Plans Denied/ Not	New Building Lots Created
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				Endorsed	
ANRs- Approval Not Required Plans	15	15	0	0	14
ANR's submitted in 2012, acted on in 2013	0				
Preliminary Plans	1	1	0	0	0
Definitive Plans	3	3	0	0	15
Definitive Plans submitted in 2013, to be acted on in 2014	1	0	0	0	0
Total plans submitted in 2013	20	18	0	0	
Total New Lots Created 2013		-	-	-	29

### Site Plan Approvals

The Board addressed two new Site Plan Approval applications, determining that both were major requiring public hearings. One application was approved in 2013 with one application being still in the hearing process as of January 2014. During the 2013 calendar year, 24 projects were ongoing and applications held multiple appointments with the Planning Board in addition to ANRs listed above.

### •Special Permits

The Board addressed two special permits in 2013 each applying under Article 23 of the Zoning By-laws Flexible Frontage for Reduced Density. One of these applications also sought relief under Zoning Article 21 for Driveways and Common Driveways.

### Pre-Application Consultations

The Board addressed 5 pre-application consultations in 2013.

### Subdivision Monitoring

In 2013 there were approximately 13 subdivisions either under review or under construction or unfinished and defaulted that came before the Board. Assistant Planner, Lucy R. Tabit administers receipts and payments and monitors the escrow accounts for these projects, totaling over \$584,000 dollars. Board members and staff conduct site visits and monitor the progress for these projects. A substantial number of consultant review accounts and surety accounts were closed out and remaining balances were issued. In 2013, 39 consultant review accounts and 6 surety account balances were returned to applicants.

### •Highlights

#### Zoning By-Laws:

The Planning Board submitted the following articles that were approved at the spring 2013 Annual Town Meeting:

1. To amend Section 1, Definitions, of the Westport Zoning By-laws by adding definitions relevant to Solar Energy Systems, in the appropriate alphabetical order.
2. To create a new Westport Zoning By-law Article 24, Solar Energy Systems, for the purpose of regulating the siting of the generation of Solar Energy Systems (via by-right, site plan approval, or special permit) with a permitting process not to exceed 12 months from date of initial application to date of final approval.
3. To amend the Table of Use Regulations by adding the permitted uses as described in Articles 24 for Solar Energy Systems by-right or by special permit.
4. To create a new Westport Zoning By-law Article 25, Temporary Marijuana Moratorium Bylaw, be in effect through June 30, 2014 for the purpose of undertaking a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations Regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.
5. To amend the Table of Use Regulations by reformatting the use table approved at the 2012 Annual Town Meeting regarding the Science and Technology Overlay District (STOD) related-uses easier to understand.

#### Solar Energy Visioning Session

On Saturday January 12, 2013 the Planning Board held a Solar Energy Systems Listening Session to allow public discussion and input on the Solar Bylaw which was defeated at the 2012 Annual Town Meeting. Through the insight leaned from the public at this visioning session the Board was able to rework the by-law and present it at the 2013 Annual Town Meeting where it passed.

#### Master Plan

The Planning Board began the process of updating the Town's Master Plan. On March 2, 2013, in cooperation with SRPEDD, the Planning Board held a Master Plan Visioning Session with 44 active participants to gather public input on Chapters relating to Economic Development, Traffic and Circulation, Open Space and Recreation and Land Use. The Visioning Session also addressed and updated the Priority Protection and Priority Development Report through public input. The Board also encouraged public participation with a survey that was mailed out to 8,500+ town residents and served to announce, publicize and obtain initial feedback as well as stimulate interest in the Master Plan Process. Of the 8,500 surveys that were distributed through the mail, 1,473 or approximately 17% of the surveys were completed and returned for analysis. The survey results are available on the Planning Board website: [www.planning.westport-ma.gov](http://www.planning.westport-ma.gov) in the "Master Plan Info Page" tab.

In March 2013 the Master Plan Update SubCommittee was formed and continued to identify goals and objectives by working with Town departments, committees and organizations and assembling their comments from another survey distributed in May 2013

The Master Plan will be used so that the Town and municipal officials can better manage change. The Plan will inform residents and businesses about the community's characteristics, trends, and policies by guiding by guiding future residential, commercial and industrial growth in the Westport community. The Master Plan is not a zoning bylaw, a subdivision regulation, a budget, a capital improvement program or other regulatory document.

#### Technical Assistance

SRPEDD provided support in facilitating the Master Plan Visioning Workshop on March 2, 2013. The services provided were contracted for \$8,000. Further details are listed in the Master Plan summary.

#### Update Zoning Definitions & Table of Uses

Working with the Zoning Board of Appeals, the Planning Board continued the process of updating the Town's Zoning By-laws focusing on changes that will correct inconsistencies and clarify existing regulations. This is an ongoing process began in 2013.

### Planning Board Rules and Regulations Governing the Subdivision of Land

The subdivision rules and regulations are being reviewed so that updates can be made to design standards and filing requirements. Public hearing on the updates will be scheduled for next year.

### Planning Board Rules and Regulations for Site Plan Approval

The Planning Board conducted two more Central Village Forums on October 22, 2013 and again on December 3, 2013 to receive public input on draft guidelines resulting from previous forum held in 2012. The guidelines set performance standards that will be incorporated into the Planning Board Site Plan Rules and Regulations. A public hearing to incorporate the guidelines into Site Plan Approval is scheduled for sometime in early 2014.

### Briggs Landing Chapter 40B Comprehensive Permit

The Planning Board assisted the Westport Zoning Board of Appeals by overseeing the construction of Phases I and II of Briggs Landing. This included the construction of over 3000' of roadway, utility installations and storm water installations which concluded in 2013. Phases 3-6 are now underway and are also under the review of the Planning Board.

## Roads

The Planning Board recommended acceptance of Cortney Drive and Devol Avenue (part of the Briggs Landing 40B project) for acceptance at Annual Town Meeting 2013.

## Geographic Information System (GIS)

The Westport On-Line GIS (Geographic Information System) Parcel Viewer and Mapping website (<http://host.appgeo.com/westportma/>) has proven a useful tool for looking at over 8,400 Assessor parcels for information such as assessed value, lot size, deed book and page with limited overlays of soils, wetlands, zoning and aerial photos; mapping additional data to the parcel/map; generating lists of abutters and printing mailing labels.

Over 2,813,624 hits were received, averaging 7,708 hits per day and 56.27 hits per visitor. Total page views amounted to 327,912 with 898 average page views per day and each visitor viewing 6.57 pages. There were 49,881 total visitors to the site. The monthly average of unique IP addresses was 9,719. An IP - Internet Protocol - address is an exclusive number identifying all information technology devices, very much like someone's street address.

The GIS parcel information was initiated in September of 2006. The Assessor's GIS database is current to January 1, 2013. The Planning Board continues to work with Applied Geographics to update the parcel data on an ongoing basis using fees collected in a revolving fund.

## Housing

On September 5, 2013, the Planning Department working with the Affordable Housing Trust convened a meeting to review permitting and zoning requirements for the proposed Noquochoke Village Housing Development. Staff from the Planning and Fire Departments reviewed the conceptual plans with The Community Builders and their engineers. Plans were made to host another review with Town departments in early 2014.

## Work With Other Boards And Commissions

- James T. Whitin served as the Planning Board's representative to the Southeastern Regional Planning and Economic Development District (SRPEDD) and is the Planning Board representative on the Narrows Redevelopment Committee. Mr. Whitin continues to work with various Town committees.



- William D. Raus served on the Narrows Redevelopment Committee, the Economic Development Committee and the Community Preservation Committee.
- Elaine Ostroff served as the Planning Board Representative on the Master Plan Update Subcommittee, the Housing Rehabilitation and Advisory Committee and the Tax Incentive Program Committee.
- David Cole served as the Planning Board's representative on the Master Plan Update Subcommittee, the Agricultural Open Space Trust Fund Committee and the Cable Advisory Committee.
- Wayne Sunderland served as the Planning Board's representative to the Southeastern Massachusetts Commuter Rail Task Force.
- Town Planner, James K. Hartnett joined the Planning Department staff in January as the part-time interim Town Planner. In April he was chosen, from among other candidates, to the position of Town Planner bringing almost 30 years of experience to Planning Department.

Respectfully submitted,

James T. Whitin, Chairman



## ANNUAL REPORT OF THE POLICE DEPARTMENT

**Keith A. Pelletier**  
Police Chief

I herein respectfully submit for your information and review the Annual Report of the Police Department for 2013. At the present time, the Department is made up of 29 permanent Officers.

### **ORGANIZATION**

#### Chief Of Police

Keith A. Pelletier

#### Deputy Chief

T.B.A.

#### Administrative Assistant

Hillary J. Harris

#### Lieutenant(s)

Paul E. Holden

John J. Bell

#### Sergeants

Thomas R. Plourde  
Antonio J. Cestodio  
Christopher A. Dunn  
Scott W. Arrington

John P. Couto  
Christopher M. Mello  
Gary L. Cambra

### Regular Police Officers

David Simcoe  
Mario D. DaCunha  
David B. Arruda  
Ryan S. Nickelson  
Scott N. Davis  
Robert J. Reed  
Kyle Fernandes

Matthew P. Holden  
Robert P. Rebello  
Michael D. Silva  
Bryan C. McCarthy  
Barry F. Beaulieu  
Fernando Goncalves

Jeffrey F. Majewski  
Francois A. Napert  
Todd C. Oliver  
David M. Leite  
Tara E. Souza  
James B. Roberts

### E-911 Dispatchers – Full-Time

Jennifer J. Scott  
Sara E. Carvalho

Kylie E. Ouellette

### E-911 Dispatchers – Part-Time

Vacant

Vacant

### Reserve Police Officers

Keith J. Novo  
Jean Lopez  
Michael Kelley  
Marshall A. Ronco  
Richard J. Rodrigues  
Samuel Teixeira

Brian D. Souza  
Eric J. Vanasse  
William Baraby  
Reginald G. Deschenes  
Michael R. Roussel  
Jarrod Levesque

Ryan W. Carreiro  
Stephen D. Kovar Jr.  
Nathaniel Jones  
John R. Gifford  
Jeffrey Belya

YEAR	# OF OFFICERS	CITATIONS	ACCIDENTS	SERVICE CALLS	MILES PATROLED	POPULATION
2013	29	2,762	331	25,138	403,164	15,047
2012	29	2,478	303	25,408	446,815	15,104

### Department Goals & Objectives

#### Purpose:

The purpose of the Westport Police Department is to provide the best possible police service to the community, in the most cost effective manner possible, reducing not only crime but the fear of crime and improving the overall quality of life of the citizens we serve.

In order to accomplish our mission we must:

1. Protect the lives and property of our citizens of the Town.
2. Preserve peace and order in the community.
3. Prevent and detect crime, limiting increases in criminal activity and reduce occurrences of all forms of unlawful activity, as measured by analysis of records.
5. Promote the safe and efficient use of the streets and highways and reduce the number of traffic accidents through selective enforcement, as measured by an analysis of records.
6. Emphasize teamwork within the Department; maintain the highest professional standards possible. Provide the necessary training for our officers to handle all aspects of modern public safety challenges.
7. Promote collaboration and cooperation with all other departments/agencies involved with public safety.

8. Promote community-policing initiatives within the department and with members of the community interested in taking an active part in assisting with public safety.

Goals and Objectives:

Goal 1: To promote highway safety.

Objective 1: Increase traffic enforcement initiatives.

Objective 2: Increase traffic enforcement educational opportunities for personnel and outline departmental objectives.

Objective 3: Selective traffic enforcement patrols dedicated to aggressive driving, speed enforcement, seat belt compliance and driving under the influence of alcohol or drugs.

Goal 2: To emphasize teamwork and cooperation with the community, the Department will maintain community-policing efforts despite loss of community policing funds from the state.

Objective 1: Continue basic community policing training to departmental personnel.

Objective 2: Encourage department members to cultivate more positive interactions with the public.

a. Identify the needs for the Police in the community.

b. Create a workable program addressing these needs utilizing available resources.

c. Attend meetings and continue to work with other departments in the Town, which respond to the needs of the community

d. Continue the School Resource Officer Program in the School and continue to monitor its effectiveness and strive to continually improve it.

Objective 3: Encourage community involvement in the reporting of criminal, suspicious, and illegal activities.

Objective 4: Find alternative funding to maintain North End Sub-Station.

Goal 3: To emphasize teamwork within the Department, the Department will increase internal communication and employee involvement in the decision making process.

Objective 1: Conduct quarterly supervisor meetings with Administration.

Objective 2: Conduct an internal employee job satisfaction survey. Promote employee participation in the formulation of departmental goals and objectives and the methods in which they are to be accomplished.

Objective 3: Implement desired achievable goals and objectives.

Objective 4: Conduct quarterly efficiency and productivity sessions between supervisors and their staff.

Objective 5: Continue to work together to find cost saving methods of providing and maintaining quality service and training.

Goal 4: To ensure interagency cooperation and collaboration on local and regional issues.

Objective 1: Narcotics/drug investigation on local, state and federal levels.

Objective 2: Commercial vehicle enforcement.

Objective 3: Strategic community threat assessment regarding all aspects of potential terrorist threats.

- Objective 4: Underage drinking enforcement and coordination with UMASS Police with respect to off campus housing.
- Objective 5: Addressing domestic violence issues.
- Objective 6: Elder abuse awareness and intervention.

Our Goals and Objectives are a living document to grow and change as the community in which we serve grows and changes.

## Building Repairs

In 2013, we made minor plumbing, heating and A/C repairs as necessary to keep the building functional. We hope to continue to make life safety and functionality improvements to the building as funds allow. The Detective Division has been temporarily relocated to the South End Fire station as we struggle to fix water leaks. On a positive note, we believe we have found the source of the leaks and temporary repairs are scheduled in the near future. We will continue to make the best of our current building as we explore options for a permanent solution.

We continue to work with and receive support from our neighboring communities and in addition to being a member S.E.M.L.E.C. (Southeastern Mass Law Enforcement Council), we signed mutual aid agreements with the Town of Tiverton R.I. and the City of Fall River.

Thanks to our continued business partnership with Cumberland Farms we saved an additional \$3,000 on utilities at the North End Sub-station. After some consult with the Cumberland Farms Management they agreed to not meter our utilities separate from the store. This is a generous on-going concession considering they also do not charge us rent for the space.

## The Whistle Defense Program - It's Not a Toy"

The "Whistle Defense Program" is a signal system that enables you to assist police in preventing and even deterring crime. Each whistle is made out of brass to last a lifetime and comes complete with instructions for use and safety advice.

- If you are attacked or confronted in any way that makes you feel uncomfortable on the street, blow the whistle, create distance and call the police as soon as possible.
- If you fear trouble on the street, blow the whistle, keep a safe distance, and call the police.
- If you see trouble on the street, blow the whistle, keep a safe distance, and call the police.
- If you see trouble from your home, call the police, state address and nature of trouble, open window and blow whistle.

Under no circumstances should this whistle take the place of a trained police officer or offer you a false sense of security. This whistle's sole purpose is to startle your attacker into believing you are not worth the risk. You could easily get hurt if you believe otherwise. Police Officers are highly trained individuals capable of handling such situations. You can do your part of helping them by steering clear of danger.

Inform kids about your whistle and its proper usage. A whistle to your kids could be considered a toy. By allowing your child to treat the whistle as a toy you ultimately are diminishing its' effectiveness in the event of an emergency. The goal of this program is to cut down on crime while reducing the fear of being a victim.

My personal goal as Chief of Police is to ensure that everyone who feels vulnerable to crime can feel safer carrying an alert whistle especially around the holidays. Many of the people who have been given a whistle have reported back to me that they carry it on their key chain and hold it in their hand ready to use whenever they are walking to and from their car in a mall parking lot or a dark street. There is no doubt in my mind that any predator would think twice about attacking someone who summons the piercing sound of the alert whistle. You can get your whistle at no charge by stopping by the Westport Police Department.

## Speed Enforcement Evaluator

Vehicles speeding, in neighborhoods, are one of the most frequent complaints we receive. With the use of donated funds, we purchased three pieces of traffic safety equipment. First we equipped the North and South entrance to the Central Village with solar powered L.E.D speed limit signs. Second, we purchased a Speed Enforcement Evaluator (S.E.E.).

We can now respond more effectively and efficiently to reports of speeding motor vehicles. When a citizen makes a complaint of speeding motorists in a neighborhood, we will deploy our S.E.E unit. We will then be able to determine if there is a problem and if so, when the best time to patrol is. We handle most confirmed reports with a two pronged approach. Step one; we deploy our speed trailer to call motorists attention to the legal speed limit. Step two; we increase police presence at key times, to ticket violators.

We are looking to place two additional solar powered L.E.D. speed limit signs in the Head of Westport. We are actively seeking donations from businesses and residents to raise the money to do so.

## Fleet Maintenance Program

I am pleased to report that the "fleet maintenance program" is working. We spread out the 403,164 miles that we patrolled your streets, answering 25,138 calls for service, amongst some of the older vehicles in the fleet, reducing the wear and tear on the newer vehicles. The highlights of the program are; instead of a new cruiser being driven 24 hours a day and seven days a week with no reprieve, we have assigned a vehicle to no more than two officers at a time. This continuity has led to fewer repairs, earlier detection of possible problems and an increased life span of patrol vehicles by decreasing the annual mileage. Additionally, it puts more officers on the street at key times of the day at shift changes.

The down side is that some people may drive by the back of the station and see more than the usual number of cruisers parked. Of those cruisers, two are set-aside for officers to use for traffic safety on details, which the company requesting a detail pays a \$50.00 detail fee to use. That fee, which generated \$20,000, is used to offset the ever-increasing price of gasoline and repairs. I am happy to report that even though gasoline prices continue to escalate, we again did not ask for a supplemental appropriation from outside the budget to cover it. Our four HUMVEE, surplus 4X4 vehicles, continue to help us battle major storms or access areas needing 4X4 E.Q such as the beach or wooded areas.

## Year End Cruiser Mileage Report 2013

Unit #	Year	Make	Model	Start	Finish	Traveled
Car #1	2010	Ford	Explorer	24,000	36,154	12,154
Car #2	2005	Ford	Crown Vic	77,231	85,508	8,277
Car #3	2004	Ford	Explorer	98,779	113,865	15,086
Car #5	2004	Ford	Crown Vic	184,880	186,351	1,471
Car #10	2003	Ford	Crown Vic	181,947	-----	-----
Car #33	2003	Ford	Crown Vic	134,840	144,090	9,250
Car #45	2005	Ford	Crown Vic	142,486	160,025	17,539
Car #85	2005	Ford	Crown Vic	81,549	87,978	6,429
Car #98	1998	Toyota		109,370	119,076	9,706
Car #117	2007	Ford	Crown Vic	91,414	106,716	15,302
Car #146	2006	Ford	Crown Vic	141,900	153,256	11,356
Car #156	2006	Ford	Crown Vic	157,913	172,280	14,367
Car #185	2005	Ford	Crown Vic	149,460	152,327	2,867
Car #187	1987	Chevrolet	Pick-Up	32,000	32,872	872
Car #188	1988	AM Gen	HMMWV	20,288	29,031	8,743
Car #192	1992	Frghtiner	Tractor	49,000	49,700	700

Car #211	2011	Ford	Crown Vic	603	5,698	5,095
#214	2004	Kubota	RTV-900W	.09 Hrs.	292.2 Hrs.	
Car #227	2007	Ford	Crown Vic	122,372	137,275	14,903
Car #237	2007	Ford	Crown Vic	101,162	111,261	10,099
Car #247	2007	Ford	Crown Vic	139,373	156,060	16,687
Car #258	2008	Ford	Crown Vic	105,230	127,523	22,293
Car #268	2008	Ford	Crown Vic	97,920	149,634	51,714
Car #278	2008	Ford	Crown Vic	99,615	125,654	26,039
#286	1986	Chevrolet	Box Truck	28,009	28,204	195
Car #289	2009	Ford	Crown Vic	72,257	83,479	11,222
Car #299	2009	Ford	Crown Vic	24,624	34,469	9,845
Car #310	2010	Ford	Crown Vic	20,789	24,412	3,623
Car #311	2011	Ford	Crown Vic	760	12,653	11,893
Car #313	2013	Ford	Explorer	640	4,985	4,345
Car #393	1993	AM Gen	HMMWV	2,016	2,257	241
Car #410	2010	Ford	Crown Vic	56,688	70,209	13,521
Car #411	2011	Ford	Crown Vic	2,178	18,096	15,918
Car #413	2013	Ford	Explorer	342	2,587	2,245
Car #486	1986	AM Gen	HMMWV	25,786	26,731	945
Car #502	2002	Chevrolet	Tahoe	137,917	142,331	4,414
Car #511	2011	Ford	Crown Vic	15,443	28,330	12,887
Car #586	1986	AM Gen	HMMWV	33,800	35,546	1,746
Car #611	2011	Ford	Crown Vic	14,387	24,092	9,705
Car #711	2011	Ford	Crown Vic	20,835	31,631	10,796
Car #811	2011	Ford	Crown Vic	1,073	8,822	7,749
Trailer	2004	DMB	Utility			
Cycle #2	2000	Harley-Dav.	FLHP1	16,000	16,925	925
Sign	2008	Mini	Trailer			
Cargo	2003	Cargo	Trailer			
Speed	2000	Speed	Trailer			

Total Miles Driven: 403,164

### Crime Statistics 2013

•Crime	Reported Incidents
Murder	0
Rape	9
Simple Assault	13
Aggravated Assault	13
Intimidation	11
Robbery	3
Breaking and Entering	88
Larceny	95
Theft from/of Motor Vehicle	24
Forgery	3
Fraud	31
Embezzlement	4
Stolen Property	10
Destruction of Property	95
Drug Violations	9
Pornography	3
Weapon Violations	5
Bad checks	3

Disorderly Conduct	5
Drunk Driving and liquor violations	7
Criminal Trespass	5
Other	147

The following fees, fines, and reimbursements were received by the Westport Police Department and turned over to the Town Treasurer during the year of 2013.

For Grants- 911/Traffic/Child Safety	\$ 68,849.33
For Firearms Licenses/Permits Issues	\$ 19,125.00
For Firearms Safety Class Fee	\$ 5,760.00
For Photostatic Copies of Police Reports	\$ 2,615.00
For Administrative Service Fees (Off-Duty Details)	\$ 34,620.90
For Police Cruiser Fees (Off Duty Details)	\$ 20,009.10
For Fines and Restitution (Fall River District Court)	\$ 4,705.00
For Motor Vehicle Citations (Registry of Motor Vehicles)	\$114,090.00
For Parking Violations	\$ 53,005.00
For Federal Drug Forfeiture Account	\$ 8,914.45
For Police Department Gift Account	\$ 18,645.00
For Police Explorer Gift Account	\$ 435.00
For Fingerprint Cards	\$ 320.00
For Vehicle Insurance Account	\$ 53,614.28
<b>TOTAL REVENUES</b>	<b>\$404,708.06</b>

### Police Training Report - by Sergeant Christopher A. Dunn

The training division has sent Officers to the following training, in addition to the 24 hour in-service training and 12 hours of firearms qualification;

Lieutenant Paul Holden, Sgt, Johnny Couto, Lieutenant Stephen Kovar Ret. Massachusetts Law Enforcement Firearms Instructors & Armors' recertification course - 24 hours.

Lieutenant John Bell How to read municipal maps - 8 hours.

Lieutenant John Bell Intersection safety-low cost approaches - 8 hours.

Lieutenant John Bell Field Training & Evaluation Program-Coordinator Seminar - 24 hours.

Lieutenant John Bell, Officer Bryan McCarthy MA Online Prescription Monitoring Program - 4 hours.

Sergeant Scott Arrington Breath Test Operator Course - 8 hours.

Sergeant Scott Arrington Basic Leadership Course - 24 hours.

Sergeants Christopher Dunn and Christopher Mello Basic Sergeant Training Course - 80 hours.

Sergeant Christopher Dunn Instructor Development Program - 48 hours.

Detective Jeffrey Majewski Criminal Investigation" Scientific Evidence I & II - 200 hours.

Detective Ryan Nickelson and Officer Fernando Goncalves Interview and Interrogation - 24 hours.

Detective Ryan Nickelson, Officer Robert Reed Digital Cell Phone Investigation - 8 hours.

Officers Bryan McCarthy and Robert Rebello Proactive Criminal Enforcement Seminar - 8 hours.

Officers Scott Davis and Kyle Fernandes Advanced Tactics for Criminal Patrol - 16 hours.

Officer Michael Silvia Technical Training - 60 hours.

Officer Fernando Goncalves Effective Police Report Writing - 4 hours.

Officer Fernando Goncalves Legal Update Law Enforcement Liability In-Service Training - 8 hours.

Officer Bryan McCarthy Breath Test Operator Course - 8 hours.

Officer Bryan McCarthy and Officer Matthew Holden Preventing Violence against Law Enforcement - 7 hours.

Officer Tara Souza Youth Protection Training - 4 hours.

Officers Robert Reed and James Roberts Interviews and Body Language Techniques - 8 hours.

Officer James Roberts Child Passenger Safety in School Vehicles - 6 hours.

Officer Scott Davis In Control Driver Training Course - 4.5 hours.

Officer Scott Davis and Kyle Fernandes Advanced tactics for Criminal Patrol - 16 hours.

Officer Fernando Goncalves Law Enforcement Liability In-Service Training - 8 hours.

Officer Matthew Holden Introduction to Drug Investigations for Patrol Officers - 16 hours.

Officer James Roberts Franklin Covey's Nobility of Policing Training - 8 hours.

Officer James Roberts Franklin Covey's policing at the Speed of Trust - 8 hours.

Officer Robert Rebello, Reserve Officer Jean Lopez, Reserve Kylie Ouellette APCO Public Safety Telecommunicator 1 - 54 hours.

Officer Robert Rebello, Reserve Officer Jean Lopez, Reserve Kylie Ouellette Emergency Medical Dispatch - 24 hours.

Officer David Leite, Administrative Assistant Hillary Harris, Dispatchers Jennifer Scott and Beth Carvalho Hostage Negotiation - 8 hours.

Officer David Leite, Administrative Assistant Hillary Harris, Dispatcher John Andrade Active Shooter Response - 8 hours.

Officers Tara Souza, James Roberts, Dispatchers John Andrade and Mary Rodrigues 911 Telecommunications In-Service Training - 8 hours

Officer Kylie Ouellette Non Emergency Call Handling - 8 hours.

Officer Kylie Ouellette, Administrative Assistant Hillary Harris, Dispatcher Sara Carvalho Handling Calls for Missing and Exploited Children - 8 hours.

Dispatchers Jennifer Scott, Sara Carvalho, Administrative Assistant Hillary Harris Foundation Recertification Course - 8 hours.

Dispatchers Jennifer Scott, Sara Carvalho and Administrative Assistant Hillary Harris Emergency Medical Dispatch Recertification Class - 8 hours.

Dispatcher Sara Carvalho Reserve Officer Kylie Ouellette Handling Calls for Missing and Exploited Children - 8 hours.

Dispatcher Jennifer Scott, Sara Carvalho, Margaret Beaulieu Disasters and the Dispatcher - 8 hours.



Dispatcher John Andrade Handling Calls for Missing and Exploited Children - 8 hours.

Reserve Officers Jeffrey Belyea, Jarrod Levesque, Kylie Ouellette, and Samuel Teixeira Basic Reserve Officer Course - 242 hours.

### Strategic Traffic Enforcement Program (S.T.E.P.) - by Sergeant Christopher A Dunn

The Westport Police Department has been actively involved in using a strategic approach to traffic enforcement and education in an attempt to reduce crashes along with the associated injuries and property damage that accompany these crashes. It is our belief that using a Strategic Traffic Enforcement Plan (S.T.E.P.) will better utilize the limited personnel we have available at any given time.

It appears as though the motorists traveling in Westport are involved in the majority of crashes during optimum driving conditions. A review of the 2013 crash data reveals the average speed to be 39mph, the majority of collisions between two vehicles occurred during daylight hours, with clear weather conditions and a dry roadway. Also, the majority of crashes occur on a secondary roadway which would be two way, and not divided. Operators involved in crashes have used a seat system 52.3% of the time. The department has witnessed an increase in motor vehicle crashes for 2013. In 2012 the department investigated 303 motor vehicle crashes. Compared to 331 motor vehicle crashes in 2013 an increase of 8 percent.

The department will continue to use various tools to educate the public, as well as, facilitate the safe and harmonious flow of vehicles, motorcyclists, and bicyclists. We hope to provide both education and enforcement of traffic laws to all who travel throughout the town by:

- Proactive enforcement patrols
- Seat belt Grants (Click it or Ticket)
- OUI Grants
- Directed enforcement/education at common accident locations
- Directed enforcement/education at locations requested by members of the community
- Deployment of the Departments speed sign
- Deployment of the Departments mobile electronic bulletin sign board

### Firearms Licensing – by Sergeant Thomas R. Plourde

<u>License Type</u>	<u>Number of Licenses</u>
Resident Class B Non-Large Capacity License to Carry Firearms	1
Resident Class A Large Capacity License to Carry Firearms	487
Law Enforcement Officer (\$25.00) – Resident Class A Large Capacity License to Carry Firearms	4
Over 70 Years of Age, Renewal of FID, LTC or Machine Gun License (no fee) - Firearms Identification Card	2
Resident License to Possess Machine Gun	1
Renewal License for Law Enforcement Officer Employed By This Agency (No Fee) – Resident Class A Large Capacity License to Carry Firearms	16
License to Sell/Rent/Lease Firearms, Rifles, Shotguns or Machine Guns	1

Firearms Identification Card	17
Over 70 Years of Age Renewal of FID, LTC, or Machine Gun License (No Fee) – Resident Class A Large Capacity License To Carry Firearms	96
FID Under Age 18 (\$25) – Firearms Identification Card	4
License to Sell Ammunition	2
Firearms Identification Card Restricted Chemical Propellant Only	1
FID Restricted Renewal (No Fee) - Firearms Identification Card Restricted Chemical Propellant Only	1
Over 70 Years of Age Renewal of FID, LTC, or Machine Gun License (No Fee) – Firearms Identification Card Restricted Chemical Propellant Only	1
FID Under Age 18 (\$25) – Firearms Identification Card Restricted Chemical Propellant Only	1
License to Perform Services as a Gunsmith	<u>2</u>
	Total: 637
Commonwealth General Fund	\$ 38,450.00
Town of Westport	<u>\$ 12,900.00</u>
Total Collected	\$ 51,350.00

#### •Firearms Bureau - by Sergeant John P. Couto

The Westport Police Department Firearms Division maintains Lieutenant Paul E. Holden and Sergeant John P. Couto as its Firearm and Use of Force Instructors. With the assistance of Retired Lieutenant Stephen D. Kovar, the three continue to instruct officers as part of a firearms training collaborative which includes Dartmouth, Freetown, Berkley and Westport Police and the new addition of Acushnet Police. The Acushnet Police Instructors are well trained and the Acushnet Police Officers were ready to experience new training.

Regular firearms training included the recertification of the departments issued sidearm, the Sig Sauer P226, and the Ruger .223 patrol rifle, Less than Lethal Bean Bag.

In addition to the annual firearms qualifications required by the Commonwealth of Massachusetts, officers received force on force training using Simunitions. The scenarios honed the officer's skills in team based maneuvers during both Active Shooter confrontations and scenarios officers are faced with during their patrol duties. Simunitions are real pistol rounds that function in the officer's duty weapons; however, the metal jacketed round has been replaced with soap based paint. The ammunition allows for maximum reality based training for officers without substantial risk of serious injury. All instructors were certified by Simunitions to train officers as well as maintaining a safe environment for the training.

On the civilian side of firearms training, the Firearms Safety Class continues to be immensely popular with both Town residents and non-residents. The eight-hour class is held near monthly at the Police Department's downstairs training room. The class, which is held on Saturdays, is a prerequisite to obtain an L.T.C or F.I.D in Massachusetts. This year alone, over 150 students attended and passed the class which includes instruction of firearms parts, actions, safekeeping, and two tests, one written and one where attendees must perform hands on test on real handguns.

The class is open to all that are interested. However, Town residents do have first preference. For more information or the date of the next class, call the station main number 508-636-1122.

## Detective Division Report – by Detective Sergeant Antonio J. Cestodio, Detective Ryan Nickelson & Detective Jeffrey J. Majewski

The Westport Police Detective Division continues to be responsible for long term investigations, background investigations and investigating crimes that require specialized training such as sexual assaults. Working closely with patrol officers, and outside law enforcement agencies detectives provide technical support, processing and preserving evidence at crime scenes.

The Detective Division continues to attend specialized training classes to keep up with advances in technology. Photographic and video evidence have proven beneficial in prosecuting criminal cases. As technology becomes more affordable and available it is common for businesses as well as private citizens to provide investigators with surveillance footage, photos, and videos of criminal activity. This increase in availability of recordings has proven to be very helpful in many investigations.

During the 2013 calendar year detectives investigated 94 cases, made 15 arrests and summoned 12 defendants into court. We executed 17 search warrants, obtained 6 grand jury indictments.

One of the highlights from this year would be the arrest and indictment of 2 suspects following an intense investigation of the theft and desecration of Saint John the Baptist Church. That case led investigators to conduct interviews in Westport, New Bedford, Taunton, and Mattapoisett. Some ornate relics were recovered and although unable to be used, it gave closure to many families in our community.

Our main tool in “fighting crime” is undoubtedly the citizens of Westport. Keeping a vigilant eye out for our neighbors and reporting suspicious activity has proven to be invaluable. Together, we will continue to work aggressively towards preserving our great community.

## School Resource Officer - High School - by Officer Robert J. Reed

The assignment as the School Resource Officer (SRO) serves as a direct liaison between the Westport Police Department and the Westport Community Schools. The SRO position investigates all matters relating to juveniles and school activities. The SRO also performs all duties and responsibilities of a patrol officer within the school setting. The SRO serves as a resource for the school's staff members, students and parents to help promote a safe environment conducive to learning.

I have been the School Resource Officer since 2011 and feel I have successfully integrated myself within the school community. I have enjoyed interacting with the students as well as the school staff and administrators. In my time as the School Resource Officer I believe I have gained their trust and confidence. I believe that through teamwork and cooperation the Westport Police Department and Westport Community Schools have created and maintained a positive and safe environment for our students to learn in. I am looking forward to maintaining the integrity and foundation of our relationship.

Since January of 2013, I have been involved with many incidents that required my attention and investigation. The incidents include but are not limited to the following: residency investigations (13), assault and batteries (9), larcenies (4), disturbing school assemblies (8), drug possession/distribution (2), threats/assaults (7), weapons confiscated (2), vandalism/malicious damage (3), truancy investigations (10), medical emergencies (3), harassment (20), minor in possession of alcohol (4), mediation meetings (23), disseminating harmful matter to minors (1), school related traffic violations (9) trespassing (5) bomb threats (2), false fire alarms (1). Also during that time, I have been involved with school safety and security presentations, anti-bullying presentations and have counseled students and families for various issues and concerns.

## Westport Animal Control 2013 Annual Report – by Sergeant Antonio J. Cestodio

### Mission Statement

*To humanely enforce the Town of Westport By-Laws and Commonwealth of Massachusetts laws as they*

*pertain to domestic animals and the public's health, safety and welfare.*

*To serve the residents of the Town of Westport by enforcing those By-Laws and state laws, and to educate the public concerning the laws, their importance to the community and animals, and not to punish, or assume the responsibility of the court system.*

*To strive toward the reduction and prevention of animal related problems in the community through reasonable and responsible application of education, warning / citation system, and the impoundment of domestic animals.*

This year the position of Animal Control Officer (ACO) transferred to the Police Department. Chief Keith Pelletier has implemented a written policy to standardize the duties and responsibilities of the position. All calls for service are now directed through the police dispatch center where it will be logged and the ACO can be summoned.

Donna Lambert, our current ACO, works closely with the Animal Rescue League of Boston, Massachusetts Society for the Prevention of Cruelty of Animals, and several Town departments to humanely enforce state and Town By-Laws pertaining to domestic animals within our community. Domestic animals are defined as a relatively docile animal kept by humans for work or food or as a pet.

Educating the public has been a high priority especially in reducing the number of feral cats using the Trap-Neuter-Release Program. Through this program feral cats are trapped, spayed/neutered, and then released. Feral cats that have the ability to be socialized are placed for adoption. This program greatly reduces the numbers of unwanted cats.

We also have an animal gift account if anyone wants to help off set costs associated with medical care and expenses of stray and abandoned domestic animals found within the Town.

The ACO handled over 450 calls for service pertaining to dogs, cats, and domestic livestock.

*"I would be remiss if I did not thank the Citizen's of Westport, the Board of Selectmen, Finance Committee, Town Administrator(s) and all Town Hall Employees, Fire Department, Highway Department, Building Department, School Department and the Board of Health. Because, they are each equally important participants in making the Community Policing Philosophy become a reality and improve the quality of life, of the Citizens of Westport."*

Respectfully submitted,

Keith A. Pelletier  
Chief of Police



# ANNUAL REPORT OF THE RECREATION COMMISSION

The following is a report of the Recreation Commission for the year ending December 31, 2013.

The Recreation Commission held 11 meetings in 2013. We had several site visits to the Bicentennial Park and Community Playground at the Annex to plan and oversee upgrades. In March we held the annual Easter Egg Hunt which was a huge success. Over 2000 eggs were hidden and searched for by over 200 children. The Easter Bunny was on site for photos and face painting was provided by volunteers from Westport High School. Pastry was donated for the bake sale.

The Recreation Commission was able to move forward with the upgrades to both the Bicentennial and Community Playground because of voter's approval for the use of CPC funding for the projects. The upgrades to the Community Playground at the Annex were completed. Surfacing was changed to include rubber matting around the play equipment along with the addition of engineered woodchips to provide a softer, more compact surface. The new surface allows improved wheelchair accessibility, yet is softer when children walk on the areas as well as land on it when playing on the equipment. Play equipment was repaired and a xylophone was added for the children's musical enhancement. The Recreation Commission worked with the Highway department to schedule product deliveries and to monitor temporary closure of the Community Playground while renovations were taking place. We are very thankful for the Highway Department's assistance on the matter. A new sign for the Community Playground is on the docket to complete in 2014 which will put the final touch on the playground.

Spring 2014 will bring with it the revitalization of Bicentennial Park. There will be playground equipment repairs and the addition of a few new swings, a sandbox and rubber surfacing as well as woodchips. We may even be able to add a new piece of play equipment if funding allows.

The Recreation Commission is also considering the potential to repair the stage and gymnasium floor at the Town Annex Community Center. This would allow more usage of the facility for such events as plays, concerts and use by younger children.

The Recreation Commission is in need of members. We have three vacancies. So much has been accomplished with so much more to do. We welcome the additional help. Come join us in the fun!

<u>Board Members</u>	<u>Position</u>	<u>Term Expires</u>
Kimberley Fernandes	Chairman	2016
George Cataldo	Vice-Chairman	2016
Brian Fernandes	Secretary	2015
Tim Gillespie	Member	2014

Respectfully submitted,

Kimberley Fernandes  
Chairman, Recreation Commission

# ANNUAL REPORT OF THE SEALER OF WEIGHTS & MEASURES

The following is my report for the Department of Weights and Measures for the year ending December 31, 2013.

Scales over 10,000 lbs.	8
5,000 to 10,000 lbs.	2

1,000 to 5,000 lbs.	0
100 to 1,000 lbs.	15
10 to 100 lbs.	50
0 to 10 lbs.	1
Gas and Diesel Pumps Sealed	117
Apothecary Scales	3
Jeweler Scales	0
Vendor Redemption Machines	7
Citation Fines	0
Not Sealed	12

Total Fees Paid To Town Treasurer.....\$ 5,025.00

Respectfully submitted,

Dennis Thibault  
Sealer of Weights and Measures

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WESTPORT  
DEPARTMENT OF WEIGHTS AND MEASURES**

Be it known to all concerned that in accordance with General Laws of Massachusetts, Chapter 98, Section 41, Public Notice is hereby given to all persons having usual places of business and using a weighing and/or measuring devices (for the purpose of buying and selling goods, wares of merchandise) that between January 1 and December 31, 2013 such devices must be checked and sealed at least once. Such inspection and sealing is controlled by the Board of Selectmen and done at the expense of the person owning or using the weighing or measuring device.

Dennis K. Thibault  
Sealer of Weights and Measures

## ANNUAL REPORT OF THE SHELLFISH DEPARTMENT

The following is the Shellfish Department's annual report for the year ending December 2013.

The five year plan for purchasing \$100,000 of shellfish each of the next five years from Shellfish Gift Fund money started nicely this year. Several large donations from interested donors such as the VanSloans, Lees Wharf Oyster Co. and the Manton Foundation, along with money from many, many individuals who don't utilize the shellfisheries, and the commercial shellfisherman who do, made it possible to plant 365,000 seed quahogs and relay 5,057 bushels of adult quahogs. We also planted 500,000 seed Bay Scallops purchased from Taylor Sea Farm. All of these animals help filter the water and put people to work shellfishing commercially and recreationally. It also sets us up to start 2014 with another spring and fall relay. I was very pleased to have all the help from the Highway Department personal and equipment (truck), along with the many volunteers who provided manpower and boats to plant the relayed shellfish. The Department is still working to secure the remaining \$160,000 to reach the \$500,000 goal for the rivers shellfishery. Keep your donations coming along with your Lees Market slips, as every penny counts towards our project's goal. The Southeastern Shellfish Association, \$9,500 donation purchased 200,000 1 inch round seed quahogs. The S.S.A. was a great group to have working with the Shellfish Department over the years, they are missed.

We used both the shore based upweller (quahog seed) and the tidal upweller (quahog seed and bay scallop) as we have in the past. I have applied for and received a \$500 grant from Westport Citizens

Betterment Fund to purchase a land based pump to run the land based upweller. It will give more water flow and it should last longer being it's not submerged in salt water to run.

The hatchery will again be used to feed adult scallops and hopefully achieve a spawn to broadcast into the river. Deb Porr, came back as the hatchery technologist after a brief absence trying long haul trucking. She maintained the upwellers and the hatchery and the floating trays we used to grow seed bay scallops. Welcome back Deb!

We are still waiting to hear from the powers that be on the oil spill grant money from the Buzzards Bay Oil Spill of 2003. The relay areas planted in both branches this year were; David Road, Half-Moon East and West, River Road north of the boat yard and north and south of Grasshopper Point, the north tip of Gunning Island to Pettey Heights northerly to Upper Spectacle Island to Westlook Lane, and Ship Rock to Sunk Rock. Some of these areas opened this fall and others will open the following fall depending on the date they were planted. Keep listening for opening announcements on the Shellfish Hotline at 508-636-1104.

I was hoping to have a youth day on the river. I would show methods of shellfishing, areas with restrictions and rules and regulations pertaining to shellfishing. All this to educate some interested youth in the community. This didn't come to fruition due to some necessary surgery that I had. I'll try for next year as I feel this may be a life changer for some young persons.

The Department again collected Lees Market receipts through the Lees Community Partnership Program. The receipts collected were turned into funds for the Shellfish Gift Fund to purchase shellfish. I thank all who gave their receipts to us and thank Lees Market for having this program.

On a sad note the Town lost four people who had great influence in, on and around our waterways. They are Frank Skammell, "Cap" Raymond Palmer, James "Crab" Manchester and "Bud" Alexander Smith. They will all be missed.

The Department is very appreciative of the extra help from time to time that the Police, Fire and Highway Departments all provided us. Thank you all. I also wish to thank my staff, and the Shellfish Advisory Committee members, along with all who helped with shellfish seed planting, shellfish relay planting and all the donors who made this a very successful year for the Shellfish Department. Thank you to all.

Remember, when going shellfishing always call the shellfish hotline at 508-636-1104. This gives the most current updated opening and closure areas in the river.

Respectfully submitted,

Gary Sherman  
Shellfish Constable



## **LICENSES AND PERMITS ISSUED**

The following is the Shellfish Departments Catch Report and statistics of revenue.

#### LICENSES AND PERMITS ISSUED

TYPE	NUMBER ISSUED	FEES COLLECTED
Commercial Scallop	1	\$ 150.00
Commercial Shellfish	45	4,500.00
Student Commercial	0	0.00
Duplicate Shellfish	1	5.00
Family Scallop	13	325.00
Family Shellfish	360	9,000.00
Non-resident Shellfish	54	5,400.00
Non-Resident Scallop	1	125.00
14 Day Shellfish Permit	11	550.00
Senior Citizen Shellfish	196	1,960.00
Senior Citizen Scallop	4	30.00
Dredging	0	0.00
TOTAL	686	\$ 22,045.00

#### ESTIMATED COMMERCIAL SHELLFISH CATCH

SPECIES	HARVEST IN BUSHELS	VALUE
Oysters	490	\$ 28,291.00
Mussels (Blue & Ribbed)	7	280.00
Quahogs (Chowders)	1,094	16,410.00
(Little Necks & Cherrystones)	1,940	145,500.00
Scallops	10	780.00
Soft-Shelled Clams	10	1,375.00
Surf Clams	1,630	24,900.00
Other (Conch-Winkles-Deckers)	427	33,946.00
SUBTOTAL	5,608	\$251,422.00

#### ESTIMATED RECREATIONAL SHELLFISH CATCH

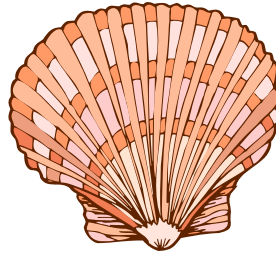
SPECIES	HARVEST IN BUSHELS	VALUE
Oysters	20	\$ 5,200.00
Mussels (Blue & Ribbed)	6	1,555.00
Quahogs (Chowder)	61	13,725.00
(Little Necks & Cherrystones)	112	37,799.00
Scallops	40	5,760.00
Soft-Shelled Clams	10	3,500.00
Surf Clams	100	24,000.00
Other (Conch-Winkle-Capitula)	3	500.00
SUBTOTAL	352	\$ 92,039.00
Shellfish Violations Written		\$ 300.00
Shellfish Gift Account Donations		\$ 125,605.00
Shellfish Equipment Account Donations		\$ 2,359.00
Grant Projects And Lease Site		\$ 11,464.00
SUBTOTAL		\$ 139,498.08



Anyone interested in donating to our tax deductible Shellfish Gift Fund or Shellfish Equipment Fund can do so through the Selectman's Office. Also, visit the Shellfish Department webpage on the Town's website [www.westport-ma.com](http://www.westport-ma.com). When shellfishing, always remember to always use the Shellfish Hotline (508-636-1104), it's there to help you.

Respectfully submitted,

Gary Sherman  
Shellfish Constable



## ANNUAL REPORT OF THE SOUTHEASTERN REGIONAL PLANNING & ECONOMIC DEVELOPMENT DISTRICT (SRPEDD)

The Town of Westport is a member of the Southeastern Regional Planning and Economic Development District. SRPEDD (pronounced sir-ped) is the regional agency serving twenty-seven cities and towns in southeastern Massachusetts dealing with common issues facing our region, such as economic development, growth and land development, transportation, environment and general planning for the future. SRPEDD is governed by a Commission of local mayors, selectmen, planning board members and at large members. We are funded by federal and state grants and local assessments. For 2013, the Town of Westport paid \$2508.88 to SRPEDD, based upon an assessment of 16.15 cents per capita

Local citizens serving at SRPEDD included the following:

SRPEDD Commission: Steven J. Ouellette and James Whitin  
Joint Transportation Planning Group: James Hartnett and Andrew Sousa

James Whitin also serves as a member of the Executive Committee.

Some of SRPEDD's more significant accomplishments during 2013 were:

- SRPEDD's **Municipal Partnership** program launched new efforts to help improve operating efficiencies of member cities and towns. The regional purchasing program combined the purchasing requirements of twenty five communities for a group purchase of office supplies, for a combined saving of \$700,000. We also conducted a group purchase for EMS supplies resulting in lower cost for participating fire and ambulance departments up to 60%. Grants were obtained to fund the implementation of electronic permitting for area building and health departments.
- The **Transportation Improvement Program (TIP)**, which sets regional priorities for federal transportation funds, was completed and approved for FY2013-2016. The TIP targets apply to highway projects, and transit funds for GATRA and SRTA.
- **Comprehensive Economic Development Strategy for Southeastern Massachusetts**, a regional economic development strategy, was completed and certified by the U.S. Economic Development Administration, making the region eligible for federal economic development grants

from EDA.

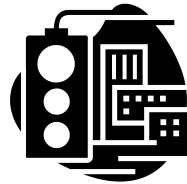
- The Taunton River was designated by the US National Park Service as a Wild and Scenic River in 2009. The Taunton River Stewardship Council made up of locally appointed representatives from the ten municipalities abutting the Taunton River, along with supporting agencies, continues to meet regularly at SRPEDD to address protection of the river and its outstanding natural resources.
- **South Coast Rail** remained a major priority in 2013. SRPEDD assisted the SCR Corridor municipalities with a Five-Year Update of the Community Priority Areas and identified Priority Areas of Regional Significance. SRPEDD also continued to support the Southeastern Massachusetts Commuter Rail Task Force, which includes representation from SRPEDD municipalities and regional organizations.
- SRPEDD also provided technical assistance to fourteen communities through thirteen projects that implement the South Coast Rail Economic Development and Land Use Corridor Plan. Projects included zoning bylaw amendments, assistance with developing planning documents and renderings of possible future development under project proposals.
- SRPEDD continued as the designated sub-fiduciary agent to the Metropolitan Area Planning Council and the Massachusetts Executive Office of Public Safety and Security (EOPSS) for the **Southeast Regional Homeland Security Advisory Council** serving 96 communities and the Wampanoag Nation in 6 counties in southeastern Massachusetts. The Council has awarded more than \$25.4 million in federal homeland security funds since 2004.
- SRPEDD conducts a **district-wide traffic counting program** (including speed surveys and vehicle classification, and 35 intersection turning movement counts) and maintains a computer file of all available traffic count data throughout the region. SRPEDD undertook 100 traffic counts at various locations this past year.
- SRPEDD worked with the Massachusetts Gaming Commission to evaluate the impact of proposed slot parlors in Plainville and Raynham.
- An extensive **Geographic Information System (GIS)** mapping program is maintained by SRPEDD. Every year new computerized “data layers” are added to the system.
- SRPEDD operates the **Southeastern Massachusetts Data Center**, providing information to businesses, cities and towns, and individuals.
- In cooperation with UMass Dartmouth, the **Southeastern Massachusetts Council on Sustainability** sponsored several workshops throughout the year.
- SRPEDD provides technical planning to two regional transit authorities, **SRTA and GATRA**, including: route evaluations, rider surveys, performance standards and federal reporting.
- SRPEDD maintains a comprehensive database of all 365 signalized intersections in the region. This includes geometry, traffic volume, crash rate, signal timing and operational characteristics.
- SRPEDD continued its affiliation with the South Eastern Economic Development (SEED) Corporation, which makes loans to small businesses for expansion.

In addition, technical assistance was provided to the Town of Westport in the following areas:

- Conducted a group bid for Emergency Medical Supplies for use by municipal ambulances. (DLTA)
- Conducted a group bid for Fire Fighter Turnout Gear for the fire department. (DLTA)
- Coordinated a group bid with the Town of Kingston for office supplies that resulted in a 54% discount off list price on over 300 items – Westport participated. (DLTA)

- Obtained a grant to fund the expansion of the online Fire Department electronic permitting to additional municipal departments. (DLTA).
- Worked with a regional group (Westport represented) to identify traffic generators and connecting routes between traffic generators and 4 proposed South Coast Rail station sites. (SCR)
- Assisted the Planning Board with the development of Central Village Design Guidelines. (SCR)
- Assisted with the implementation and analysis of a Master Plan Survey. (MA)
- Assisted with the preparation and facilitation of a Master Plan visioning workshop. (Contract)
- Assisted with the collection of pavement condition data for Federal Aid roads. (MassDOT)
- Provided mapping assistance to the Southcoast Heritage Trails for the identification of trail linkage. (MassDOT)
- Assisted South Coast Bikeway Alliance (Awestport represented) with mapping, website maintenance, funding guidance, route planning and sign design. (MassDOT)

SRPEDD was created to serve the cities and towns of southeastern Massachusetts. We are governed by elected and appointed officials from all the cities and towns. We look forward to serving you in the future.



## ANNUAL REPORT OF THE TAX COLLECTOR

I hereby submit my annual report for the fiscal year ending June 30, 2013.

- Carol A. Borden, Tax Collector  
Susan Brayton, Assistant Tax Collector  
Carrie Fontaine, Principal Clerk  
Debra M. Moore, Seasonal Clerk

Outstanding balances as of June 30, 2013:

Fiscal 2013 Real Estate	Committed	21,453,009.65
	Receipts	20,943,336.96
	Abatements & Exemptions	129,569.01
	Refunds	135,613.09
	Subsequent Taxes	3,300.68
	Adjustments	<u>3,697.05</u>
	June 30, 2013 Balance	516,113.14

Fiscal 2012 Real Estate	June 30, 2012 Balance	402,676.92
	Receipts	306,457.67
	Abatements & Exemptions	35.25
	Refunds	46.76
	Tax Title/Subsequent	96,085.82
	Adjustments	<u>106.15</u>
	June 30, 2013 Balance	251.09

Fiscal 2011 Real Estate	June 30, 2012 Balance	987.10
	Receipts	1,050.82
	Adjustments (Fom CPA)	<u>63.32</u>
	June 30, 2013 Balance	-.40

Forty-three parcels were advertised for non-payment of Fiscal 2012 Real Estate taxes. Sixteen were paid in full and twenty-seven were turned over to the Treasurer to be set up as Tax Title Accounts.

Voters of Westport adopted the Community Preservation Act (CPA) at the Town Election on April 5, 2001, effective Fiscal Year 2003. The CPA levies a 2% surcharge on real estate tax bills for the three-fold purpose of historic preservation, affordable housing, and open space preservation. Under the CPA, the Town also receives funds from the state for the same purpose.

Fiscal 2013 CPA	Committed	429,050.01
	Receipts	416,389.48
	Abatements & Exemptions	2,591.37
	Refunds	1,672.61
	Adjustments	<u>1,668.44</u>
	June 30, 2013 Balance	10,073.33

Fiscal 2012 CPA	June 30, 2012 Balance	7,995.71
	Receipts	5,969.70
	Abatements & Exemptions	.70
	Refunds	.70
	Tax Title/Subsequent	1,914.82
	Adjustments	<u>106.15</u>
	June 30, 2013 Balance	5.04

Fiscal 2011 CPA	June 30, 2012 Balance	78.74
	Receipts	15.53
	Adjustments (to Tax)	<u>-63.32</u>
	June 30, 2013 Balance	-011

Litigated Taxes	June 30, 2012 Balance	8,878.35
	Add'l Liened	10,112.75
	Receipts	<u>16,553.56</u>
	June 30, 2013 Balance	2,437.54

CPA Litigated	June 30, 2012 Balance	148.68
	Add'l Liened	202.27
	Receipts	<u>305.67</u>
	June 30, 2013 Balance	45.28

Fiscal 2013 Personal Property	Committed	360,741.01
	Receipts	368,477.96
	Abatements	1,018.41
	Refunds	<u>9,997.89</u>
	June 30, 2013 Balance	1,242.53

Fiscal 2012 Personal Property	June 30, 2012 Balance	5,419.29
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	Receipts	4,786.54
	Abatementss	<u>475.19</u>
	June 30, 2013 Balance	157.56
Fiscal 2011 Personal Property	June 30, 2012 Balance	1,275.15
	Receipts	433.13
	Abatements	<u>605.45</u>
	June 30, 2013 Balance	236.57
Fiscal 2010 Personal Property	June 30, 2012 Balance	2,103.25
	Receipts	215.57
	Abatements	<u>1,562.98</u>
	June 30, 2013 Balance	324.70
Fiscal 2009 Personal Property	June 30, 2012 Balance	1,824.87
	Receipts	66.96
	Abatements	42,458.49
	Refunds	<u>40,904.59</u>
	June 30, 2013 Balance	204.01
Fiscal 2008 Personal Property	June 30, 2012 Balance	1,761.10
	Receipts	280.23
	Abatements	<u>1,302.39</u>
	June 30, 2013 Balance	178.48
Fiscal 2007 Personal Property	June 30, 2012 Balance	608.92
	Receipts	31.50
	Abatement	<u>399.44</u>
	June 30, 2013 Balance	177.98
Fiscal 2006 Personal Property	June 30, 2012 Balance	297.41
	Receipts	31.98
	Abatement	<u>238.78</u>
	June 30, 2013 Balance	26.65
Fiscal 2005 Personal Property	June 30, 2013 Balance	33.77
Fiscal 2004 Personal Property	June 30, 2013 Balance	44.39
Fiscal 2013 Boat Excise	Committed	46,177.00
	Receipts	38,729.66
	Abatements	6,057.50
	Refunds	<u>271.41</u>
	June 30, 2013 Balance	1,661.25
Fiscal 2012 Boat Excise	June 30, 2012 Balance	5,184.75
	Receipts	1,896.40
	Abatements	1,465.92
	Refunds	<u>98.95</u>
	June 30, 2013 Balance	1,921.38
Fiscal 2011 Boat Excise	June 30, 2012 Balance	1,379.33
	Receipts	20.00
	Abatements	574.00
	Refunds	<u>564.00</u>
	June 30, 2013 Balance	1,349.33
Fiscal 2010 Boat Excise	June 30, 2012 Balance	1,548.00
	Receipts	20.00
	Abatements	228.00

	Refunds	<u>158.00</u>
	June 30, 2013 Balance	1,458.00
Fiscal 2009 Boat Excise	June 30, 2012 Balance	1,558.10
	Receipts	<u>15.00</u>
	June 30, 2013 Balance	1,543.10
Fiscal 2008 Boat Excise	June 30, 2012 Balance	1,456.93
	Receipts	<u>213.00</u>
	June 30, 2013 Balance	1,243.93
Fiscal 2007 Boat Excise	June 30, 2012 Balance	793.00
	Receipts	<u>15.00</u>
	June 30, 2013 Balance	778.00
Fiscal 2006 Boat Excise	June 30, 2012 Balance	476.16
	Receipts	<u>15.00</u>
	June 30, 2013 Balance	461.16
Fiscal 2005 Boat Excise	June 30, 2012 Balance	190.00
	Receipts	<u>15.00</u>
	June 30, 2013 Balance	175.00
Fiscal 2003 Boat Excise	June 30, 2013 Balance	32.91
2013 Motor Vehicle Excise	Committed	2,127,451.87
	Receipts	1,974,275.92
	Abatements	112,762.90
	Refunds	<u>26,887.85</u>
	June 30, 2013 Balance	67,300.90
2012 Motor Vehicle Excise	June 30, 2012 Balance	214,453.19
	Add'l Committed	228,581.45
	Receipts	397,544.69
	Abatements	28,379.56
	Refunds	<u>16,661.88</u>
	June 30, 2013 Balance	33,772.27
2011 Motor Vehicle Excise	June 30, 2012 Balance	45,039.70
	Receipts	32,073.87
	Abatements	3,552.26
	Refunds	<u>2,391.02</u>
	June 30, 2013 Balance	11,804.59
2010 Motor Vehicle Excise	June 30, 2012 Balance	13,172.77
	Receipts	5,276.65
	Abatements	1,641.03
	Refunds	<u>427.70</u>
	June 30, 2013 Balance	6,682.79
2009 Motor Vehicle Excise	June 30, 2012 Balance	7,625.37
	Receipts	2,174.83
	Abatements	<u>899.59</u>
	June 30, 2013 Balance	4,550.95
2008 Motor Vehicle Excise	June 30, 2012 Balance	8,202.80
	Receipts	3,794.00
	Abatements	<u>306.67</u>
	June 30, 2013 Balance	4,102.13

2007 Motor Vehicle Excise	June 30, 2012 Balance	9,925.73
	Receipts	799.41
	Abatements	1,254.80
	Refunds	<u>35.42</u>
	June 30, 2013 Balance	7,906.94
2006 Motor Vehicle Excise	June 30, 2012 Balance	8,117.35
	Receipts	228.13
	Abatements	<u>962.50</u>
	June 30, 2013 Balance	6,926.72
2005 Motor Vehicle Excise	June 30, 2012 Balance	6,421.96
	Receipts	204.06
	Abatements	<u>54.69</u>
	June 30, 2013 Balance	6,163.21
•2004 Motor Vehicle Excise	June 30, 2012 Balance	8,019.80
	Receipts	125.21
	Abatements	<u>1,738.75</u>
	June 30, 2013 Balance	6,155.84
2003 Motor Vehicle Excise	June 30, 2012 Balance	4,138.59
	Receipts	90.63
	Abatements	<u>264.27</u>
	June 30, 2013 Balance	3,783.69
2002 Motor Vehicle Excise	June 30, 2012 Balance	4,786.38
	Receipts	480.00
	Abatements	<u>793.54</u>
	June 30, 2013 Balance	3,512.84
2001 Motor Vehicle Excise	June 30, 2012 Balance	5,178.85
	Receipts	262.30
	Abatements	<u>356.95</u>
	June 30, 2013 Balance	4,559.60
2000 Motor Vehicle Excise	June 30, 2012 Balance	3,521.60
	Receipts	36.25
	Abatements	<u>210.00</u>
	June 30, 2013 Balance	3,275.35
•1999 Motor Vehicle Excise	June 30, 2012 Balance	2,532.42
	Receipts	6.56
	Abatements	<u>240.84</u>
	June 30, 2013 Balance	2,285.02
•1998 Motor Vehicle Excise	June 30, 2012 Balance	2,108.14
	Abatements	<u>355.21</u>
	June 30, 2013 Balance	1,752.93
•1997 Motor Vehicle Excise	June 30, 2013 Balance	1,464.83
1996 Motor Vehicle Excise	June 30, 2012 Balance	1,493.75
	Abatements	<u>26.25</u>
	June 30, 2013 Balance	1,467.50
1995 Motor Vehicle Excise	June 30, 2012 Balance	503.14
	Receipts	31.88
	Abatements	<u>27.50</u>

	June 30, 2013 Balance	443.76
1994 Motor Vehicle Excise	June 30, 2013 Balance	670.00
•1993 Motor Vehicle Excise	June 30, 2013 Balance	75.01
•1992 Motor Vehicle Excise	June 30, 2013 Balance	27.50
•		
1991 Motor Vehicle Excise	June 30, 2013 Balance	216.25
2013 Farm Animal Excise	Committed	2,699.25
	Receipts	<u>2,699.25</u>
	June 30, 2013 Balance	-0-
2009 Wharfage	June 30, 2012 Balance	74.88
	Receipts	<u>74.88</u>
	June 30, 2013 Balance	-0-
2006 Moorings	June 30, 2013 Balance	206.67

A total of \$2,506.40 was collected for the School Improvement Fund. \$18,524.32 was collected for roll back taxes. \$32,800.00 was collected for Municipal Lien Certificates. \$14,548.69 was collected in Lieu of Taxes.

Respectfully submitted,

Carol A. Borden  
Collector of Taxes



## ANNUAL REPORT OF THE TOWN ACCOUNTANT

I hereby submit my annual report for the year ending June 30, 2013. Our records are available for review.

Respectfully submitted,

Theresa M. Provencal

### TOWN OF WESTPORT BALANCE SHEET JUNE 30, 2013

#### Assets:



Cash	4,393,564.79	
Petty Cash		15.00
Personal Property 2004	44.39	
Personal Property 2005	33.77	
Personal Property 2006	265.43	
Personal Property 2007	577.42	
Personal Property 2008	1,480.87	
Personal Property 2009	1,761.79	
Personal Property 2010	1,887.68	
Personal Property 2011	842.02	
Personal Property 2012	762.02	
Personal Property 2013	6,267.43	
Real Estate 2011		0.40
Real Estate 2012	251.09	
Real Estate 2013	516,113.14	
Allowance for Abatements/Exemptions FY05		249.13
Allowance for Abatements/Exemptions FY06		845.57
Allowance for Abatements/Exemptions FY07		811.06
Allowance for Abatements/Exemptions FY08		8,957.70
Allowance for Abatements/Exemptions FY09		9,254.18
Allowance for Abatements/Exemptions FY10		82,276.30
Allowance for Abatements/exemptions FY11		107,522.18
Allowance for Abatements/exemptions FY12		119,773.48
Allowance for Abatements/exemptions FY13		232,219.70
Tax Title Liens Rec.	174,786.63	
Def. Property Taxes Rec.	16,751.18	
Taxes in Litigation	2,495.60	
Motor Vehicle 1992	308.75	
Motor Vehicle 1993	75.01	
Motor Vehicle 1994	670.00	
Motor Vehicle 1995	503.14	
Motor Vehicle 1996	1,493.75	
Motor Vehicle 1997	1,464.83	
Motor Vehicle 1998	2,108.14	
Motor Vehicle 1999	2,525.86	
Motor Vehicle 2000	3,485.35	
Motor Vehicle 2001	5,178.85	
Motor Vehicle 2002	4,737.84	
Motor Vehicle 2003	4,045.46	
Motor Vehicle 2004	7,905.84	
Motor Vehicle 2005	6,163.21	
Motor Vehicle 2006	7,763.39	
Motor Vehicle 2007	9,238.82	
Motor Vehicle 2008	4,402.65	
Motor Vehicle 2009	5,302.62	
Motor Vehicle 2010	8,114.05	
Motor Vehicle 2011	15,192.95	
Motor Vehicle 2012	33,772.27	
Motor Vehicle 2013	98,515.21	
Boat Excise 2003	32.91	
Boat Excise 2005	175.00	

Boat Excise 2006	461.16
Boat Excise 2007	778.00
Boat Excise 2008	1,336.93
Boat Excise 2009	1,543.10
Boat Excise 2010	1,458.00
Boat Excise 2011	1,349.33
Boat Excise 2012	2,142.38
Boat Excise 2013	2,692.61
Ambulance Rec.	254,224.28
Tax Foreclosures	20,975.64
Town Owned Possessions	49,247.74
Conservation Owned Possessions	39,582.84

**Liabilities & Fund Equity:**

Tailings and Unclaimed Items		12,306.21
Deferred Real Estate & Personal Property Tax	31,622.65	
Deferred Taxes (41A)		16,751.18
Deferred Town Owned Possessions		49,247.74
Deferred Tax Liens		174,786.63
Deferred Tax Foreclosures		20,975.64
Deferred Taxes in Litigation		2,495.60
Deferred Conservation Owned Possessions		39,582.84
Deferred Motor Vehicle Excise		222,967.99
Deferred Boat Excise		11,969.42
Deferred Departmental		254,224.28
Fund Balance Reserved-Encumbrances		1,634,166.14
Fund Balance Reserved-Cont. Appropriations		157,165.11
Fund Balance Reserved Expenditures		685,165.00
Undesignated Fund Balance		1,904,612.33
<b>Fund Totals</b>	<b>5,748,475.81</b>	<b>5,748,475.81</b>

**School Lunch:**

Cash	44,752.35	
Undesignated Fund Balance		44,752.35
<b>Fund Totals</b>	<b>44,752.35</b>	<b>44,752.35</b>

**Highway:**

Due from the Commonwealth	4,704.47	
Cash		4,704.47
<b>Fund Totals</b>	<b>4,704.47</b>	<b>4,704.47</b>

**School Grants:**

Cash		22,266.12
Title I FY13	6,525.40	
Sped Entitlement FY13		9,525.35
Sped Prog Improv FY13		588.98
Title II-A FY13		340.51
Race to the Top FY13		163.66
Title I Carryover		1,464.92
Sped Early Childhood FY13	6,526.75	

Full Day KG FY13		1,706.51
Academ. Sup. Svces FY13	8,882.81	
Collaborative HS Prtnrshp SY FY13		2,800.00
Sped EC Prog Imp FY13		1,540.00
Westport Cultural Council FY13	449.00	
CLC Bridgewater FY13		898.00
GFR\$DC FY13		15,092.77
CFSEMA AP & Psych FY13		278.84
Circuit Breaker FY13	36,066.97	
CFSEMA-WES/MAC Techr Stipend FY12		400.93
CFSEMA-Wes Musical FY11		9.36
Target Field Trip Award FY11		460.00
Energy & Environment Award FY11		200.00
Big Yellow School Bus		68.02
SEEAL Grant Award FY07		638.83
SADD FY11		8.13
<b>Fund Totals</b>	<b>58,450.93</b>	<b>58,450.93</b>

**Town Grants:**

Cash	253,506.76	
COA/SRTA Van Award		22,569.25
CDBG FY2010		912.87
S-A-F-E-R Fire Grant	9,984.30	
Westport Head Stormwater Project		1,280.20
REPC Grant Southcoast	569.76	
Library/Incentive State Aid		5,855.45
MA Cultural Council-State \$\$		3,117.62
Library Municipal Equalization		5,849.14
Library-Nonresident Circulation		4,024.73
Community Policing		34.59
Police Bulletproof Vests		82.00
Recycling/Compost Bins		279.05
Watch Your Car/Police		397.48
Click It or Ticket It		1,211.43
EMPG Grant 5K	4,893.52	
Fire-Public Safety Equip		28.36
MAHB PHER I & II		6.10
MEMA CERT Training	9,238.97	
Clean Vessel Act		6,836.00
Westport River #3488	602.99	
MA Development Finance FY06	1,801.44	
911 Support Incentive	32,550.38	
S.A.F.E - Fire		2,850.14
319 Westport Middle School Grant	29,892.63	
SETB 911 Police Training Grant	3,212.65	
Mass Housing Technical Assistance	3,845.07	
Shellfish Aquaculture Grant		18,343.90
MA Clean Energy Tech Grant		2,853.82
CDBG/Community Development Recapture		162,761.31
Fire Department-Community Impact Grant		78.60
ARAW-FY10-19K		62,142.76

Walmart Foundation 2K		240.57
FEMA March 2010 Floods	85,082.99	
BOH-MAHB Phone Award		5,352.85
FEMA Hurricane Irene		128,073.24
<b>Fund Totals</b>	<b>435,181.46</b>	<b>435,181.46</b>

**Reserved For Appropriations:**

Cash	376,055.02	
Fund Balance Reserved - Expenditures		15,000.00
Municipal Waterway Improvement		151,986.21
Sale of Cemetery Lots		108,955.00
Weights & Measures Fines		112.50
Landfill Closure		100,001.31
<b>Fund Totals</b>	<b>376,055.02</b>	<b>376,055.02</b>

**School Revolving:**

Cash	299,536.22	
School Day Care		10,179.97
Lost Supplies/Materials		8,404.90
Student Athletic Activities		88,229.86
Use of School Property		500.00
Adult/Continuing Education		14,224.34
School Scholarship		16,035.53
e-Rate Telephone		6,422.27
Transportation/Reimbursement		155,539.35
<b>Fund Totals</b>	<b>299,536.22</b>	<b>299,536.22</b>

**Town Revolving**

Cash	1,110,979.16	
Performance Bond Forfeiture - Lisbor		51,521.39
Performance Bond Forfeiture – Morning Dove		7,899.38
Massachusetts Cultural Council		601.73
Board of Health Beach Testing		4,547.61
Septic vs Well Test/Board of Health		48,890.00
Senior Village Sidewalks		1,066.66
BOH Revolving Vaccination Fees		5,293.45
Wetland Filing Fees		48,566.09
Nurse/Council on Aging Health Care		2,284.02
Council on Aging Clinic Gift		29,489.23
Council on Aging Transportation Revolving		53,510.79
Library Gift		47,290.07
Ambulance Revolving		61,683.05
Shellfish Equipment Gift		2,580.74
Fire Works Gifts		6,767.17
GIS Mapping Revolving		7,686.77
Shellfish Propagation Gift		63,831.74
Water & Sewer Project Gift		18.00
Police Explorer Post 305		3,165.54
Police Gift Account		9,019.66
Library Expansion Gift		139,087.69

Fire Department Gift	12,378.93	
Town Wharf Improvements	1,589.08	
Westport Agricultural Gift	812.62	
Town Waterways Improvement Fund	8,854.78	
Haz Mat Revolving – Fire Department	85.40	
Police Cruiser Revolving	19,880.38	
Cable TV Revolving	277,478.10	
Commission on Disability Gift Account	5,440.05	
Handicapped Parking Program	25.50	
Senior Center Building Revolving	9,460.07	
Senior Day Care Revolving	96,503.90	
Recreation/Community Center Revolving	5,934.83	
Animal Gift Fund	588.00	
Playground Gift Account	2,000.00	
Highway Insurance Reimbursement	17,669.03	
Fire Insurance Reimbursement	175.28	
Police Insurance Reimbursement	14,920.43	
Cemetery Dept Insurance Reimbursement	2,382.00	
Building - Gas - Plumbing - Wire Revolving	40,000.00	
<b>Fund Totals</b>	<b>1,110,979.16</b>	<b>1,110,979.16</b>

**Betterments:**

Cash	118,384.98	
Septic System Repair Rec	16,078.88	
Interest Added to Septic	1,272.80	
Septic Assessment Deferred Rev		16,078.88
Septic Interest Assessment Deferred		1,272.80
Undesignated Fund Balance		118,384.98
<b>Fund Totals</b>	<b>135,736.66</b>	<b>135,736.66</b>

**Betterments:**

Cash	51,532.89	
Septic System Repair Rec	108,491.07	
Interest Added to Septic	21,959.60	
Septic Assessment Deferred Rev		108,491.07
Septic Interest Assessment Deferred		21,959.60
Undesignated Fund Balance		51,532.89
<b>Fund Totals</b>	<b>181,983.56</b>	<b>181,983.56</b>

**Community Preservation:**

Cash	1,672,135.03	
Levy Year 2011	1.17	
Levy Year 2012	5.04	
Levy year 2013	10,073.33	
Tax Liens Rec	2,961.25	
Taxes in Litigation	45.28	
Tax Foreclosures	259.79	
Deferred CPA Real Estate Tax		10,005.47
Deferred CPA Tax Liens		3,035.32
Deferred CPA Taxes in Litigation		259.79

Deferred CPA Tax Foreclosures	45.28	
CPC/Open Space FB Reserved	202,733.00	
CPC /Community Housing FB Reserved	2,000.00	
CPC/Historic Preservation FB Reserved	69,598.81	
Fund Balance Reserved for FY05 Projects	8,500.00	
Fund Balance Reserved for FY06 Projects	1,770.90	
Fund Balance Reserved for FY08 Projects	14,521.44	
Fund Balance Reserved for FY09 Projects	113,201.84	
Fund Balance Reserved for FY10 Projects	36,731.26	
Fund Balance Reserved for FY11 Projects	36,836.24	
Fund Balance Reserved for FY12 Projects	52,938.24	
Fund Balance Reserved for FY13 Projects	757,825.00	
Fund Balance Reserved for FY14 Projects	68,000.00	
Budgeted Reserve Fund Balance	100,000.00	
Undesignated Fund Balance	207,478.30	
<b>Fund Totals</b>	<b>1,685,480.89</b>	<b>1,685,480.89</b>

**Landfill Capping Project:**

Cash	45,164.51	
Fund Balance		45,164.51
<b>Fund Totals</b>	<b>45,164.51</b>	<b>45,164.51</b>

**Agricultural Open Space:**

Cash	2,671.18	
Fund Balance		2,671.18
<b>Fund Totals</b>	<b>2,671.18</b>	<b>2,671.18</b>

**New Fire Station Project**

Cash	1,036.29	
Fund Balance		1,036.29
<b>Fund Totals</b>	<b>1,036.29</b>	<b>1,036.29</b>

**School PCB Clean Up**

Cash	158,438.45	
Reserved for Expenditures		158,438.45
<b>Fund Totals</b>	<b>158,438.45</b>	<b>158,438.45</b>

**School Green Project**

Cash		17,755.65
Reserved for Expenditures	73,425.00	
Other Authorized Expenditures		55,669.35
<b>Fund Totals</b>	<b>73,425.00</b>	<b>73,425.00</b>

**Water Enterprise:**

Cash	175,402.44	
User Charges Receivable	1,360.01	
Service Charges Receivable	70.00	
Deferred User Charges		1,360.01

Deferred Service Charges		70.00
Deferred Revenue - Over Payments		1,366.00
Fund Balance Reserved - Encumbrances		28,273.97
Fund Balance Reserved – Over Payment	1,366.00	
Undesignated Fund Balance		147,128.47
<b>Fund Totals</b>	<b>178,198.45</b>	<b>178,198.45</b>

**Harbor Enterprise:**

Cash	98,815.53	
Wharfage Receivable		46.00
Deferred Revenue - Wharfage	46.00	
Fund Balance Reserved - Encumbrances		730.28
Fund Balance Reserved FY11 Article		113.00
Undesignated Fund Balance		97,972.25
<b>Fund Totals</b>	<b>98,861.53</b>	<b>98,861.53</b>

**Beach Enterprise:**

Cash	31,345.80	
Fund Balance Reserved - Encumbrances		3,010.56
Undesignated Fund Balance		28,335.24
<b>Fund Totals</b>	<b>31,345.80</b>	<b>31,345.80</b>

**Non-Expendable Trust:**

Restricted Savings	1,168,505.26	
Salisbury Memorial		52,966.53
W.B. Hicks Library		500.00
I. Weeks Library		1,000.00
Perpetual Care		772,173.66
Nancy Fenn Music Scholarship		33,342.00
R.W. Mullaney Library Trust		26,000.00
Library Trusts		14,791.00
Ronald Desrosiers Memorial Trust		19,875.02
Mary Brown Library		5,000.00
Pelletier Public Library		2,500.00
E.W. Brightman Scholarship		10,000.00
H. Hoyt Library		10,000.00
Hazel Tripp Library Trust		200,000.00
Tripp High School Library Trust		5,000.00
Dr. & Mrs. Kirkaldy Library Trust		2,255.00
Lisa Chase Tripp Library Trust		13,102.05
<b>Fund Totals</b>	<b>1,168,505.26</b>	<b>1,168,505.26</b>

**Expendable Trust:**

Cash	1,783,288.65	
Law Enforcement		34,096.06
School Improvement		22,066.64
Grimshaw/Gudewicz Scholarship		11,489.23
Salisbury Memorial		1,356.26
Ambulance Trust		3,383.79
Wm B Hicks Library Trust		58.56

I. Weeks Library	359.92	
Town Farm Trust	8,564.96	
Landing Commissioners	31,181.98	
Bicentennial Playground	383.55	
Conservation Trust	14,764.09	
Veterans Memorial	1,579.98	
Perpetual Care	547,531.18	
Open Space	235.61	
Westport Betterment/Fuel	2,041.14	
Nancy Fenn Music Scholarship	11,016.38	
L.B. Bowman Library Trust	6,077.78	
R.W. Mullaney Library Trust	137.50	
Chadwick Impaired Vision Library Trust	115,698.35	
Library Trust	452.26	
Ronald Desrosiers Memorial	7,005.20	
Mary Brown Library	419.29	
Westport Betterment/Community Center	1,436.40	
Pelletier/Public Library	39.50	
E.W. Brightman Scholarship	2,200.57	
Westport Betterment	5,349.96	
Westport Historical	15,548.49	
Helen Ellis Trust	33,271.33	
H. Hoyt Library Trust	448.48	
Tripp Senior	33,512.90	
Hazel Tripp Library	7,385.05	
Tripp High School Library	9,426.01	
Appeals Board Comprehensive Permits	7,911.62	
Dr. & Mrs. Kirkaldy Library Trust	86.79	
Lisa Chase Tripp Library Trust	268.95	
Wolf Pit School Trust	6,583.28	
Amanda Tripp Memorial Scholarship	2,005.37	
Westport Betterment – Town Hall Maintenance	691.39	
Westport Betterment – Kowalczyk Renew Ener	895.00	
Virginia E. Lash Library Trust	92,322.18	
Affordable Housing Trust Fund	734,907.10	
Calvin Hopkinson Memorial Scholarship	9,098.57	
<b>Fund Totals</b>	<b>1,783,288.65</b>	<b>1,783,288.65</b>

**Other Trust:**

Cash	2,277,228.55	
Stabilization Fund		874,399.42
Retirement Fund		80,461.89
OPEB Liability Trust Fund		1,322,366.24
Capital Improvement Stabilization		1.00
<b>Fund Totals</b>	<b>2,277,228.55</b>	<b>2,277,228.55</b>

**Agency:**

Cash	1,181,564.69	
Sped/Medicaid		10,364.25
SMHG Medicare		16,422.42



Special Police/Firearm Detail		7,699.83
Police Extra Detail		7,192.85
School Extra Detail		368.33
Fire Special Detail		20,688.61
Conservation Commission Ad Fees		2,851.79
Miscellaneous		112.50
Employee Retirement Contributions		330,961.84
Firearm Licenses		6,563.75
Constable Fees		2,297.00
Planning Board Review Fees		125,710.93
Meal Tax		178.43
Sporting Licenses	161.37	
Comprehensive Charges/Fees	508.08	
Collector Over/Overage		101.77
Performance Bonds/Passbooks		616,453.83
High School Student Activity		20,218.36
Middle School Student Activity		13,894.03
Elementary School Student Activity		54.30
Macomber School Student Activity		99.32
<b>Fund Totals</b>	<b>1,182,234.14</b>	<b>1,182,234.14</b>

<b><u>Outstanding Debt:</u></b>	<b>9,650,000.00</b>	
School Buildings – Construct. & Repairs Bond		4,300,000.00
Fire Station Bond		5,150,000.00
Agricultural Open Space BAN		200,000.00
	<b>9,650,000.00</b>	<b>9,650,000.00</b>

### STATEMENT OF EXPENDITURES FISCAL YEAR 2013

	<u>Available</u>	<u>Expended</u>	<u>Encumbered</u>	<u>Returned</u>
<b><u>Accountant</u></b>				
Salaries	96,195.00	94,329.12	1,863.56	2.32
Expenses	22,214.00	22,123.00		91.00
13 OPEB Analysis	10,000.00	9,250.00		750.00
Encumbered	1,929.23	1,929.23		0.00
<b><u>Animal Control Officer</u></b>				
Salaries	29,185.00	26,997.25	573.50	1,614.25
Expenses	12,325.00	12,046.17	278.83	0.00
13 STM Articles Prior Yr Expenses	720.00	720.00		0.00
Encumbered	516.32	516.32		0.00
<b><u>Appeals</u></b>				
Salaries	4,635.00	1,080.08	727.26	2,827.66
Expenses	1,325.00	1,015.42	309.58	0.00
Encumbered	525.50	525.50		0.00
<b><u>Assessors</u></b>				
Salaries	144,672.00	142,139.92	2,409.45	122.63
Expenses	3,402.00	2,487.38	240.00	674.62

04 Appellate Hearings	1,433.47	0.00	1,433.47	0.00
05 Revaluation Program	478.92	478.92		0.00
06 Revaluation Program	20,000.00	86.18	19,913.82	0.00
07 Revaluation Program	20,000.00	0.00	20,000.00	0.00
13 Revaluation Program	40,000.00	0.00	40,000.00	0.00
13 STM Article 6	65,000.00	52,476.16	12,523.84	0.00
Encumbered	3,599.86	3,049.86		550.00

#### Board Of Health

Salaries	236,079.00	226,083.12	4,165.83	5,830.05
Expenses	13,728.00	11,958.26	1,234.00	535.74
Encumbered	4,686.43	4,481.73		204.70

#### Building Inspectors

Salaries	96,367.00	91,806.62	1,772.04	2,788.34
Expenses	7,751.00	7,583.97		167.03
Encumbered	2,044.89	2,044.89		0.00

#### Cemetery

Salaries	125,050.00	122,778.40	2,271.60	0.00
Expenses	10,024.00	10,019.78		4.22
11 Cemetery Maintenance	9,240.96	9,177.97	62.99	0.00
Encumbered	2,692.00	2,692.00		0.00

#### COLLECTOR

Salaries	126,878.00	123,649.09	2,973.14	255.77
Expenses	34,810.00	32,827.94	210.00	1,772.06
Encumbered	3,187.47	3,187.47		0.00

#### Commission on Disability

Expenses	300.00	300.00		0.00
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#### Conservation

Salaries	59,023.00	59,023.00		0.00
Expenses	4,755.00	4,751.33		3.67
Encumbered	410.34	410.34		0.00

#### Council on Aging

Salaries	106,880.00	103,219.47	1,726.43	1,934.10
Expenses	58,884.00	52,820.11	5,000.00	1,063.89
Encumbered	3,511.23	3,431.09		80.14

#### Data Processing

Salaries	27,880.00	27,879.96		0.04
Expenses	56,663.00	55,071.31	1,591.69	0.00
Encumbered	4,154.77	4,154.77		0.00

#### Election & Registration

Salaries	57,843.00	52,273.88	2,834.21	2,734.91
Expenses	35,372.00	25,410.45	3,800.00	6,161.55
Encumbered	1,776.14	1,776.14		0.00

#### Employee Benefits

Health Insurance	2,729,570.00	2,191,653.32		537,916.68
Life Insurance	5,000.00	3,764.88		1,235.12
Medicare	258,000.00	245,026.87		12,973.13
Unemployment	180,000.00	101,716.29	12,000.00	66,283.71
Workers Compensation	200,000.00	170,225.25		29,774.75

13 STM Prior Year Bills	1,627.36	1,627.36		0.00
Encumbered	232,931.85	232,356.89		574.96
<u>Finance Committee</u>				
Salaries	1,750.00	1,436.40	63.84	249.76
Expenses	1,650.00	1,342.46	294.40	13.14
Encumbered				0.00
Reserve Fund Transfers	50,000.00	49,881.80		118.20
<u>Fire Department</u>				
Salaries	1,541,173.00	1,515,818.03	23,355.92	1,999.05
Expenses	218,556.00	213,508.43	5,047.57	0.00
Encumbered	52,800.68	52,800.68		0.00
<u>Highway</u>				
Salaries	482,916.00	445,532.53	33,277.03	4,106.44
Expenses	176,730.00	161,206.66	4,500.00	11,023.34
13 Highway Repair & Upgrade	34,000.00	27,306.21	6,693.79	0.00
13 STM Prior Year Bills	933.00	933.00		0.00
Encumbered	11,444.15	11,414.01		30.14
<u>Highway/Snow &amp; Ice</u>				
Salaries	39,635.00	39,499.41		135.59
Expenses	190,000.00	187,438.91		2,561.09
<u>Historical Commission</u>				
Expenses	725.00	26.48	698.52	0.00
<u>Legal</u>				
Legal Expense	100,000.00	81,143.42	12,000.00	6,856.58
13 STM Articles Prior Year Exp.	11,429.11	11,429.11		0.00
Encumbered	6,659.49	6,659.49		0.00
<u>Library</u>				
Salaries	174,460.00	173,886.71	573.29	0.00
Expenses	200.00	200.00		0.00
Encumbered	1,306.51	1,306.51		0.00
<u>Moderator</u>				
Salaries	760.00	760.00		0.00
Expenses	58.00	0.00		58.00
<u>Parking Tickets</u>				
Expenses	2,559.00	2,352.99	206.01	0.00
Encumbered	193.05	193.05		0.00
<u>Personnel Board</u>				
Salaries	445.00	0.00		445.00
Expenses	290.00	250.00		40.00
Encumbered	158.00	158.00		0.00
<u>Planning Board</u>				
Salaries	95,812.00	93,686.03	2,015.90	110.07
Expenses	9,713.00	6,492.01	3,157.50	63.49
09 Perpetual Easement	1.00	1.00		0.00
13 Master Plan	15,000.00	13,292.11	1,707.89	0.00
Encumbered	2,842.74	2,842.74		0.00

**Police Department**

Salaries	2,277,303.00	2,177,745.18	54,008.08	45,549.74
Expenses	341,706.00	288,895.50	52,810.50	0.00
Encumbered	150,578.39	150,329.89		248.50

**Property Insurance**

Expenses	194,970.00	172,304.31	500.00	22,165.69
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**Regional Schools**

Diman Regional	1,166,950.00	1,166,030.00		920.00
Bristol Agricultural	72,765.00	61,446.00		11,319.00

**Retirement**

Expenses	1,886,086.00	1,886,086.00		0.00
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**School Department**

Gen Ed Salaries	9,306,066.77	8,634,039.67	672,027.10	0.00
Gen Ed Expenses	1,642,819.12	1,454,432.75	188,386.37	0.00
Gen Ed Salaries Encumbered	705,576.96	704,706.96		870.00
Gen Ed Encumbered	388,047.26	384,450.89		3,596.37
Gen Ed Transportation Salaries	60,125.00	60,125.00		0.00
Gen Ed Transportation Expenses	479,056.32	476,337.19	1,860.21	858.92
Gen Ed Transportation Encum	41,906.00	41,906.00		0.00

Spec Ed Salaries	2,890,153.43	2,680,782.48	209,370.95	0.00
Spec Ed Expenses	505,618.49	254,460.43	251,158.06	0.00
Sped Ed Salaries Encumbered	186,725.99	186,578.64		147.35
Sped Ed Expenses Encumbered	46,204.06	45,898.58		305.48
Sped Ed Transportation Expenses	296,245.87	266,300.74	29,945.13	0.00
Spec Ed Trans Exp Encumbered	11,393.29	11,393.29		0.00

**Sealer Weights & Measures**

Salaries	1,901.00	1,901.00		0.00
Expenses	600.00	445.82		154.18

**Selectmen**

Salaries	174,226.00	170,582.26	3,399.20	244.54
Expenses	24,850.00	23,728.18	1,121.82	0.00
09 Economic Plan & Co-ord	3,254.31	3,254.31		0.00
13 Economic Plan & Co-ord	7,500.00	2,670.69	4,829.31	0.00
Encumbered	2,363.53	2,183.53		180.00

**Shellfish**

Salaries	70,832.00	69,381.76	1,450.24	0.00
Expenses	15,723.00	14,572.28	250.00	900.72
Encumbered	1,819.34	1,819.34		0.00

**Street Lighting**

Expenses	23,000.00	19,352.54	3,000.00	647.46
Encumbered	1,398.84	1,398.84		0.00

**Town Beach**

Encumbered	4,220.07	4,120.07		100.00
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**Town Clerk**

Salaries	97,180.00	95,347.39	1,832.61	0.00
Expenses	2,270.00	2,209.76		60.24
Encumbered	1,931.16	1,931.16		0.00

**Town Farm**

Expenses	1,316.00	509.95	800.00	6.05
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**Town Hall**

Salaries	39,874.00	38,417.35	746.40	710.25
Expenses	87,530.00	79,155.72	7,000.00	1,374.28
13 Environmental Maintenance	5,098.80	5,098.80		0.00
13 STM Prior Year Bills	800.25	800.25		0.00
Encumbered	6,077.42	6,000.63		76.79

**Town Reports**

Expenses	250.00	53.02	196.98	0.00
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**Transfer Station**

Salaries	128,939.00	125,681.66	2,930.40	326.94
Expenses	126,061.00	89,852.73	12,897.21	23,311.06
09 Landfill Closure	0.93	0.93		0.00
13 Landfill Closure	15,000.00	9,574.90		5,425.10
Encumbered	13,173.41	13,173.41		0.00

**Treasurer**

Salaries	133,923.53	131,136.23	2,784.79	2.51
Expenses	19,091.47	17,643.16	685.00	763.31
Encumbered	2,889.74	2,889.74		0.00

**Veterans Graves**

Salaries	942.00	942.00		0.00
Expenses	1,996.00	1,959.88	31.99	4.13

**Veterans Services**

Salaries	34,510.00	33,491.78	665.00	353.22
Expenses	4,267.00	2,838.88	1,110.00	318.12
Veteran Benefits	261,015.00	259,507.39	1,507.00	0.61
Veteran Services	4,550.00	4,028.27	520.00	1.73
Encumbered	3,640.26	2,848.26		792.00

**Long Term Debt**

School Bond	300,000.00	300,000.00		0.00
Fire Station	325,000.00	325,000.00		0.00
Agricultural Op	50,000.00	50,000.00		0.00

**Long Term Interest**

School Bond	13,050.00	13,050.00		0.00
Fire Station	156,400.00	156,400.00		0.00
Agricultural Op	5,513.00	5,513.00		0.00

**Short Term Interest**

Temporary Borrowing	57,000.00	30,781.77		26,218.23
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**Other Government**

13 Mosquito Control	1.00			1.00
13 Environmental Services	770.00	770.00		0.00
13 STM Prior Year Bills	1,539.47	1,538.84		0.63
13 Capital Projects	50,000.00	0.00	50,000.00	0.00

**State Assessments**

Charter Tuition Assessment		99,650.00		
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School Choice Assessment		57,660.00	
Mosquito Control Project		89,633.00	
Air Pollution Control		5,568.00	
Trans Auth Gatra		19,649.00	
RMV/Non-Renewal Surcharge		20,600.00	
SRPEDD	2,500.00	2,499.88	0.12

### County Assessment

County Tax	293,518.46
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### Totals

854,691.20

## STATEMENT OF REVENUE BUDGET VS. ACTUAL FISCAL YEAR 2012

	<u>Budget</u>	<u>Actual</u>	<u>Plus/Minus</u>
<b><u>Taxes &amp; Local Receipts:</u></b>			
Personal Property	355,017.91	359,388.96	4,371.05
Real Estate	21,035,734.82	21,125,234.20	89,499.38
Conveyance Taxes	6.12	0.00	-6.12
Roll Back	18,894.81	102,360.81	83,466.00
Tax Liens Redeemed	122,363.93	59,473.06	-62,890.87
Litigated Taxes	0.00	16,495.50	16,495.50
Motor Vehicle Taxes	1,907,077.74	2,025,029.02	117,951.28
Boat Excise Taxes	23,091.98	18,969.97	-4,122.01
Farm Animal & Machine	2,635.88	2,632.30	-3.58
Rental/Codimonk	6,324.00	5,225.00	-1,099.00
Rental/Town Farm	8,976.00	10,075.00	1,099.00
Rentals/Land/Annex	0.00	0.00	0.00
Public Hearings	1,428.00	1,160.00	-268.00
Selectmen/Hix Bridge	4,304.40	3,240.00	-1,064.40
Liquor License	28,203.00	27,550.00	-653.00
Other Licenses	969.00	0.00	-969.00
Entertainment	1,825.80	1,940.00	114.20
Auto Repair	8,772.00	9,000.00	228.00
Common Victualler	4,131.00	3,975.00	-156.00
Auto Licenses	11,628.00	11,600.00	-28.00
Trailer Permits	6,120.00	5,760.00	-360.00
Yard Sales/Flea Market	561.00	425.00	-136.00
Selectmen Miscellaneous	27,462.31	15,310.61	-12,151.70
Assessors Miscellaneous	2,060.91	2,164.20	103.29
Tax Title Release	21.27	19.51	-1.76
Treasurer Miscellaneous	120,231.45	101,710.91	-18,520.54
Investment Interest	36,089.14	27,088.11	-9,001.03
Collector Interest - Taxes	92,777.47	70,581.01	-22,196.46
Collector Interest - Excise	15,719.87	14,318.62	-1,401.25
Collector Demands - Taxes	11,082.30	8,505.00	-2,577.30
Collector Demands - Excise	59,327.28	106,010.00	46,682.72
Collector Interest - Liens	22,702.56	11,332.79	-11,369.77
In Lieu of Taxes	14,156.93	14,548.69	391.76
Municipal Liens	25,959.00	32,800.00	6,841.00
Release Fees	19,135.20	18,080.00	-1,055.20

Collector Miscellaneous	772.26	1,297.76	525.50
Collector Interest Earned	831.39	677.86	-153.53
Town Clerk Miscellaneous	386.07	254.00	-132.07
Zoning By-Laws	331.50	155.00	-176.50
Town Clerk Charges	23,914.77	18,770.00	-5,144.77
Raffle, Junk, Hawkers	785.40	570.00	-215.40
Voting List	183.60	95.00	-88.60
Conservation Commission Miscellaneous	51.00	50.00	-1.00
Conservation Commission Filing Fees	2,907.00	2,775.00	-132.00
Conservation Commission Soil Permits	2,550.00	1,850.00	-700.00
Planning Board Fees	9,368.37	11,380.00	2,011.63
Board of Appeals Fees	2,754.00	1,500.00	-1,254.00
Other Government Miscellaneous	8,137.36	2,519.50	-5,617.86
Police Miscellaneous	295.80	270.00	-25.80
Police Reports	1,795.20	1,831.00	35.80
Administrative Fees	22,252.01	23,621.70	1,369.69
Fire Arms/ID Cards	4,762.13	14,187.50	9,425.38
Non-Criminal Fines	726.75	89.00	-637.75
Court Fines	2,488.80	4,035.00	1,546.20
Registrar Fines	76,366.38	64,537.50	-11,828.88
Parking Fines	31,042.94	29,180.00	-1,862.94
Marijuana Fines	1,428.00	0.00	-1,428.00
False Alarm Fines	102.00	1,000.00	898.00
Fire Department Fees	17,683.95	0.00	-17,683.95
Ambulance Charges	364,108.51	17,117.69	-346,990.82
Building Permits	166,442.58	326,693.99	160,251.41
Gas Permits	8,461.23	155,044.00	146,582.77
Plumbing Permits	8,461.23	11,278.89	2,817.66
Sealer of Weight & Measure Permits	5,274.42	11,278.88	6,004.46
Electrical Permits	8,461.23	5,051.00	-3,410.23
Dog Reclamation	1,239.30	345.00	-894.30
Dog Licenses	15,284.70	11,635.00	-3,649.70
Dog Fines	821.10	700.00	-121.10
Aquaculture Licenses	306.00	600.00	294.00
Shellfish Licenses	27,866.40	21,900.00	-5,966.40
Shellfish Fines	0.00	0.00	0.00
Education Miscellaneous	59.68	6,361.18	6,301.50
Highway Miscellaneous	625.18	225.13	-400.05
Scrap Iron/Tin	19,298.29	14,662.44	-4,635.85
Tires	161.96	57.80	-104.16
Paper/Magazines	9,804.45	4,180.68	-5,623.77
Cardboard	10,228.95	5,771.70	-4,457.85
Plastics	1,557.27	1,588.24	30.97
Televisions	4,931.38	3,284.40	-1,646.98
Miscellaneous	1,803.29	521.39	-1,281.90
Bulk Trash Permits	12,810.79	7,910.95	-4,899.84
Punch Cards	127,612.10	117,949.40	-9,662.70
Landfill Day Passes	893.78	1,049.75	155.98
Landfill Stickers	44,672.18	49,198.00	4,525.83
Cemetery Interment	44,048.70	37,500.00	-6,548.70
Cemetery Foundations	13,130.79	9,102.25	-4,028.54
Cemetery Saturday/Sunday Burial	4,080.00	4,950.00	870.00

Veterans Miscellaneous	0.00	399.00	399.00
Board of Health Permits	96,167.70	88,479.08	-7,688.62
Board of Health Anti Smoking	51.00	200.00	149.00
Board of Health Miscellaneous Fees	4,056.62	1,288.20	-2,768.42
Nursing/Shots	999.60	0.00	-999.60
Nursing/Medicare Shots	5,045.06	0.00	-5,045.06
Nursing Charges	22.11	0.00	-22.11
Library Fees	2,689.61	0.00	-2,689.61
Beach Stickers	88,510.50	2,379.16	-86,131.34
Historical Commission Hearing	357.00	0.00	-357.00
<b>Total Local Receipts</b>	<b>25,307,052.42</b>	<b>25,311,351.69</b>	<b>4,299.27</b>
<b>State Aid:</b>			
Hotel/Motel Taxes	118,968.42	121,392.41	2,423.99
Abatements to Veterans	89,350.00	1,266.00	-88,084.00
Abatements to Blind	0.00	0.00	0.00
Abatements to Elderly	0.00	36,144.00	36,144.00
School Aid Chapter 70	4,221,997.00	4,221,997.00	0.00
Charter School Reimbursement	18,333.00	19,117.00	784.00
Police Career Incentive	0.00	0.00	0.00
Local Option Meals Tax	145,817.46	152,155.53	6,338.07
Veterans Benefits	153,562.00	147,134.00	-6,428.00
Lottery	1,029,055.00	1,029,055.00	0.00
State Owned Land	794,913.00	794,912.00	-1.00
Medical Reimbursement	0.00	133,442.25	133,442.25
Miscellaneous State Revenue	0.00	0.00	0.00
<b>Total State Aid</b>	<b>6,571,995.88</b>	<b>6,656,615.19</b>	<b>84,619.31</b>
Miscellaneous Bond	0.00	47,232.99	47,232.99
	<b>31,879,048.30</b>	<b>31,967,966.88</b>	<b>88,918.58</b>

**HARBOR ENTERPRISE**  
**STATEMENT OF EXPENDITURES**

	<u>Available</u>	<u>Expended</u>	
<b><u>State Boat Ramp</u></b>			
Salaries	14,180.00	14,180.00	0.00
Expenses	1,647.00	1,627.37	19.63
Capital	3,000.00	443.12	2,556.88
Encumbered	448.55	448.55	0.00
Indirect Costs	4,157.18	5,961.51	-1,804.33
<b>Total</b>	<b>23,432.73</b>	<b>22,660.55</b>	<b>772.18</b>



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Harbormaster

Salaries	31,833.00	31,804.64	28.36
Expenses	14,924.00	14,824.75	99.25
Capital	6,000.00	6,000.00	0.00
Articles – FY11	2,799.92	2,799.92	0.00
Articles - FY13	1,800.00	1,687.00	113.00
Encumbered	311.22	311.22	0.00
Indirect Costs	12,227.00	21,063.99	-8,836.99
Total	69,895.14	78,491.52	-8,596.38

Wharfinger

Salaries	5,112.00	4,889.28	222.72
Expenses	11,850.00	10,205.75	1,644.25
Capital	2,000.00	0.00	2,000.00
Repay Debt	10,000.00	10,000.00	0.00
Encumbered	9,328.65	8,828.65	500.00
Indirect Costs	8,069.82	12,320.45	-4,250.63
Total	46,360.47	46,244.13	116.34

Totals	139,688.34	147,396.20	-7,707.86
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HARBOR ENTERPRISE  
STATEMENT OF REVENUES  
BUDGET VS ACTUAL

	<u>Budget</u>	<u>Actual</u>	
<u>State Ramp</u>	18,120	19,030.00	910.00
<u>Harbormaster</u>			
Moorings	0.00	0.00	0.00
Dredge Surcharge	0.00	0.00	0.00
Dock and Slip Fees	61,754.00	85,700.34	23,946.34
Mooring Rentals	0.00	0.00	0.00
Interest	0.00	0.00	0.00
<u>Wharfinger</u>			
Wharfage	25,126.00	23,896.00	-1,230.00
Interest	0.00	60.00	60.00
Service Charges	0.00	2,956.00	2,956.00
<u>Waterway Revenue</u>	20,000.00	28,346.97	8,346.97
Totals	125,000.00	159,989.31	34,989.31

WATER ENTERPRISE  
STATEMENT OF EXPENDITURES

	<u>Available</u>	<u>Expended</u>	<u>To Fund Balance</u>
Salaries	5,000.00	4,603.58	396.42
Miscellaneous Expenses	10,000.00	20,177.66	-10,177.66
Water Purchases	125,000.00	110,490.42	14,509.58
Capital Outlay	5,000.00	5,000.00	0.00
Encumbered	16,854.40	16,382.09	472.31
Totals	161,854.40	156,653.75	5,200.65

WATER ENTERPRISE  
STATEMENT OF REVENUES  
BUDGET VS ACTUAL

	<u>Budget</u>	<u>Actual</u>	
Water Usage	134,850.00	115,466.58	-19,383.42
Service Charges	10,150.00	7,795.00	-2,355.00
Meters	0.00	242.22	242.22
Interest	0.00	5,783.73	5,783.73
Overpayments	0.00	1,366.00	1,366.00
Totals	145,000.00	130,653.53	-14,346.47

BEACH ENTERPRISE  
STATEMENT OF EXPENDITURES

	<u>Available</u>	<u>Expended</u>	<u>To Fund Balance</u>
Salaries	30,000.00	29,971.99	28.01
Miscellaneous Expenses	5,000.00	4,832.56	167.44
Indirect Costs	0.00	6,955.21	-6,955.21
Totals	35,000.00	41,759.76	-6,759.76

BEACH ENTERPRISE  
STATEMENT OF REVENUES  
BUDGET VS ACTUAL

	<u>Budget</u>	<u>Actual</u>	
Beach Passes	35,000.00	70,095.00	35,095.00
Totals	35,000.00	70,095.00	35,095.00

## REVOLVING ACCOUNTS AUTHORIZED

	<u>Beginning</u>			
	<u>Balance</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Ending Balance</u>
COA - Clinic	21,771.75	23,914.46	16,196.98	29,489.23
Senior Building Center	10,132.54	7,800.00	8,472.47	9,460.07
COA - Transportation	67,173.40	31,716.98	45,379.59	53,510.79
COA - Senior Day Care	97,002.31	81,638.50	82,136.91	96,503.90
Ambulance	37,430.45	113,876.31	89,623.71	61,683.05
Cable Advisory	113,838.68	261,371.20	97,731.78	277,478.10
Planning Board - GIS	8,366.77	3,320.00	4,000.00	7,686.77
Totals	355,715.90	523,637.45	343,541.44	535,811.91



## **ANNUAL REPORT OF THE TOWN FARM**

The following is a report of the Westport Town Farm for the year ending December 31, 2013.

The Town Farm annual budget of \$1,316 is spent on maintenance and repairs to the north half of the house, three outbuildings, and systems associated with the ell apartment. The Town Farm brought in \$8,800 in rents for FY2013, all of which went into the Town's general fund.

The Town Farm annual budget was expended on repairs to the ell apartment, which included boiler maintenance and new custom built storm windows for the east side of the ell.

An extensive \$500,000 restoration project on the main house at the Town Farm was completed in January of 2013 by the Trustees of Reservations (TTOR). All work was paid for by the TTOR as part of their lease agreement with the Town. The restored main house and outbuildings are now used as Conservation Partnership offices and educational programming space for the TTOR and the Westport Land Trust. 30+ acres of Town Farm land is open to the public attracting walkers (and their dogs), birders, skiers, gardeners, stargazers, owl prowlers, photographers, school groups, painters, and more. An estimated 4,000 visitors enjoyed the open paths and broad river vistas this past year.

Since The Trustees have been involved with the Town Farm, they have welcomed the public by maintaining the property for passive recreation and by offering public workshops and events. The Trustees began the community farm program, and in 2013, 3,000 pounds of produce were harvested from the Town Farm and donated to the Westport Council on Aging and the local food bank. The Trustees employed a nine-member crew of area high school students to assist with these agricultural activities. In addition to teaching the students the technical aspects of agriculture, the Trustees also taught them about

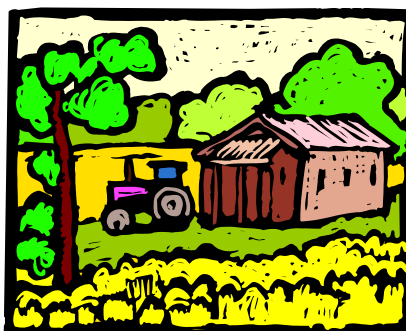
the importance of local agriculture, finance and marketing techniques, teamwork and communication skills.

In 2013, the Trustees hosted over ten public workshops and events at the Town Farm. Highlights included a family jazz concert and fall harvest festival. The fourth annual Harvest Festival attracted over 800 attendees and included a one-day farmer's market, music and seasonal family activities, and tours of the renovated main house. School and youth groups from Westport and beyond visit the farm to learn about local agriculture, natural resources, and stream ecology.

The Westport Town Farm continues to be a self-sufficient project that provides housing and open space with ongoing agricultural, recreational and educational use, and preserves a very unique 18th century farmstead, which is now open to the public.

Respectfully Submitted,

Geraldine Millham  
Westport Historical Commission



## ANNUAL REPORT OF THE TOWN TREASURER

I hereby submit my annual report as Treasurer June 30, 2013.

Cash balance June 30, 2012	\$14,388,217.28
Receipts July 1, 2012 - June 30, 2013	46,149,119.95
Total	<u>\$60,537,337.23</u>
Expenditures-Warrant July 1, 2012 - June 30, 2013	<u>(45,338,304.55)</u>
Balance June 30, 2013	\$15,199,032.68
Total Cash June 30, 2013	\$15,199,032.68

You are hereby advised the following interest was earned for the Town of Westport through the cash management system and regular investments by the Town Treasurer of cash for the period July 1, 2012 through June 30, 2013.

Interest earned on Stabilization Fund	\$ 2,109.57
Income earned on Pension Reserve Fund:	
Special Fund for Retirement Purposes	
M.G.L. Chapter 40 Sec. 5D	\$ 85,955.36
Interest earned on Certificates	
of Deposit, Money Market and	
Savings-Revenue	\$ 93,206.31

Total Income earned July 2012 through June 2013

\$181,271.24

Respectfully submitted,

George E. Foster  
Treasurer

**•TOWN OF WESTPORT DEBTS ACCOUNT**  
**June 30, 2013**

Amount to be provided for the retirement of general  
long-term debt

\$9,650,000

Fire Station	5,475,000
Land Preservation	250,000
School – Green Project	1,100,000
School – PCB Remediation	3,200,000
	<hr/>
	\$9,650,000
	\$9,650,000



**SCHEDULE OF DEBT & INTEREST OUTSTANDING**  
**June 30, 2013**

	Date of Issue	Purpose	Rate	Due Date	Interest	Principal
#1	8/1/10	Fire Station	3.06%	08/01/13	76,575	325,000
				02/01/14	73,325	
				08/01/14 through		
				08/01/29	1,247,725	4,825,000
					<hr/>	
		Total Fire Station			\$1,397,625	\$5,150,000
#2	2/28/11	Land Preservation	2.45%	09/28/13	2,450	50,000
				03/28/14	1,838	
				09/28/14	1,837	50,000
				03/28/15	1,225	
				09/28/15	1,225	50,000
				03/28/16	613	
				09/28/16	612	50,000
					<hr/>	
		Total Land Preservation			\$ 9,000	\$200,000
#3	1/15/13	School Green Project	2.21%	07/15/13	16,000	
				01/15/14	16,000	100,000
				07/15/14 through		
				01/15/24	156,000	1,100,000
					<hr/>	
		Total School Green Project			\$ 188,000	\$1,100,000

#4	1/15/13	School	2.22%	07/15/13	43,070	
		PCB Remediation		01/15/14	43,070	135,000
				07/15/14 through		
				01/15/24	804,756	3,065,000
Total School PCB Remediation				\$ 890,895	\$3,200,000	

TOWN OF WESTPORT BALANCE SHEET  
TRUST & INVESTED ACCOUNTS  
June 30, 2013

Cash & Securities in Custody of Treasurer \$5,357,403.94

FUND BALANCES:

Non-expendable:

Elton W. "Mickey" Brightman Trust	\$10,000.00
Mary Brown Library	5,000.00
Ronald Desrosiers Memorial Fund	19,875.02
Nancy Ring Fenn Music Scholarship	33,342.00
Hicks Library	500.00
Harry Hoyt Library	10,000.00
Kirkaldy Trust	2,255.00
Library Trusts:	
(R & R Tripp, Arline Gifford, Rhoda Sheehan, Alice Dennett Tripp, Lockwood Towne, and Isabelle Bowen)	14,791.00
Edythe M. Pelletier Library	2,500.00
Rosemary Woodman Mullaney Trust	26,000.00
Salisbury Scholarship	52,966.53
Hazel Tripp High School Library	5,000.00
Hazel Tripp Public Library	200,000.00
Lisa Chase Tripp Trust	13,102.05
Imogene Weeks Library	1,000.00

Cemeteries:

Point Cemetery	8,232.00
Hicks Lot	2,000.00
Private Cemetery	6,907.00
Peleg Peckham	6,430.00
Irene Poole	2,190.00
Linden Grove	16,715.00
Beech Grove	659,977.00
Maple Grove	89,772.66

Total Non-expendable \$1,188,555.26

Expendable:

Affordable Housing Trust	\$ 734,907.10
Agriculture/Open Space Preservation Trust	2,671.18
Amanda Tripp	2,005.37
Ambulance	3,383.79
Appeals Board	7,911.62
Bicentennial Playground	383.55
Bowman Library Trust	6,077.78
Brightman Trust	2,200.57
Mary Brown Library	419.29
Calvin Hopkinson Memorial Trust	9,098.57
Chadwick Impaired Vision Trust	115,698.35

Community Center	1,436.40
Conservation Trust	14,764.09
Conservation Open Space	235.61
Desrosiers Trust	7,005.20
Helen Ellis Trust (Arts Lottery)	33,271.33
Fenn Music Scholarship	11,016.38
Grimhaw-Gudewicz Trust	11,489.23
Hicks Library	58.66
Historical Commission	15,548.49
Hoyt Library	448.48
Kirkaldy Trust	86.79
Landing Commission	31,181.98
Law Enforcement	34,096.06
Library Trusts	452.26
Mullaney Trust	137.50
Pelletier Public Library	39.50
Perpetual Care	527,481.18
Planning Board Engineering	125,710.93
R. Kowalczyk Betterment	895.00
Retirement/Pension Trust Fund	1,356.26
School Improvement Fund	22,066.64
Stabilization Fund	874,399.42
Town Farm	8,564.96
Town Hall Maintenance	691.39
Hazel Tripp High School Library	9,426.01
Hazel Tripp Public Library	7,385.05
Hazel Tripp Senior Center	33,512.90
Lisa Chase Tripp Trust	268.95
Veterans Memorial	1,579.98
Virginia Lash Library Trust	92,322.18
Imogene Weeks Library	359.92
Westport Citizens' Betterment-Fuel Assistance	2,041.41
Westport Citizens' Betterment	5,349.96
Wolf Pit School	6,583.28
Total Expendable	\$4,168,848.68

## ANNUAL REPORT OF THE VETERANS AGENT

I herewith submit my report for 2013 as Director/Agent of Veterans Services.

Cases on hand December 31, 2013	35
Cases on hand December 31, 2012	34
Cases opened during 2013	6
Cases closed during 2013	5
Cases pending end of 2032	1

The amount of monies received by Westport resident Veterans and/or Dependents from MGL Ch. 115 entitlements and requests filed through the Department of Veterans' Services equal \$265,074.12. The amount of monies authorized for receipt of reimbursement by the Secretary of the Department of Veterans' Services expended by the Town of Westport for the year 2013 equal \$198,805.59.

For 153 years, since 1861, from its first commitments to the civil war veterans and their spouses and dependents, the Commonwealth of Massachusetts has demonstrated solid concern and compassion for those men and women who have displayed sacrifice, valor, and duty when their state and nation called

upon them. It supports a network of services and benefits to help to ensure that none of the nearly 500,000 veterans in the Commonwealth who served or the dependents of those who served will go hungry or become homeless or medically deprived.

After WWII when its membership was overwhelmingly veterans, the Legislature completely reorganized Chapter 115 of the Massachusetts General Law, which formed the basis of today's Veterans' financial and medical benefits system and it established the title of Commissioner, now the Secretary of Veterans' Services.

The Secretary has the responsibility for the proper administration of MGL Ch. 115. In addition to the supporting staff of approximately 44 personnel, most of whom are located in offices next to the State House, Veterans' Agents now called Veteran Service Officers (VSO's) carry out the program. They provide assistance in every city and town in the Commonwealth.

The Veterans' Agent is a local employee and must be a veteran. It is the Veterans' Agent to whom unemployed, indigent, disabled, ill, injured or otherwise needy veterans and/or their dependents contact to apply for assistance. The Agent interviews the applicant(s) to determine their eligibility. If a veteran qualifies, the agent will provide him/her with necessary financial assistance for food, shelter, clothing, housing supplies, and medical care in accordance with a formula, which takes into account the number of his/her dependents and the income and resource assets from all sources. All expenses are paid by the veteran's hometown, and periodically, upon validation of the expenses, the Commonwealth reimburses 75% of those authorized and approved costs. The Commonwealth also assists qualified veterans and dependents in payment of burial expenses for indigent veterans.

It is a modest program, separate from public welfare, but it provides for a veteran's necessary support with the dignity to which he/she is entitled in the view of the sacrifices made in the service of his country. Needy dependents of deceased veterans are provided with the same benefits, as would the veteran if the veteran was living.

In addition to the benefits paid through the program described, the Department of Veterans' Services pays an annual annuity of \$2,000 to certain veterans who have suffered permanent disabilities due to enemy action or accident during wartime. Additionally, the Department provides funding for many non-profit veterans' outreach centers and homeless shelters located throughout the Commonwealth. These programs require active veteran participation and are regionally-based service networks.

Massachusetts Veterans' Services has no formal affiliation with the Federal Department of Veterans' Affairs (VA). It has an office at the VA's Regional Office, however, that provides assistance through the Veterans' Agents to all veterans and their dependents in applying for VA educational benefits, pensions, home loans, and arrangements for the treatment of service connected illness or injuries.

Furthermore, all veterans meeting certain wartime service-connected disability criteria are provided with motor vehicle benefits and property tax exemptions. There is also a Veterans Preference for state-aided public housing and civil service employment. Low-interest home loans are available through the Massachusetts Housing Finance Agency. Eligible veterans may attend state colleges and universities as full time undergraduate students and receive full tuition waivers. Bonuses are paid to veterans of all wars since WW-I. There are two independent Soldiers' Homes in the Commonwealth.

The Veterans' Agents are available to those seeking information or assistance in the area of veterans' benefits and services and can be reached at their city or town halls or town hall annex building. All citizens are encouraged to meet their local Veterans' Agents and learn about Veterans' Services and Benefits. The Commonwealth of Massachusetts locally based veterans' assistance program is unlike that of any other in the nation. All Massachusetts citizens may be proud of the programs and benefits offered by the Massachusetts Department of Veterans' Services because it strives to give back to the men and women who sacrificed so much to serve our country.

Respectfully submitted

Jerry LeBouef  
Veterans' Service Officer





## **ANNUAL REPORT OF THE VETERANS' GRAVE REGISTRATION OFFICER**

I herewith submit my report for 2013 as Veterans' Graves Registration Officer.

Appropriated Amounts:

Upkeep Outlying Private Cemeteries	\$ 960.00
Large Flags, U.S. & POW/MIA Graves	
Flags, Grave Flag Holders	\$ 1,475.00
Transportation, Graves Officer	\$ 205.00
Supplies, Office/Groundskeeping,	\$ 96.00
Bugler Services& Flowers	\$ 254.00

The Veterans' Graves Department provides numerous services assisting veterans, widows and dependents in need. The law requires that all veterans' graves be properly cared for and decorated. It also provides for proper burial of a veteran with financial assistance provided if necessary. Resources and information:

Westport Cemetery Department; 947 Main Road, Westport, MA 02790 Phone (508) 636-1025

### **Massachusetts Veterans' Cemeteries**

There are two state veterans' cemeteries in Massachusetts. Agawam: 1390 Main Street Agawam, MA 01001 Phone (413) 821-9500 and Winchendon: 111 Glenallen Street Winchendon, MA 01475 Phone (978) 297-9501 where eligible veterans can be buried at no cost. There will be a nominal fee for the burial of spouses and eligible dependents. Call your local Veterans' Services Agent or DVS for information.

### **VA National Cemetery**

Massachusetts' National Cemetery is located off Connery Avenue in Bourne on Cape Cod, Phone: (508) 563-7113 FAX (508) 564-9946, Office Hours: Monday thru Friday 8:00 a.m. to 4:30 p.m. Closed federal holidays except Memorial Day. Visitation Hours: Open daily from dawn to dusk. VA National Cemetery Administration website [www.cem.va.gov](http://www.cem.va.gov).

### **Record Retention**

The local Department of Veterans' Services/Veterans' Services Agent provides a repository for local records. Veterans are urged to provide copies of their service records (DD-214) or Separation Documents

to their Veterans' Agent for safer storage and future reference.

As Veterans' Graves Registration Officer, I would like to thank our local Veterans' Organizations, Ladies Auxiliaries and the many helpful civic organizations. Their support and commitment to our Veterans is greatly appreciated and does not go unnoticed. Thank you to the Westport V.V.A. Chapter # 207 for being present and providing the Honor Guard and Firing Squad at the many ceremonies and burials. Also, thank you all who participated and helped with the decoration and placing of the grave marker American flag next to each of our Veterans' grave sites this past Memorial Day.

Respectfully submitted,

Jerry LeBouef  
Veterans' Graves Registration Officer

## **ANNUAL REPORT OF THE VETERANS' ORGANIZATIONS**

I herewith submit my report as Service Officer for the Veterans' Organizations located in the Town of Westport for the year 2013.

I herewith submit my report as Veterans' Agent for the Veterans Organizations located in the Town of Westport for the year 2013.

Through the combined efforts of our Veterans Organizations, Auxiliary Units, and a Veteran friendly supporting community, many improvements throughout the year were made. American Legion James Morris Post # 145, American Legion Auxiliary Unit # 145, Disabled American Veterans H.S. Nickerson Chapter # 118, Veterans of Foreign Wars W.A. & R. Ouellette Post # 8502, Vietnam Veterans of America Chapter # 207 all helped with tremendous enthusiasm toward continuous support throughout the year. All of the Veterans Organizations continue on a daily basis to be successful because of well disciplined approaches, unwavering efforts of membership, and additional supports provided by many in the community. With non-stop determination this combination leads to ensure that organizational objectives and purposes continue being met.

The A.L. Post # 145 held many activities and accomplishes this year. I wish to thank all of its officers for the many countless hours of hard work and dedication; Commander Ronald Santos, Senior Vice Commander Tom Flynn, Jr. Vice Commander Noelle Briand, Finance Officer Justin Latini, Historian/Adjutant Norm Michaud, Chaplain Emil Fuller, Sergeant at Arms Albert Cote, Judge Advocate George Amaral, Executive Committee (three members) Ken Hebert, Donald Ouellette, Justin Latini, and all the entire membership of the post for your devotion to mutual helpfulness; including their participation in our Memorial Day Parade, Tribute Ceremony at Beech Grove Cemetery and Veterans Day Ceremony. We would also like to thank all the other Veterans Organizations for the tremendous loving support throughout the year. In 2013 we were the host organization for Westport's Memorial Day Parade and Ceremony. In the late Spring we had a Flag retirement ceremony with guest speaker retired American Diplomat R. Nicholas Burns. Around the middle of summer on what turned out to be a bright and beautiful sunny day we cosponsored a Car Wash with the Vietnam Veterans of America Chapter # 207 held at the Auto Zone, Inc. Fall River. In December there was the children's Christmas Party. Every December we sponsor a Christmas party for children ages 1 thru 12. The host in charge of organizing the party is Alfred Lima. We donated to send a young candidate to the State Police Academy which we do every year. We go once a month to a different nursing home to visit veterans, in charge of organizing visits is Frank Boback. The Legion meets every Thursday at 10:00 AM at the Post Headquarters 489 Sanford Road. The first Thursday of every month are designated for the Posts monthly meeting. Every other meeting is considered a Chat Session.

The A.L. James Morris Post # 145 American Legion Women Auxiliary held many activities and accomplishes this year. I wish to thank all of its officers for the many countless hours of hard work and dedication; especially for your devotion to mutual helpfulness and the many accomplishments performed

with excellence this year. The Auxiliary had a busy year. Accomplishments of the American Legion Women Auxiliary for 2013 are proudly announced below: Jan 2, Wounded Warriors \$250.00, Jan 6, News letter \$35.00, Feb. food drive for seniors, April 13 we had a scholarship dinner, we did very well, we were able to give three \$500.00 scholarships away. Hope to do the same in 2014. In May we donated \$75.00 for flowers for the outside of the legion. In June we donated \$300.00 to loafs and fish mobile, this organization feeds the poor and homeless veterans. This organization also collects socks and coats to keep warm, so we donated 100 pair of socks. We donated candy for the 4th of July parade for the children. We also donated \$300.00 to the Westport Fire Department for the Memorial of 911. In December we donated \$200.00 to St. Vincent De Paul, \$200.00 to SStar on Stanley St. and \$200.00 to Brockton Veterans Hospital, this money was given for Christmas gifts to children and veterans. We also donated \$100 mailing stamps to Soldiers Angels who send Christmas cards to our veterans. We feel we gave it our all and hope to do more this coming year. Thank you to the American Legion Womens Auxiliary officers; President Mary Ann Santos, Vice President Lorraine Langlais, Jr. Vice President Kim Fernandes, Secretary Vivian Ouellette, Treasurer Janet Rego, Chaplin Claire Jusseume, Sgt. At Arms Irene Silva, Members Doris Aguiar, Annette Audette, Helen Beaulieu, Tina Schmid and all the entire membership. The A.L. Women Auxiliary Unit Officers and Members are represented well and I thank you all for attendance and giving honor in the Memorial Day Parade and the Veterans' Day Ceremony. Your enthusiasm and energy in service to our Veterans and Community is unmatched and unparalleled. Thank You!

The D.A.V. Chapter # 118 held several activities and accomplishes this year. I wish to thank all of its officers for the many countless hours of hard work and dedication; Commander Ronald Costa, Adjutant Emil Fuller, Treasurer Donald Davidson, and all the entire membership of the post for devotion to mutual helpfulness; including participation in our Memorial Day Parade, Tribute Ceremony at Beech Grove Cemetery and Veterans Day. Currently the D.A.V is re-constructing the organization and it wishes to say a special thank you to the Treasurer, Donald Davidson who has taken the task of regrouping and finances. This unit provided a substantial amount of community service as well throughout the year. The D.A.V. meets the first Monday of every Month at 7:00 PM.

The VFW Post # 8502 held many activities and accomplishes this year. I wish to thank all of its officers for the many countless hours of hard work and dedication; Commander Joseph J. Aquilia, Senior Vice Commander George Santos, Junior Vice Commander Pete Barlow, Quartermaster Don Davidson, Adjutant Ronald E. Costa, Chaplin Bob Ouellette, and all the entire membership of the post for your devotion to mutual helpfulness; including their participation in our Memorial Day Parade, Tribute Ceremony at Beech Grove Cemetery and Veterans Day Celebration. To name just some of the many accomplishments performed with excellence this year the following is of special mention: The Post continue with their support to children activities. They support a little league baseball and basketball team as well as put on activities at Christmas. The fishing club donated bikes to the children at Christmas, and Santa also paid them a visit. They have a scholarship program and promote other school and children activities that help to educate our children. The unit supports a scarf-knitting group that yearly sends scarves to our servicemen serving in Iraq and Afghanistan. They assisted Veterans in giving transportation to the VA Medical Center in Providence and the New Bedford Clinic. There were 2 appreciation days held that were very well received. They also donated generously to many organizations which includes the Westport Council on Aging for its food drive and the Breast Cancer Society and also to the Wounded Warriors Program. The VFW Post # 8502 meets at 843 State Road on the third Sunday of the month at 9:30 AM.

The V.V.A. Chapter # 207 held many activities and accomplishments this year. I wish to thank all of its officers for the many countless hours of hard work and dedication; President David E. Coderre Senior, Vice President Justin Latini, Treasurer/Secretary Harold F. Tripp Jr., Board of Directors; Donald Davidson, Arthur Caesar, Emil Fuller, Robert Ouellette and Richard Benevides and all the entire membership of the post for your devotion to mutual helpfulness; including their participation in our Memorial Day Parade, Tribute Ceremony at Beech Grove Cemetery and Veterans Day. To name just some of the many accomplishments performed with excellence this year the following is of special mention: The VVA continues to support the Community with its Honor Guard. During the 2013 year, V.V.A. # 207 held several events including providing funerals with military honors for those veterans who have past. Chapter # 207 has provided over 2200 military funerals since its inception in 1985. They participated in several Memorial Day events held throughout Westport. Members also attended local parades on July 4th and Veterans Day. 2013 Events and Fundraisers; March 19th – Fundraiser at Restaurant 99 in North Dartmouth; March 29th – Vietnam Veterans Recognition Day at Kennedy Park in Fall River; May 4th –

Westport Girls Softball League Opening Ceremonies; May 24th – Civil War Memorial Service at Oak Grove Cemetery; May 26th – Memorial Day Church Service at Our Lady of Grace Church; May 27th – Memorial Day Events at the V.F.W. hall, American Legion Hall, Latessa Square, Fontaine Bridge, and Town Dock Memorial; marched in the Westport Memorial Day Parade. May 27th – Memorial Day Service for Vietnam Veterans aboard the Battleship Massachusetts; marched in the Fall River Memorial Day parade; June 15th – participated in the American Legion Post # 145 Flag Day, Flag Retirement Ceremony; June 28th – Associates of Vietnam Veterans of America (AVVA) sponsored an evening with Matt Frasier, a popular “Medium” at the VFW Post # 8502; June 28th – Black Poppy sale drive was held at Walmart, Inc. in North Dartmouth; August 5th – Co-Sponsored a Car Wash with the American Legion Post # 145 in Fall River; September 11th – attended the 9/11 Ceremony with children attending the Montessori School in Westport; September 20th – MIA/POW Recognition Day Ceremonies at Kennedy Park in Fall River; September 21st – posted Colors at the Naval Seabee Mobile Construction Battalion 12 Annual Reunion at Whites of Westport; October 16th – re-dedication ceremony at the Iwo Jima Memorial in Fall River for all WWII Veterans, killed in action (KIA); November 8th and 9th – Black Poppy sale drive was held at the Fall River Walmart, Inc. and Auclair’s Market in Somerset; November 11th – Veterans Day Ceremony at Beech Grove Cemetery in Westport; marched in the Fall River Veterans Day Parade. November 16th and 17<sup>th</sup> – cosponsored the 1st Annual Richard Fiego Memorial Food Drive with the American Legion Post # 145 at the American Legion Hall; the Chapter 207 Honor Guard performed Final Honors for 20 Deserving Veterans during the year. May they rest in peace! Donations Made in 2013; Fall River Herald News Holiday Fund \$100.00; Wounded Warrior Project \$1,000.00; Habib Family Fund (WFCU) \$100.00; Westport Fire Department 9/11 Memorial Fund \$300.00; Veterans Association of Bristol County \$450.00. Chapter # 207 is proud to provide continued support to the community and to all veteran related endeavors undertaken in Westport in 2014 and beyond. Thanks to the community for all the support you have given us over the years! For all Vietnam Veterans, we meet the second Thursday of the Month. Come and check out one of our meetings. Dinner is at 18:00 hrs, meeting starts at 18:30. Hope to see you there! Respectfully submitted, Harry Tripp Jr. Secretary/ Treasurer Justin Latini Honor Guard Commander The VVA meets in James Morris Post # 145 Hall at 489 Sanford Road, Westport the second Thursday (excluding July and August) of every month at 7:30 PM.

We wish to thank all that have remembered our Veterans throughout the year. To the Veterans’ Groups and their Auxiliaries thanks for their fine work, and for their support at all times. Thank you all for your unselfish donations for the Veterans and their families in our community. Thank you to the Westport Cemetery Department and the Potter Funeral Home for the respect to Veterans and family members seen throughout the year with great care and compassion in times of need. Thank you to Veterans’ Association of Bristol County, Inc. located at 755 Pine Street, Fall River and Bristol Elder Services, Inc. located at 1 Father DeValles Boulevard, Unit 8, Fall River for all the impressive works you do throughout the year with those who reside in Westport and may qualify for essential assistance, benefits and/or services.

From the Department of Veterans’ Services regarding participation in helping to make successful the 2013 Memorial Day Parade and Ceremonies. I wish to express tremendous gratitude to the following:

Thank you to our Keynote Speaker, Westport resident Lieutenant Colonel Noelle Briand, retired United States Army, in appreciation for an outstanding keynote address!..Thank you. To our Parade Marshall, Westport resident WW II Veteran former POW Antone Souza, thank you as we were honored to have you as our Memorial Day Parade Marshall, you represent greatness in the Town of Westport. Thank you for all those who were in attendance with us as we held moment of silence to honor and remember Army Sergeant Michael A. Bono of Westport. His family took part in ceremony laying a wreath in honor and remembrance. Suanne Bono (Mother), Paul Bono (Father), and Linda Walsh (Aunt) were among those of his family and loved ones who placed a wreath in honor and remembrance of Army Sergeant Michael A. Bono of Westport, a brother and loving father of twin children. Michael served in Operation Iraqi Freedom and died at the very young age of 33. Thank you to all Veterans and Active duty attendees and Senior Airman Adam Souza stationed with the 102<sup>nd</sup> Security Forces Squadron at Otis Air National Guard Base for participating. Thank you to the 102nd Security Forces Squadron, members of the 102nd Security Forces Squadron for their devoted support, participation and distinguished presence during Westport’s Memorial Day Parade and Commemorative Ceremony and Veterans Day participation and attendance. Thank you to distinguished retired American Diplomat and Westport resident R. Nicholas Burns for participating and sharing remarks in praise, honor, and remembrance of the men and women who died while serving in the United States Armed Forces. Thank you to the Memorial Day host organization Commander Lino Rego and host organization American Legion James Morris Post # 145 for your countless hours with positive energy in organizing and encouraging successful attendance and carrying

out duties on 5/27/2013. Thank you Veterans of Foreign Wars Post # 8502. Thank you Vietnam Veterans of America Chapter # 207 & Honor Guard. Thank you American Legion Post # 145 Ladies Auxiliary Unit. Thank you Westport Police Department & Color Guard. Thank you Westport Fire Department & Color Guard. Thanks to Westport Boy Scout Troop 100 – Troop 63 – Pack 100 – Westport Girl Scouts and Brownies # 1517 for helping to decorate Veterans Graves and participating. Very special Thanks to Westport Middle School Band under the guidance and direction of Chris Nunes for providing us with outstanding rendition of our National Anthem as well as excellent A+ performance in Parade marching songs. Thank you Westport Girls Softball League for participating. Thanks for the great sound system; Vietnam Veteran Al Cote and Gulf War Veteran DJ Doni. Thank you to an outstanding vendor The Amber Rose Flora & Gifts, Inc. located at 77 Main Road. The Amber Rose Flora created and delivered product of uppermost quality ceremonial wreaths that were placed throughout the Town of Westport. It also provided wonderfully radiant environmentally friendly flowers in ceremonial services for those who perished at sea. Thanks for the delicious coffee generously donated once again by the Kozy Nook Restaurant located at 645 State Road. Thanks for the awesome tasting donuts from Towne Donut Shop located at 864 State Road, Dartmouth. Thank you for the water generously donated by Cumberland Farms, Main Road, Westport. Thank you to Lee's Supermarket for delicious pastry and food donations. Thank you to the Westport Council on Aging for attendance. Thank you to Village Livery Express transport business owner Cynthia Raposa of Westport for transporting highly decorated WWII Veterans and spouses. Thank you to Westport Public Access Television coordinator Valerie Bain, Everything Westport, Westport Shorelines, Chronicle, The Southcoast Tribune, Fall River Herald News, The Standard-Times, and SouthCoastToday for excellent coverage. Thank you to our Honorable State Senator Michael Rodriques and Honorable State Representative Paul Schmid III and Westport Honorable Board of Selectmen and Honorable Board of Selectmen Chairman for all your support. Once again a big tremendous thank you to all for honoring and remembering the fallen on Memorial Day!

From the Department of Veterans' Services regarding participation and support in helping to make successful the week-long 2013 Veterans Day Ceremonial Events. I wish to express tremendous gratitude to the following:

Thank you to Veterans Day Host Organization Veterans of Foreign Wars W.A.&R. Ouellette Post # 8502. On the occasions of honoring Veterans of the United States Armed Forces for Veterans Day the VFW and its Commander Joseph J Aquilia earned grateful appreciation for honoring all those who sacrifice so much while defending liberty and freedom. Thank you to the COA for serving breakfast and Westport Elementary School, Westport Middle School and the Montessori School of the Angels for the patriotic tributes paying homage to United States Armed Forces Veterans throughout the week of our Veterans Day Ceremony. We started earlier in the week and were appreciated and welcomed by the Westport COA and the many volunteers who made the 2013 Annual Veterans Day Breakfast a success. Then on Friday we visited the Elementary School, Middle School and Montessori School. Special thanks goes to the School Committee members, Acting Superintendent Ann Dargon, School principals, School administrators, faculty and teachers who all so warmly welcomed us into their institution of learning where we saw first hand the appreciation they showed for military Veterans. Thank you on Veterans Day Ceremonial occasion for the awesome singing rendition of our National Anthem and America the Beautiful by B.M.C Durfee High School student and very talented singer Marissa Farias. Thank you Tech Sergeant Keith Soares with the 102<sup>nd</sup> Security Forces Squadron, Otis Air National Guard Base for your service to country, eloquent remarks and support of Veterans. Thank you for the wonderful Veterans Day speech from Westport resident and Coast Guard WWII Veteran Elizabeth Maciulewicz. Thank you for the remembrance poem by Kathleen Cardin (met her at COA breakfast) who is the godmother and loving aunt of Sgt 1<sup>st</sup> Class Donald Reis, a veteran of Operation Enduring Freedom (Afghanistan), Operation Iraqi Freedom and Operation New Dawn in 2011 in Iraq. An amazing highly decorated soldier who died of cancer at the young age of 31. Thank you Keynote Speaker Arthur Caesar, a Veteran of the United States Navy Seabees and the United States Marine Corps. Thank you to the Color Guards, VVA Ch # 207, Fire, Police, members and leadership of the ROTC Durfee High School program, State Police representation, Civic organizations such as the Brownies, Girl, Cub, and Boy Scouts, Westport Lion's Club representation, Westport ROMEO's, The Amber Rose Flora for providing beautiful wreaths, Grundy's Lumber, Cumberland Farms and Lee's Market workers for sharing the word of Veterans Day Ceremony, Town Departments, Planning, Nurse, Public Access, Highway, Cemetery and all those who attended, participated, and continuously support us like the COA driver did in transporting with due care Veterans and their loved ones to the days event. Thank you. Also, want to thank the news coverage outlets the Shorelines, Chronicle, Fall River Herald, The Standard Times, SouthCoastToday, Everything Westport, Southcoast Tribune, and Fall River Education TV that helped to highlight our Armed Forces, Veterans

events and related community togetherness. Thank you to those who attended later in the day the Fall River Veterans Day Parade starting at Kennedy Park and marched to the Bank Street Armory where a beautiful ceremony and tribute was held. Thank you to those who also attended ceremony at FR Veterans Bicentennial Memorial Park later in the afternoon that day. Thank you to the always generous once again Kozy Nook for the delicious coffee donation. As well, thank you once again to DJ Doni and Cowboy Al Cote for setting up such a great sound system at Beech Grove Cemetery for both Memorial Day and Veterans Day Ceremonies.

I thank the entire community for reflecting loving legacy of people like Leo St. Onge who would have been so proud to see such a great turnout in attendance and support for both Memorial Day and Veterans Day events and ceremonies. God bless Leo.

Thank you to the United States Armed Forces and our military Veterans and their families and to our Veterans Organizations. It is a privilege to be the Veterans' Agent of such a great community.

Respectfully Submitted,

Ronald Santos, Commander  
A.L. Post # 145

Mary Ann Santos, President  
A.L. Ladies Auxiliary Unit # 145

Ronald Costa, Commander  
D.A.V. Chapter #118

Joseph J. Aquilia, Commander  
V.F.W. Post # 8502

David Coderre, President  
V.V.A. Chapter # 207

Jerry LeBoeuf  
Veterans' Service Officer

## **ANNUAL REPORT OF THE WESTPORT AFFORDABLE HOUSING TRUST FUND**

The following is a report of the Westport affordable Housing Trust Fund and the Housing Partnership Committee for the year ending December 31, 2013.

### **Members**

Liz Collins, Chair  
Elaine Ostroff, Vice-Chair  
Brian Corey, Jr. Treasurer-Clerk  
Craig Dutra, Selectman  
Warren Messier  
James Sabra  
Catherine Williams

The Trust continued to make great progress in 2013 due in large part to the funds appropriated from the Community Preservation Act (CPA) in 2012. The ending 2013 balance of funds in the Trust was approximately \$709,000. The Subsidized Housing Inventory (SHI) in Westport has not changed and is at 3.5%. The Trust's ongoing and future initiatives are designed to respond to the Town's housing needs while preserving and enriching the community's character. Some 2013 highlights of the Trust's activities:

- **Housing Assistance Office (HAO):** The office is open to the public on Wednesday from 10:00 AM to 4:00 PM. The HAO is a place for the public to find information about the work of the Trust and affordable housing programs. The office is staffed by a part-time Housing Specialist and clerk. The Housing Specialist provides professional services for the implementation and creation of affordable housing programs. The Housing Specialist has been directed to explore opportunities for the development of affordable housing in town-owned land and in partnership

with private landowners and developers.

- **Housing Opportunity Purchase Program:** The HOPP in Westport, approved through the Department of Housing and Community Development's Local Initiative Program (LIP), was launched in March 2013 and a Affirmative Fair Marketing Housing Plan was then implemented. Low-income households may apply for grants up-to \$105,000 each for the purpose of "buying down" the selling price of an existing-market rate home in Westport. Units purchased through this program will be eligible for inclusion in the Town's SHI and deed rider will permanently restrict the value of the homes. With current funding the HOPP would create three or four affordable deed restricted housing units. The HAO has received over 35 inquiries about the program by phone or via e-mail. Almost 30 people attended the April 2013 informational session. Two (2) applicants, Westport residents, were found eligible for the program and are currently seeking a home. The deadline to apply for the program is April 2014. The HAO continues to receive inquiries from potential applicants.
- **Noquochoke Village:** In July 2013, The Board of Selectmen executed a Purchase and Sale Agreement (P&S) with The Community Builders to develop 50 rental affordable housing units and preserve approximately 21 acres of public open space. Prior to the execution of the P&S, members of the Board of Selectmen and Westport Affordable Housing Trust Fund and the Town Administrator took part on a six-month negotiation period. The Trust and The Community Builders held a Community Meeting in October 2013. The project start date is subject to TCB ability to secure funding and obtaining all local permits and Town's approvals. The Trust is working with TCB to meet project milestones. The Trust has supported the project by:
  - a) Covering some of the legal fees associated with the Purchase and Sale Agreement (P&S) and Land Development Agreement (LDA).
  - b) Providing staff to support the activities related to the project and facilitate the communication between the Trust, the Board of Selectmen and The Community Builders.
  - c) Participating in the Negotiation Sub-Committee, which included three trustees and the Housing Specialist.
  - d) Issuing press releases, newsletters, letters to abutters and town boards, and holding community meetings.
- **Roger Williams University Partnership:** The Trust submitted a proposal to work with the Community Partnerships Center at Roger Williams University (RWU CPC). The Trust's project was selected in December 2013 and will commence in early 2014. The project will consider Town-owned parcels for the development of innovative cost-effective affordable housing. The Design Study will address Westport's sensitive coastal-rural environment, level of density and lack of public water and sewer and provide technical information for future reference. Equally important the project will provide RWU students with a practical-work-experience on affordable housing.
- **Westport Seed Housing Funding Program:** The Trust is developing a program that will seek to partner with qualified developers to produce quality affordable housing. The program will seek proposals from project proponents of affordable housing to utilize available Trust funds to create new affordable housing units in Westport.

Anyone wishing more details with respect to anything included (or not included) in this report can contact the Chair of the Trust or the Housing Specialist.

Respectfully submitted,

Elizabeth Collins, Chair  
Westport Affordable Housing Trust Fund  
[collinsliz@charter.net](mailto:collinsliz@charter.net) or 508-961-8871

Leonardi Aray, AIA

## ANNUAL REPORT OF THE WESTPORT CULTURAL COUNCIL

The Westport Cultural Council hereby submits its report for the year ending December 31, 2013. The council is currently comprised of the following members:

<u>Council Member</u>		<u>Term Expires</u>
Irene Buck	Member	07/10/2015
Carolyn Duby	Member	10/28/2019
Trintje Jansen	Secretary	08/02/2017
Alan Powers	Publicity	11/15/2014
Lucy Tabit	Media Co-ordinator	10/01/2017
Suzanne Thomlinson	Chair	06/25/2015
Carol Vidal	Treasurer	06/30/2014

### Local Cultural Council Grants for 2013

Westport Historical Society	History Book of Westport	\$ 400.00
Acushnet Classical Ensemble	Summer Music Program	300.00
Mass Audubon /So. Coast Sanctuary	Butterflies Pamphlet	300.00
Westport High School	Peace Box Art Program	449.00
Roger Tincknell	Interactive Music for all ages	500.00
Westport Elementary School	Trip to R.I. School of Design	280.00
Paskamansett Bird Club	Annual Bird Lecture	250.00
ArtWorks!	Teen Internship	250.00
Greater Tiverton Community Chorus	Community Concert	300.00
Karen Raus	Encaustic Process for teens	412.00
South Coast Artists	Open Studio Tour	400.00
Westport Free Public Library	Interactive Storytelling	425.00
		<u>\$4,266.00</u>

### Helen E. Ellis Charitable Trust Grant

Greater Tiverton Community Chorus	Christmas Concerts	\$ 2,000.00
Westport Free Public Library	Trick or Treat Magic Show	300.00
Westport Land Conservation Trust	Family Concert at Town Farm	2,000.00
Allen's Pond Sanctuary	Archeology	2,500.00
Nancy Burkholder	Diorama Display	500.00
Friends of the Westport Library	Newsletter	864.00
Westport River Watershed Alliance	River Day	3,000.00
On Stage Theatrical	"Holiday Spectacular"	3,000.00
Jane Dufault	"No Strings Marionette Theatre"	2,875.00
South Coast Artists	Open Studio Tour	2,000.00
Carol Duby/WES MAC	RISD Trip 4 <sup>th</sup> graders	675.00
Trips for Kids	Visit to Allen's Pond	425.00
Concerts at the Point	Classical Music Performance	1,500.00



Westport Historical Society	Eliz. Cadman Research Project	3,000.00
Westport Music Boosters	Music for the 4 <sup>th</sup> of July Parade	500.00
Westport Cultural Council	Westport Summer Film Festival	<u>2,100.00</u>
		\$27,535.00

The Westport Cultural Council has awarded fifteen LCC grants totaling \$4400.00 and sixteen Helen Ellis Grants totaling \$27,535.00 to support worthy programs in Westport that promote education, diversity, and excellence in the arts, humanities, and interpretive sciences. All grants were awarded by the Massachusetts Cultural Council funds and the Helen E. Ellis Charitable Grant Trust administered by the Bank of America. This year's grant recipients received funds that included programs promoting interpretive, artistic and music programs for children and adults.

## ANNUAL REPORT OF THE WESTPORT PUBLIC ACCESS TELEVISION

The following is a report of the Westport Public Access Television for the year ending December 31, 2013.

The vision of Westport Public Access is that the Public Access and the Government Access channels will be viewed by many of the Town residents for entertainment and to gain knowledge about Westport's past, present and future. It is hoped that these channels will be a valuable resource.

The mission of Westport Public Access Television is to provide programs that are interesting and informative. We provide a full schedule of a wide range of programming. We also offer training to Town residents on how to use the cameras and the production facilities and assist them in getting their shows to the viewers to foster Town pride.

In 2013 we added a new HD video switcher to the Town Hall Meeting room. A second camera was added in the Town Hall overflow meeting room to record meetings.

The Board of Selectmen and Charter Communications, the Town's cable provider, signed the cable contract renewal. Plans continued to design a way to upgrade the audio and video in the Town Hall Meeting room and prepare for the transition to digital.

Charter Communications went all digital in September and because of that, the local access channels were changed. Channel 15, the Government Access Channel, became Channel 190 on the cable system. The Education Channel, formerly Channel 16, became Channel 191 and the Public Access Channel 17, became Channel 192.

We updated the Public Access website and in November began posting videos of the Board of Selectmen meetings on YouTube.

### Channel 192

Channel 192 is the Town of Westport's Public Access Channel. It is offered free of charge for residents to air programs that they have produced. Any Town resident can take advantage of the services regardless of cable television subscription. Cameras and editing facilities are available for use. We have several people who use the airtime on a regular basis. Technology is changing rapidly and production equipment is available to consumers. Producers are using their own equipment and making programs at home or at surrounding area access centers and turning them in for playback.

The channel has a full schedule of programming. We offer close to 20 different programs a day and over the course of a week there are approximately 20 regular program series and many specials. Programming runs usually from 7:00 am – 11:00 pm, 7 days a week. Each show runs several times to

allow for our viewers to watch the shows at their convenience. In 2013 we continued to offer programming that is local and community-based. Many programs featured local history and historical figures, environmental issues, community preservation, the arts, travel, nature, social issues, health and safety issues, music, dance, business issues, candidates' interviews, Town parades, farmers, fishermen and other topics that reflected life in Westport and beyond. Some of the specific specials that were locally produced include: Leo St. Onge Overpass Dedication, Flag Retirement Ceremony, Pete Baker Memorial, Duck Derby, Westport Art Group Art Camp, South Coast Lyme, Westport Civil War Veterans, Oral History - Lyn and Sue Carter, Horseneck Lifesaving Station Dedication, Westport Point Neighborhood Association Candidates Night, Westport Fishermen's Association meeting, Westport Cultural Council Meet and Greet, Westport Wildlife, Montessori School Flag Dedication, Historical Society - Poor Farm, Rum Running, Loons, Historical Society events, Flag Retirement Ceremony, Flag Day, Memorial Day, 4<sup>th</sup> of July, Veterans Day ceremonies and parades, among others. Program listings are posted on the Town's Website and the Chronicle Newspaper in addition to listings on the Channel 192 Community Bulletin Board.

Organizations represented in 2013 included the Westport Historical Society, Westport Point Neighborhood Association, Westport Fishermen's Association, Westport Art Group, Montessori School of the Angels, Massachusetts Medical Society, Family Service Association, Bristol County Sheriff's Office, Bristol Community College, UMASS Dartmouth, Diman Regional Vocational Technical High School, Diocese of Fall River, Trustees of Reservations, Christian Life Church, United Way, Horizons for the Homeless and many others.

Our bulletin board features community notices from area non-profit organizations, and other messages of interest to the community. Area organizations, churches, as well as, Town Departments use the Bulletin Board extensively to inform the public about events and notices. Messages to be posted can be sent to us by mail, fax or e-mail.

## Channel 190

Channel 190 is the Town's Government Access Channel. We currently present gavel-to-gavel coverage of the Board of Selectmen, Conservation Commission, Community Preservation Committee, Energy Committee, Finance Committee, Planning Board and the Westport Historical Commission meetings on a regular basis. We continued recording and airing of committee meetings including Agriculture Committee, Beach Committee, Board of Assessors, Board of Health, Capitol Improvement Planning Committee, Economic Development Task Force, Water Resources Committee, Estuaries Sub-Committee, Harbor Advisory Committee, Landings Commission, Personnel Committee, Recreation Committee, Board of Registrars and Shellfish Committee. Other meetings and specials aired during 2013 were the Annual Town Meeting and Special Town Meetings, Local Candidates' Forums, Local Election Night Special, Central Village # 2 Forum, BOS, Planning and Zoning Joint Meeting, BOS Bond Approval, Central Village Master Plan, Master Plan 2013 Visioning, Water Issues, Special Town Meeting Discussion, Noquochoke Forum, Water Discussion, Storm Water-Drift Road Discussion and Budget Discussion.

Archives are kept of the meetings. Program listings are posted weekly on the Town's Website and the Chronicle Newspaper in addition to listings on the Channel 190 Community Bulletin Board.

Camera operators producing these meetings and programs included George Cataldo, Darleen Marsland, Edwin Horkey and Valerie Bain.

The Channel 190 bulletin board features messages of interest to the community. It is used by Town Departments to inform the public about events and notices. Messages to be posted can be sent to Community Bulletin Board, Town Hall Annex, 856 Main Road or to the Board of Selectmen's office.

To find out more, contact us by any of the following ways.

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**Phone/Fax (508) 636-1038**

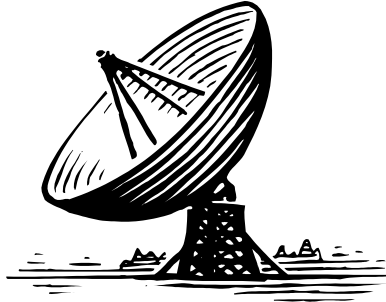
**Address:** Town Hall Annex  
856 Main Road

**E-Mail:** [Cable@Westport-MA.gov](mailto:Cable@Westport-MA.gov)

**Hours:** 9:30 am – 3:30 pm Monday – Friday  
These hours may vary and other times

Respectfully submitted,

Valerie Bain  
Public Access Coordinator



## **ANNUAL REPORT OF THE WESTPORT WATER RESOURCES MANAGEMENT COMMITTEE**

The following is a report of the Westport Water Resources Management Committee for the year ending December 31, 2013.

The Westport Water Resources Management Committee (WWRMC) established by the Board of Selectmen combined a) Water & Sewer Committee, b) Ponds Committee, c) Stormwater Committee, and d) Estuaries Committee; to work toward consensus on water issues affecting the Town to include, drinking water, fresh water, stormwater, nitrogen management, and infrastructure options.

The Committee consists of 9 members, including one member from each of the 5 voting districts, Agricultural Commission, Board of Health, Highway Department, and the Westport River Watershed Alliance: Dick Barresi (Precinct A), Bill Burns (Precinct B), Bill Harkins (Precinct C), Tony Vieira (Precinct D), Maury May (Precinct E), Jay Tripp (AgCom), Jim Walsh (Board of Health), Chris Gonsalves (Highway), Tom Schmitt (WRTWA).

WWRMC is grateful for the speakers and participants in our Town's environmental challenges to include: Claude Ledoux-historical review and submissions on agriculture, Laura Maul & Gerry Palano, with MA Dept. of Agricultural Resources re: Agricultural Resources activities, Mill Pond initiative, and comprehensive environmental data - Brad C. Chase and Mike Bednarski with MA Marine Fisheries re: fish runs/ladders, and nitrogen loads, Tara Martin - Conservation Commission Town culvert project, David Rose-Bristol County Conservation District re: farming and the environment, Linda Correia - Westport consultant on Fall River water problems, Lenny Potter re: septic and nitrogen issues in Westport, Dr. Brian Howes SMAST re: MEP report, Bernie Taber - NRCS re: Sam Tripp Brook project, Dave Janik - Coastal Zone Management on boating impacts, Dr. Ken Perez - re: oyster production, Jane Linhares - Old Colony Planning Council for Community Septic Program with State, Selectman R. Michael Sullivan and David Sprogis on the Goosebury Island Causeway Study, Liz Lapointe - MA Chapter 90 funding, and George T. Ayoub - MA DOT Engineer.

The Committee is proud to have spearheaded the Town's Title 5 Betterment Program, Sam Tripp Brook initiative, and stormwater remediation projects throughout Westport including filtration changes with Fall River's water supply.

The Committee would like to thank Jay Tripp (Ag Com), Jim Walsh (Board of Health), Tom Schmitt (WRWA), and Bart Henderson (UMASS Law School) for their directives and participation in cleaning Westport waters.

Respectfully submitted,

Dr. Antone C. Vieira (Chair & Precinct D)  
Bill Harkins (Vice Chair & Precinct C)  
Bill Burns (Secretary & Precinct B)  
Dick Barresi (Precinct A)  
Maury May (Precinct E)  
Jay Tripp (Agricultural Commission)  
Jim Walsh (Board of Health)  
Chris Gonsalves (Highway)

## **ANNUAL REPORT OF THE WHARFINGER**

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The following is the Wharfinger's report for the year ending December 31, 2013.

Revenue generated into the Enterprise Fund from the 31 commercial fishing vessels that tie at the Town Dock is \$23,928.00 for the 997 feet of space used. The money collected pays the dock expenses and the money owed to the Town for the Wharf Restoration project. Next year will complete our obligation to the Town for that project. This year we have rebuilt the work platform with donated floats that the commercial fishermen use for repairs to their boats.

Respectfully Submitted,

Gary Sherman  
Wharfinger



## **WESTPORT COMMUNITY SCHOOLS**



## 2012 - 2013 TOWN REPORT



**Annual Report**  
**of the**

# **WESTPORT COMMUNITY SCHOOLS**

## **All Schools & Departments**

**2012-2013**

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### Westport School Committee

<u>Member</u>	<u>Residence</u>	<u>Term Expires</u>
Antonio Viveiros	20 Sandpiper Drive	2015
Michelle Duarte	25 Longwood Drive	2016
Eric Larrivee	5 Lighthouse Lane	2013
Michael P. Sullivan	1380M Drift Road	2014
Carolina Africano	65 Union Avenue	2015
Melissa Pacheco	18 Dias Avenue	2016

Regular School Committee meetings are usually held on the second and fourth Wednesday of every month and are open to the public. The School Administration Offices are open from 7:30 a.m. to 4:00 p.m. Monday through Friday throughout the school year and 7:30 a.m. to 3:30 p.m. during school vacations.

Admission into school involves consideration of both chronological age and readiness to approach the challenge of a school program. The School Committee has established the following chronological minimum age requirements for entry into school:

- Children who will be three years of age on or before September 1 of the school year during which they wish to enroll will be eligible to enter the pre-school program;
- Children who will be five years of age on or before September 1 of the school year during which they wish to enroll will be eligible to enter kindergarten in September;
- Children who will be six years of age before January 1 of the school year will be considered for entry into grade one in September.

Transfer students from private and/or public kindergarten programs who have completed less than three months in a kindergarten setting will be required to follow the same entrance criteria.



**ANNUAL TOWN REPORT**  
**Dr. Carlos M. Colley – Superintendent of Schools**

**Submitted by Dr. Ann Dargon, Interim Superintendent  
2012 - 2013**

**Report of the Westport Community Schools - Superintendent of Schools**

The Superintendent of Schools implements the programs, policies and budget developed by the School Committee and is responsible for the leadership and management of the School Department. The Annual Report provides an opportunity to highlight the major district and school accomplishments and events of the year. It has been a year filled with great successes, achievements and a few challenges. Our goal continues to empower all students to achieve at his or her highest potential in a safe, orderly school environment. The dedicated and highly competent administrators, faculty and staff strive to achieve excellence. Parents and schools work together to develop the future leaders and citizens of an ever changing world. Thank you for the continuous support the Westport community provides for public education. We look forward to working with you as we continue to excel in preparing our students to be successful, contributing global citizens.



**Westport Community Schools**  
**2012-2013 School Attending Children Reported to the Department of Education\*\***

	Westport Community Schools	Vocational Technical Regional Schools	Collaborative and Home Schools	In-State Public Schools	In-State Private and Parochial Schools	Charter Schools	Out-of- District Public Schools	Out-of-State Private and Parochial Schools	Grand Total
<b>Alice Macomber School</b>									
**Pre-Kindergarten	76	0	1	0	13	0	0	5	<b>95</b>
Kindergarten	121	0	1	4	23	0	0	4	<b>153</b>
Total	197	0	2	4	36	0	0	9	<b>248</b>
<b>Westport Elementary School</b>									
Grade 1	148	0	3	0	28	0	0	3	<b>182</b>
Grade 2	114	0	3	3	21	0	0	3	<b>144</b>
Grade 3	126	0	1	0	22	0	0	4	<b>153</b>
Grade 4	135	0	1	3	20	2	0	2	<b>163</b>
Total	523	0	8	6	91	2	0	12	<b>642</b>
<b>Westport Middle School</b>									
Grade 5	128	0	1	1	29	3	0	4	<b>166</b>
Grade 6	160	0	5	1	26	1	0	3	<b>196</b>
Grade 7	112	0	0	3	36	3	0	4	<b>158</b>
Grade 8	140	0	3	2	17	3	0	1	<b>166</b>
Total	540	0	9	7	108	10	0	12	<b>686</b>
<b>Westport High School</b>									
Grade 9	85	36	2	1	37	0	0	2	<b>163</b>
Grade 10	106	36	1	2	54	0	0	4	<b>203</b>
Grade 11	114	35	2	2	38	0	0	4	<b>195</b>
Grade 12	117	28	2	1	30	0	0	4	<b>182</b>
Total	422	135	7	6	159	0	0	14	<b>743</b>
<b>Grand Total</b>	1682	135	26	23	394	12	0	47	<b>2319</b>

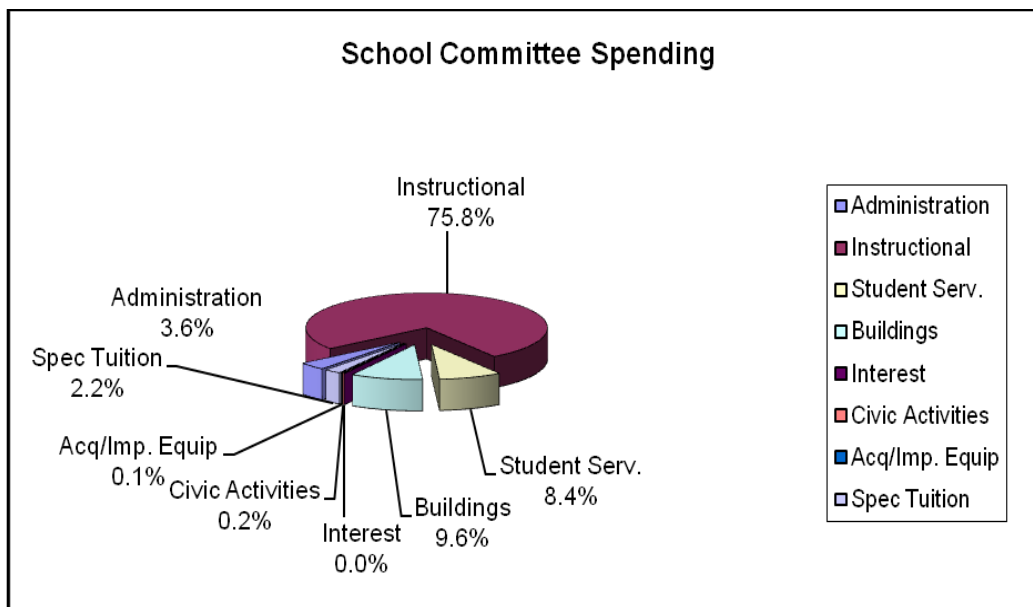
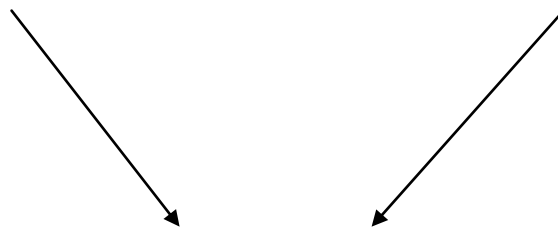
\*\*Pre-kindergarten enrollment information is not reported to the Department of Education, but it is included here.





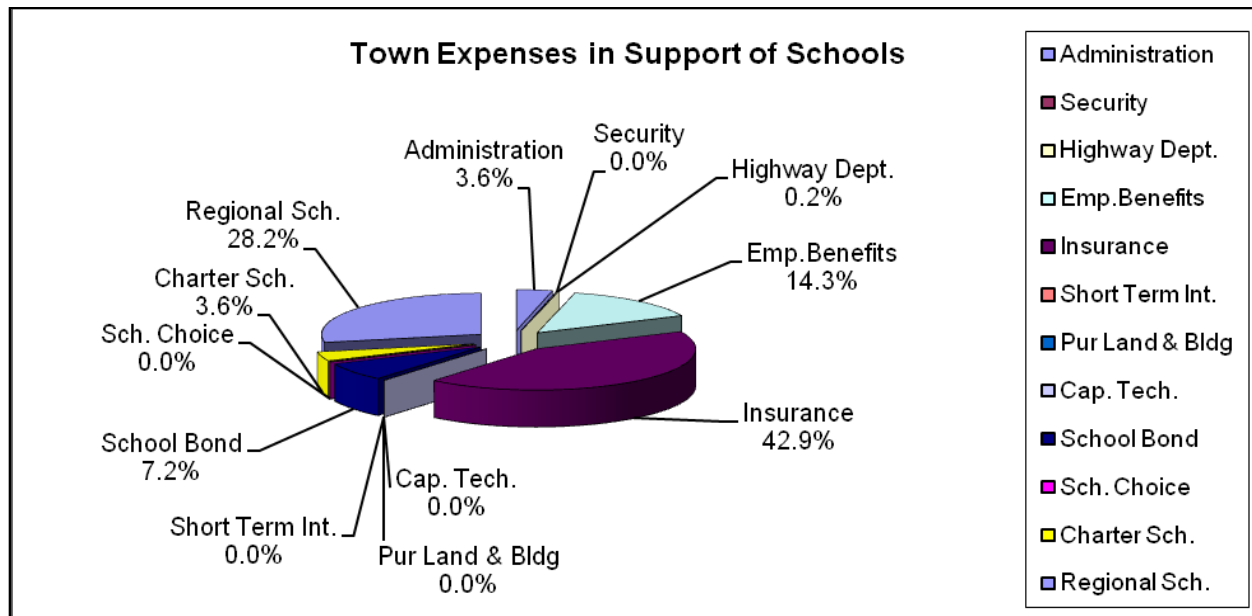
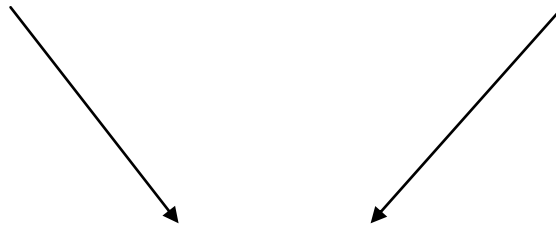
## FISCAL 2013 ACTUAL EXPENDITURES

	FY 13 Expended
<b><u>Expenses by School Committee</u></b>	
1000 Administration	548,340
2000 Instructional	11,512,175
3000 Student Services	1,270,616
4000 Buildings	1,459,691
5000 Interest	0.00
6000 Civic Activities	35,023
7000 Acquisition/Improvement Equip.	19,323
9000 Special Needs Tuition	<u>334,058</u>
<b>Total School Committee Appropriation</b>	<b>15,179,226</b>



**Expenses by Town Hall**

1000 Administration	158,583
3600 Security	0
4000 Highway Department	7,500
5100 Employee Benefits	622,408
5200 Insurance	1,871,707
5450 Short Term Interest	0
7200 Purchase Land & Buildings	0
7350 Capital Technology	0
8000 School Bond	313,050
9100 Tuition – School Choice	0
9120 Tuition – Charter Schools	157,310
9500 Regional Schools	<u>1,227,476</u>

**Total Expenses by Town Hall****\$4,358,034****Total Town/School Expenses****\$19,537,260**

<b>Federal &amp; State Revenues 2012-2013</b>	
<b>Federal Grants</b>	<b>Revenue Awarded</b>
SPED 94-142 Evaluation & Therapy	409, 519
Title I	198,329
Title I CarryOver	23,354
Title IIA – Teacher Quality	26,587
SPED Program Improvement	12,899
Safe & Drug Free Schools	5, 560
Race to the Top	26,983
<b>Total Federal Grants</b>	<b>703,231</b>
<b>State Grants</b>	<b>Revenue Awarded</b>
Academic Support Serv. - SY	11,900
Academic Support Serv. - Summer	3,500
Collaborative HS Partnership-SY	8,400
Collaborative HS Partnership-Summer	19,400
SPED Early Childhood/Prog Imp	19,806
Full Day Kindergarten	60,573
<b>Total State Grants</b>	<b>123,579</b>
<b>Private Grants</b>	
Community Foundation of Southeastern Massachusetts	
WHS SAT Prep	2,630
WES Literacy Club	2,815
WES Summer Reading	898
MAC Listening Center Tech	25,200
Westport Cultural-Yellow Bus WHS	200
<b>Total Private Grants</b>	<b>31,543</b>
<b>Total Federal &amp; State &amp; Private Grants</b>	<b>858,353</b>



### **Revolving Account Balances**

**As of December 1, 2013**

School Day Care Revolving	-6,002
Use of School Property Revolving	3,224
Reimbursement Lost Supplies/Materials Revolving	8,461
Student Athletic & Activities Revolving	90,159
Adult & Continuing Ed./Community School Revolving	17,112
Insurance Claims Revolving	292
School Choice Revolving	0
Scholarship Revolving	16,036
Telephone E-Rate Revolving	11,867
Transportation Reimbursement Revolving	<u>43,967</u>

**Total Revolving Accounts**

**185,116**

**ALICE A. MACOMBER PRIMARY SCHOOL**

**•Julianna Pasetto, Principal**

**Submitted by Alec Ciminello, Principal**

**2012-2013**

### General Statement

We all share in the ongoing investment to ensure that our children successfully meet educational standards in the early grades. Essential in a good plan is providing, facilitating, and initiating meaningful and authentic opportunities and experiences to help children understand the world in which they live and grow. Young children learn best through active participation and experience. High-quality early childhood education is not just an ideal; it's an essential investment. Missed opportunities can put children behind and create barriers to achievement that can last through high school.

Giving children the right start greatly enhances their opportunities to succeed. Strong early learning leads to less remediation throughout the education system, which benefits students and families during the children's school years and beyond. Well-designed, high quality programs can support the development of higher level thinking skills that help children learn how to learn.

### School Programs

In the 2012-2013 school year, all preschool and kindergarten classes were located at the Alice A. Macomber Primary School, 154 Gifford Road. The Macomber School housed five full-day kindergarten classrooms, five sessions of preschool and a multi-age special education classroom. Children at the Macomber School were allowed to be successful with classroom experiences geared to their natural level of development. The Macomber School uses a developmentally appropriate curriculum, as well as learning materials specifically geared to this age group, allowing children to reach their greatest potential. This approach is consistent with the fundamentals of child development and emphasizes the belief that all children can learn.

In 2012-2013, parents enrolled their children in the preschool program for three half-day sessions or two full-day sessions per week. A sliding-fee scale for the preschool was available as one of our Early Childhood initiatives. The preschool program had an average of 77 students enrolled. Children identified with special needs were entitled to attend the program free of charge, and programs were developed to meet the individual needs of each child. The school budget, Coordinated Family and Community Engagement Grant #391, Early Childhood Special Education Grant #262, and tuition fees supported the preschool program.

Full-day kindergarten has been in place since FY 2000 and continues to be a positive and welcoming environment for our young students. Services were offered by a part time reading specialist and a part time Title I paraprofessional to approximately 38 at-risk students. In 2012-2013, the kindergarten program had an average of 119 students enrolled. The school budget, Department of Elementary and Secondary Education Grant #701, and Title I funds collectively supported expenses for full-day kindergarten.

Daily lessons and school-wide activities for the preschool and kindergarten programs were developed to meet the criteria and benchmarks set forth by the Massachusetts Curriculum Frameworks standards and support NAEYC guidelines. The content of the curriculum reflected a balance of all areas of learning offered in an integrated manner and reflected the holistic nature of how young children learn and develop.

## Parents and Community

Connections with local partners provided our community schools with a rich and continuous source of service and support. The Alice A. Macomber Primary School attempted to promote partnerships and increase parent participation in many ways, which included: encouraging parents to volunteer time at school; supporting an active PTO; and participating as an active member of the School Council. Our outreach efforts continued to explore the expansion of our partnerships with community based organizations that included Fall River Public Schools' Early Childhood Services, the Fall River Head Start and Early Intervention Programs, Westport High School's internship program, Lees Supermarket, and the Westport Police and Fire Departments.

Outreach efforts during the 2012-2013 year included a series of parent workshops, curriculum evenings, family nights, and programs that encouraged the participation of extended family members and friends. Efforts in this area have intensified throughout the years and will continue to be a goal in the future. All staff members have been instrumental in building a school climate that is inviting to parents and community members.

## Curriculum and Instruction

High-quality programs, such as the one provided at the Macomber School, provided learning experiences that keep instruction grounded in children's interests and are developed around themes that unite learning in several disciplines. Teaching strategies at the Macomber School reflected the knowledge that young children are active learners, drawing on direct physical and social experiences to construct their understanding of the world around them.

Children approach learning with their curiosity, motivation to learn, and pride in accomplishments. The goal of the Early Childhood Team had been to develop instructional and non-instructional activities that provided a nurturing and supportive school experience for the young learners in our care. In 2012-2013, students used a reading and math series based on the Massachusetts Curriculum Frameworks published

by the Scott Foresman Company. They also used Foundations as the program for teaching phonological/phonemic awareness as well as for phonics and spelling in our kindergarten classrooms. We piloted the “Go Math” program. This is a comprehensive math program which is aligned to the Common Core. The Preschool used the “Letter People” and “Read it Once Again” programs which provided a comprehensive curriculums that promoted and established an early literacy based foundation for the development of basic skills which included cognitive, fine motor, gross motor, speech/language, daily living, and social skills. At the Macomber School, a curriculum committee (Early Childhood Curriculum Committee), made up of teachers from the Macomber and Westport Elementary Schools, the Macomber administrator and district curriculum administrators, met monthly to discuss curriculum, transition, and supportive initiatives. The aim of the committee was to offer a child-centered learning environment with a curriculum that is both age-appropriate and individually appropriate. Additional technology equipment, including hardware and software, was purchased again this year to support curriculum instruction.

### Success Indicators

Professional development opportunities for staff at both the school level and at the system level were successfully planned and implemented. As a result, grade-level teams as well as cross-grade-level teams developed lessons that met both NAEYC standards and the Massachusetts Curriculum Frameworks objectives. These lessons have provided students with access to high-quality instruction and have been instrumental in improving students’ success rates.

### Extracurricular Programs

Lees Supermarket monthly events, PTO sponsored events, and various evening special events were offered throughout the year.

### Closing Statement

Although each of the four schools is different, we share a number of program features that support Massachusetts Curriculum Frameworks objectives. We have worked at developing clear benchmarks that indicate where we are on the road to success for each and every student. At the Alice A. Macomber Primary School, goals were to maintain and enhance educational quality; to continue positive momentum and enhance public relations; to create greater academic and co-curricular opportunities for students; and to continue to obtain alternative funding sources. The staff at the Macomber School is looking forward to providing even more high-quality early childhood programs that will meet a wide range of student and family needs. Curriculum activities will continue to be soundly based in the Massachusetts State Frameworks and NAEYC standards. Staff will continue to strive to develop curriculum and lessons based on the following nine key areas that align with the National Board Teacher Certification standards:

- Understanding young children
- Equity, fairness, and diversity
- Assessment
- Promoting child development and learning
- Knowledge of integrated curriculum
- Multiple teaching strategies for meaningful learning
- Family and community partnerships
- Professional practice

We know that children want to learn. We know that each and every child is capable of learning. We know that growing and learning and aspiring require support and encouragement in the early years. The challenges now facing the early childhood community are immense, yet we cannot allow these obstacles to deter us in our advocacy on behalf of young children and families. Making our vision a reality requires commitment through partnerships among all stakeholders. Now is the time to join forces and advocate for policies and financial investments that will lead to excellence in early childhood education programs that are available and accessible to all children and families.

<p style="text-align: center;"><b>WESTPORT ELEMENTARY SCHOOL</b></p> <p style="text-align: center;"><b>Thomas Gastall, Principal</b>  <b>Submitted by Christine Staskiewicz, Acting Principal</b></p> <p style="text-align: center;"><b>2012 – 2013</b></p>
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### General Statement

Westport Elementary School places student achievement and success as the basis for every change and initiative. Again this year, we have reviewed the data of our MCAS (Massachusetts Comprehensive Assessment System) results and utilized them to assess curriculum and student achievement. We are also utilizing year-long data from our new math program “Go Math” as well as assessing student reading levels four times during the course of the year. As a result, Westport Elementary School has developed an action plan for improved student success on a class-by-class basis. We remain committed to the philosophy that all children can achieve success.

The population of Westport Elementary School is as follows:

GRADE	GIRLS	BOYS	TOTAL
1	69	75	144
2	61	56	117
3	59	68	129
4	53	85	138
<b>School Total</b>	236	277	528

There are 7 classrooms in grade one, 5 classrooms in grades two and three, and 6 classrooms in grade four.

### Student Achievement

#### I. Go Math Benchmark Test

The Go Math Benchmark Tests were administered to all students at the beginning of the year, the middle of the year, and will be administered again at the end of the year. The results to date are as follows:

Grade	Beginning Year	Mid-Year	Point Growth Ave.	% Growth
1	53	80	27	51%

2	59	73	14	24%
3	44	65	21	48%
4	48	60	12	25%
Overall	51	70	19	37%

## II. MCAS Test Results

The Massachusetts Comprehensive Assessment System was given to students in grade 3 and 4. Grade 3 completed Reading and Mathematics while grade 4 completed testing in English Language Arts (including a long composition), and Mathematics. The tests completed will help the school assess growth during the next school year and the effectiveness of the district curriculum.

GRADE/ TEST	ADVANCED/ ABOVE PROFICIENT	PROFICIENT	NEEDS IMPROVEMENT	WARNING/ FAILING
<b>3 READING</b>	8%	46%	40%	5%
<b>3 MATHEMATICS</b>	29%	44%	21%	6%
<b>4 ELA</b>	5%	47%	39%	10%
<b>4 MATHEMATICS</b>	11%	48%	36%	5%

Westport Elementary School will continue to align teaching strategies that enable our students to utilize critical thinking skills and rely less on rote learning and memorization. We have increased the expectations of student writing through professional development and teacher directed curriculum revision. Westport Elementary School remains committed to providing the most current strategies and training to prepare our students for success.

It is important to be cognizant of the fact that no one standardized testing instrument is indicative of a student's overall performance. Rather, a district and school collection of formative and summative assessment data must be regularly monitored to evaluate effectiveness of curriculum.

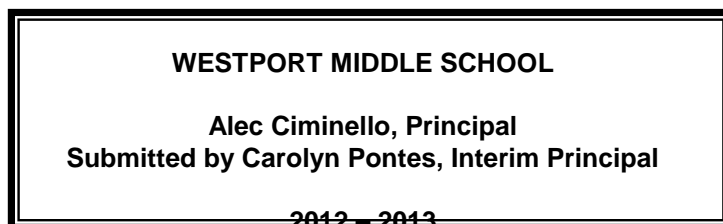
## Curriculum

Teaching and Learning is the focus of all school improvement. Many hours have been dedicated to aligning our curriculum to the Common Core. Comprehensive development of Tier 2 Instruction, providing intervention and small group instruction for targeted students, has been implemented. This school year an intervention block was assigned to each grade level. All students receive tiered instruction during this 40 minute block. The school is continuing to pilot a standards based report card aligned to the Common Core, grade level benchmarks are being established, and units of study are being developed. Two classrooms at each grade level are piloting a comprehensive ELA series, called ***Journeys***, which is completely aligned to the Common Core Curriculum. A decision will be made later this year as to the full adoption of the program or to continue to seek other common core based ELA programs to implement in grades 1-4.

The ***Go Math*** curriculum formally adopted in Sept. 2013 has positively impacted student growth particularly in Math MCAS in grades 3 and 4. Students in grade 4 scored 48 % proficient compared with the state average of 34 % proficient. Students in grade 3 scored 44 % proficient compared with the state average of 36 % proficient.



Westport Elementary School will continue to strive for excellence in teaching and equitable opportunities for learning. We are committed to the continued development of a vision, programs, and policies that ensure the common purpose of improving achievement for all students.



### General Statement

Westport Middle School continues to grow in a positive direction academically. With the addition of a couple new programs including a seventh grade honors math program, our school is continuing to progress towards excellence. Westport Middle School students continued to participate in two competitive academic events, Massasoit League Spelling, and Math Competitions which are held twice during the school year. Our eighth grade class continues to visit and participate in the Science program offered at the Christa McAuliffe Space Center at Framingham State College with thanks to the middle school parent group. Our entire seventh grade went to see a Christmas Carol at the Trinity Repertory Company. Eighth graders also traveled to the University of Massachusetts to participate in an interactive "Hour of Code" and the Seventh graders received a similar program at the school this December. Currently, we are preparing for our New England League of Middle Schools survey in April which will include a three day visit from a five person educational team to evaluate seven areas of middle school education. We will also be preparing to pilot the new PARCC assessment for the state in English Language Arts for grades seven and eight and Mathematics for grade 6 in conjunction with our regular MCAS testing.

### Enrollment

As of December 2013, the enrollment at the Westport Middle School was 543 students. Our average class size in grades 5 thru 8 ranged from 23-30 students. The enrollment by grade level was as follows: Grade 5, 132; Grade 6, 132; Grade 7, 164; and Grade 8, 116.

### Staffing

The staff of the Westport Middle School includes the following: one (1) principal, one (1) assistant principal, one (1) guidance counselor, one (1) school adjustment counselor, one (1) nurse, two (2) full-time office staff, thirty-eight (39) classroom teachers (includes regular education and special education teachers), one (1) library media specialist, one (1) paraprofessional, eight (8.5) teaching assistants, and one (1) campus supervisor.

### Curriculum

A focus of this years curriculum was to expand into a more rigorous math program. This was accomplished by purchasing a new math program for all four grade levels. These programs have proven to be more aligned with the common core as well as being much more challenging for the students. We

also were able to field two eighth grade Algebra classes with a total of 48 students participating in the program. A math intervention teacher was also added to the program to assist students with difficulties.

The continued focus of our curriculum work was to expand the written curriculums to include units of study with challenging performance tasks at all grade levels and subject areas. Literacy support continued through incorporating reading and writing in the content areas of mathematics, social studies and science as well as English language arts. Support in the form of tutoring was provided to many of our students struggling in reading.

The Middle School also offers our students assemblies on bullying prevention, fire and health safety, career day programs with several speakers, theater, and several other programs.

## MCAS Test Results

The Massachusetts Comprehensive Assessment System was given to students in grades 5-8 in the spring of 2013. Only grades 5 and 8 were assessed in science and all grades were assessed in English Language Arts and mathematics. Students in grade 7 students also completed a long composition assessment. The tests completed help the school assess growth during the next school year and the effectiveness of the district curriculum. Specific targeted instruction to students is then provided by staff the following school year.

	<b>ADVANCED</b>	<b>PROFICIENT</b>	<b>NEEDS IMPROVEMENT</b>	<b>WARNING/ FAILING</b>
<b>Grade 5 ENGLISH/LANG. ARTS</b>	18%	46%	25%	10%
<b>Grade 5 MATHEMATICS</b>	21%	38%	30%	12%
<b>Grade 5 SCI &amp; TECH/ENG</b>	14%	37%	39%	10%
<b>Grade 6 ENGLISH</b>	22%	57%	17%	5%
<b>Grade 6 MATHEMATICS</b>	30%	33%	26%	11%
<b>Grade 7 ENG/LANG. ARTS</b>	6%	76%	16%	2%
<b>Grade 7 MATHEMATICS</b>	17%	40%	29%	14%
<b>Grade 8 ENG/LANG ARTS</b>	18	74%	5%	3%
<b>Grade 8 MATHEMATICS</b>	20%	34%	30%	15%
<b>Grade 8 SCI &amp; TECH/ENG</b>	4%	39%	50%	7%

The Westport Middle School has already implemented programs to enhance student learning and success at standardized testing. Through several intervention groups in both the areas of literacy and mathematics, we should be able to achieve a good level of improvement in these areas. Along with the designing of curriculum units, teachers have also formulated District Determined Measures to monitor student success and a data room has been created to have a current and visual monitoring program for student improvements in all academic areas.

We have already had several professional development opportunities in the areas of mathematics and language based learning. Our programs continue to grow in these areas each year. This goes along with

the continued growth of our Response to Intervention Team that meets weekly to discuss possible solutions for struggling students.

It is important to be cognizant of the fact that no one standardized testing instrument is indicative of a student's overall performance. Rather, a district and school collection of formative and summative assessment data must be regularly monitored to evaluate effectiveness of curriculum. Other assessments that are employed by the Westport Middle School are Gates-Macginitie (Reading), Series Benchmark Tests (Math) and, reading lexile scores with Achieve3000, used by the fifth and sixth graders. We will also be starting the Aimsweb program used by the Elementary School to monitor progress and growth through data and visible charts.

### After School and Other Student Activities

Students continue to be able to participate in several exciting after school programs. The following activities were offered this year:

Art Club	Math Team
Baseball	Soccer
Boys' and Girls' Basketball	Softball
Cheering	Collector's Club
Chess and Strategy Club	Spelling Team
Choral Club	Stage Band
Drama Club	Student Council
Field Hockey	Talent Show
Homework Assistance	Yearbook
Bridge Club (In conjunction with the Elementary School)	

Our music program included over 100 students who participated in our chorus and band programs. Our band marched in Westport's Memorial Day Parade and also performed at halftime during a Providence Bruins game. We also saw an extremely successful and well received production by our drama club of *The Ugly Ducking* led by our drama instructor, Elizabeth Cote. Over fifty students acted, sang, or were behind the scenes to make the show a success. Adjunct to the music program we held our Talent Show at the end of the year; over 25 students participated and worked behind the scenes. In addition to the after school activities, we have continued the grade competition between the students in the school. The culmination of this competition was an extensive student activities day including a cookout and a day at the beach provided to the fifth grade students in late June. These activities were made possible through the School Climate Committee. This committee is also responsible for coordinating the school's Annual Field Day, which has quickly become the most popular one-day program for the entire student body. We enjoyed our annual eighth grade trip to Washington, D.C. during the last weekend in May. Over one hundred students and approximately 25 chaperones visited various educational points of interest in our nation's capitol and Philadelphia, Pennsylvania. The Washington D.C. trip is funded through the WMSA and parents.

### Parents and Community

The Westport Middle School Association has provided our school with many opportunities that enhance both the cultural and academic learning of our students. Included in these are a Camfel bullying program, several beneficial field trips, a fossil program brought to the school, and many other events that add to the benefit of our student population. They have made it possible for our children at the school to have every educational opportunity available to them.

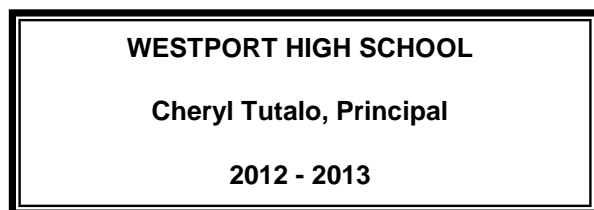
The Westport Middle School Association, in conjunction with members from the community, sponsored the Annual Pancake Breakfast, which is always a huge success! This year we added the component of a very successful and entertaining craft fair with 25 vendors. More than 200 people attended this function, giving the school another opportunity to interact with community members to demonstrate all of the wonderful offerings the school has!

Finally, the Westport Middle School Council, made up of teachers, parents, and a community liaison,

spent many hours developing a comprehensive School Improvement Plan that has been implemented for the 2013-2014 school year.

### Closing Statement

We are incredibly proud of the accomplishment and continued growth in the student population, academic programs, and other opportunities available at the Westport Middle School. As a school community, we continue to grow and become more academically in tune with the common core curriculum. We are at the forefront of several new components to the Massachusetts educational system such as the PARCC assessments and the Edwin Analytics program. Our curriculum is current and is continually changing to maintain the rigorous standards that are expected of a successful school in today's society. The middle school offers educational programs that allow us to be competitive with surrounding schools. Although there are some areas that are still in need of improvement, the committed staff of the Westport Middle School will be working diligently to make sure those improvements are met and we continue to establish excellence in all facets of our school and community.



### Opening Statement

In March of 2013, Westport High School hosted a very successful visit from the New England Association of School and Colleges. The final report highlights the many successful programs that support all students. The commendations include:

The collaborative process used to develop the school's core values, beliefs, and learning expectations

The caring and supportive culture of Westport High School

The effort by faculty and staff members to review multiple sources of data while developing and reviewing the school's 21<sup>st</sup> century learning expectations

The familiarity of teachers, students, and parents with the school's core values, beliefs, and learning expectations

The school community's commitment to collaboration, communication, and a climate of respect and success for all students is actively reflected in the culture of the school

The purposefully designed curriculum that ensures that all students can practice and achieve the school's 21<sup>st</sup> century learning expectations

The development and implementation of research-based, school-wide curriculum templates to guide curriculum in all subject areas

The variety of curriculum focused on higher order thinking and authentic learning tasks

The self-directed senior project and the many opportunities prior to the senior project that students have to present in formal and informal settings

The individual attention given to students by teachers, administrators, and support personnel

The communication of school-wide rubric results as part of the regular report card

Implementation of the school-wide advisory program

The school administration's careful and thoughtful implementation of the new state teacher evaluation system

The planned and purposeful staff meetings focusing on improving teaching and learning  
The school administration's careful and thoughtful implementation of the new state teacher evaluation system

The administration, teachers, and staff members who maximize current resources and facilities

The efforts of the administration and teachers to successfully obtain grants that supplement the budget

The remarkable upkeep of the dated facility due to the diligence of the maintenance and custodial staff and the respect afforded by the administration, teachers, and students for the building

The results of this visit guarantee continued accreditation for Westport High School for the next ten years.

Thirty-two seniors qualified for the John and Abigail Adams Scholarship. This scholarship, which recognizes high academic achievement on the MCAS tests, entitles the student to four years of free tuition at a state or community college.

### School Program

The student enrollment was 417. This consisted of 116 seniors, 112 juniors, 103 sophomores and 86 freshmen. Class size ranged from 10 to 29. Our staff consisted of 37 classroom teachers, 1 Library/Media specialist, 3 teaching assistants, 4 para-professionals, 2.5 clerks, 1 executive secretary, 1 campus supervisor, 1 nurse, 3 guidance counselors, 2 school adjustment counselors, .4 Director of Athletics/Activities, 1 Assistant Principal and the Principal.

### MCAS Test Results

The Massachusetts Comprehensive Assessment System was given to students in grade 10. Grade 10 students completed English Language Arts, math and science assessments. Students need to score proficient or higher in ELA and math, which is one requirement for earning a high school diploma. Students who fail the tests are given several opportunities to demonstrate mastery of standards before graduation through their Educational Proficiency Plan (EPP).

	<b>ADVANCED</b>	<b>PROFICIENT</b>	<b>NEEDS IMPROVEMENT</b>	<b>WARNING/ FAILING</b>
<b>10 ENG/LANG/ARTS</b>	38%	48%	12% (meets diploma requirement with EPP)	2%
<b>10 MATHEMATICS</b>	39%	39%	13% (meets diploma requirement with EPP)	10%

<b>9</b> <b>SCI &amp; TECH/ENG</b>	8%	55%	31% (meets diploma requirement)	6%
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Westport High School's mission is to educate all students to become 21<sup>st</sup> century learners, to seek and value knowledge, and to emerge as productive citizens in a global community. As technology and globalization combine to create situations of constant innovation, the traditional skills of reading, writing and arithmetic will be supplemented with more up-to-date skills in technological literacy, creative thinking, critical thinking, collaboration and communication. Westport High School remains committed to focusing on teaching particular skills that will help students survive and thrive not only at the workplace, but also in personal life.

### Success Indicators

89 percent of the graduating class of 2013 indicated that they would be continuing their education. 62 percent planned to attend a four-year college. 27 percent will attend a two year college or attend a technical school and 11 percent will enter the work force. This year's graduates received over \$101,300 in scholarships at the annual awards night. Scholarships were supported by community organizations, local businesses and local citizens.

84 students participated in the AP Exams in May.

Michelle Duarte, Class of 1989, gave the commencement address at graduation.

### Athletics

The 2012 - 2013 school year was a successful year for Westport High Schools' athletic teams. There were many bright spots as eight of our varsity teams qualified for MIAA tournament play, up from four in 2011 - 2012. The fall season at WHS saw three out of four of our varsity teams qualify for tournament play. The boys soccer team returned to tournament play by going 6-9-3 overall with a Mayflower Athletic Conference record of 6-5-3. The golf team proved to be competitive in the MAC, finishing with a 6-4 record, and qualifying for the south sectionals for the first time in Coach Cariglia's tenure. The WHS field hockey team returned for a tournament appearance with a 7-6-4 overall record, while the volleyball team narrowly missed the tournament with an 8-12 overall record. Sixteen WHS student-athletes participated in our co-op football program, which allows our boys to play football at Bishop Connolly High School, while 6 girls' soccer players chose to do the same.

The winter season proved to be successful as both the boys and girls basketball teams qualified for tournament play. The boys team was crowned champions of the MAC with a 12-0 record and finished 18-4 overall. The team made a great run in the tournament, eventually falling to Cohasset at Bridgewater-Raynham High School in the South Sectional Semifinals. The girls basketball team finished in 2<sup>nd</sup> place in the MAC with an 11-3 record, and went 15-7 overall. The girls managed to win one playoff game before falling in the quarterfinals to Millis. Our 15 member cheerleading squad did a good job energizing the crowds at our home basketball games all winter.

The spring sports season at WHS also saw three of our four teams qualify for state tournament play. Both the boys and girls tennis teams enjoyed perfect 9-0 MAC records, with the boys finishing undefeated at 19-0, and the girls 10-9 overall. The boys' tennis team lost to Martha's Vineyard in the South Sectional Final, while the girls were defeated in the 1<sup>st</sup> round by Martha's Vineyard as well. WHS' baseball team returned to state tournament play losing to Sturgis Charter East in extra innings, after finishing the regular season 11-11, and going 10-4 in the MAC. The softball team struggled to a 2-20 overall record and 2-12 MAC record. Two more WHS student-athletes chose to play co-op lacrosse at Bishop Connolly, while 17 participated in spring track.

## Student Activities

During the 2012-2013 school year approximately 200 students participated in our student activities program. Club offerings included: Student Council, School Council, School Committee Delegates, Regional Student Advisory Council, Senior-Junior Prom Committee, National Honor Society, Key Club, International Exchange Club, Newspaper Club, Math Club, Drama Club, Yearbook Club, Art Club, SADD (Students Against Destructive Decisions), Advocats, Concert Choir and Concert Band. Under the guidance of dedicated advisors our students enjoyed many memorable moments throughout the school year.

Our students and staff participated in numerous fundraisers and events which included: Homecoming Dance, Halloween Costume Dress-up Day, Spirit Week, Tripp Family Scholarship Run, Walking with Jane, Memorial Garden clean up, Senior-Junior Prom. Our students sold "Villager" newspapers, carnations, water bottles, pizza cards, yearbooks, and school spirit items and clothing. In addition, the Advocats worked diligently to provide assistance to those in need throughout the town of Westport. They sponsored food drives, volunteered at soup kitchens, the Senior Center and the Westport Schools during various holidays. It should be noted that the WHS school community was very generous throughout these drives. Members of SADD sponsored a Health Fair and Grim Reaper Day. Also, in the spring of 2013, the International Exchange hosted a group of Japanese students. Our Homecoming Dance had a record amount of students attend, over 240 students participated in the event, held at White's of Westport. We had over 180 students attend the junior-senior prom, held Rachael's Lakeside. The WHS Chapter of the National Honor Society inducted 32 new members in April. The guest speaker for the Induction Ceremony was National Honor Society Teacher of the year, Caroline Pavao. Throughout the year, NHS members offered free tutoring to many students.

## Parents and Community

The parent association of Westport High School has a new name WHSPA and enjoyed another successful year. WHSPA also continued to sponsor Drivers' Education classes at Westport High School and to sponsor scholarships for deserving seniors. The Athletic and Music Boosters continue to support and enhance the opportunities in sports, music and drama. The Westport Education Foundation has provided financial assistance for many of our academic enrichment opportunities.

## Closing Statement

Students at Westport High School continue to receive the best possible education through the day to day efforts of the staff, parents and community. On-going fiscal support is necessary in order to maintain this level of educational and extracurricular programs.



**WESTPORT HIGH SCHOOL**  
**Graduation Exercises**  
**Class of 2013**

Class Valedictorian  
Class Salutatorian  
Class President  
Certification of Class

Jacob T. Friar  
Amanda J. Nicholas  
Daniel Marques  
Dr. Carlos M. Colley

\*= National Honor Society

Nicholas Paul Alphonse Alves  
Matthew Joseph Amaral\*  
Rachel Amorin  
Brittany Lynn Araujo  
Jason Lynwood Barlow Jr.  
Cameron Dakota Beaulieu  
Jennifer Lee Beaulieu  
Hannah Morgan Bellavance\*  
Kara Elizabeth Borges  
Mason James Boyd\*  
Andrew Jose Branco  
Skye Lindsey Briere  
Michael Joseph Broadbent\*  
Brandon Rodney Brow  
Dalton Ferguson Bryant\*  
Sandy Amaral Cabral\*  
Austin Roy Cabral  
Brandon Ashley Camara  
Austin Drew Camara  
Katie Lynn Carvalho  
Alyssa Christine Carvara\*  
Christopher Andrew Ceniseroz  
Kelsey Marie Cestodio\*  
Trevor James Rego Collins  
Kacey Louise Cordeiro  
Evan Moises Cordeiro  
Branden Costa  
Rachel Isabel Cowen\*  
Kristin Joyce Darcy\*  
Morgan Joan DaSilva\*  
Jonathan Decker\*  
Amanda Lee DeMello  
Shantel Gloria Dias  
Allyson Brianna Duarte\*  
Kristin Nicole Duarte\*  
Andrew Devon Dubois-Novo

Nicholas Thomas Furtado  
Cameron Daniel Gagliardi  
Cassandra Marion Gath\*  
Jonathan Alexander Valentim Gillespie  
Brandon David Gomes\*  
Liam Jean Greene-Beaupre  
Rachael Lynn Hackett  
Robert MacLeod Haines III  
Brandon Matthew Hall  
Christopher Kieran Hartnett\*  
Alisha Lynne Isidore  
Robert Carlos Jacob  
Michaela Kristin Joaquim\*  
Molly June Johansen  
Ryan Andrew Kirby  
Alyssa Rene Kochman  
Victoria Elizabeth Leandro  
Michaela Elizabeth Lesieur\*  
Dylan Mackenzie LeValley  
Morgan Elizabeth Levesque\*  
Brittany Ann Levesque  
Daniel Austin Marques\*  
Spencer Allen Martins  
Alexander Paul Matos  
Marisa Agnes Medeiros  
Sarah Kristen Mello  
Samantha Elise Mingola  
Jacob Alexander Miranda  
Liam Jack Montano  
Layla Rose Moran\*  
Devyn Cecilia Morrisette  
Corey Paul Mulcahy  
Amanda Jayne Nicholas\*  
Morgan Marie Nicholas\*  
Austin Oliveira  
Alvx Stephen Pacheco

Rachel Grace Pichette  
Marshall Clayton Powell  
Maeghan Louise Heidi Quinlan\*  
Armand Justice Ragonesi  
Tayla Anne Rapoza  
Jordan Michael Rebelo  
Lucas John Reed  
Lee Sean Robbins  
Dustin Hartnett Roderiques\*  
Seth Avery Rodrigues  
Cameron Wayne Santos  
Zoe Saunders Shea  
Sean Antonio Silva  
Melanie Mary Smeaton\*  
Matthew Charles Souza\*  
Alexander James Tavares  
Mariah Judith Terry\*  
Sabrina Jade Tessier  
Matthew David Tidwell  
Ashley Michele Turner\*  
Justin Patrick Vincelette\*  
Jesse Thomas White  
Jenna Lynn Willard\*  
Lindsey Marie Wilson  
Kate Elizabeth Yokel  
Samuel Adam Young\*



## Book Awards

Harvard Book Award	Julia Valeri
Wellesley Book Award	Kimberly Abgrab
University of Pennsylvania Book Award	Nicholas Rosa
St. Michael's Book Award	Brianna Correia
Assumption College Book Award	Katrina Turick

## Scholarships

Head of Westport Fire Association	\$1,000	Ryan Pelland
Kenneth Michael Candeias Memorial Dubois-Novo	\$250 ea	Kelsey Cestodio, Andrew
Lions Club of Westport	\$3,200	Melanie Smeaton
	\$6,000	Justin Vincelette
Community Service Memorial Fund	\$500	Melanie Smeaton
Elmer R. & Gertrude Berryman Memorial	\$1,000	Daniel Marques
Holly Martin Memorial Scholarship	\$300	Melanie Smeaton
Westport Arts Group	\$500 ea	Alyssa Carvara, Liam Montano
Westport Fair Scholarship Bellavance,	\$500 ea	Jennifer Beaulieu, Hannah
		Robert Haines III, Lindsey Wilson
Westport Women's Club III,	\$500 ea	Rachel Amarin, Robert Haines
		Tayla Rapoza, Melanie Smeaton, Sean Silva
Grimshaw-Gudewicz Scholarship	\$500 ea	Rachel Amarin, Brandon Brow, Morgan DaSilva, Glenn Enos Jr. Michael Farias, Alyssa Kochman, Spencer Martins, Marissa Medeiros, Devyn Morrisette, Morgan Nicholas, Devin Pereira, Maeghan Quinlan, Tayla Rapoza, Zoe Shea, Lindsey Wilson
	\$300 ea	Sandy Cabral, Kacey Cordeiro, Shantel Dias, Brandon Gomes, Robert Jacob, Michaela Joaquim Brittany Levesque, Ashley Turner, Jenna Willard, Samuel Young
Westport Music Boosters	\$1,000	Allyson Duarte
Westport Music Boosters/Jane Dufault Terry,	\$500 ea	Hannah Bellavance, Mariah
		Samuel Young

Fernandes	\$250 ea	Maeghan Quinlan, Tanner
	\$200	Dalton Bryant
	\$100 ea	Dustin Roderigues, Michaela Lesieur
Tripp Family Scholarship	\$400 ea	Andrew Branco, Kristin Duarte, Robert Haines III, Alex Matos, Jacob Miranda, Maeghan Quinlan, Ashley Turner
Clyde T. & Yvonne Salisbury Memorial Scholarship	\$300 ea	Rachel Cowen, Kristin Darcy, Andrew Dubois-Novo, Tanner Fernandes
Mid City Steel Scholarship	\$1,500	Dalton Bryant
Betsy Taber Scholarship	\$500 ea	Rachel Amarin, Mason Boyd, Alyssa Carvara, Christopher Hartnett, Shannen Pavao, Samuel Young
Luther Bowman Scholarship	\$900 ea	Jacob Friar, Layla Moran, Amanda Nicholas, Morgan Nicholas
Potter Funeral Service	\$250 ea	Morgan Levesque, Layla Moran
Janice Migneault Memorial Scholarship	\$500	Melanie Smeaton
WHSPA – Westport Parent's Group Beaulieu,	\$250 ea	Rachel Amarin, Jennifer  Cassandra Gath, Amanda Nicholas, Morgan Nicholas
Matthew T. Benoit Memorial Scholarship	\$1,000 ea	Justin Vincelette, Kara Borges, Layla Moran, Glenn Enos Jr.
	\$1,250	Christopher Hartnett
Westport Federation of Teachers	\$200	Jenna Willard
Raposa Foundation Scholarship	\$500	Matthew Amaral, Sandy Cabral, Samantha Mingola
Brie S. Chandanaish Scholarship	\$500	Maeghan Quinlan
Chelsea Ann Ponte Scholarship	\$1,000	Michaela Lesieur
Jane Dybowksi Scholarship	\$4,000	Cassandra Gath
Nancy Ring Fenn Music Scholarship	\$3,000	Mariah Terry
Westport Historical Society	\$250	Daniel Marques
Van Sloun Foundation Sylvan Scholarship	\$4,000 ea	Amanda Nicholas, Sean Silva
Westport Cares Scholarship	\$500	Cassandra Gath
Alfred Lewis Memorial Scholarship	\$500 ea	Jacob Friar, Morgan Levesque
Sydney Hathaway Journalist Scholarship	\$250	Michaela Lesieur
New England Promotions Scholarship	\$250	Christopher Hartnett

**Curriculum, Instruction, Assessment and Professional Development****Ann Marie Dargon, Ed.D, Assistant Superintendent****2012 - 2013**Opening Statement

The Curriculum, Instruction, Assessment and Professional development Department supports the learning of all students and staff in the Westport Community Schools and provides meaningful information about our educational programs to all stakeholders. Our curriculum, which aligns with the Massachusetts Common Core Standards, is focused on engaging all students in meeting standards and to align instructional materials and learning strategies. Curriculum, assessment, and instruction are looked at through the following questions:

1. What do we want our students to learn?  
(Guaranteed and Viable Curriculum / Learning Targets)
2. How will we know they are learning?  
(Assessment System)
3. What do we want our students to learn?  
(Guaranteed and Viable Curriculum / Learning Targets)
4. What research-based instructional practices will be used to ensure high levels of learning for all students?  
(Instruction)
5. What will we do if students are not learning or have already learned the material?  
(Access to Intervention or Enrichment)

Curriculum staff, teachers, principals, and other administrators worked together in 2012-2013 to pursue the district's core value in the area of student achievement, which is to have high expectations for students to achieve their highest individual potential, while understanding that students reach these expectations at different rates and in different ways. Our goal was to maintain rigor and challenge in the curriculum while differentiating the instruction to provide a variety of approaches and supports to help all students succeed. In keeping with national educational initiatives, the district focused on developing 21<sup>st</sup> century skills that will ready students for college and careers. Local, state and national assessments were used to evaluate the success of our efforts and to identify the needs of individual students. Textbooks and instructional materials were updated as needed such as the middle school history books, middle school health books and our K-4 math program. Through professional development opportunities offered within and outside the district, teachers and administrators learned about current, best teaching practices and participated in school improvement efforts and decision-making.

Student Achievement - MCAS and AYP

Class size increases and several staffing changes continued to have an impact on student achievement. In the spring of 2013, Westport students participated in the annual Massachusetts Comprehensive Assessment System (MCAS). MCAS tests in English Language Arts, Mathematics, and Science and Technology/Engineering were administered to students in grades 3-10. MCAS results are used for:

- Improvements in teaching and learning
- School and district accountability
- Student accountability

Student results are reported in one of four performance levels: *Advanced*, *Proficient*, *Needs Improvement* and *Warning/Failing*. The following table shows students scoring at each level of the MCAS assessments. For further information please check out the Westport Community Schools profile on the

Department of Elementary and Secondary Education website at:

[http://profiles.doe.mass.edu/mcas/performance\\_level.aspx?linkid=32&orgcode=03310000&orgtypecode=5](http://profiles.doe.mass.edu/mcas/performance_level.aspx?linkid=32&orgcode=03310000&orgtypecode=5)  
&

	Advanced	Proficient	Needs Improvement	Warning/ Failing
Reading 3	8	46	40	5
English 4	4	46	39	10
English 5	19	46	25	10
English 6	21	57	18	4
English 7	6	74	17	3
English 8	18	74	5	4
English 10	37	48	13	2
Mathematics 3	28	45	20	7
Mathematics 4	10	49	36	5
Mathematics 5	21	36	30	12
Mathematics 6	29	33	27	11
Mathematics 7	16	39	27	18
Mathematics 8	20	34	30	16
Mathematics 10	38	39	13	11
Science & Tech 5	13	36	40	11
Science & Tech 8	4	39	50	7
Science & Tech 10	8	55	31	6

Massachusetts received a waiver this year regarding No Child Left Behind and Adequate Yearly Progress reporting and as such, a new reporting system was put in place. Districts were measured by progress toward narrowing proficiency gaps (Cumulative Progress and Performance Index [PPI] rating from 1-100 with On Target being 75 or higher). The cumulative PPI combines information about narrowing proficiency gaps, growth, and graduation and dropout rates over four years. Overall our student's index was a 64 and thus, we did not meet the target. Our subgroups (high needs, low income, and students with disabilities) did not meet the target either.

To address this we have refined our Response to Intervention (RTI). Response to Intervention is a multi-tier approach to the early identification and support of students with learning and behavior needs. The RTI process begins with high-quality instruction and universal screening of all children in the general education classroom. Struggling learners are provided with interventions at increasing levels of intensity to accelerate their rate of learning.

## Curriculum and Instruction

The schools are always reviewing and revising the curriculum. The process begins with thinking about the skills students need to be successful in an ever-changing world, and then determining what is important for students to know before they leave a grade level, progress from one school to another, or go off to college. Statewide curriculum frameworks determine the content and skills to be covered in each grade, but individual schools and the district determine the specific way this content will be framed and delivered for students. Westport has put in place a process for ensuring a consistent curriculum for each grade and discipline, to provide faculty with a road map of what students are to know and be able to do. The process

involves designing the curriculum in meaningful units of study detailing what students will know, how they will be assessed and how they will be taught. The district has adopted the “Understanding by Design” curriculum model, which is recognized nationally and used by the state. Teachers are given time and support to work collaboratively on creating units of study designed to meet the specific learning needs of the students of Westport while addressing mandated state and federal standards. The curriculum units specify instructional practices for students who have different learning needs and include assessments that can yield data on how well students have met the curriculum expectations.

To support ongoing work on the curriculum, curriculum leadership teams in English, math, history and social science, and science and technology/engineering met monthly during the year. The teams are comprised of teachers and administrators from all levels, who oversee the five-year curriculum review cycle for each subject area. These teams will continue their work as the adoption of the Common Core State Standards begins to impact the curriculum in the district.

In order to differentiate the curriculum to meet student needs, the district implemented several intervention programs to help students succeed in the grade level curriculum. Title I reading instruction was provided at the Macomber and elementary school. As part of our Balanced Literacy Program, Guided Reading instruction was provided to all our elementary students. An innovative program was offered for high school students through a collaborative effort with Bristol Community College. Westport students entering grades 9, 10, and 11 attended a summer academy on the BCC campus where they took classes in math and English and had opportunities to explore college and career options. A program for students with language-based learning needs was developed at the elementary school, middle school and high school in conjunction with the highly respected Landmark School. In order to differentiate programming for advanced students, the middle school continued to increase the number of students enrolled in Algebra I in grade 8.

Management of student data and how that data is put to effective use has also been a focal point over the past year. Staff members have been trained to run reports off of the Educational Data Warehouse. Meetings also occurred to allow staff member’s time to utilize that data in their planning for instruction. The development of grade level common assessments to determine benchmarks for student achievement has been an ongoing process for Kindergarten to grade twelve. Discussions of student data obtained through common assessments that can be used to determine which students would benefit from intervention occur regularly. It is our goal that by analyzing our student data, we will be able to make effective instructional decisions to improve the achievement among the subgroups on MCAS at all grade levels. Teachers worked very hard this year to identify District Determined Measures.

### Professional Development

Westport teachers consistently are rated as highly qualified according to state and federal guidelines. To maintain the high quality of instruction, staff throughout the district attended five full days and two half-days of regularly-scheduled professional development, participated in grade level meetings and common planning time, and attended summer institutes and courses. A district professional development committee oversaw planning and evaluating the program. Professional development in the areas of mathematics, literacy, science, social studies, anti-bullying training, discipline management, and staff leadership training has occurred regularly over the past year. Training also occurred in the new Educator Evaluation System.

We are also working to infuse 21<sup>st</sup> Century Learning Skills into the classrooms by addressing the needs of our students by including newer forms of technology and incorporating more opportunities for on-line learning and collaboration. OdysseyWare and Achieve3000 were two such programs piloted this school year. Professional development was also needed to accompany this initiative to meet the demands of the staff in working with the students.

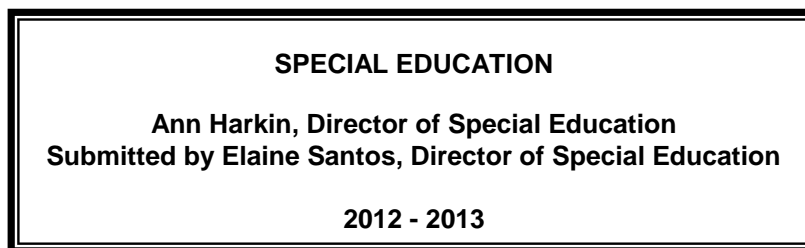
### Grant Funded Programs

The Curriculum Office pursued competitive grants in collaboration with schools and departments. Three grants were received from the MA Department of Education. Two of these grants funded a summer academy at Bristol Community College for Westport high school students. Another grant awarded by the Greater Fall River Development Corporation helped us fund a leveled Reader Library in both the

Macomber and the Westport Elementary School. In addition, the Westport Community Schools received a Title I and a Title II grant to fund supplemental supports for our students and to fund professional development for our staff.

### Closing Statement

The Curriculum Office looks forward to continued collaboration with teachers, administrators, parents and members of the broader school community to make Westport's educational program an outstanding one. Together we are truly building educational success!



The Special Education Department provides specialized instruction and related services, such as speech, therapy, to eligible students who reside in Westport. When a student is determined eligible for special education, an individual education program (IEP) and placement proposed are by the district. The parent, or student if s/he is 18 years old, must accept the proposed plan before services can be provided.

Special education services are required by law to be provided in the most appropriate, least restrictive educational setting. In Westport, the least restrictive setting is the regular education classroom where students with and without disabilities learn side-by-side, working individually and in groups. In this setting, called inclusion, special education students may be taught by special and/or regular educators, sometimes supported by a supervised teaching assistant or paraprofessional.

In some cases, the IEP team has determined that the student can only be educated if s/he is removed from the regular to a special education classroom for instruction. Depending on the severity of the educational disability, a student may be removed for varying portions to an entire day. For these students, special education services may be provided in and/or out of the regular education classroom. When students are removed to a special education setting for instruction, special education staff teaches them.

A small number of students have disabilities that require services that cannot be provided within the district. These students usually attend specialized special education schools or programs that are so intensive or of such low incidence that it is more appropriate and cost effective for the district to pay tuition to a school outside of the district rather than to develop its own program.

The frequency and duration of any time a student receives special education services are defined in the IEP, the student's Individual Education Program. In addition, any time the student is separated from the regular education setting a statement justifying the removal and describing its benefit must be written in the IEP.

On July 1, 2013, the Student Management System recorded **258** special education students. This enrollment included 15 students placed in schools outside of Westport. The district has a legal obligation and moral commitment to provide services in the least restrictive environment and within the Westport Community whenever possible.

A history of students in out-of-district placements is as follows:

July 1, 2009	July 1, 2010	July 1, 2011	July 1, 2012	July 1, 2013	July 1, 2014
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21	16	15	15	15	15 (projected)
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structured exposure to social interactions and readiness activities with typically developing peer models.

The individual schools within the district continued to provide and improve upon the development of high quality special education programming and staffing.

The Macomber Primary School contains classrooms for preschool and kindergarten students and has maintained a stability of programming and services during the 2013 – 2014 school year. Students receive their initial educational experiences in a nurturing environment where they are taught to interact with other students and adults, to follow rules and work within a classroom setting, and to develop social skills through play and structured activities. A major focus of the curriculum is the development of language, with a particular emphasis on language processing skills which are vital to all learning. All general education teachers are dually certified in regular and special education. This expertise allows staff to provide individualized interventions as needed within the general education setting while monitoring learning and progress based on developmental norms.

There is one classroom which educates students with severe disabilities. An integral part of this program is the use of two inclusion models. One takes a traditional approach of integrating students into the general education classrooms as social and academic skills develop. The other is a reverse inclusion model which brings a small number of nondisabled students into the classroom several days during the week to provide structured exposure to social interactions and readiness activities with typically developing peer models.

The Westport Elementary and Middle Schools provide special education services in small group and inclusion models in and out of the general education classrooms. Substantially separate classes address severe multiple disabilities. Staff supported mainstream integration are available as those students are able to meet mainstream expectations. This approach allows the most challenged students to take the advantage of exposure to the regular curriculum and peer socialization, interactions and relationships, while receiving individualized and specialized instruction or small group support in accordance with their IEPs.

At Westport High School, special education students receive their instruction in inclusion or substantially separate settings. Substantially separate classes are available to more severely disabled students as determined by the student's IEP Team. The RISE classroom provides prevocational programming in the classroom and in-district or supported community-based sites for students who can apply skills to those settings. All students take one class per semester in the general education setting with support. The Focus classroom includes at risk students and targets practicing respectful behaviors, being a productive member of the high school community, and improving academic skills. The language-based program, which receives consultation by Landmark School, provides specialized programming to students with and without disabilities who have language-based learning difficulties.

The Westport Special Needs Advisory Group (WePac) is in the process of being reestablished. The WePac should play an important role as a link between the special needs office and the parents of special needs students and interested Westport residents. The council has met twice, which included the annual training on regulations. The special education office will continue to provide training to parents on the laws and regulations as required.

#### **INFORMATION SERVICES**

**Elizabeth Lewis, Director of Technology**  
**Submitted by Robert Nogueira, District Network Administrator**

**2012 - 2013**

Technology in the Westport Community Schools is an integral part of the delivery of education. As we are preparing the children of Westport to enter a world where information is just a click away we must use this technology to give our children the advantage in a world where they will compete not just locally, rather globally.

During the past year we have continued to retrofit our ageing building into modern classrooms with interactive technology now available at all grades levels.

### Westport High School

- Four modern computer labs with a total of 115 computers for student instruction
- 60 Windows Laptop for students to use for research, writing and assessment
- 60 Google Chromebooks for students to use for in classrooms as part of delivering a 21<sup>st</sup> century education
- All classrooms are interactive equipped with projectors and interactive white boards
- 90 % of the high school has WIFI coverage
- On-Line learning/courses have been added to the course offerings at Westport High School

### Westport Middle School

- 45 Student lab computers for student instruction
- 75 student Windows Laptops/Netbooks used for student research, instruction and assessment
- 90 Google Chromebooks for students to use for in classrooms as part of delivering a 21<sup>st</sup> century education
- All regular educational classrooms are interactive equipped with a projector and interactive white boards including Art
- 90 % of the middle school has WIFI coverage
- On-line assessments have been added at Westport Middle School allowing for real time data on student performance and achievement

### Westport Elementary School

- 70 Student lab computer for student instruction
- 110 Google Chromebooks for student use in classroom as part of center based learning (grades 3 and 4)
- 20 Apple iPads for student use classrooms (grades 1 and 2)
- All regular educational classrooms are interactive equipped with projectors and Smart Boards
- 100 % of the elementary school has WIFI coverage
- On-line assessments have been added at Westport Elementary School allowing for real time data on student performance and achievement

### Alice A. Macomber Primary School

- 35 Student computers
- All regular educational classrooms are interactive equipped with projectors and Smart Boards
- 98 % of the Macomber school has WIFI coverage

### Technology Initiative All Grades

Westport Community Schools is proud to be offering Google Doc's to all staff and students. Google Doc's



(free to education) allows students on-line access to documents, spreadsheets, and presentation software anytime and anywhere that there is an internet connection. Our school system is seeing great results with Google Docs allowing teachers and students to collaborate and provide real time feedback on assignments. Assignments that would normally be submitted on paper and take several days to correct can now be submitted electronically. Teachers now have access to see the students work/progress and can guide them to the true learning objective.

### Challenges Facing Technology

As the Commonwealth of Massachusetts moves away from the current MSAC (Massachusetts Comprehensive Assessment System) to the PARCC (Partnership for Assessment of readiness for College and Careers) on-line based testing we will need to continue to invest in technology. Current levels of funding our network infrastructure, computers/laptops/Chromebooks available for student use and technology integration with teacher will need to be increased above and beyond current levels to meet this demand. Additional investments in technology will not only meet the demands of the PARCC testing but also enhance the ability to deliver a world class education for the children of Westport. This will allow the children to compete in a global environment with great success and fulfillment being productive members of society.

#### **STUDENT TRANSPORTATION SERVICES**

**Michelle A. Rapoza, Student Services Coordinator**

**2012 - 2013**

The Westport Community Schools' student transportation program provides three types of service: regular school bus transportation, specialized van transportation for students with special needs, in compliance with Massachusetts General Laws Chapter 71B, and individualized service plans for homeless students, in compliance with the federal McKinney-Vento Homeless Assistance Act.

### Regular School Bus Transportation

The district offers school bus transportation to all students who are residents and live more than 1.5 miles from their schools. Transportation for students in grades K-8 is ***paid entirely*** by funds from the annual school budget. Grade 9 through 12 students purchase bus passes, entitling them to transportation to and from school for the entire school year. For students who rode the bus every day, the cost to them was \$1.89 per day; bus pass fees helped make transportation costs manageable. Grades 9 through 12 bus passes for the 2012-2013 school year cost \$200 per student or a maximum of \$375 per family. Grades 7 through 8 bus passes for the 2012-2013 school year cost \$175 per student or a maximum of \$375 per family. Transportation fees were decreased from the previous school year by \$25.00 per grade at the request of the School Committee. Fees are waived for students whose family incomes meet Federal guidelines set for the National School Lunch Program.

School bus transportation was provided by Amaral's Bus Company of Westport, MA, this was year one of a three contract. The company maintains a yard and dispatch office in the town and runs 16 bus routes in two tiers, carrying high school and middle school students from 6:30-7:30 a.m. and transporting elementary school and kindergarten students from 7:30-8:30 a.m. The system takes students home after school in the same way. Each bus carries between 55 and 77 students with 2 to 3 students to a seat based on age and size of child; the district provided school bus service to about 990 students, with average daily route ridership about 61% of students. We are charged at a rate of 16 routes @ 181.00 X 180 days, includes performance

bond, for a total Regular Education Transportation cost of \$553,860.00 (2nd year of a 3 year contract. Routes are designed for maximum fuel efficiency while ensuring that no route is more than one hour in length.

### Special Needs Transportation

Massachusetts General Law Chapter 71B helps ensure that children with disabilities receive equal opportunities for education. The law requires towns to provide disabled school-age children with accessible transportation to and from local schools or special schools outside the town, where children can access special services and accommodations. The state reimburses the local school district for some of these special transportation costs. Special needs transportation in Westport was provided by Whaling City Transit of Westport, MA. During the year, the district utilized five specially-equipped vehicles as well as specially-trained drivers and monitors to transport **26** students to Westport schools and other public, private and collaborative schools in the region. Many special needs students attend classes year-round and on weekends.

### Transportation For Homeless Students

The federal No Child Left Behind (NCLB) regulations require school districts to arrange transportation and cover or share coverage of the costs for homeless students who may no longer be able to live in the school district but still want to complete the school year in their community. Westport schools paid or shared the cost of transportation services for 9 homeless students in the 2012 - 2013 school year. This mandate to transport homeless is declared an unfunded mandate by the state auditor.

#### Transportation Financial Report Fiscal Year 2012-2013

<b>Transportation Salaries and Support Services</b>	<b>\$60,125</b>
<b>Regular Education Transportation Expenditures</b>	<b>\$478,198</b>
Regular School Bus Transportation	464,382
Transportation for Homeless Students	12,358
Other Expenses	1,458
<b>Special Education Transportation Expenditures</b>	<b>\$296,246</b>
Special Needs Transportation (provided by the district)	288,299
Special Needs Transportation (reimbursements to parents)	7,947
Sped Salaries & Support Services	0
<b>Total</b>	<b>\$834,569</b>



## FOOD SERVICES

**Michelle A. Rapoza, Student Services Coordinator**

**2012 - 2013**

The Westport Community Schools' food services program is completely self-supporting, generating revenue through meal, vending sales, reimbursements from the U.S. Department of Agriculture (USDA), and the Massachusetts Department of Secondary & Elementary Education (DESE). Revenues fund all day-to-day operations, finance the replacement of aging equipment and cover the costs of implementing new technology in food service operations; including computerized point-of-sale systems at four schools.

All Westport schools participate in the National School Lunch Program, providing nutritionally balanced, low-cost or free lunches to Westport children during the year. School districts participating in the lunch program receive cash reimbursement and donated commodity foods from the USDA for each meal they serve. In return, schools must serve lunches that meet Federal nutrition requirements and they must offer free and reduced-price meals to eligible children.

Children with family incomes below 130 percent of the poverty level are eligible for free meals. Those between 130 and 185 percent of the poverty level are eligible for reduced-price meals. During the year, our schools served 42,328 free and reduced-price lunches putting the percentage of Free and Reduced lunches at 26% of the total student enrollment. Applications for free or reduced-priced meals are available throughout the year. The privacy of students who receive these meals is protected; their participation is anonymous. Meal costs at Westport Schools are slightly **lower** than state and national averages and were **recently changed in September 2012**: lunch at the high school and middle school is \$2.25 and \$2.00 at the elementary school and kindergarten. Reduced-price meals are \$0.40.

Although school lunches must meet Federal nutrition requirements, decisions about what specific foods to serve and how they are prepared are made by our local school food services staff. All meals meet the Dietary Guidelines for Americans. Each meal provides at least one-third of the recommended daily allowances for protein, Vitamin A, Vitamin C, iron, calcium and calories. Our schools actively support local growers through SEMAP's "*Buy Fresh Buy Local*" consortium, buying fresh and/or organic produce.

During the year, our 16-member staff served 179,028 meals. Staff members participated monthly in food and industrial safety training, and all food preparation facilities and recordkeeping procedures were inspected monthly by a private compliance contractor. Facilities were also inspected at least two times by the Board of Health. Most staff members are ServeSafe and CPR certified.

Vending sales at Westport Schools are confined to healthy, reduced-calorie snacks and beverages that meet the nutritional guidelines of our Wellness Policy. The school district is a partner with Pepsi Beverages Company, the exclusive provider of our bottled water, fruit and vegetable juices (our schools do not offer any soda products to students or products that contain splendor products at the Macomber, Elementary or Middle Schools). This is the second year of a 3 year contract.

### Food Services Financial Report Fiscal Year 2012-2013

<b>Beginning Balance</b>	<b>\$ 68,318</b>
<b>Revenues</b>	<b>622,134</b>
Sales	420,973
State and Federal Reimbursement	197,129
Adult Meals Sales Tax	4,032
<b>Expenditures</b>	<b>(645,521)</b>
Salaries	315,393
Food	249,350
Supplies and Materials	70,584
Equipment	10,194
<b>Ending Balance</b>	<b>\$44,931</b>
<b><u># of free lunches</u></b>	<b><u># of reduced lunches</u></b>
329	106

### SCHOOL DISTRICT PERSONNEL 2012 - 2013

#### District Administration and Programs

Superintendent/Business Manager (.5/.5)  
 Superintendent's Secretary/SC Secretary stipend+  
 Assistant Superintendent for Curriculum & Instruction  
 Director of Special Education  
 Student Services Coordinator (transportation/nutrition/enrollment/HR)  
 (.4/.4/.1/.1)  
 Director of Technology  
 Academic Grants Coordinator – Title 1/504 Director (.2 grant funded) (.2)  
 Executive Assistant for Business Services

Dr. Carlos M. Colley  
 Karen Augusto  
 Dr. Ann Marie Dargon  
 Ann Harkin  
 Michelle Rapoza  
 Elizabeth Lewis  
 John DeFusco  
 Melissa Sousa

Business Services Assistant (Accounts Payable)  
 Business Services Assistant (Payroll)  
 Executive Assistant for Human Resources  
 Clerk (transportation/nutrition/enrollment/title 1/tech)  
 Special Education Executive Secretary  
 Special Education Supervisor  
 Psychologist (.8) (.2FTE from WHS Sped Super)  
 Supervisor of Facilities  
 Supervisor of Maintenance & Facilities  
 Maintenance & Facilities  
 Maintenance & Facilities  
 Courier/Custodian  
 District Custodian  
 Clerk .5 (Curriculum, Testing, Prof. Develop., ESL)  
 District Network Administrator  
 Computer Systems Administrator  
 School Resource Officer (Town)  
 Nurse Leader, stipend not an FTE+  
 Sign Language Support TA  
 SPED (ABA) TA  
 ELL Teacher (.7 FTE)  
 School Physician

Sheila Kenyon  
 Lucy Hassey  
 Michelle Fredericks  
 Helena Neves  
 Patricia Deroche  
 Elaine Santos  
 Sarah Gates  
 Kimberly Ouellette  
 Michael Duarte  
 Bradley Freitas  
 Peter Sarza  
 Joseph Augusto  
 Paul Malenfant  
 Ana Larrivee  
 Robert Nogueira  
 Edward Newcomer  
 Robert Reed  
 Tracy Pereira  
 Susan Donahue  
 Sandra Mauk  
 Anarolino deSousa  
 Dennis R. Callen, M.D.

### Westport High School

Principal  
 Assistant Principal  
 SPED Super (.2)  
 Athletic Director (.2)  
 Activities Supervisor (.1)  
 Activities Supervisor (0.1)  
 English Teacher

Cheryl Tutalo  
 Karen Antonelli  
 Sarah Gates  
 Jason Pacheco  
 Michelle Cairol  
 Vivian Sa  
 Kelly Chouinard  
 Thomas Clark  
 Regina Mercer  
 Jessica Brittingham  
 Christina Borges  
 Nicole Bell-Dias  
 Shannon McGuire  
 Debra August  
 Matthew Girard  
 Laura (Honohan) Charette  
 Michael King  
 Sheldon Thibodeau  
 Norman Abrahamson  
 Katherine Silva  
 Gustin Cariglia  
 Rebecca Mekshes  
 Arlyn Bottcher  
 Nicholas Hunt  
 Daniel Harrington  
 Brian Dean  
 Gregory Surdi  
 Ann DeFrias  
 Caroline Pavao  
 Edneuza Farias  
 Kevin Clark  
 Chester Millet  
 Christina Borges  
 Paul Bornsetin  
 Julie Moisiades

Math Teacher

Social Studies Teacher

Science Teachers

World Language Teachers

Business Teachers

Special Education Teachers

Music Teacher (.6)  
Library/Media Specialist  
Physical Education/Health Teacher

Art Teacher

Reading Teacher  
Guidance Counselor

School Adjustment Counselors

Speech Language Pathologist (.5)  
Occupational Therapist  
SPED Paraprofessionals

SPED Teachers Assistants

Teacher Assistant – ISS  
Campus Supervisor  
Nurse  
Food Service

Food Service Manager  
Custodians-Night

Custodians – Day  
Executive Secretary  
Clerk (SY)  
SPED Clerk (.5)  
Guidance Clerk

### Westport Middle School

Principal  
Assistant Principal  
Athletic Director (.2)  
Grade 5 Teachers

Grade 6 Teachers

Grade 7 & 8 Teachers

Joyce Hubbard  
Chris Sardinha  
Ryan Place  
Samuel Costa  
Bridget Buckless  
Celia DaLuz  
Kristy Tripp-Silva  
Jessica Raimondi  
Scott Frost  
Morgan Bozarth  
Amanda Rowley  
Paul Amaral  
Leslie Ruel  
Marie Fallows  
Melissa Plourde  
Mary-Jo Medeiros  
Sandra Alpoim-Raposo  
Christine Morrisette  
Jessica Thompson  
Wendi Charbonneau  
Annette DeGagne  
Kimberly Perry  
Kim Goncalo  
Jason Pacheco  
Natalia Silva  
Derek DaSilva  
Susan Walinski  
Holly Moreau  
Terry Fitzsimmons  
Carey Guidry  
Maria Raposo  
Anthony Futado  
Maurice Steiblin  
Casey Jones  
James Pacheco  
Michelle Cairol  
Vivian Sa  
Rebecca Lindsey  
Madeline Bednarz

Alec Ciminello  
Carolyn Pontes  
Matthew Kampper  
Lauren Driscoll (Sci/Math)  
Stacy Rezendes (ELA/SS)  
Trisha Paiva (Sci/Math)  
Kimberly Lewko (Math/Sci)  
Matthew Shunney (ELA/SS)  
Christine Carlisle (ELA/SS)  
William Glenn (SS/ELA)  
Nicole Pereira (Sci)  
Sue Ubiera (Math)  
Patricia Robichaud (SS/ELA)  
Deborah Janik (ELA/SS)  
Elizabeth Teixeira (Math)  
Judith Jennings (Math)  
Nancy Tripp (ELA)  
William Bernier (ELA)

## Special Education Teachers

Speech Language Pathologist (.5)  
ELA Remedial Teacher  
Math Remedial Teacher  
Guidance Counselor  
School Adjustment Counselor  
Health/Physical Education Teacher

Music/Chorus Teacher  
Music/Band Teacher  
Art Teacher  
Library/Media Specialist  
SPED Paraprofessional

## SPED Teacher Assistants

Nurse  
Cafeteria

Cafeteria Manager  
Custodians – Day  
Custodians – Night

Executive Secretary  
Clerk (SY)  
SPED Clerk (.5)

## Westport Elementary School

Principal  
Assistant Principal  
Grade 1 Teachers

Jonathan Bernier (ELA)  
Erin Connolly (ELA)  
Holly Pacheco (Sci)  
Susanne Theriault (Sci)  
Peter Holt (Sci)  
Amanda Tetzloff (SS)  
Amy Dubois (SS)  
James O'Hara (SS)  
Martha Delpape (Math)  
Paul Higgins (Math)  
Dianne Pereira  
Dianne Comeau  
Judy Gilbert  
Andrea Medeiros  
Jeanne Rivard  
Ann Clark  
Sandra Alpoim-Raposo  
Mary Lynch  
John Cipollini  
Sherry Michael  
Sheri Teague  
Matthew Kampper  
Amy Teixeira  
Liz Cote  
Christopher Nunes  
Alicia McGuire  
Scott MacDonald  
Carol Beauce  
Tammy Pimentel  
Colleen Kublin  
Deidre Busse  
Gabe DeOliveira  
Robin Sullivan  
Paula Mello  
Jody Williams  
Kathleen Cummings  
Elizabeth Karam (.4)  
Diane DaPonte  
Karen Arruda  
Ronda Pereira  
Laura Nascimento  
Nubia Nascimento  
Linda Souza  
John Richard  
Robert Caeton  
Richard Mello  
Patricia Sulyma  
Brian Petrin  
Amy Arruda  
Ana Larrivee

Thomas Gastall  
Christine Staskiewicz  
Stacy Duquette  
Robin Morin  
Andrea Willard  
Elizabeth Dunn  
Leah Chesney

Grade 2 Teachers	Leah Holmes Andrea Chaves Erin Connors Donna Edwards Jodi Ferreira Aimee Rapoza Jennifer Merchant Elizabeth Williamson Andrew Cottrill Jillian Davenport Julie Morrotti Paul Tetrault Janice Weissinger Kelly Araujo Elizabeth Chouinard Shelley Rego Jennifer Fitton Cheryl Guild Renee Rego Jessica Cushing Amelia Sloane Linda Ferreira Melissa Avila Kara Raposo Renee Jones Stephanie Counoyer Amanda Melo Elizabeth King (.4) Carolyn Lavalley Kristen Shott (0.5) Stephanie Church Susan Viveiros (0.5) Kimberly Mercier Carol Duby Marlo Dennis Kendra Rocco Beth Bacchiocchi Susan Martin Nadine Fournier Debra Darkow Madeline Lesieur (0.6) Carol Nadeau Crystal Carreiro Vicky Darcy Mary Anne Vincelette Donna Bedard Jeanine Deveau Sherry Amaral Janet Vachon Stephanie Ducharme Kelly Cooper Karen Giblin Michelle Scott Sherrie Lees Susan Harding Debra Quinn Martha Faria Bridget Kaegael Nicole Machado Maria Fatima Silva
Grade 3 Teachers	
Grade 4 Teachers	
Special Education Teachers	
Occupational Therapist (.5) Speech Language Therapist Reading Remedial Teachers	
Math Remedial Teacher Library/Media Specialist Physical Education Teacher Art Teacher Music Teacher School Adjustment Counselor/Psychologist School Adjustment Counselor/Guidance SPED Teacher Assistants	
SPED Paraprofessionals	
Title 1 Paraprofessionals (.4)	
Campus Supervisors (.1)	
Nurse Food Service	



Food Service Manager  
Custodian – Day  
Custodians – Night

Executive Secretary  
Clerk (SY)  
SPED Clerk (.5)

Sherrie Giovannini  
Lucia Ferreira  
Janice Carvalho  
Lori Bercier  
Michael Caeton  
Maral Sousa  
Eileen McCarthy Mendonca  
Patricia Amaral  
Rebecca Lindsey

### Alice A. Macomber Primary School

Principal  
SPED Supervisor (.2)  
Kindergarten Teachers

Integrated Pre-K Teachers

Integrated Arts Teacher  
SPED Teacher  
Speech Language Pathologist  
Occupational Therapist (.5)  
Remedial Reading Teacher (.4)  
Title 1 Math Teacher (.4)  
Guidance Counselor (.8)  
SPED Paraprofessional

SPED Teacher Assistants

Title 1 Remedial Para (.4)  
Nurse  
Food Service (.75)  
Food Service Manager  
Custodian – Day  
Custodian – Night  
Executive Secretary  
SPED Clerk (SY)

Julianna Pasetto  
Elisabeth Harrington  
Ann Hathaway  
Karen Lavenda  
Jennifer Medeiros  
Melissa Parker  
Michelle Thomas  
Jennifer Bettencourt  
Karen Salva  
Julianne Curry  
Elizabeth Abdow  
Lynn Volk  
Renee Jones  
Inge DeFusco  
Inge DeFusco  
Elisabeth Harrington  
Heidi Charest  
Rachel Fortier  
Patty Sommer  
Lindsey Silva  
Claudette Alberto  
Cheryl Estrella  
Christine Dias  
Jennifer Lavoie  
Tracy Pereira  
Heidi Pierce  
Rose Sutcliffe  
Mark Thibodeau  
Raymond Cambra  
Judy Oliveira  
Suzanne Lemar



## MUNICIPAL DIRECTORY

### TOWN OFFICES

Assessors, Board of	508-636-1012
Building Department (Wire, Gas & Plumbing)	508-636-1035
Cable Public Access Office	508-636-1038
Cemetery Department	508-636-1025
Conservation Commission/Soil Board	508-636-1019
Grant Office	508-636-1041
Health, Board of	508-636-1015
(Transfer Station: Open - 8:30 a.m. to 3:00 p.m.	
Closed - Tuesday, Wednesdays & Holidays	
Recycling Center: Open - 8:30 a.m. to 3:00 p.m. Friday, Saturday & Sunday)	
Highway Department	508-636-1020
Planning Board	508-636-1037
Registrar of Voters	508-636-1001
Selectmen, Board of	508-636-1003
Tax Collector	508-636-1010
Town Accountant	508-636-1040
Town Administrator	508-636-1150
Town Clerk	508-636-1000
Town Treasurer	508-636-1007
Zoning Board of Appeals	508-636-1003

### PUBLIC SAFETY (BUSINESS NUMBERS)

Dog Officer	508-636-1115
Emergency Management	508-672-0721
Fire Department - Central Village	508-636-1110
Fire Department - Briggs Road	508-672-0721
Harbormaster	508-636-1105
Police Department	508-636-1122 or 508-636-1123
Detective Room	508-636-1124
Shellfish Warden/Wharfinger	508-636-1105
State Police (Dartmouth)	508-993-8373

### HUMAN SERVICES

Citizens for Citizens	508-672-2221
Council on Aging/Senior Center	508-636-1026
Housing Authority	508-675-2039
Senior Social Day Care Program	508-636-1027
Town Library	508-636-1100
Town Nurse	508-636-1030
Veteran's Office	508-636-1028

### SCHOOL DEPARTMENT

Administration Building	508-636-1140
Alice A. Macomber School	508-678-8671
Superintendent of Schools	508-636-1137
Westport Elementary School	508-636-1075
Westport High School	508-636-1050
Westport Middle School	508-636-1090

### EMERGENCY ONLY

Ambulance, Fire, Police	911
Massachusetts Poison Information Center	1-800-682-9211